

MUE 4140
ADMINISTRATION OF MUSIC EDUCATION
STUDENT TEACHING SEMINAR
and
MUE 4940
STUDENT TEACHING

Dr. Russell L. Robinson, Professor

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Office Hours: Tuesdays/Thursdays 10:30 – 11:30 AM

MUE 4140 and MUE 4940 are designed to complement, prepare, advise and evaluate student teachers during their student teaching experience. Objectives include: Helping students to work with cooperating teachers, understand the importance of planning, prepare for video feedback of their student teaching, enhance organizational skills, and develop interpersonal and professional teaching skills. Students will enter into prepared discussions regarding their experiences and professional readings with their colleagues and the professor.

The objectives will be met through the following experiences:

1. Discussions of Class Readings
2. Preparation of Resumes and Application Letters
3. Preparation of the Student Teaching Notebook
4. Evaluations by Cooperating Teachers and College Supervisors

The student teaching notebook (one for each assignment) will include, but not be limited to the following:

1. Lesson Plans and Observations for each class taught or observed
2. Daily Log - At the conclusion of each day assessing strengths, weaknesses and strategies for improvement.
3. Analysis of the strengths and weaknesses of your student teaching assignment at the conclusion of each placement.
4. All materials needed for your situation as well as future teaching in this type of assignment. No full scores please.

Grades for the course will be weighted in the following manner:

Videotape (with evaluation for each class member)	40%
Class Assignments	20%
Student Teaching Notebook	40%

The following grading scale will be used to Grade MUE 4140:

Grading Scale:

93-100 = A
91-92 = A-
89-90 = B+
85-88 = B
83-84 = B-
81-82 = C+
77-80 = C
75-76 = C-
73-74 = D+
69-72 = D
67-68 = D-
66↓ = E

Required Text:

Aspiring to Excel: Leadership Initiatives for Music Educators by Kenneth R. Raessler – GIA Publications - 2004

I will treat you as a professional, as you will be a certified professional very soon. No late assignments or presentations will be accepted. Attendance and punctuality are expected and required.

Students Requesting Accommodations due to Disabilities

Students requesting classroom accommodation must first register with the Dean of Students Office. The Dean of Students Office will provide documentation to the student who must then provide this documentation to the Instructor when requesting accommodation.

Academic Honor Policy

It is expected that you will exhibit ethical behavior concerning your work in this class. Students are expected to do their own work, use their own words in papers, and to reference outside sources appropriately. Failure to uphold the standards of academic honesty will result in the appropriate disciplinary action.

As a result of completing the registration form at the University of Florida, every student has signed the following statement:

"I understand that the University of Florida expects its students to be honest in all their academic work. I agree to adhere to this commitment to academic honesty and understand that my failure to comply with this commitment may result in disciplinary action up to and including expulsion from the University."

We, the members of the University of Florida community, pledge to hold ourselves and our peers to the highest standards of honesty and integrity.

Furthermore, on work submitted for credit by UF students, the following pledge is either required or implied:

"On my honor, I have neither given nor received unauthorized aid in doing this assignment."

Dates and Reminders:

Student Teaching Notebook/Videos/Evaluations are Due for Each Placement When You Return for Administration Class

Schedule to Dr. Robinson by e-mail on or before Friday, January 16 for first placement and Friday, March 6 for the second placement.

Include: schedule, phone numbers (yours and cooperating teacher's), address of school, directions, conflicts, etc. – Everything necessary for your supervisor from the university to make schedule your visits.

Interim Evaluation from Cooperating Teacher due: Friday, January 30 (first placement) and Friday, March 20 (second placement)

Final On-Line Evaluation from Cooperating Teacher due: Friday, February 20 (first placement) and Friday, April 17 (second placement)