

Arranging for Voices and Instruments (MUT 3321)

University of Florida Fall 2025

Instructor: Dr. Scott Lee – scott.lee@ufl.edu

Teaching Assistant: Ethan Kaminsky – ethankaminsky@ufl.edu

Room: MUB 146

Tuesdays 8:30-10:25 AM

Thursdays 8:30-9:20 AM

Office: MUB 339 Office Hours: Tuesdays 10:40 AM-12:35 PM

How to get in touch with me:

For short questions: E-mail me or the teaching assistant. As a general rule, I answer e-mails between 9:00-5:00, and I try to answer emails within 24 hours of receipt, except on weekends.

For everything else: Come to office hours or make an appointment. Office hours are a chance for you to get help on assignments, go over material covered in class, talk about connections between class material and other ideas, and so on. I strongly encourage you to take advantage of this time.

Course Description:

An introduction to the principles and techniques of arranging, instrumentation, and orchestration. The course will introduce the standard instruments of the modern orchestra and wind ensemble, discuss choral arranging, and begin a discussion of creative orchestration practice.

Course Goals:

1. Students will be able to successfully arrange pre-existing musical works for a variety of ensembles, both vocal and instrumental.
2. Students will be able to describe in detail the performing capabilities of vocalists and instruments (orchestral and band).
3. Students will be able to write idiomatic musical notation for vocalists and instrumentalists.

Required Course Textbook

Adler, Samuel. *The Study of Orchestration* (4th edition) with access to online textbook audio resources: <https://wnnorton.com/books/9780393920659>

Other Required Course Materials

Manuscript paper, computer notation software (Finale or Sibelius are recommended).

Attendance

Students are expected to attend all regularly scheduled classes. Each unexcused absence over three will result in a one-point deduction from your final grade. Any student with eight or more unexcused absences will fail the course. An excused absence is an approved UF event, a family emergency, or an illness. Students knowing in advance that they will miss a class must contact me **beforehand via email**. Otherwise students should contact me via e-mail to explain an absence within two days of the missed class if they wish for it to be excused. Please do not schedule non-urgent doctor's appointments during class time. In the case of an absence (excused or unexcused), that student is responsible for determining what material was covered, and what assignments were given.

Tardy Policy

Attendance will be taken at the beginning of class. Students who are not present when I take attendance will be marked as tardy. Three tardies will count as one unexcused absence. There are no excused tardies.

Evaluation:

Students will be evaluated through participation & preparation, in-class performance participation, assignments, quizzes, and projects.

Class Participation & Preparation:	5%	Projects:	35%
In-Class Performance Participation:	5%	Final Project:	20%
Assignments & Quizzes:	35%		

Scale:

A = 93-100 / A- = 90-92 / B+ = 87-89 / B = 83-86 / B- = 80-82 / C+ = 77-79 / C = 73-76 C- = 70-72 / D+ = 67-69 / D = 66-65 / D- = 63-64 / E = 0-62

Late Submission Policy

Late assignment submissions (not including late submissions due to excused absences) will be accepted with a grade deduction of 5% if submitted within 24 hours of the due date, and a 2.5% further reduction for each additional day the assignment is late. Grade deductions for late submission are capped at 50%.

To avoid grade deductions for late submission, students may request due-date extensions for assignments via email at least 24 hours in advance of the original due date. Extensions will be assessed on a case-by-case basis.

Technology Policy:

Your attention is your most valuable asset; use it to the best of your ability. I reserve the right to dock your grade and/or ask you to leave class if you are inappropriately using technology in class.

Digital Resources

We will make use of Canvas for communication and assignments <https://ufl.instructure.com/>
Please check it frequently.

UF Course Policies

University-wide policies and resources can be found here: <https://go.ufl.edu/syllabuspolices>

Schedule (subject to change)

Week	Dates	Unit	Topics	Assignments/Projects
1	8/21	Intro/Choral	Introduction	
2	8/26, 8/28		Voice Leading and Choral Basics	Voice Leading and Choral Basics
3	9/2, 9/4		Vocal Textures & Accompaniment, Intros, and Endings	Vocal Textures and Accompaniment/Intro
4	9/9, 9/11		Vocal Review; Scores and Parts Preparation	Song Arrangement Project
5	9/16, 9/18	Strings	Strings Overview, Bowings, Articulations, and Harmonics	Bowing & Harmonics
6	9/23, 9/25		Individual String Instruments, Song Performances	
7	9/30, 10/2		Scoring for Strings, Plucked Strings	Strings Project
8	10/7, 10/9	Woodwinds	Woodwind Overview, Flute and Piccolo; Oboe, English Horn, & Bassoon	
9	10/14, 10/16		Transposition, Clarinets, and Saxophones; String Performances	Transposition Assignment
10	10/21, 10/23	Brass	Scoring for Woodwinds; Brass Overview and Horn	Woodwind Project
11	10/28, 10/30		Individual Brass Instruments; Woodwind Performances	
12	11/4, 11/6	Orchestra/	Scoring for Brass; Transcribing for Orchestra	Brass Assignment and Final Project
13	11/13	Percussion	Percussion Overview and Timpani	
14	11/18, 11/20		Pitched and Unpitched Percussion; Final Project Feedback	
15	12/2		Final Project Performances	