

BASSOON STUDIO (UNDERGRADUATE)

MVW 1414, 2424, 3434,4444

-Fall 2025-

Class Meeting location, times, and sections:

Studio: Mondays—6th Period (12:50PM-1:40PM) (MUB 142); Lesson: TBD (MUB 301)

Instructor

Dr. Lee Goodhew

Lee.goodhew@ufl.edu

Office: 301 MUB

Office Hours: By Appointment

Teaching Assistant

Kaelin Walton

waltonk@ufl.edu

Reed making help office hours: By appointment

Course Description

Study in the University of Florida Bassoon Studio encompasses a curriculum that is designed to mold bassoonists into sensitive, knowledgeable, and successful musicians. Through highly individualized instruction, experiences, peer collaborations/interactions, and performances, students are prepared to be confident in diverse musical settings.

All students in the studio will take part in the following:

- Weekly private lessons with the instructor that focus on developing technique, tone, musicianship, and confidence on the bassoon.
- Weekly studio classes that include topics such as performance issues, reed making, ensemble playing, master classes with guest artists, etc.

Course Objectives

By studying in the bassoon studio, students will be able to:

- Perform and interpret bassoon works encompassing multiple styles (from Western civilization to other world cultures) and bassoon works written by a wide range of composers
- Present performances of solo and chamber repertoire in a variety of styles and settings.
- Demonstrate the ability to apply analytical and historical knowledge to live performance.
- Demonstrate an increasingly advanced level of performance skill throughout their studies.
- Critically reflect upon their technical and musical abilities and implement plans for improving these areas outside of lessons

Required Texts, Materials, Resources, Equipment

Students are expected and required to purchase equipment including reeds/cane, reed-making tools, tuners, and metronomes as well as music/texts assigned in lessons (<see materials clause below>). The instructor will provide students with a list of resources to help locate/purchase music, reeds, equipment, etc.

- The ownership of a tuner and metronome is mandatory! *Note: phone tuning/metronome apps count!*
- The student must have playable reeds <see reed clause below>
**If music and/or texts required for performance or lessons cannot be borrowed from the library, it is the student's responsibility to acquire these materials. If the student plans on having a teaching and/or performance career involving the bassoon, it is necessary for the student to own a collection of performance pieces, texts, etude books, tools, equipment, method books, etc. If the student has any barriers preventing them from acquiring materials, they must communicate with the instructor so that a solution can be arrived upon.*

Materials and Supply Fee

- MVW 1414/2424 \$65.00
- MVW 3434/4444 \$70.00

Course Outline for Bassoon Studio

Weeks	Topic(s)*	Notes:
1 August 20	ENSEMBLE AUDITIONS	1:00PM-5:30PM (LOCATION: MUB 144)
2 August 25	Review syllabus and studio expectations; Bassoon Ensemble Music Distributed/Read through	Bring your bassoon, MUB 142
3 September 1	NO STUDIO OR LESSONS—LABOR DAY	
4 September 8	Bassoon Ensemble Rehearsal	Bring your bassoon, MUB 142
5 September 15	A Bassoonist's Career in the Military with Zoom Guest Ethan Miller (UF Bassoon Studio Alumni, Bassoonist in the 25th Infantry Division Army Band)	MUB 142
6 September 22	Woodwind Area Recital (Michael performs)	MUB 101
7 September 29	Bassoon Ensemble Rehearsal	Bring your bassoon, MUB 142
8 October 6	Woodwind Area Recital Dr. Lowe performs the Poulenc Trio with Dr. Hart (oboe) and Dr. Hsiang (Piano): Thursday, 10/9 7:20pm (MUB 101)**	MUB 101
9 October 13	Bassoon Ensemble Rehearsal Dr. Lowe Performs in Stravinsky's <i>L'Histoire du Soldat</i>: Sunday, October 19th 7:20pm (MUB 101)**	MUB 142
10 October 20	Woodwind Area Recital	MUB 101
11 October 27	Kaelin performs <i>Dance Suite</i> , Ryan performs DR Studio Recital Piece, and Owen performs WW Area piece in Studio Class	Bring your bassoon, MUB 142
12 November 3	Woodwind Area Recital Double Reed Studios Recital: Sunday, November 9th 3:00pm (MUB 101)**	MUB 101
13 November 10	Favorite Bassoonists Presentation	MUB 142
14 November 17	Woodwind Area Recital (Owen Performs)	MUB 101
15 November 24	THANKSGIVING BREAK—NO CLASSES	
16 December 1	TBA	MUB 142
17 December 8	Woodwind Juries	All required to do the jury unless a recital was given this semester!

