Surface on Pottery investigates the processes and artistic communication potential for surface on functional pottery. While all art is about communication, pottery occupies a place in domestic life and routines, and is a place for artists to insert their values in both visual and tactile ways.

This class assumes no previous pottery background. Participants who have not yet encountered clay will learn basic clay shaping and/or work on appropriated objects. Students with background in forming clay will continue to build making skills. All students will consider the implicit content in forms and how that collaborates with the artist’s surface communication.

I look forward to an enjoyable and productive semester working together. Should you have problems with your assignments or questions about your progress, you are encouraged to make an individual appointment for help or information.


UF Health and Safety handbook: http://www.arts.ufl.edu/art/healthandsafety

Please read the Safety Handbook and comply with regulations, particularly those that concern Ceramics.
Class information

This class is concerned with the exploration of functional pottery as a conceptual vehicle for visual meaning with particular emphasis on surface information. We will look at contemporary and historic models, writings about pottery, and the technical information that supports understanding of materials, process, and function to provide a vocabulary of choices for the artist. Students will use this information to make choices in their individual work, building both aesthetic and technical skills in the service of developing a personal artistic voice in studio work. Discussion and critiques will exercise analytical skills and verbalization about art works.

This syllabus and calendar are online at:
http://surfaceonpottery.pbworks.com or

This class will allow students choices in materials, forming methods, and firing. Students will work in groups to fire works, and will follow studio procedures to fire full kilns.

Clay

Clay tickets are $11.50 at the bookstore. Sculpture clay, earthenware, or stoneware are one ticket per bag for, porcelain is 2 tickets per bag. The ticket is submitted to your instructor to pick up the purchased clay in the Ceramics department.

Students may choose to mix a personal recipe for clay if desired. To pay for dry materials for custom mixing, give your instructor the recipe, and Derek Reeverts, Teaching and Technical Assistant, will calculate the cost of materials. These will be paid for at the bookstore, the receipt presented in Ceramics, and the dry materials weighed out. Sign up in advance to use the mixer. Please clean up after mixing.

Materials fee

$45. materials fee covers the cost of consumables, such as wax resist, cones for firing, kiln wash, glaze, and other items needed for student use. Please pay for ONE orange materials ticket at the bookstore, and turn in to your instructor.

Materials and supplies

We suggest you use an N-95 dust mask for dealing safely with dusty materials and using the spray booth. It is advisable to keep this in a zipped bag to keep it clean when not in use. UF Environmental Health & Safety requires students to file forms and pay a $5.00 processing fee when using N-95 dust masks. Use of a close-fitting respirator requires fit testing, a pulmonary function test, and medical clearance from UF to comply with federal OSHA rules. At this time, UF charges for the pulmonary test and medical clearance. Students are responsible for those charges. See the link below for details on registering for use of an N-95 or close-fitting respirator.

UF Health and Safety handbook: http://www.arts.ufl.edu/art/healthandsafety

Sketchbooks are a necessary tool for artists. Regular use throughout the semester is part of research in seeing and developing ideas. Additionally, a sketchbook may function as an archive for your ideas and a record of thoughts and work produced. It takes regular exercise in using a sketchbook to help you grow as an artist. You will be required to post your research sketches on our class wiki.

There is a basket of shared class tools above the sink in B16. Supplies in bold I think you will need. Others optional.

Supply suggestions
- bound sketchbook
- fettling knife
- pin tool
- trimming tool
- clean-up sponge
Firing
Work will be bisque-fired in class kilns. Students will co-ordinate with the instructor and/or kiln room technical assistant to load, fire, unload, and clean up after class kilns, and are expected to take turns in overseeing the firing.

Students will work in firing teams to fire the glaze kilns. This will involve working outside of class time, and is a part of your semester grade. Please consult with me and/or the kiln room TA for help facilitating this. We are happy to help and usually know who else is doing similar firings. The Tech has set up a FaceBook group to communicate firing events and options: UF Kiln Community. Please post kiln space wanted or available there. E-mail Derek Reeverts to be approved to join as this is a closed group. dreeverts@arts.ufl.edu

Projects
It is part of the assignment to do assigned readings and preparation for the projects. Students are expected to do the readings on the syllabus by the next class meeting from the calendar date assigned, and be prepared to discuss the material. Fulfilling assignments also includes research sketches, following the project criteria, presenting the work on the assigned dates, and participating in group critiques and discussions. Unexcused late work will result in a lowered grade, and will be docked 3% for each class period late.

