

**University of Florida**  
School of Music  
MUN 1460, 3463 and 6010  
*Flute Ensemble*  
Fall 2019

Ms. Katie Mess  
Graduate Teaching Assistant  
email: [emess@ufl.edu](mailto:emess@ufl.edu)  
Office hours: By appointment

**Course Objective:**

To rehearse and perform flute choir repertoire to the best of our abilities.

**Materials:**

Students will need a flute, a stand (for home practice), a metronome, and a tuner. Music will be provided by the professor.

**Description:**

The flute ensemble meets once per week (Wednesdays 12:50-1:40) during the semester to rehearse. Attendance at these rehearsals and all performances is **mandatory**. Extra rehearsals may be called to prepare for performances.

**Missed class policy:**

If a student must miss a rehearsal, he or she must contact the professor at least 24 hours in advance if at all possible. Excused absences include absences due to illness or family emergency, or required exam for another course (if scheduled *during* our rehearsal). Because we only meet for one fifty-minute rehearsal, regular attendance is expected and MANDATORY.

**Requirements:**

Preparedness for and attendance of each rehearsal (regular practice outside of rehearsal is *required*)

Performances: Flute Ensemble Recital,

There may be additional performances added at the discretion of the professor.

**Grading:**

Students' semester grades will be based entirely on preparation and attendance. If students are regularly unprepared, graded pop quizzes on music may be administered during rehearsal. For each unexcused absence, your final grade will be lowered (A becomes A-, A- becomes B+, etc....) Regular tardiness will also negatively impact your grade – 3 tardies will equal one unexcused absence. If you are ever in question about your current grade, please consult the professor.

**Current UF Grading Policies for Assigning Grade Points:**

<https://catalog.ufl.edu/ugrad/current/regulations/info/grades.aspx>.

\* Students with disabilities requesting accommodations should first register with the Disability Resource Center (352-392-8565, [www.dso.ufl.edu/drc/](http://www.dso.ufl.edu/drc/)) by providing appropriate

documentation. Once registered, students will receive an accommodation letter which must be presented to the instructor when requesting accommodation. Students with disabilities should follow this procedure as early as possible in the semester

#### **Online Course Evaluation Process:**

Students are expected to provide professional and respectful feedback on the quality of instruction in this course by completing course evaluations online via GatorEvals. Guidance on how to give feedback in a professional and respectful manner is available at <https://gatorevals.aa.ufl.edu/students/>. Students will be notified when the evaluation period opens, and can complete evaluations through the email they receive from GatorEvals, in their Canvas course menu under GatorEvals, or via <https://ufl.bluera.com/ufl/>. Summaries of course evaluation results are available to students at <https://gatorevals.aa.ufl.edu/public-results/>.

#### **Students with Disabilities:**

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#### **Campus Resources:**

*Health and Wellness U Matter, We Care:* If you or a friend is in distress, please contact [umatter@ufl.edu](mailto:umatter@ufl.edu) or 352 392- 1575 so that a team member can reach out to the student.

*Counseling and Wellness Center:* <http://www.counseling.ufl.edu/cwc/Default.aspx>, 392-1575; and the University Police Department: 392-1111 or 9-1-1 for emergencies.

*Sexual Assault Recovery Services (SARS)* Student Health Care Center, 392-1161. University Police Department, 392-1111 (or 9-1-1 for emergencies). <http://www.police.ufl.edu/>

#### **Academic Resources:**

*E-learning technical support*, 352-392-4357 (select option 2) or e-mail to [Learningsupport@ufl.edu](mailto:Learningsupport@ufl.edu). <https://lss.at.ufl.edu/help.shtml>.

*Career Resource Center*, Reitz Union, 392-1601. Career assistance and counseling. <http://www.crc.ufl.edu/>

*Library Support*, <http://cms.uflib.ufl.edu/ask>. Various ways to receive assistance with respect to using the libraries or finding resources.

*Teaching Center*, Broward Hall, 392-2010 or 392-6420. General study skills and tutoring.  
<http://teachingcenter.ufl.edu/>

*Writing Studio*, 302 Tigert Hall, 846-1138. Help brainstorming, formatting, and writing papers.  
<http://writing.ufl.edu/writing-studio/>

*Student Complaints Campus*: [https://www.dso.ufl.edu/documents/UF\\_Complaints\\_policy.pdf](https://www.dso.ufl.edu/documents/UF_Complaints_policy.pdf)  
*On-Line Students Complaints*: <http://www.distance.ufl.edu/student-complaintprocess>

**Weekly Course Schedule: \***

**August 21 – Rehearsal**

**August 28– Rehearsal**

**September 4– Rehearsal**

**September 11– Rehearsal**

**September 18– Rehearsal**

**September 25– Rehearsal**

**October 2– Rehearsal**

**October 9– Rehearsal**

**October 16– Rehearsal**

**October 23– Rehearsal**

**October 30– Rehearsal**

**November 6– Rehearsal**

**November 13- Rehearsal**

**November 20– Rehearsal**

**December 4– Rehearsal**

**\* Additional rehearsals or performances may be added at the discretion of the professor**

**\*\*\*CONCERT DATE – TBA\*\*\*\***