*schedule/topics are subject to change at the instructor's discretion-students will be notified of any changes before they are implemented. ****REQUIRED ATTENDANCE****

BM OUTSIDE FIELD/NON-PERFORMANCE MUSIC MAJORS in MVW 1414/2424

- **Lesson Performance and Preparation (50%)**— To make improvements on the bassoon and as a musician, it is expected that students prepare their assigned exercises, etudes, pieces, etc. through consistent practice between lessons. Each lesson will be assigned with a grade following the rubric below.

Lesson Grading Rubric	
100	Well prepared; many improvements made from previous week; great effort during lesson
85	Somewhat well prepared with some improvements made from previous week; good effort
75	Not very well prepared with very little improvements made from previous week; mediocre effort
65	Poorly prepared with no improvement made from previous week; poor effort
0	No preparation, no improvements made, no effort; unexcused missed lesson

- **Weekly Practice, Progress, and Goal Setting Log (15%)**—every week the student will maintain a practice log as well as write down specific progress and goals on the log. At the beginning of the semester, each student will be given their own folder with weekly log sheets inside. The instructor will review the log during each weekly lesson (it is the student's responsibility to bring their log to the lesson) and if needed, will discuss progress, goals, and practicing (strategies, motivation, etc.).
- **Reed Quota (5%)**— The student is required to make **5 reed blanks by the week of November 3rd** (reeds can be presented during the student's assigned lesson time). The instructor will help with reed making as needed in lessons or studio class. Additionally, students are encouraged to work with the graduate teaching assistant in an office hour appointment to get help on reed making. Each student will be provided a limited amount of gouged, shaped, and profiled cane at the start of the semester and have access to reed making tools/equipment/supplies in the reed room. It is the student's responsibility to arrange to get a key to the reed room in a timely manner from Trent Weller or Masa Enomoto.
- **Favorite Bassoonists Presentation (10%)**—On Monday, November 10th during studio time, the student will present in front of the class a **7 to 10-minute** PowerPoint presentation on two of their favorite professional bassoonists. The presentation must include a brief biographical background on each bassoonist, at least two sample playing clips (YouTube video, audio, etc.), and justification as to why these particular bassoonists stand out for the student.
- **Assigned Semester (10%)**— All students *not performing a junior or senior recital* will be assigned to perform on/in a Woodwind Area Recital, Convocation Recital, Studio recital, Masterclass, or the UF School of Music Concerto Competition (note: some Outside SoM Recital opportunities could count towards this performance requirement, if approved by the instructor). The instructor, in collaboration with each student will assign repertoire to prepare for their performance.
 - If an accompanist is needed, it is the student's responsibility to secure one in a timely manner and set up rehearsals.
 - An accompanist must be secured **no later than three weeks** before the assigned performance date. If an accompanist is not found by this time and has not played with the student in a lesson or outside rehearsal with instructor **at least two weeks** prior to the performance, the instructor reserves the right to cancel the performance and the student will lose 10% off of his/her/their final grade.
- **End of Semester Jury (10%)**— All students enrolled in lessons will be required to play a jury.
 - **A minimum of two contrasting pieces and three etudes** must be performed on the jury. Students may also be given the option to perform **two etudes and two excerpts**, instead of three etudes.
 - **Students must submit copies of a jury program which includes pieces/etudes/excerpts performed and copies of the music (piano scores should not be submitted!) for each jury member (3 total).**

- If a student is in the in the **last semester of their sophomore year** they are required to play on a Pre-Professional Jury. **It is the student's responsibility to inform the instructor of their eligibility (whether they need to take or retake it).**

Evaluation for Majors in 1414/2424	
Lesson Performance and Preparation	50%
Weekly Practice, Goal Setting, and Reflection Log	15%
Reed Making Quota (5 handmade reed blanks)	5%
Favorite Bassoonists Studio Presentation	10%
Assigned Semester Performance	10%
End of Semester Jury	10%
TOTAL	100%

Course Components for Evaluation

MUSIC PERFORMANCE MAJORS in MVW 2424

- **Lesson Performance and Preparation (40%)**— To make improvements on the bassoon and as a musician, it is expected that students prepare their assigned exercises, etudes, pieces, etc. through consistent practice between lessons. Each lesson will be assigned with a grade following the rubric below.

