

ARTS IN MEDICINE INDEPENDENT STUDY

HUM 6930

Fall 2020

Credit Hours: 1-3 credits (variable)

Course Location: Online

INSTRUCTOR: Jenny Baxley Lee

Office: Working from home due to COVID-19

Email: jlee@arts.ufl.edu

OFFICE HOURS: Tuesday 12-1 pm EST and by appointment

Location: Jenny's Zoom Office Hours

Meeting ID: 922 0253 7893

Password: opensesame

Please use Canvas email to schedule a meeting anytime, including evenings or weekends, as well as for all course-related communication. Thanks!

COURSE COMMUNICATIONS: Canvas email preferred for all course-related communication as I use the email function in Canvas to track and prioritize student communications..

COURSE PRE-REQUISITE:

N/A

MATERIALS AND SUPPLY FEE:

None

RECOMMENDED TEXTS FOR CONSIDERATION:

1. American Psychological Association. (2019). Publication manual. Seventh Edition. Washington. DC: American Psychological Association.
2. Coughlan, M., & Cronin, P. (2016). *Doing a literature review in nursing, health and social care*. Sage.
3. Creswell, John. *Research Design*. 4th Edition.

There is no required textbook for this course. Readings and course materials will be determined on an independent basis based upon the student's research interests.

MATERIALS AND SUPPLIES FEES: None

PREREQUISITE KNOWLEDGE AND SKILLS: Approval by the graduate programs advisor and instructor. Draft of Independent Study proposal to the instructor.

COURSE DESCRIPTION: This is a variable-credit course and credit hours are determined by the length and intensity of the independent study design and requirements. This course will engage the student in independent study in arts in medicine in a healthcare or community environment. The student will propose independent study activities for approval by the instructor within one week of the course start. Literature review, regular meetings with the course instructor, and a culminating academic presentation or paper will deepen the student's understanding of a specialized topics related to research and/or practice in arts in medicine.

The independent study in Arts in Medicine provides graduate students with the opportunity to research or examine a topic in depth in addition to the student's program of study. A student who requests to, or is advised to, undertake an independent study must present a brief proposal to the appropriate faculty member prior to engaging in the independent study. This proposal should describe what the student plans to do, what resources will be used, and what work will be produced as a result, such as an original presentation, paper or project based upon extended study of a topic that addresses an identified issue or need with the field of art in medicine.

COURSE OBJECTIVES

Although the objectives and outcomes of each independent study will vary, course objectives typically involve achieving one or more of the following goals.

1. Expand knowledge or demonstrate understanding on a specific topic of interest in depth
2. Develop or enhance skills in analyzing, synthesizing, and integrating arts in health-related information or experiences
3. Develop or enhance skills in project identification, development, management, and/or implementation
4. Develop or enhance academic skills in presenting relevant material in oral and/or written formats
5. Develop or enhance research skills

COURSE ASSIGNMENTS

A complete Independent Study proposal will include the following:

1. **Study Title:** Identify a clear title for the independent study.

2. **Number of credit hours:** Propose # of credit hours and # of hours to be invested accordingly
3. **Study Description (including study topic, question, goals and objectives):** State the study question, goals and objectives for the independent study. Develop objectives for your study that relate to learning objectives and correspond realistically with the number of credit hours
4. **Study Materials:** Describe readings and materials as necessary to the study
5. **Outline + Timeline of Activities:** Describe activities and assignments that will meet the learning objectives and provide the proposed timeline of activities. Please include monthly scheduled meetings with the instructor in the timeline, and contact that instructor for additional meetings as needed.
6. **Study Outcomes:** State the anticipated deliverables and how these will be disseminated.
7. **Method of Evaluation:** Propose how the independent study will be evaluated and what method of evaluation or criteria will indicate success of the study.

HOW THIS COURSE RELATES TO THE STUDENT LEARNING OUTCOMES IN THE ARTS IN MEDICINE GRADUATE PROGRAM:

This course is a self-directed independent study that enhances the 3rd student learning outcome (SLO) in the graduate curriculum listed below.