Clay is a wonderful material and will do many things, but it can’t be rushed or neglected without consequences. It takes regular practice and attention to develop skills and firing technique, and this will take studio time outside of scheduled class hours. To get the best results, you must make MORE than the required number of works to achieve the appropriate number of successful finished pieces.

Projects made for this class may NOT be submitted to any other class for credit unless both faculty have given prior approval. Failure to follow this rule will be considered academic dishonesty.

Policy for make-up exams or other work
Students who miss work deadlines with excused absence are responsible for submitting the work due to the instructor before the beginning of the next class meeting to avoid being considered late. If excused absence has affected the student’s ability to work, the student is responsible for discussing this with the instructor before the due date. Unexcused absence will not suspend due dates, and the work will be considered late.

Ceramic work is fragile. Studio accidents or kiln issues may cause work to break. While all due care will be exercised, instructors must have finished work to assign a grade for a project. Work that blows up or is broken before completion will require re-making for grading. If your work is destroyed in progress, please show this to your instructor and discuss what must be done to achieve a finished project for grading. In the case of involved projects where the loss is not the student’s fault, abridged project parameters may be negotiated and due dates adjusted.
A semester grade of 

incomplete will not be given for late work unless there is an excused absence involved. To be approved for an incomplete:

1. Students must have completed the major portion of the class with a passing grade of C or better
2. The student is unable to complete course requirements because of documented circumstances beyond his or her control
3. The student and instructor have discussed the situation prior to the final critique (except under emergency conditions)
4. The student will fill out the College of Fine Arts incomplete grade contract, which will be signed by the instructor and the chair and will detail the work to be completed and the date by which this must be done.

Grading

<table>
<thead>
<tr>
<th>Percentage</th>
<th>Description</th>
<th>A+</th>
<th>A</th>
<th>A-</th>
<th>B+</th>
<th>B</th>
<th>B-</th>
<th>C+</th>
<th>C</th>
<th>C-</th>
<th>D+</th>
<th>D</th>
<th>D-</th>
<th>F</th>
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<tr>
<td>75%</td>
<td>4 projects (including readings, research, sketches in preparation) (18.75 % ea)</td>
<td>100%-97</td>
<td>96-94</td>
<td>93-90</td>
<td>89%-87</td>
<td>86-84</td>
<td>83-80</td>
<td>79%-77</td>
<td>76-74</td>
<td>73-70</td>
<td>69%-67</td>
<td>66-64</td>
<td>63-60</td>
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<td>15%</td>
<td>2 tests: fluxes, colorants and related technical information (7.5% ea)</td>
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<td>77%</td>
<td>74%</td>
<td>73</td>
<td>70</td>
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<td>64</td>
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<td>5%</td>
<td>Color test tiles</td>
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<td>5%</td>
<td>participation in class discussions, presentations of discussion material, clean-up and group firings</td>
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A = excellent, distinguished use of concepts, materials, and execution
B = good use of concepts, materials, execution
C = average
D = marginal
F = unacceptable, failure

UF info on grading: https://catalog.ufl.edu/ugrad/current/regulations/info/grades.aspx

A semester grade of 

incomplete will not be given for late work unless there is an excused absence involved. To be approved for an incomplete:

1. Students must have completed the major portion of the class with a passing grade of C or better
2. The student is unable to complete course requirements because of documented circumstances beyond his or her control
3. The student and instructor have discussed the situation prior to the final critique (except under emergency conditions)
4. The student will fill out the College of Fine Arts incomplete grade contract, which will be signed by the instructor and the chair and will detail the work to be completed and the date by which this must be done.

Shop Policies

Please read and observe shop procedures and rules in Welcome to UF Ceramics (online at: Welcome to UF Ceramics. http://1drv.ms/1kQ5oTZ. If in doubt, please ask me, Nan Smith, Anna Calluori Holcombe (ceramics faculty), or Derek Reeverts (Ceramics Teaching and Technical Assistant B 18), or any of the very able graduate students in Ceramics.
Arbuckle Attendance Policies

**Attendance** is mandatory.

- Student who will be absent for an excused reason are to call and leave a message on my office phone (273-3084), or send an e-mail (arbuck@ufl.edu) **before class** to confirm the absence and reason.
- No-shows w/o notice will be considered unexcused
- The forth unexcused absence will result in a drop of half a letter grade.
- 5 unexcused absences will result in a failing grade in the class.
- If students are more that 15 minutes late for class, they will be considered tardy. 3 tardies will be considered an absence.
- Leaving class early will be considered equivalent to being tardy. Should you have issues that require early departure, please talk with your instructor in advance.