Lesson Grading Rubric	
100	Well prepared; many improvements made from previous week; great effort during lesson
85	Somewhat well prepared with some improvements made from previous week; good effort
75	Not very well prepared with very little improvements made from previous week; mediocre effort
65	Poorly prepared with no improvement made from previous week; poor effort
0	No preparation, no improvements made, no effort; unexcused missed lesson

- **Weekly Practice, Progress, and Goal Setting Log (15%)**—every week the student will maintain a practice log as well as write down specific progress and goals on the log. At the beginning of the semester, each student will be given their own folder with weekly log sheets inside. The instructor will review the log during each weekly lesson (it is the student's responsibility to bring their log to the lesson) and if needed, will discuss progress, goals, and practicing (strategies, motivation, etc.).
- **Reed Quota (15%)**— The student is required to make **ten (10) reeds** by the deadline below:

Week of November 3rd	8 NEW reed blanks and 2 finished, playable reeds
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- **Two (2)** of the ten reeds must be playable for the **full 20%** to be awarded; otherwise **only 10%** will be awarded.
- The instructor will help with reed making as needed in lessons or studio class. Additionally, students are encouraged to work with the graduate teaching assistant in an office hour appointment to get help on reed making. Each student will be provided a limited amount of gouged, shaped, and profiled cane at the start of the semester and have access to reed making tools/equipment/supplies in the reed room.
- Any student observed "recycling" reeds (i.e. reusing blanks for each due date) or presenting reeds that are not of their own making **will lose one letter grade off of their entire studio grade.**
- Pictures will not suffice as proof of making reeds. Reeds must be presented to the instructor during their weekly lesson (see above outline for due dates).
- It is the students responsibility to arrange to get a key to the reed room in a timely manner from Trent Weller or Masa Enomoto.
- **Favorite Bassoonists Presentation (10%)**—On Monday, November 10th during studio time, the student will present in front of the class a **7 to 10-minute** PowerPoint presentation on two of their favorite professional bassoonists. The presentation must include a brief biographical background on each bassoonist, at least two

sample playing clips (YouTube video, audio, etc.), and justification as to why these particular bassoonists stand out for the student.

- **Assigned Semester Performance (10%)**— All students *not performing a junior or senior recital* will be assigned to perform on/in a Woodwind Area Recital, Convocation Recital, Studio recital, Masterclass, or the UF School of Music Concerto Competition (note: some Outside SoM Recital opportunities could count towards this performance requirement, if approved by the instructor). The instructor, in collaboration with each student will assign repertoire to prepare for their performance.
 - If an accompanist is needed, it is the student's responsibility to secure one in a timely manner and set up rehearsals.
 - An accompanist must be secured **no later than three weeks** before the assigned performance date. If an accompanist is not found by this time and has not played with the student in a lesson or outside rehearsal with instructor **at least two weeks** prior to the performance, the instructor reserves the right to cancel the performance and the student will lose 10% off of his/her/their final grade.
- **End of Semester Jury (10%)**— All students enrolled in lessons will be required to play a jury.
 - **A minimum of two contrasting pieces and three etudes** must be performed on the jury. Students may also be given the option to perform **two etudes and two excerpts**, instead of three etudes.
 - **Students must submit copies of a jury program which includes pieces/etudes/excerpts performed and copies of the music (piano scores should not be submitted!) for each jury member (3).**
 - If a student is in the in the **last semester of their sophomore year** they are required to play on a Pre-Professional Jury. **It is the student's responsibility to inform the instructor of their eligibility (whether they need to take or retake it).**

Evaluation for Performance Majors in 1414/2424	
Lesson Performance and Preparation	40%
Weekly Practice, Goal Setting, and Reflection Log	15%
Reed Making Quota (10 handmade reeds)	15%
Favorite Bassoonists Studio Presentation	10%
Assigned Semester Performance	10%
End of Semester Jury	10%
TOTAL	100%

BM IN OUTSIDE FIELD/NON-PERFORMANCE MUSIC MAJORS in 3434/4444

- **Lesson Performance and Preparation (50%)**— To make improvements on the bassoon and as a musician, it is expected that students prepare their assigned exercises, etudes, pieces, etc. through consistent practice between lessons. Each lesson will be assigned with a grade following the rubric below.

