

**University of Florida School of Music**  
MVW 1411, 2421, 3431, 4441, MVO 6460, 7460 (2-3 credit hours)  
*Applied Flute Syllabus*  
Spring 2022

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**Objectives/Goals:** To enhance students' understanding of and performance capabilities of flute repertoire (including solo literature, etudes, and orchestral excerpts) through regular practice, lessons, peer reviews in studio class, and research. To develop musically and professionally through study of appropriate interpretation, phrasing, articulation, tone production, posture, and historical style. To develop lasting musical independence. To develop transferrable skills such as creativity, listening, adaptability, coping, confidence, and diligence.

**Materials:** Students will need a flute, music stand, metronome, tuner, original copies of assigned music, and a computer appropriate for online lessons. Students should also maintain a notebook (hand-written or digital) of practice and lesson logs. There is no required text for this course, each student will be learning different solos and etudes.

**Description:** Each student will receive one 50-minute individual lesson each week (a total of 13 lessons). Music majors will have lessons with Dr. Stoner and minors will study with Ms. Mess. Students should practice regularly and have all assigned materials prepared prior to the lesson time. The entire flute studio will meet on Mondays, 6<sup>th</sup> period, to work on performance skills. **Attendance at these classes and at all lessons is mandatory.** Music majors are also expected to attend scheduled convocations on Fridays 6<sup>th</sup> period.

**Cancelled lesson policy:** If a student feels unprepared or needs to cancel just prior to a lesson, the student forfeits that lesson time with no chance for a make-up lesson. If a student cancels a lesson more than 24 hours in advance due to illness or emergency, the professor may make up the lesson at her discretion and availability. Occasionally the professor may have obligations, such as performances or recruiting, which will require her to reschedule lessons with students.

**Whatever the reason, if a student knows he/she will miss a lesson, the professor must be contacted prior to the lesson time.** Be aware that canceling lessons for reasons other than illness or family emergency may affect your grade.

**IF YOU BECOME QUARANTINED:** Please contact me ASAP. If you are feeling healthy, we can schedule your weekly lesson over zoom. If you are actually not feeling well, we can reschedule your lesson for another day/week.

**Requirements:**

1. preparedness for and attendance of each lesson (regular practice outside of lesson **required, ideally 2 hours a day for majors and 1 hour a day for minors**) For students who have trouble managing their practice time, weekly practice reports may be required by the professor as part of the lesson grade
2. attendance of flute studio class, convocations, and Woodwind Area recitals during 6<sup>th</sup> period
3. attendance of **all flute recitals** – students, faculty, and guest artists. If you must miss a flute-related event, contact Dr. Stoner as soon as possible to determine if your absence will be excused.
4. each student in flute studio must play a jury at the end of each semester, unless he/she has given a solo recital during the semester
5. students will write constructive comments for performers in flute studio class
6. All studio members will perform on at least one Woodwind Area recital or Convocation.
7. students will listen to available recordings of works they are studying – this will be included in lesson preparation grade
8. note – not all lesson assignments will be performance-based. If a text or article is appropriate to the repertoire being studied, it may also be assigned and included in the lesson preparation grade
9. if a student is planning a recital, follow the School of Music Guidelines for recital programming, in consultation with your professor.
10. Behave professionally and respectfully in the School of Music (classes, rehearsals, and performances) as an ambassador of the UF Flute Studio.
11. Cell phones must be turned off during all events, including lessons and studio class.
12. Maintain notes detailing practice sessions (time/day/goals/accomplishments), listening log, and lesson comments.

**Special Project this Semester:**

**POP-UP RECITALS:**

Students will each perform a brief (5-10 minute) unannounced performance in a unique location on or off campus. At least two other humans should be in listening distance (so, not by yourself in a forest). Performance may be unaccompanied or duet, your choice of literature – classical, pop, original arrangement, etc. The performance should be video-recorded, uploaded to YouTube (private setting is fine), and the video link submitted to Dr. Stoner by **April 1** by 11:59 PM. We will watch all of the videos during studio class on April 4 and 11<sup>th</sup>. Have FUN!

