Arts in Medicine Professional Seminar

HUM 6353
Summer A 2020
Meeting Times and Location: Online
Credit Hours: 3
Course Location: https://lss.at.ufl.edu/

Instructor: Heather Spooner, MA, ATR-BC
Instructor Office Location and Hours: Tuesdays 10:45-11:45am in Fine Arts D. Instructor is also available to meet upon request via video call on Wednesday mornings and most Fridays.

Instructor Contact Information:
Email: hspooner@arts.ufl.edu
Phone: 352-273-1488
Please refer to the *Contacts, Help and Technical Support* Canvas page for additional contact information.

Course Description

The course provides a practical orientation to professional competencies, practice, and ethics for the field of arts in medicine. The professional seminar will focus on core issues, trends, and critical debates central to current practice within the discipline and within its historical and contemporary applications. This course is designed to help students prepare for practice in the field of arts in medicine. Learning methods include reading, online video review, video lecture, online weekly discussion, evaluation, writing, and creative practice.

This course is appropriate for graduate students and professionals of the arts, humanities, sciences, human services, and health related professions.

Objectives

1. Understand core issues, contemporary trends and critical debates central to the arts in medicine
2. Develop core competencies including ethical frameworks, career paths, strategic and sustainable program planning, grant writing, and cultural competency
3. Explore professional identity through group process, creative practice, self-assessment and self-care

Required Texts

O'Nearl-McElrath, T.; Kanter, L.; & English, L. (2019). *Winning Grants Step by Step: The Complete Workbook for Planning, Developing and Writing Successful Proposals. Jossey-Bass*.

Additional readings will be provided on the Canvas site

Assignment Descriptions and Weekly Schedule

This section provides a brief summary of each assignment only. Full assignment descriptions, requirements and rubrics are available on the course website on canvas.

Weekly Schedule (all assignments are due by 11:59pm Eastern Time)

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
• All response posts due from previous week. Begin reading and materials for new module			Initial Discussion posts due		Creative Practice Initial Posts Due	Major Assignments due

Major Assignments

Self-Assessment

- The self-assessment aligns with the National Organization for Arts in Health Standards of Practice and allows students to assimilate the knowledge and skills they have developed throughout the core courses of the graduate program.

Core Values and Vision Statement

- Core values define what a program stands for and a vision statement orients the program to where it is heading. Both of these will establish a foundation that will support your sustainability plan and letter of intent.

Professional Resiliency and Self-Care Inventory

- The professional resiliency and self-care inventory is designed for those in the helping professions to assess areas of personal vitality and stress in their personal and professional lives

Job Description

- Students will design an job description for an artist in healthcare or artist in community health that defines professional expectations and clearly communicates the knowledge, skills, and abilities that one should bring to these roles.

Needs Assessment

- Students will identify, define and describe the health needs, resources and gaps of a specific community by engaging in multiple needs assessment methods. Assessment will include a cross-section of constituents and stakeholders from both within and outside of the community assessed.

Grant Searching

- As a class, students will create a spreadsheet of grants and funding opportunities that may be used to support arts in health programs. Each student will be individually responsibility for contributing ten opportunities to the class spreadsheet.

Sustainability Plan
- Students will create 2-page sustainability plan. The plan will address human, fiscal and community resources.

Letter of Intent
- Students will research and identify 3-5 funding opportunities that request a letter of inquiry or letter of intent (LOI) from arts and/or health-related funding sources. Students will select one LOI form that aligns with their vision for an arts and health project or program to complete for submission. Follow LOI guidelines implicitly when completing the application. Students do not have to submit the application but may decide to if they see fit.

Action Plan and Support Materials
- For this assignment, you will **begin to collect and organize** the grant materials that are common to most grant submissions.

Discussions
- Weekly discussions will be used to deepen students' understanding of the concepts and materials in each module and as a way for students to elicit feedback from their peers related to the assignments in this course

Creative Practice
- Creative practices allow students to integrate their art form with the concepts and materials presented in the course learning and deepen their understanding of their artistic discipline

Course Outline

Week	Topic	Assignments
1 27 APR- 03 MAY	Professional Competencies	Introductions Week 1 Discussion **Self-Assessment**
2 04 MAY- 10-MAY	Professional Issues & Ethical Decision-Making	Week 2 Discussion **Core Values and Mission Statement** Creative Practice
3 11 MAY- 17 MAY	Self-Care	Week 3 Discussion Creative Practice Blog **Professional Resiliency and Self-Care Inventory**
4 18 MAY- 24 MAY	Career Pathways in the Arts in Healthcare	Week 4 Discussion **Job Description** **Needs Assessment**
5 25 MAY 31 MAY	Grant Writing	Week 5 Discussion **Grant Searching**
6 01 JUN- 07 JUN	Strategic Planning & Sustainability	Week 6 Discussion **Sustainability Plan** Creative Practice
7 08 JUN- 14 JUN	Program Evaluation	Week 7 Discussion
8 15 JUN- 18 JUN	Learning Synthesis	**Letter of Intent** **Action Plan and Support Materials** Final Creative Practice