Lesson Grading Rubric	
100	Well prepared; many improvements made from previous week; great effort during lesson
85	Somewhat well prepared with some improvements made from previous week; good effort
75	Not very well prepared with very little improvements made from previous week; mediocre effort
65	Poorly prepared with no improvement made from previous week; poor effort
0	No preparation, no improvements made, no effort; unexcused missed lesson

- **Weekly Practice, Progress, and Goal Setting Log (15%)**—every week the student will maintain a practice log as well as write down specific progress and goals on the log. At the beginning of the semester, each student will be given their own folder with weekly log sheets inside. The instructor will review the log during each weekly lesson (it is the student's responsibility to bring their log to the lesson) and if needed, will discuss progress, goals, and practicing (strategies, motivation, etc.).

- **Reed Quota (5%)**— The student is required to make **7 reed blanks by the week of November 3rd** (reeds can be presented during the student's assigned lesson time). The instructor will help with reed making as needed in lessons or studio class. Additionally, students are encouraged to work with the graduate teaching assistant in an office hour appointment to get help on reed making. Each student will be provided a limited amount of gouged, shaped, and profiled cane at the start of the semester and have access to reed making tools/equipment/supplies in the reed room. It is the student's responsibility to arrange to get a key to the reed room in a timely manner from Trent Weller or Masa Enomoto.
- **Favorite Bassoonists Presentation (10%)**—On Monday, November 10th during studio time, the student will present in front of the class **a 7 to 10-minute** PowerPoint presentation on two of their favorite professional bassoonists. The presentation must include a brief biographical background on each bassoonist, at least two sample playing clips (YouTube video, audio, etc.), and justification as to why these particular bassoonists stand out for the student.
- **Assigned Semester Performance (10%)**— All students *not performing a junior or senior recital* will be assigned to perform on/in a Woodwind Area Recital, Convocation Recital, Studio recital, Masterclass, or the UF School of Music Concerto Competition (note: some Outside SoM Recital opportunities could count towards this performance requirement, if approved by the instructor). The instructor, in collaboration with each student will assign repertoire to prepare for their performance.
 - If an accompanist is needed, it is the student's responsibility to secure one in a timely manner and set up rehearsals.
 - An accompanist must be secured **no later than three weeks** before the assigned performance date. If an accompanist is not found by this time and has not played with the student in a lesson or outside rehearsal with instructor **at least two weeks** prior to the performance, the instructor reserves the right to cancel the performance and the student will lose 10% off of his/her/their final grade.
- **End of Semester Jury (10%)**— All students enrolled in lessons will be required to play a jury.
 - **A minimum of two contrasting pieces and three etudes** must be performed on the jury. Students may also be given the option to perform **two etudes and two excerpts**, instead of three etudes.
 - **Students must submit copies of a jury program which includes pieces/etudes/excerpts performed and copies of the music (piano scores should not be submitted!) for each jury member (3).**
 - If a student is in the in the **last semester of their sophomore year** they are required to play on a Pre-Professional Jury. **It is the student's responsibility to inform the instructor of their eligibility (whether they need to take or retake it).**

Evaluation for Majors in 3434/4444	
Lesson Performance and Preparation	50%
Weekly Practice, Goal Setting, and Reflection Log	15%
Reed Making Quota (7 handmade reed blanks)	5%
Favorite Bassoonists Studio Presentation	10%
Assigned Semester Performance	10%
End of Semester Jury	10%
TOTAL	100%

MUSIC PERFORMANCE MAJORS in 3434/4444

- **Lesson Performance and Preparation (50%)**— To make improvements on the bassoon and as a musician, it is expected that students prepare their assigned exercises, etudes, pieces, etc. through consistent practice between lessons. Each lesson will be assigned with a grade following the rubric below.