SLO 3: Leadership (Professional Behavior)

Students will be able to identify and articulate conceptual and procedural knowledge to develop, administer, and evaluate arts in health programming.

INSTRUCTIONAL METHODS: The independent study course uses an independent proposal/contractual format for completion of requirements, and varies on a case-by-case basis. Consistent communication with the instructor is key.

Planning

- Complete and submit the study proposal
- Identify and access readings and materials as necessary to the study

Independent Study Work

- Undertake study as defined in the proposal
- Evaluate study progress, including mapping the study objectives to study activities on a regular basis and updating the timeline of activities monthly, at minimum.
- Conduct literature review to create a strong theoretical frame for the study, to benchmark study-related themes or topics, and to identify and deepen understanding of key concepts related to the study question.

- Document each stage of the study from proposal to completion in written form for final submission.
- Demonstrate saturation of the literature on the defined topic(s), as appropriate.

Reflecting and Reporting

- Meet with a course instructor via phone or video conference according to schedule.
- Present the study in an agreed upon form to the Center for Arts in Medicine online community including faculty, staff and other graduate students
- Submit the final study deliverables, as outlined in the proposal
- Complete and submit an evaluation of the deliverables, as defined in the proposal

GRADING

Students will be evaluated and their grade determined in the following manner. Grading criteria will be clearly established at the outset of the independent study.

Current UF grading policies for assigning grade points can be found on the following course website: <https://catalog.ufl.edu/ugrad/current/regulations/info/grades.aspx>

GRADING SCALE:

Letter Grade	% Equivalency	GPA Equivalency
A	94-100%	4.0
A-	91-93.9%	3.67
B+	89-91.9%	3.33
B	85-88.9%	3.00
B-	82-84.9%	2.67
C+	79-81.9%	2.33
C	75-78.9%	2.00
C- *	72-74.9%	1.67
D+	69-71.9%	1.33
D	65-68.9%	1.00
D-	62-64.9%	.67
E, I, NG, S-U, WF		0.00

*Please note that a C- is not an acceptable grade for any course in which a 2.0 GPA is required, for example, any course in the major.

COURSE POLICIES AND EXPECTATIONS

ATTENDANCE POLICY: Requirements for class attendance and make-up exams, assignments, and other work in this course are consistent with university policies that can

be found at:

<http://gradcatalog.ufl.edu/content.php?catoid=10&navoid=2020#attendance>.

Additional information can be found here:

<https://catalog.ufl.edu/ugrad/current/regulations/info/attendance.aspx>.

PARTICIPATION: Self-directed participation in all aspects of this course is expected, and essential to your success.

COMMUNICATION: It is the student's responsibility to communicate with the instructor promptly concerning any circumstances that might affect their participation in the course. Please do not let any questions or concerns you have go unattended. It is the instructor's intention to respond to all e-mail communication within 24 to 48 hours.

Written communication and electronic interactions are central to online learning. All written and electronic interactions must meet the expectations of a graduate-level academic environment.

ASSIGNMENT POLICY: All assignments will be submitted through the course website. Please review course policies and procedures for instructions on assignment submission, naming documents, late assignment submission, and where to get help.

If you have computer difficulties submitting any assignments through the Assignment tab on the course website, notify UF Computer Help Desk at helpdesk@ufl.edu or 352-392-4357 **and** email your work as an attachment to your instructor/s. Please include the case number provided to you by the UF Help Desk documenting your request for assistance in the correspondence with the instructor.

MAKE UP POLICY: Participation and assignment submission is the online form of "attending class" and the expectation as stated above is consistent with university policies in the Graduate Catalog (<http://gradcatalog.ufl.edu/content.php?catoid=10&navoid=2020#attendance>). Lack of participation or late assignment submission requires appropriate documentation.

Additional information can be found here:

<https://catalog.ufl.edu/ugrad/current/regulations/info/attendance.aspx>

Points will be deducted for late assignments by *5 percent per day* during the first 5 days past due. Assignments will not be accepted if submitted later than six days past due, except in extenuating circumstances and with instructor approval.