Evaluations and Grades

50% of the final grade comes from major assignments
40% of the final grade comes from Discussion Board Postings
10% of the final grade comes from Creative Practice Blog Postings

Grading Scale

Letter Grade	% Equivalency	GPA Equivalency
A	94.0-100%	4.0
A-	90.0-93.9%	3.67
B+	86.0-89.9%	3.33
B	83.0-85.9%	3.00
B-	80.0-82.9%	2.67
C+	76.0-79.9%	2.33
C	73.0-75.9%	2.00
C- *	70.0-72.9%	1.67
D+	66.0-69.9%	1.33
D	63.0-65.9%	1.00
D-	60.0-62.9%	.67
E, I, NG, S-U, WF		0.00

Please note that a C- is no longer an acceptable grade for any course in which a 2.0 GPA is required, for example, any course in the major. More information on UF grading policy may be found at: http://gradcatalog.ufl.edu/content.php?catoid=10&navoid=2020#grades
https://catalog.ufl.edu/ugrad/current/regulations/info/grades.aspx

Class Participation and Late Assignments

Later assignment will receive a late deduction of 5% per day until the deduction reaches 50%, after which late assignments will receive an automatic 50% late deduction. Late assignments will not be accepted in the final week of the course without prior approval from the instructor. Requirements for class attendance and make-up exams, assignments, and other work in this course are consistent with university policies that can be found at: catalog.ufl.edu/UGRD/academic-regulations/attendance-policies/

UF Policies

Students Requiring Accommodations
Students with disabilities who experience learning barriers and would like to request academic accommodations should connect with the disability Resource Center by visiting https://disability.ufl.edu/students/get-started/. It is important for students to share their accommodation letter with their instructor and discuss their access needs, as early as possible in the semester.

Course Evaluation
Students are expected to provide feedback on the quality of instruction in this course by completing online evaluations at https://gatorevals.aa.ufl.edu/. Evaluations are typically open during the last two or three weeks of the semester, but students will be given specific times when they are open. Summary results of these assessments are available to students at https://gatorevals.aa.ufl.edu/.

University Honesty Policy
UF students are bound by The Honor Pledge which states, "We, the members of the University of Florida community, pledge to hold ourselves and our peers to the highest standards of honor and integrity by abiding by the Honor Code. On all work submitted for credit by students at the University of Florida, the following pledge is either required or implied: "On my honor, I have neither given nor received unauthorized aid in doing this assignment." The Honor Code (https://www.dso.ufl.edu/sccr/process/student-conduct-honor-code/) specifies a number of behaviors that are in violation of this code and the possible sanctions. Furthermore, you are obligated to report any condition that facilitates academic misconduct to appropriate personnel. If you have any questions or concerns, please consult with the instructor or TAs in this class.

Software Use
All faculty, staff, and students of the University are required and expected to obey the laws and legal agreements governing software use. Failure to do so can lead to monetary damages and/or criminal penalties for the individual violator. Because such violations are also against University policies and rules, disciplinary action will be taken as appropriate. We, the members of the University of Florida community, pledge to uphold ourselves and our peers to the highest standards of honesty and integrity.

Student Privacy
There are federal laws protecting your privacy with regards to grades earned in courses and on individual assignments. For more information, please see:
http://registrar.ufl.edu/catalog0910/policies/regulationferpa.html

Campus Resources:

<u>*Health and Wellness*</u>

U Matter, We Care:
If you or a friend is in distress, please contact umatter@ufl.edu or 352 392-1575 so that a team member can reach out to the student.

Counseling and Wellness Center: http://www.counseling.ufl.edu/cwc, and 392-1575; and the University Police Department: 392-1111 or 9-1-1 for emergencies.

Sexual Assault Recovery Services (SARS)
Student Health Care Center, 392-1161.

University Police Department at 392-1111 (or 9-1-1 for emergencies), or http://www.police.ufl.edu/.

<u>*Academic Resources*</u>

E-learning technical suppor*t*, 352-392-4357 (select option 2) or e-mail to Learning-support@ufl.edu. https://lss.at.ufl.edu/help.shtml.

Career Resource Center, Reitz Union, 392-1601. Career assistance and counseling. https://www.crc.ufl.edu/.

Library Support, http://cms.uflib.ufl.edu/ask. Various ways to receive assistance with respect to using the libraries or finding resources.

Teaching Center, Broward Hall, 392-2010 or 392-6420. General study skills and tutoring. https://teachingcenter.ufl.edu/.

Writing Studio, 302 Tigert Hall*,* 846-1138. Help brainstorming, formatting, and writing papers. https://writing.ufl.edu/writing-studio/.

Student Complaints Campus*:* https://www.dso.ufl.edu/documents/UF_Complaints_policy.pdf.

On-Line Students Complaints*:* http://www.distance.ufl.edu/student-complaint-process.