Lesson Grading Rubric	
100	Well prepared; many improvements made from previous week; great effort during lesson
85	Somewhat well prepared with some improvements made from previous week; good effort
75	Not very well prepared with very little improvements made from previous week; mediocre effort
65	Poorly prepared with no improvement made from previous week; poor effort
0	No preparation, no improvements made, no effort; unexcused missed lesson

- **Weekly Practice, Progress, and Goal Setting Log (15%)**—every week the student will maintain a practice log as well as write down specific progress and goals on the log. At the beginning of the semester, each student will be given their own folder with weekly log sheets inside. The instructor will review the log during each weekly lesson (it is the student's responsibility to bring their log to the lesson) and if needed, will discuss progress, goals, and practicing (strategies, motivation, etc.).
- **Weekly Newly Finished Reed (15%)**—The student must bring in a newly finished reed (it cannot be one that was played on in any previous lesson) to the lesson every week and play on it for a portion of the lesson.

Evaluation for Performance Majors in 3434/4444	
Lesson Performance and Preparation	40%
Weekly Practice, Goal Setting, and Reflection Log	15%
Weekly Newly Finished Reed	15%
Favorite Bassoonists Studio Presentation	10%
Assigned Semester Performance	10%
End of Semester Jury	10%
TOTAL	100%

- **Favorite Bassoonists Presentation (10%)**—On Monday, November 10th during studio time, the student will present in front of the class a **7 to 10-minute** PowerPoint presentation on two of their favorite professional bassoonists. The presentation must include a brief biographical background on each bassoonist, at least two sample playing clips (YouTube video, audio, etc.), and justification as to why these particular bassoonists stand out for the student.
- **Assigned Semester Performance (10%)**— All students *not performing a junior or senior recital* will be assigned to perform on/in a Woodwind Area Recital, Convocation Recital, Studio recital, Masterclass, or the UF School of Music Concerto Competition (note: some Outside SoM Recital opportunities could count towards this performance requirement, if approved by the instructor). The instructor, in collaboration with each student will assign repertoire to prepare for their performance.
 - If an accompanist is needed, it is the student's responsibility to secure one in a timely manner and set up rehearsals.
 - An accompanist must be secured **no later than three weeks** before the assigned performance date. If an accompanist is not found by this time and has not played with the student in a lesson or outside rehearsal with instructor **at least two weeks** prior to the performance, the instructor reserves the right to cancel the performance and the student will lose 10% off of his/her/their final grade.

- **End of Semester Jury (10%)**— All students enrolled in lessons will be required to play a jury.
 - **A minimum of two contrasting pieces and three etudes** must be performed on the jury. Students may also be given the option to perform **two etudes and two excerpts**, instead of three etudes.
 - **Students must submit copies of a jury program which includes pieces/etudes/excerpts performed and copies of the music (piano scores should not be submitted!) for each jury member (3).**
 - If a student is in the in the **last semester of their sophomore year** they are required to play on a Pre-Professional Jury. **It is the student's responsibility to inform the instructor of their eligibility (whether they need to take or retake it).**

MINORS in 1414/2424/3434

- **Lesson Performance and Preparation (80%)**— To make improvements on the bassoon and as a musician, it is expected that students prepare their assigned exercises, etudes, pieces, etc. through consistent practice between lessons. Each lesson will be assigned with a grade following the rubric below.

Lesson Grading Rubric	
100	Well prepared; many improvements made from previous week; great effort during lesson
85	Somewhat well prepared with some improvements made from previous week; good effort
75	Not very well prepared with very little improvements made from previous week; mediocre effort
65	Poorly prepared with no improvement made from previous week; poor effort
0	No preparation, no improvements made, no effort; unexcused missed lesson

- **Studio Recital Performance or Assigned Woodwind Area Performance (10%)**— Students are required to perform on the studio recital (see date in course outline) or for an assigned woodwind area recital. The instructor will assign a work for each student to prepare solely for this.
 - If an accompanist is needed, it is the student's responsibility to secure one in a timely manner and set up rehearsals.
 - An accompanist must be secured **no later than three weeks** before the assigned performance date. If an accompanist is not found by this time and has not played with the student in a lesson or outside rehearsal with instructor **at least two weeks** prior to the performance, the instructor reserves the right to cancel the performance and the student will lose 10% off of his/her/their final grade.
- **End of Semester Jury (10%)**— All minors will be required to play for a woodwind jury committee.
 - **A minimum of two contrasting pieces and three etudes** must be performed on the jury. Students may also be given the option to perform **two etudes and two excerpts**, instead of three etudes.
 - **Students must submit copies of a jury program which includes pieces/etudes/excerpts performed and copies of the music (piano scores should not be submitted!) for each jury member (3 total).**