Requests for late assignment submission due to technical issues MUST be accompanied by a case number received from the UF Help Desk. The case number will document the time and date of the problem. You are **required** to e-mail your instructor immediately to document the technical difficulty, in order to receive full credit on the assignment.

Note: This is an advanced and fast-paced course, and late assignments will cause you to significantly fall behind in accomplishing the course requirements.

COURSE TECHNOLOGY: If you have difficulty accessing online course materials, please search the title of the document or citation and author using an online search engine such as Google to locate the document before contacting the UF Help Desk or the instructor.

Notify the UF Computer Help Desk at helpdesk@ufl.edu, 352-392-4357 – select option 2, and/or <https://lss.at.ufl.edu/help.shtml>. Please request the case number provided by the UF Help Desk documenting your request for assistance and provide this to the instructor.

For additional computer or technical difficulties, see the “Getting Help” section below.

- <http://helpdesk.ufl.edu>
- (352) 392-HELP - select option 2

ONLINE COURSE EVALUATION: Students are expected to provide feedback on the quality of instruction in this course by completing online evaluations at <https://evaluations.ufl.edu>. Evaluations are typically open during the last two or three weeks of the semesters, but students will be given specific times when they are open. Summary results of these assessments are available to students at <https://evaluations.ufl.edu/results>.

UF POLICIES

UNIVERSITY POLICY ON ACCOMMODATING STUDENTS WITH DISABILITIES: “Students with disabilities requesting accommodations should first register with the Disability Resource Center (352-392-8565, www.dso.ufl.edu/drc) by providing appropriate documentation. Once registered, students will receive an accommodation letter which must be presented to the instructor when requesting accommodation. Students with disabilities should follow this procedure as early as possible in the semester.”

UNIVERSITY POLICY ON ACADEMIC CONDUCT: UF students are bound by The Honor Pledge which states, “We, the members of the University of Florida community, pledge to hold ourselves and our peers to the highest standards of honesty and integrity by abiding by the Honor Code. On all work submitted for credit by students at the University of Florida, the following pledge is either required or implied: "On my honor, I have neither given nor received unauthorized aid in doing this assignment." The Honor Code (<http://www.dso.ufl.edu/sccr/process/student-conduct-honor-code/>) specifies a number of behaviors that are in violation of this code and the possible sanctions. Furthermore, you are obligated to report any condition that facilitates academic misconduct to appropriate personnel. If you have any questions or concerns, please consult with the instructor or TAs in this class.

CLASS DEMEANOR OR NETIQUETTE: All members of the class are expected to follow rules of common courtesy in all course correspondence such as email messages, threaded discussions and chats. See the course website for “Netiquette” guidelines.

GETTING HELP

For issues with technical difficulties for Canvas, please contact the UF Help Desk at:

- <http://helpdesk.ufl.edu>
- (352) 392-HELP (4357)
- Walk-in: HUB 132

Any requests for make-ups due to technical issues MUST be accompanied by the ticket number received from the Help Desk when the problem was reported to them. The ticket number will document the time and date of the problem. You MUST e-mail your instructor within 24 hours of the technical difficulty if you wish to request a make-up.

Additional resources are available at <http://www.distance.ufl.edu/getting-help> including the following. Also, please don't hesitate to bring any of your concerns directly to the instructor and know that they will be met with care and respect.

- Mental health and well-being can be addressed through UF Counseling and Wellness Center: <https://counseling.ufl.edu/>
- For resources and assistance with learning accommodations: <https://disability.ufl.edu/>.

- Concerns for security, housing and basic needs: <https://dso.ufl.edu/support/>
- Should you have any concerns with your experience in this course please visit <http://www.distance.ufl.edu/student-complaints> to submit your concern.
- For assistance with using the libraries or finding resources from a distance, the Library Help Desk: <http://guides.uflib.ufl.edu/distancelearners>
- For help brainstorming, formatting, and writing papers, the UF Writing Studio resources: <https://writing.ufl.edu/writing-studio/>