### **Communication**

Please respond promptly to all communications from Dr. Stoner and Katie Mess. Please use either email or text message to contact us with questions. Facebook Messenger is not an appropriate venue for official UF business (important questions or scheduling issues, etc.) and may not be answered.

### **Grading:**

50% Lesson preparation (weekly grades given at each lesson)

20% Jury or solo recital (average of grades given by faculty)

30% Studio class: attendance/preparation, Flute Studio Recital performance, and attendance of required flute events.

Please note: only consistently EXCEPTIONAL work will be awarded a grade of A. If you are in doubt about your current grade, please consult with Dr. Stoner.

Letter Grade	% Equivalency	GPA Equivalency
A	93-100	4.0
A-	90-92	3.67
B+	87-89	3.33
B	83-86	3.00
B-	80-82	2.67
C+	77-79	2.33
C	73-76	2.00
C-	70-72	1.67
D+	67-69	1.33
D	63-66	1.00
D-	60-62	.67
E, I, NG, S-U, WF	Below 60	0.00

More information on grades, grade points, and university grading policies can be found here: [link to the university grades and grading policies](#).

Requirements for class attendance and make-up exams, assignments, and other work in this course are consistent with university policies that can be found at: <https://catalog.ufl.edu/ugrad/current/regulations/info/attendance.aspx>.

### **MATERIALS AND SUPPLY FEES**

MVW 1411, MVW 2421, MVW 3431: \$65. MVW 4441: \$70.

MVO 6460, 7460: \$30.

### **COURSE EVALUATION**

Students are expected to provide professional and respectful feedback on the quality of instruction in this course by completing course evaluations online via GatorEvals. [Click here for guidance on how to give feedback in a professional and respectful manner](#). Students will be notified when the evaluation period opens, and can complete evaluations through the email they receive from

GatorEvals, in their Canvas course menu under GatorEvals, or via [ufl.bluer.com/ufl/](http://ufl.bluer.com/ufl/). [Summaries of course evaluation results are available to students here.](#)

### **ACADEMIC HONOR POLICY**

UF students are bound by The Honor Pledge which states, “We, the members of the University of Florida community, pledge to hold ourselves and our peers to the highest standards of honor and integrity by abiding by the Honor Code. On all work submitted for credit by students at the University of Florida, the following pledge is either required or implied: “On my honor, I have neither given nor received unauthorized aid in doing this assignment.” The Honor Code (<http://www.dso.ufl.edu/sccr/process/student-conduct-honor-code/>) specifies a number of behaviors that are in violation of this code and the possible sanctions. Furthermore, you are obligated to report any condition that facilitates academic misconduct to appropriate personnel. If you have any questions or concerns, please consult with the instructor or TA in this class.

### **STUDENTS REQUESTING ACCOMMODATIONS DUE TO DISABILITIES:**

Students with disabilities who experience learning barriers and would like to request academic accommodations should connect with the disability Resource Center. [Click here to get started with the Disability Resource Center.](#) It is important for students to share their accommodation letter with their instructor and discuss their access needs, as early as possible in the semester.

**Note:** Due to the physical nature of performing any instrument, please be aware that it may be necessary for the professor to touch you to demonstrate certain techniques during lessons. Please inform the professor if you are ever uncomfortable.

**If our studio classes go online due to COVID:** Our studio class sessions may be audio visually recorded for students in the class to refer back and for enrolled students who are unable to attend live. Students who participate with their camera engaged or utilize a profile image are agreeing to have their video or image recorded. If you are unwilling to consent to have your profile or video image recorded, be sure to keep your camera off and do not use a profile image. Likewise, students who un-mute during class and participate orally are agreeing to have their voices recorded. If you are not willing to consent to have your voice recorded during class, you will need to keep your mute button activated and communicate exclusively using the "chat" feature, which allows students to type questions and comments live. The chat will not be recorded or shared.

**\* For live individual lessons:** We will have face-to-face instructional sessions to accomplish the student learning objectives of this course. In response to COVID-

19, the following policies and requirements are in place to maintain your learning environment and to enhance the safety of our in-classroom interactions.