Evaluation for Minors	
Lesson Performance and Preparation	80%
Studio Recital or WW Area Performance	10%
End of Semester Jury	10%
TOTAL	100%

	Percent Grade	Points
A	93.4-100	4.00
A-	90.0-93.3	3.67
B+	86.7-89.9	3.33
B	83.4-86.6	3.00
B-	80.0-83.3	2.67
C+	76.7-79.9	2.33
C	73.4-76.6	2.00
C-	70.0-73.3	1.67
D+	66.7-69.9	1.33
D	63.4-66.6	1.00
D-	60.0-63.3	0.67
E	0-59.9	0.00

*** The instructor reserves the right to **not** round up a student's grade to the next letter grade.*

*More information on grades and grading policies can be found here:

<https://catalog.ufl.edu/ugrad/current/regulations/info/grades.aspx>

Bassoon Studio/Course Policies

- Cell phones, smart watches, laptop computers, and other electronic devices are **not to be used for non-bassoon studio related purposes during studio, Woodwind Area Meetings, performances, or lessons** as they disrupt students' attention and are a distraction to all. Any non-studio use of these devices **will result** in a dismissal from the lesson/studio class/performance and an assigned unexcused absence for the day. If a student needs to use an electronic device due to a documented disability, he/she/they need to notify the instructor immediately so accommodations can be made.
- Students are expected to arrive on time and prepared for lessons. The instructor will not offer up extra time after the lesson to make up for a late arrival.
- If the student encounters difficulties keeping up with their weekly assignments, it is crucial they communicate with their instructor that a personally manageable assignment load can be crafted.
- It is the student's responsibility to keep track of their weekly lesson assignments (repertoire, etudes, technical exercises, etc.). Students are encouraged to bring a notebook to write down their assignments for the next week's lesson and are welcome to record the lesson (first by asking permission from the instructor), if it will help aid them in keeping track of their assignments.**
- Rarely, there may be a case where the instructor will be unable to instruct a lesson (for example: due to illness, guest recital performance out of town, etc.). If this is the case, the instructor will work to arrange one of the following: a virtual lesson on the day/time of the originally scheduled lesson, a lesson makeup scheduled on a mutually agreed upon day/time after the missed lesson, or a lesson with a graduate teaching assistant during the week of the student's originally scheduled lesson. Students will be given advance notice if the instructor will need to miss a lesson.
- Attendance Policy:**
Requirements for class attendance and make-up work are consistent with university policies that can be found at: <https://catalog.ufl.edu/ugrad/current/regulations/info/attendance.aspx>
 - It is the expectation that students enrolled in studio attend all studio classes, student woodwind area recitals/meetings, fellow bassoon studio members' recitals, the instructor's recital performances, and other officially scheduled double reed events. Failure to attend studio class without prior notification excuse from the instructor will result in the weekly lesson grade being assigned a zero. To miss any other

bassoon/double reed scheduled events, the student must clear the absence at least 24 hours in advance with the instructor. Failure to do so could result in the weekly lesson grade being assigned a zero.

- Students will be extended **two (2) lesson drops** they can utilize without impacting their weekly assignment and lesson grade for any reason of their choosing. The instructor requires **at least 24 hours'** notice through email if the student would like to utilize a dropped lesson.
- A missed lesson without requesting a dropped lesson or excused absence will result in an assigned zero for the lesson.

