

## **SHOWCASE EXPERIENCE - Fall 2015 Syllabus**

**DAA 4930/027F 1 Credit**

**Monday Meeting time: 6:30-9:30, plus Performance/Event Schedule**

Instructor: Ric Rose

Supervisors: SoTD Dance Faculty, Showcase Stage Managers/Production Team

Office: McGuire Theatre & Dance Pavilion, Room 225

Office Hours: Monday: 1:00-3:00, Tuesday & Thursday: 12:20-1:30, Friday: 10:40-11:40

Office Phone: 352-273-0506

E-mail: [rarose@ufl.edu](mailto:rarose@ufl.edu)

Your name & class must appear in the subject line of all correspondence.

ONLY use your UFL email account.

Because this class culminates with your participation as a member of a technical crew or management team within a production or event, it possesses a very unique structure and follows a non-traditional class schedule. It is vital that you read the complete syllabus and if there is any confusion, ask questions. Due to the nature of the schedule, there is an understanding that if you are taking this class, it is mandatory that you attend all the events assigned within this syllabus. This is imperative during performance week. You are an important part of a team with specific and often unique duties that only you will know how to accomplish. You should have this week totally clear to work the show – no exceptions without it affecting your grade.

It is your responsibility to know your Showcase Experience schedule. Check your UFL email & the dance studio bulletin boards for updates often.

### **Class Description:**

This course is designed to develop awareness in dance and theatre production as it relates to creative work leading to performance; to gain knowledge and skills 'behind the scenes' of a production and to learn what it takes to produce either a full evening repertory performance or the mechanisms behind building and running an event, such as a festival or conference.

### **Objectives:**

- To expand the student's knowledge in technical backstage theatre work for dance concerts/showcase venues and/or event organization and management for specific events related to the field of dance.

- To develop an awareness of the development of dance productions both creatively and practically, as well as develop an appreciation for what happens on both sides of the curtain.
- To develop management skills related to the execution of a production or event.
- To expose the student to fresh approaches to the creative process.
- To develop skills related to working as a team to accomplish tasks and fulfill assignments.
- To provide the student with experiences which reinforce their discipline and strengthen their sense of responsibility within a pre-professional creative environment.

**Grading Policy:**

60 points: Attendance and participation

30 points: Professional demeanor: attire, attitude, and work ethic

10 points: Summary Paper - After the event or performance is completed, turn in a one-page summary of your assignment. It should include the details of the UnShowings, what you did for the performance, when you did it, what you learned, your attendance and send it in the body of an e-mail to [rarose@ufl.edu](mailto:rarose@ufl.edu) (do not send as a Word Doc)

A 93-100 points

A- 90-92

B+ 86-89

B 83-86 points

B- 80-82

C+ 77-79

C 73-76 points

C- 70-72

D+ 67-69

D 63-66 points

D- 60-62

E 59 and below

The schedule and procedures in this course are subject to change. Students will be notified of changes through UFL e-mail or posted on the Dance Board in McGuire (by the drinking fountain).

Students must assume a professional demeanor during creative periods, showings, rehearsals and performances, which includes attentiveness, energy, willingness to help others, ownership of their responsibilities, timeliness, good work ethic, focus, and precision with their tasks during production.

**Dress Policy:**

- When working backstage as a stagehand, stage manager, crew, etc. ALL students must wear black clothing and black (dark) sneakers to minimize visibility by audience members.
- When working for an event and in front of the public, dress would be business smart attire: presentable, but not formal.
- When loading in a show, striking a show, or working backstage, you must wear close-toed shoes or you will not be allowed to participate.
- For Backstage Work: No large jewelry, including all non-stud earrings, necklaces & watches.
- No chewing gum, food or beverage allowed in the studios or theatres at any time. Only water with a cap or lid is allowed in most areas.

If you are working for a showcase you will be participating in the *BFA Fall Dance Showcase*, October 28-Nov 1, McGuire Studio Theatre G-6

- There are two programs included in the BFA Fall Dance Showcase.
- Please be aware that dancer and crew call for tech/dress rehearsals and performances is generally a minimum of 2 hours prior to curtain.
- This schedule may CHANGE- stay open and flexible for the entire production/ performance week

Students assigned to work on a Showcase are required to attend the highlighted events below:

**UnShowing Schedule Fall 2015**

**UnShowing #1, August 31, 6:30-8:30, G6**

**UnShowing #2, September 14, 6:30-8:30, G-6**

**UnShowing #3, September 21, 6:30-8:30, G-6**

**UnShowing #4, September 28, 6:30-8:30, G-6**

**UnShowing #5, October 5, Adjudication #1 ACDA/Senior Proj 6:30-9:30, G-6**

**UnShowing #6, October 12 Adjudication #2 6:30-finish Senior Proj/Solos, G-6**

**UnShowing #7, October 19 6:30-9:30 Designer Showing, G-6**

**BFA FALL DANCE SHOWCASE October 28 – November 1, 2015 (SoTD Dance)**

Location: McGuire Studio Dance Theatre, UF (G-6)