- You are required to wear approved face coverings at all times during class and within buildings, except when actively playing the flute. Following and enforcing these policies and requirements are all of our responsibility. Failure to do so will lead to a report to the Office of Student Conduct and Conflict Resolution. The professor will wear a face mask at all times.
- This course has been assigned a physical classroom with enough capacity to maintain physical distancing (6 feet between individuals) requirements. Please stay in designated area during your lesson.
- Sanitizing supplies are available in the studio if you wish to wipe down your music stand prior to and after your lesson.
- Follow your instructor's guidance on how to enter and exit the classroom. Practice physical distancing to the extent possible when entering and exiting the classroom.
- If you are experiencing COVID-19 symptoms ([Click here for guidance from the CDC on symptoms of coronavirus](#)), please use the UF Health screening system and follow the instructions on whether you are able to attend class. [Click here for UF Health guidance on what to do if you have been exposed to or are experiencing Covid-19 symptoms](#).
- Course materials will be provided to you with an excused absence, and you will be given a reasonable amount of time to make up work. [Find more information in the university attendance policies](#).

**In-class recording:** Students are allowed to record video or audio of class lectures. However, the purposes for which these recordings may be used are strictly controlled. The only allowable purposes are (1) for personal educational use, (2) in connection with a complaint to the university, or (3) as evidence in, or in preparation for, a criminal or civil proceeding. All other purposes are prohibited. Specifically, students may not publish recorded lectures without the written consent of the instructor.

A “class lecture” is an educational presentation intended to inform or teach enrolled students about a particular subject, including any instructor-led discussions that form part of the presentation, and delivered by any instructor hired or appointed by the University, or by a guest instructor, as part of a University of Florida course. A class lecture does not include lab sessions, student presentations, clinical presentations such as patient history, academic exercises involving solely student participation, assessments (quizzes, tests, exams), field trips, private conversations between students in the class or between a student and the faculty or lecturer during a class session.

Publication without permission of the instructor is prohibited. To “publish” means to share, transmit, circulate, distribute, or provide access to a recording, regardless of format or medium, to another person (or persons), including but not limited to

another student within the same class section. Additionally, a recording, or transcript of a recording, is considered published if it is posted on or uploaded to, in whole or in part, any media platform, including but not limited to social media, book, magazine, newspaper, leaflet, or third party note/tutoring services. A student who publishes a recording without written consent may be subject to a civil cause of action instituted by a person injured by the publication and/or discipline under UF Regulation 4.040 Student Honor Code and Student Conduct Code.

### **Campus Resources:** **Health and Wellness**

*U Matter, We Care:* If you or someone you know is in distress, please contact [umatter@ufl.edu](mailto:umatter@ufl.edu), 352-392-1575, or visit U Matter, We Care website to refer or report a concern and a team member will reach out to the student in distress.

*Counseling and Wellness Center:* Visit the Counseling and Wellness Center website or call 352-392-1575 for information on crisis services as well as non-crisis services.

*Student Health Care Center:* Call 352-392-1161 for 24/7 information to help you find the care you need, or visit the Student Health Care Center website.

*University Police Department:* Visit UF Police Department website or call 352-392-1111 (or 9-1-1 for emergencies).

*UF Health Shands Emergency Room / Trauma Center:* For immediate medical care call 352-733-0111 or go to the emergency room at 1515 SW Archer Road, Gainesville, FL 32608; Visit the UF Health Emergency Room and Trauma Center website.

*GatorWell Health Promotion Services:* For prevention services focused on optimal wellbeing, including Wellness Coaching for Academic Success, visit the GatorWell website or call 352-273-4450.

### **Academic Resources**

*E-learning technical support:* Contact the UF Computing Help Desk at 352-392-4357 or via e-mail at [helpdesk@ufl.edu](mailto:helpdesk@ufl.edu).

*Career Connections Center:* Reitz Union Suite 1300, 352-392-1601. Career assistance and counseling services. Library Support: Various ways to receive assistance with respect to using the libraries or finding resources.

*Teaching Center:* Broward Hall, 352-392-2010 or to make an appointment 352-392-6420. General study skills and tutoring.

*Writing Studio:* 2215 Turlington Hall, 352-846-1138. Help brainstorming, formatting, and writing papers.

*Student Complaints On-Campus:* Visit the Student Honor Code and Student Conduct Code webpage for more information. On-Line Students Complaints: View the Distance Learning Student Complaint Process.