- **Lesson Make-up Policy:**

- If students suspect they are sick or are sick, they **SHOULD NOT** attend their in-person lesson and should notify the instructor immediately by email or text message.
 - The instructor will work with the student to reschedule a lesson when they are feeling better or cleared to return to campus.
 - If a student needs to quarantine but is still feeling well enough to have a lesson, the instructor can meet over Zoom to conduct the lesson with the student.
- Lessons may only be made up if the student has one of the excuses below:
 - Illness, Emergency, Quarantine due to COVID-19
 - School-sponsored trips/activities (bring a note from your instructor before the absence and schedule a make-up test before the trip).
 - An absence on a test date discussed with the instructor and excused in advance (make-up lesson must be scheduled before the absence)
 - A Religious holiday/practice
- The instructor will not offer a makeup lesson if the student is unprepared.

- **Communication Policies:**

- Students are strongly urged to reach out to the instructor regarding their progress or any issues/questions regarding lessons/studio classes. **Do not wait** until the end of the semester to consult the instructor if you are encountering difficulties! To communicate with your instructor, use your UF email account or set up an individual office hour appointment.
- The instructor will utilize email as the main form of communication outside of class. **It is expected that students check their email multiple times a week** to not miss important announcements, postings, etc. Students are expected to respond to their instructor's inquiries, either verbally or through email, in a timely manner. Any emails sent to the instructor from a non-UF account **will not** receive a response.
- Bassoon studio members are required to treat each other with respect and civility and are expected to extend that respect and civility to any bassoon studio guests, SoM Faculty/Staff, and musician peers. They are also expected to be supportive of their peers in lessons, master classes, studios, etc. If there are any issues regarding inappropriate behavior towards others and/or towards the instructor, the instructor will first discuss the matter in an office hour appointment with the student; if multiple inappropriate behaviors continue to occur, the instructor will report these incidents to the Student Conduct & Conflict Resolution Office.
- The instructor reserves the right to dismiss any student who is disruptive, disrespectful, or uncivil in a lesson, studio class, guest masterclass, or recital/concert setting.

School Contrabassoon/Bassoon Use Clause

Students who are assigned contrabassoon or a school owned bassoon for ensembles must practice on the instrument at the MUB and always store the instrument in its locker (or in certain cases Steinbrenner Band Hall) when not in use in the MUB on campus. For the contrabassoon, the soft case must only be utilized for ease of transport between buildings; not as storage while the instrument is in the locker. Students must receive permission from the instructor to utilize a school contrabassoon or bassoon for any ensembles outside of UF principal ensembles (i.e. orchestra, band). School owned instruments are not to be loaned/utilized to other students or persons who do not have written proof of permission from the instructor to utilize the instrument. Unauthorized and/or misuse of a school contrabassoon and/or bassoon will result in access privileges being fully revoked and if any damages are incurred from improper care/handling, the student may be held responsible.

Musician's Health Clause

It is imperative that students practice healthy habits with their instrument. These habits should include, but not be limited to the following: stretching before playing, wearing ear plugs in ensembles during loud sections, taking regular practice breaks, taking mental breaks, cleaning the bocal regularly, disinfecting or throwing out reeds after illness, etc. Additionally, if there is any physical pain encountered while playing, it is critical that the student makes an immediate arrangement to seek out medical care for treatment and healing guidance. The instructor welcomes discussing healthy habits with students at any time.

Practice Clause

It is expected that students maintain a regular practice routine to improve on their instrument. Consistent practice is more important than "binge" or last-minute, long hours of practicing. Additionally, long hours practicing without frequent breaks can result in future injury. The instructor will work with students to come up with an appropriate and healthy practice routine.

Physical Clause

Physical contact with the teacher could occur in private lessons. If students are uncomfortable with physical contact on any level, it is imperative they inform the instructor immediately so alternative instructional deliveries can be made. Before any physical contact is made, the instructor will ask permission and will do so in a functional and professional way to help the student better understand corrections given concerning playing technique, posture, and/or breathing.

Reeds Clause

The student must have a playable reed for each lesson. If a student arrives without a playable* reed, **they will lose one letter grade** off the earned lesson grade for the day. Additionally, it is expected that the student rotate their good reeds! The student must have **at least 3 playable reeds** in their stockpile of usable reeds. Legere reeds **should not** be utilized unless approved by the instructor.

[Parameters for a *non-playable* reed: major cracks/chips that affect sound/pitch; inability to hold a stable pitch throughout the entire range; inability to let the player articulate freely; inability for certain notes to sound; inability to play softs and forte dynamics; brittle wires that no longer hold tension; overwhelming mold covering the reed; etc.]