Arbuckle Communication Policies

- Students will check e-mails daily for communications from the class listserv.
- Student will create a wiki account and post required assignments on the class wiki. If you have a problem with this, please see me for help.
- Cell phones in class must be set to silent or vibrate. It is not appropriate to receive or make calls or text in class except in case of emergency.
- Digital devices are to be used for work related to this class only during class time.

**Clean-up** of work space is required. Please have a proprietary attitude about the shop, and leave it clean, regardless of the condition you find it. This includes cleaning up wheels, table space, sink, and floor, and glaze room areas. Working in built-up clay dust is a health hazard. We all work on this together, and the added effort and team spirit contributes greatly to the safe, effective, and enjoyable use of the area by a large number of people. Please read and observe shop procedures and rules. If in doubt, please ask me, Nan Smith (ceramics faculty), or Ray Gonzalez (Ceramics Teaching and Technical Assistant), or any of the very able graduate students in Ceramics. We appreciate your co-operation.

Please remove all work and personal equipment from classrooms at the end of the semester. Anything left in the classrooms or lockers will be considered abandoned and will be discarded.

**Resources**

**U.F.’s Harn Museum** has a strong collection of Asian high fire ceramics, African and Pre-Columbian earthenware ceramics, and inspirational art in many other media. I encourage you to stop by the Harn -- entry is free -- and use your sketchbook to respond to what you see. U.F.’s Natural History Museum, next to the Harn, is also full of visual inspiration, and likewise free. Check it out!

**U.F.’s Architecture and Fine Arts library** has many books, magazines and videos on both the technical and aesthetic aspects of ceramics. If you can’t find what you want in the catalog, do ask the reference librarians for help. The videos can be checked out overnight.

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<tr>
<th>Library Homepage</th>
<th><a href="http://www.uflib.ufl.edu/">http://www.uflib.ufl.edu/</a> (for all library services and collections)</th>
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<tbody>
<tr>
<td>Course Reserves</td>
<td><a href="https://ares.uflib.ufl.edu/">https://ares.uflib.ufl.edu/</a> (for hard copy and/or electronic reserves)</td>
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**Online Resources**

**Access Ceramics**  
[http://accessceramics.org](http://accessceramics.org)  
Online collection of contemporary ceramics images, downloadable, sized for PowerPoint usage.

**Art Axis**  
[http://artaxis.org](http://artaxis.org)  
Juried site for contemporary ceramic artists. Works, resume, statements, links to web sites.

**Handouts - Arbuckle**  
[http://lindaarbuckle.com/arbuckle_handouts.html](http://lindaarbuckle.com/arbuckle_handouts.html)  
Ceramic handouts on a variety of technical subjects.

**Links - Arbuckle**  
Page of links to ceramics resources online, including summer programs that offer classes (many offer work-study or scholarship opportunities).

**Galleries online**  
Many commercial and art center sales galleries have active on-line representation of contemporary artists. Place to begin looking may include Ferrin Gallery, Red Lodge, Northern Clay Center, Clay Studio, Schaller Gallery, and Akar Design.

**Ceramic Arts Daily**  
[http://ceramicartsdaily.org/](http://ceramicartsdaily.org/)  
Many videos and articles about specific ceramics techniques and artists.

**YouTube**  
[https://www.youtube.com/](https://www.youtube.com/)  
Video resource for many ceramics techniques.

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**Student information – UF policies**

**Attendance**  
[https://catalog.ufl.edu/ugrad/current/regulations/info/attendance.aspx#absences](https://catalog.ufl.edu/ugrad/current/regulations/info/attendance.aspx#absences)  
Absences count from the first class meeting. Students who do not attend at least one of the first two class meetings of a course or laboratory in which they are registered, and who have not contacted the department to indicate their intent, may be dropped from the course.