**Production Schedule (Schedule to be finalized prior to the start of techs):**

**This listing does not include call times for crew – TBA**

Fri, Oct 23	Load-in & Lights Cueing/Level Set (9a-9p)
Sat, Oct 24	Tech Rehearsal 9a-1p Tech/Cue Program A 1p-2p Break 2p-6p Tech/Cue Program B 6p-7p Electrics Break 7p-9p Program A Lx Notes (Electrics Only)
Sun, Oct 25	Tech/Dress Rehearsal 12n-3p Tech/Dress Program A 3p-3:30p Program A Notes/Production Mtg. 3:30p-6:30p Program B Lx Notes - 2 hr & Break -1 hr (Electrics Only) 6:30p-9:30p Tech/Dress Program B 9:30p-10p Program B Notes/Production Mtg.
Mon, Oct 26	Dress Program A (7:30p GO)
Tue, Oct 27	Dress Program B (7:30p GO)
Wed, Oct 28	Program A Perf (7:30p)
Thur, Oct 29	Program B Perf (7:30p)
Fri, Oct 30	Program A Perf (7:30p)
Sat, Oct 31	Program B Perf (2p)
Sun, Nov 1	Program A Perf (2p) Program B Perf (4p) Strike (6p)

**Attendance Guide:**

- Mindful participation in each class meeting is the only way to meet the objectives of this course.
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- Attendance, which is mandatory, means that when you enter the classroom, you are present, alert, and contributing to the progress of the class.
- If you are not present when attendance is taken or class begins you are marked absent.
- In the case of extended health issues, refer to the Injury and Illness Policy in the SoTD 2015-16 Handbook (SoTD website) and included in this syllabus.

**Absence Policy**

- Five (5) or more absences (excused or unexcused) result in automatic failure.

- All undocumented absences are unexcused: each unexcused absence = 5 point deduction. Excused absences may include those related to illness/injury that are documented by a medical professional. Events related to family emergencies or professional obligations should be discussed with your instructor.
- If you should leave class early, 3 points are deducted from your grade.
- UF approved religious days are excused and do not need to be made-up. (Travel time not included.) You are responsible for material covered during your absence.
- A MEDICAL WITHDRAWAL will not be supported without approved documentation. An Incomplete is only considered by UF Dance in extreme cases and *is not available for this class*.

### **Make-up Policy**

If an UnShowing is missed due to an excused absence, you may make up with another UnShowing. Due to the performative nature of Showcase Experience, it is not possible to provide make-up for absences that occur during performances.

Websites of interest:

<http://www.shcc.ufl.edu/excuse.shtml> (Infirmary)

<http://dso.ufl.edu/> (Dean of Students)

[www.arts.ufl.edu/theatreanddance](http://www.arts.ufl.edu/theatreanddance) (SoTD)

### **UF POLICIES:**

**UNIVERSITY POLICY ON ACCOMMODATING STUDENTS WITH DISABILITIES:** Students requesting accommodation for disabilities must first register with the Dean of Students Office (<http://www.dso.ufl.edu/drc/>). The Dean of Students Office will provide documentation to the student who must then provide this documentation to the instructor when requesting accommodation. You must submit this documentation prior to submitting assignments or taking the quizzes or exams. Accommodations are not retroactive, therefore, students should contact the office as soon as possible in the term for which they are seeking accommodations.

**UNIVERSITY POLICY ON ACADEMIC MISCONDUCT:** Academic honesty and integrity are fundamental values of the University community. Students should be sure that they understand the UF Student Honor Code at <http://www.dso.ufl.edu/students.php>.

**NETIQUETTE: COMMUNICATION COURTESY:** All members of the class are expected to follow rules of common courtesy in all email messages, threaded discussions and chats.

<http://teach.ufl.edu/wp-content/uploads/2012/08/NetiquetteGuideforOnlineCourses.pdf>

### **GETTING HELP:**

If applicable: For issues with technical difficulties for E-learning in Sakai, please contact the UF Help Desk at:

- [Learning-support@ufl.edu](mailto:Learning-support@ufl.edu)
- (352) 392-HELP - select option 2
- <https://lss.at.ufl.edu/help.shtml>

Any requests for make-ups due to technical issues MUST be accompanied by the ticket number received from LSS when the problem was reported to them. The ticket number will document the time and date of the problem. You MUST e-mail your instructor within 24 hours of the technical difficulty if you wish to request a make-up.

Other resources are available at <http://www.distance.ufl.edu/getting-help> for:

- Counseling and Wellness resources
- Disability resources
- Resources for handling student concerns and complaints
- Library Help Desk support

This is your education and you have a right to expect the fullest experience that can be provided for you. Please remember that unless you come to us personally with a problem, it will be assumed that you are happy and content with your circumstances.

**Terms:****Load-in**

This is a scheduled event where the crew converts the studio space into a performance space. It usually requires the set-up of platforms and chairs, the placement of lighting “trees” and cables, the hanging of curtains, and other set-up as required. You must wear closed-toe shoes to this event.

**Strike**

This is a scheduled event after the final show where the crew reverses what was accomplished in the load-in. You must wear closed-toe shoes to this event.

**Crew Call**

The time when you are required to be in the building and ready to go – it is NOT the time when you walk in the building.

**Serving as Crew**

The crew to any show is a vital part of the production process. Serving as a crew member means that you will be doing preparation of the actual show prior to the arrival of the audience and staying to set up for the next show after the audience leaves. You may be assisting the dancers, setting up set pieces or props during the show, mopping the stage, or simply waiting for your next assignment. (This is a ‘hurry up and wait’ business, so be sure to bring some homework with you!) Your authority figure (besides the faculty members) is the Stage Manager. Even if this is a peer, you are expected to listen and obey. When given a command or a call by the Stage Manager or Assistant Stage Manager, one always says, “Thank you” and repeats the command (example: The Stage Manager says, “Five Minute call.” The proper response is, “Thank you, five.”) A good crew member is one who sees the task before it is required of them, or asks what can they do to help.

Please make a copy of this page and turn it in during the first UnShowing. By signing this, it means that you have read this syllabus and will abide by the guidelines and schedule for Showcase Experience.

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

