# UF School of Theatre & Dance Production & Performance THE 4950 (Sec#) Summer 2012 - LIGHTING/PROJECTION/SOUND SECTIONS

Instructors: Stan Kaye - Professor Office#: 273-0510 Email: stankaye@ufl.edu
Todd Bedell - Master Elec. Office#: 273-0527 Email: tbedell@ufl.edu

# **Course Objectives:**

- 1. This course is an opportunity for the student to develop his/her advancement in the areas of lighting, sound and projections.
- 2. This course will help the student develop an understanding of the discipline required to produce quality theatre.
- 3. Upon successful completion the student will be better prepared to participate in the production process at a greater level of responsibility.
- 4. The major goal of this course is for the student to start and finish their assigned hours within the semester.

Recommended reading: Backstage Handbook by Paul Carter (ISBN#0-911747-29-x)

#### **Basic Course Unit:**

There are two basic categories of activities that can apply to this section of THE 4950. Pre-production work the light lab, or production running crew assignments. A variety of positions are available, please see attached assignment request form.

#### **Dress Requirements:**

You must wear proper footwear when in the labs or on stage. <u>No open-toed shoes or sandals are allowed for safety reasons!</u> Sneakers or boots are preferred, and close-toed shoes are also acceptable. Please dress in work clothing, pants only (as you may be required to work on ladders or in the air). Dress for the worst-case scenario, the theatre is a dirty place. <u>Cell phones are to be turned off and put away during performances, strike, and shop hours as they represent a distraction and a potential safety hazard.</u>

#### **Meeting Times:**

Lab hours are periods 9-11:40am and 1-5:00pm Monday through Friday. Additional hours can be scheduled on a need to be basis through the Lab manager. **Students MUST start or confirm their work shifts within ONE week of the semester's commencement**. Work shifts are available on a first come, first serve basis. Hours in the last two weeks of the semester cannot be guaranteed. Lab hours are to be arranged on a signed schedule and turned in by 3:00 PM, January \_\_ to receive a passing grade in this course. No other shows, productions, jobs, assignments by other faculty changes this course obligations.

# Attendance:

Attendance is mandatory on the dates and times that you schedule with the shop. Punctuality is mandatory. If you wish to come in on additional times, you are welcome to do so, but this does not relieve you of your regularly scheduled hours. Any changes to your schedule should be made in advance. Your attendance and promptness will be reflected in your grade. Failure to arrive on time for crew calls, rehearsals, and strikes will result in a reduction of grade.

If you have requested and agreed to a running crew assignment, you must be present for all technical rehearsals, dress rehearsals, performances and strike. You may not request a change of running crew assignment within one week of the first technical rehearsal.

YOU MUST WORK A MINIMUM OF 2 HOURS PER SHIFT! Additionally, you must work a *minimum of 2 hours per week* during the semester (or until your hours for this course are completed). *Failure to comply with this guideline will result in failure of the entire course.* The minimum requirement is 2 hours a week. This will not complete your commitment. You will need to put in at least 6.5 hours a week to complete your hours, unless other arrangements have been made. Once again, the goal of this course is for the student to start and finish their assigned hours within the semester.

# ATTENDANCE WILL BE TAKEN ON A DAILY BASIS!

You will be allowed three unexcused absences over the course of the semester. Additional unexcused absences will result in the loss of a letter grade per unexcused absence.

#### **Grading:**

As there is no course work, text, or quizzes/tests of any kind, evaluation is based entirely upon attitude, professionalism, promptness, attendance, effort, and quality of work. FAILURE TO ARRIVE ON TIME FOR A CREW CALL, STRIKE, PERFORMANCES OR REHEARSALS, AS WELL AS UNEXCUSED ABSENCES, WILL LOWER THE FINAL GRADE. All faculty members under whose supervision a student works will be involved in the grading.

- "A" Excellent Demonstrates a desire to learn and develop his/her skills. Takes interest and initiative in planning and performing lab assignments. Takes pride in completing lab assignments. Displays an interest and ability to work without supervision. The student is consistently available for job assignments that require performance above and beyond the minimum lab requirement.
- "B" <u>Above Average</u> Learns from job assignments. Demonstrates knowledge of shop equipment and facility procedures. Takes interest and initiative in participating in all lab activities. Displays a cooperative and positive shop demeanor.
- "C" <u>Average</u> Attends all scheduled labs on time. Is properly dressed for the work environment. Observes all safety rules and completes lab assignments satisfactorily.

Failure to complete one's hours will result in a failure of the course, regardless of whether or not you have met the other criteria.

# Strike:

ALL STUDENTS ARE REQUIRED TO PARTICIPATE IN ONE STRIKE PER SEMESTER. All undergraduate students are required to participate in the strike of the show in which they perform or crew. **Failure to actively participate in one strike will result in failure of the course.** The student may receive additional P&P hours for volunteering at additional strikes.

#### **Shop Laboratory Guidelines:**

Proper clothing is required (see above section). Any person who represents a hazard to the laboratory working-environment (themselves or their peers) may have their opportunity to complete their laboratory requirement taken away. This could result in failure of the course. Valid contact information is mandatory for this course, due to the nature of scheduling. If you are unable to be contacted, it will be nearly impossible to pass this class.

### **Students with Disabilities: Academic Honesty:**

The University of Florida requires all members of its community to be honest in all their endeavors. Students are required to commit themselves to academic honesty by signing a prescribed basic statement, including the Student Honor Code, as part of the registration process. A fundamental principle is that the whole process of learning and pursuit of knowledge are diminished by cheating, plagiarism, and other acts of academic dishonesty. In addition, every dishonest act in the academic environment affects other students adversely. Therefore, the University will take severe action against dishonest students. Similarly, measures will be taken against faculty, staff, and administration members who practice dishonest or demeaning behavior.

Students requesting classroom accommodation must first register with the Dean of Students Office. The Dean of Students Office will provide documentation to the student who must provide this documentation to the instructor when requesting accommodation.

# SIGNATURE PAGE

NAME:			
	(PRINT)		
Students must print, fill ou	ut this page, sign and	turn in to Todd by	3p.m., August 26.
I have read, asked, receive syllabus.	ed clarification, and u	nderstood everythi	ng on this entire
(student ID number)		(email)	
(cell phone number)			
I will not be attendance at	•	o'clock for	
(date)	(time	e)	(name of holiday)
	starting at	o'clock for	
(date)	(time	e)	(name of holiday)
	starting at	o'clock for	
(date)	(time	e)	(name of holiday)