In general, **acceptable reasons for absence** from class include illness, serious family emergencies, special curricular requirements (e.g., judging trips, field trips, professional conferences), military obligation, severe weather conditions, religious holidays and participation in official university activities such as music performances, athletic competition or debate. Absences from class for court-imposed legal obligations (e.g., jury duty or subpoena) must be excused. Other sound reasons may be offered. The university recognizes the right of
the individual professor to make attendance mandatory. **After due warning, professors may prohibit further attendance and subsequently assign a failing grade for excessive absences.**

**Excuse Notes**  [http://shcc.ufl.edu/forms-records/excuse-notes/](http://shcc.ufl.edu/forms-records/excuse-notes/)

Students may experience medical conditions, psychological conditions, illnesses or injuries that require them to be away from the classroom or workplace, or that affect their ability to perform optimally in class or on exams. While the Student Health Care Center (SHCC) is happy to provide excuse notes in certain circumstances, there are restrictions.

The SHCC can provide an excuse note only if we are involved in your medical care for three or more days, or in limited cases of severe illness/injury if medically indicated. If you are seen at the SHCC, we can provide a Verification of Visit form showing when you were here; however, this IS NOT considered an excuse note. There is no circumstance in which the SHCC can provide a note if you were not seen by our providers.

Per UF policy, students who are absent from classes/exams because of illness should contact their instructors. If a professor subsequently requires a note for a medical absence of fewer than three days, then the professor must provide the SHCC with a written request on UF departmental letterhead.

**Religious Holidays**

The Board of Regents and state law govern university policy regarding observance of religious holidays: Students, upon prior notification of their instructors, shall be excused from class or other scheduled academic activity to observe a religious holy day of their faith. Students shall be permitted a reasonable amount of time to make up the material or activities covered in their absence. Students shall not be penalized due to absence from class or other scheduled academic activity because of religious observances. Further, a student who is to be excused from class for a religious holy day is not required to provide a second party certification of the reasons for the absence.

**Class Demeanor**

Students are expected to assist in maintaining a classroom environment that is conducive to learning. In order to assure that all students have the opportunity to gain from time spent in class, unless otherwise approved by the instructor, students are prohibited from engaging in any form of distraction. This prohibits the use of electronic devices when not directed toward sanctioned classroom content. Inappropriate behavior in the classroom may result, minimally, in a request to leave class.

**Disruptive Behavior**  [http://regulations.ufl.edu/chapter1/1008.pdf](http://regulations.ufl.edu/chapter1/1008.pdf)

A student may be dismissed from class in he/she engages in disruptive behavior:

Faculty, students, Administrative and Professional staff members, and other employees [hereinafter referred to as "member(s)" of the University], who intentionally act to impair, interfere with, or obstruct the mission, purposes, order, operations, processes, and functions of the University shall be subject to appropriate disciplinary action by University authorities for misconduct, as set forth in the applicable rules of the Board of Regents and the University and state law governing such actions. Please see complete information:

**Academic Honesty**  [http://regulations.ufl.edu/chapter4/4017.pdf](http://regulations.ufl.edu/chapter4/4017.pdf)

All students are required to abide by the Academic Honesty Guidelines which have been accepted by the university. This includes, among other things, sanctions for cheating, misrepresentation, plagiarism, and illegal use of copyrighted materials. For complete information please see:
Counseling Services  http://www.counsel.ufl.edu
The Counseling Center provides counseling and consultation services to currently enrolled undergraduate and graduate students and their spouses/partners. The Center offers brief counseling and therapy to help students confront personal, academic, and career concerns. The primary goal of counseling is to help students develop the personal awareness and skills necessary to overcome problems and to grow and develop in ways that will allow them to take advantage of the educational opportunities at the university.

The Counseling Center is located at:
P301 Peabody Hall
(352) 392-1575
Monday - Friday: 8 am - 5 pm

Students with Disabilities  http://www.dso.ufl.edu/dr
I am pleased to support students with disabilities who may need classroom accommodation.

Students requesting classroom accommodation must first register with the Dean of Students Office. The Dean of Students Office will provide documentation to the student who must then provide this documentation to the Instructor when requesting accommodation.

Dean of Students Office
Phone: 392-1261

Mike Helke. Plates w/slip decoration  Dan Anderson. Majolica in-glaze decoration