

Production and Performance – THE4950  
Summer 2022

Instructor: Eben Alguire  
Office: CON-G-016  
Office Hours: M/W, 10AM-12PM  
Phone: 352-273-0524  
E-mail: eben.alguire@ufl.edu

## Course Syllabus

### Course Description:

This course is a practical experience working in the scenic studio to produce the various productions for the School of Theatre and Dance. Students will receive both an insight into the work that goes into a production and act as the primary workforce in construction and demolition.

Required material:

- Clothing that is appropriate for work
  - These clothes may get dirty or damaged
- Long pants
- Closed toed shoes

Additional useful, but not required, material (these are provided by the shop, but if you want your own, they're pretty handy:

- 25' tape measure
- Safety Glasses, Hard Hat, and Hearing Protection

### Scheduling work hours:

By the beginning of the semester, be sure to fill out the availability form to set a consistent weekly schedule. The form can be found here: <https://forms.office.com/r/2KRCHANA49>

### Attendance Policies:

You will be asked to fill out your worked hours at the end of each work period to help me track the various projects we will be working on.

You will be allotted one unexcused absence, after that, each unexcused absence will cost your grade 5 points.

Entry to the shop will be denied for improper attire, thus being unprepared for the practicum will count as a tardy or absence

### Meetings and office hours:

- I will be available for office hours from 10AM-12PM on Mondays and Wednesdays. If I am not actually \*in\* the office at those times, check in the shop or on the stages.

### Communications:

- Email and Canvas will be the primary means for communicating with the class as a whole
  - Events such as class cancellation will be sent as soon as possible when a cancellation is decided

Grading:

- Attendance and Participation 100
- **TOTAL 100**

A	90-100
A-	87-89
B+	85-86
B	80-84
B-	77-79
C+	75-76
C	70-74
C-	67-69
D+	65-66
D	60-64
D-	55-59
E	0

Shop participation:

- You must follow the rules of the shop, which includes
  - Proper attire (see below)
  - Use of proper PPE
  - Following direction from shop staff and supervisors
  - Zero-tolerance for discriminatory or derogatory language or action
  - Disregard of shop rules or general safety may result in eviction from the shop
- Be prepared for work!
  - Closed toed shoes
  - Long pants
  - Clothes that can get dirty, painty, or damaged
  - No jewelry
  - If you have long hair, tie it back
  - No headphones
  - If you aren't prepared for work, you cannot work, and you cannot get hours
- Read, understand, and sign a shop participation form
- If you feel uncomfortable with any job or tool, seek out a staff member or supervisor immediately

ADA Policy:

- If you have a disability for which you are or may be requesting an accommodation, you are encouraged to contact both your instructor and Disability Resource Center
  - Disability Resource Center – Reid Hall
  - (352) 392-8565
  - [drc@ufsa.ufl.edu](mailto:drc@ufsa.ufl.edu)
- Do this as early as possible in the term so accommodations can be made
- I cannot help you if I do not know you need help

Statement on Classroom Recording

- Students may record lectures, discussions, or activities, but recordings may only be used for the individual student's own private use
- Scene shop and stage work may be recorded in photographs or video by the department as a teaching or marketing tool

## Course Evaluations

- Students are expected to provide professional and respectful feedback on the quality of instruction in this course by completing course evaluations online via GatorEvals. Guidance on how to give feedback in a professional and respectful manner is available at <https://gatorevals.aa.ufl.edu/students/>. Students will be notified when the evaluation period opens, and can complete evaluations through the email they receive from GatorEvals, in their Canvas course menu under GatorEvals, or via <https://ufl.bluera.com/ufl/>."

## UF Honor Pledge

- UF students are bound by The Honor Pledge which states, "We, the members of the University of Florida community, pledge to hold ourselves and our peers to the highest standards of honor and integrity by abiding by the Honor Code. On all work submitted for credit by students at the University of Florida, the following pledge is either required or implied: "On my honor, I have neither given nor received unauthorized aid in doing this assignment." The Conduct Code specifies a number of behaviors that are in violation of this code and the possible sanctions. UF Conduct Code link: <https://sccr.dso.ufl.edu/process/student-conduct-code/>.

Campus Resources:  
Health and Wellness

- *U Matter, We Care*: If you or someone you know is in distress, please contact [umatter@ufl.edu](mailto:umatter@ufl.edu), 352-392-1575, or visit [U Matter, We Care website](#) to refer or report a concern and a team member will reach out to the student in distress.
- *Counseling and Wellness Center*: [Visit the Counseling and Wellness Center website](#) or call 352-392-1575 for information on crisis services as well as non-crisis services.
- *Student Health Care Center*: Call 352-392-1161 for 24/7 information to help you find the care you need, or [visit the Student Health Care Center website](#).
- *University Police Department*: [Visit UF Police Department website](#) or call 352-392-1111 (or 9-1-1 for emergencies).
- *UF Health Shands Emergency Room / Trauma Center*: For immediate medical care call 352-733-0111 or go to the emergency room at 1515 SW Archer Road, Gainesville, FL 32608; [Visit the UF Health Emergency Room and Trauma Center website](#).
- *GatorWell Health Promotion Services*: For prevention services focused on optimal wellbeing, including Wellness Coaching for Academic Success, visit the [GatorWell website](#) or call 352-273-4450.

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Academic Resources

- *E-learning technical support*: Contact the [UF Computing Help Desk](#) at 352-392-4357 or via e-mail at [helpdesk@ufl.edu](mailto:helpdesk@ufl.edu).
- *Career Connections Center*: Reitz Union Suite 1300, 352-392-1601. Career assistance and counseling services.
- *Library Support*: Various ways to receive assistance with respect to using the libraries or finding resources.
- *Teaching Center*: Broward Hall, 352-392-2010 or to make an appointment 352- 392-6420. General study skills and tutoring.
- *Writing Studio*: 2215 Turlington Hall, 352-846-1138. Help brainstorming, formatting, and writing papers.
- *Student Complaints On-Campus*: [Visit the Student Honor Code and Student Conduct Code webpage for more information](#).
- *On-Line Students Complaints*: [View the Distance Learning Student Complaint Process](#).