Materials Clause

It is the student's responsibility to come prepared to the lesson. If a student arrives without the week's assigned etudes, pieces, and/or other miscellaneous exercise/assignments/equipment/materials, he/she/they will automatically receive a "65 D" for the lesson. If the student foresees any barriers or encounters any issues that would hinder them from meeting this requirement, they are strongly encouraged to contact the instructor for help.

Ensemble Clause

It is expected that once students are assigned specific parts by the instructor/director(s) in ensembles that they do not alter those assignments without permission from both the instructor and ensemble director. The studio teacher will defer to the conductor if they deem a change is necessary for assignments and will not hold the student accountable for the conductor's reassignment.

Dress Code Clause

It is expected that bassoon studio members will dress professionally when performing (be it recital, jury, concert, etc.) and representing the bassoon studio in an official capacity. Members should adhere to the dress code standards as outlined by ensemble rules. If students have trouble securing professional items to wear, they can check out The Gator Career Closet (professional clothing lending service for UF students) <https://career.ufl.edu/services-resources/molm-family-gator-career-closet/>. Students can also discuss other options and alternatives for assistance in professional dress with their instructor.

University-wide Policies and Resources Link

Information about university-wide policies and resources can be found here: <https://syllabus.ufl.edu/syllabus-policy/uf-syllabus-policy-links/>

Students Requiring Accommodations

Students with disabilities who experience learning barriers and would like to request academic accommodations should connect with the disability Resource Center. [Click here to get started with the Disability Resource Center](#). It is important for students to share their accommodation letter with their instructor and discuss their access needs, as early as possible in the semester.

Course Evaluation

Students are expected to provide professional and respectful feedback on the quality of instruction in this course by completing course evaluations online via GatorEvals. Guidance on how to give feedback in a professional and respectful manner is available at <https://gatorevals.aa.ufl.edu/students/>. Students will be notified when the evaluation period opens, and can complete evaluations through the email they receive from GatorEvals, in their Canvas course menu under GatorEvals, or via <https://ufl.bluera.com/ufl/>. Summaries of course evaluation results are available to students at <https://gatorevals.aa.ufl.edu/public-results/>.

University Honesty Policy

UF students are bound by The Honor Pledge which states, “We, the members of the University of Florida community, pledge to hold ourselves and our peers to the highest standards of honor and integrity by abiding by the Honor Code. On all work submitted for credit by students at the University of Florida, the following pledge is either required or implied: “On my honor, I have neither given nor received unauthorized aid in doing this assignment.” The Honor Code (<https://www.dso.ufl.edu/sccr/process/student-conducthonor-code/>) specifies a number of behaviors that are in violation of this code and the possible sanctions. Furthermore, you are obligated to report any condition that facilitates academic misconduct to appropriate personnel. If you have any questions or concerns, please consult with the instructor or TAs in this class.

Campus Resources

Health and Wellness

- *U Matter, We Care*: If you or someone you know is in distress, please contact umatter@ufl.edu, 352-392-1575, or visit [U Matter, We Care website](#) to refer or report a concern and a team member will reach out to the student in distress.
- *Counseling and Wellness Center*: [Visit the Counseling and Wellness Center website](#) or call 352-392-1575 for information on crisis services as well as non-crisis services.
- *Student Health Care Center*: Call 352-392-1161 for 24/7 information to help you find the care you need, or [visit the Student Health Care Center website](#).
- *University Police Department*: [Visit UF Police Department website](#) or call 352-392-1111 (or 9-1-1 for emergencies).

- *UF Health Shands Emergency Room / Trauma Center:* For immediate medical care call 352-733-0111 or go to the emergency room at 1515 SW Archer Road, Gainesville, FL 32608; [Visit the UF Health Emergency Room and Trauma Center website](#).

Academic Resources

- *E-learning technical support:* Contact the [UF Computing Help Desk](#) at 352-392-4357 or via e-mail at helpdesk@ufl.edu.
- *Career Connections Center:* Reitz Union Suite 1300, 352-392-1601. Career assistance and counseling services.
- *Library Support:* Various ways to receive assistance with respect to using the libraries or finding resources.
- *Teaching Center:* Broward Hall, 352-392-2010 or to make an appointment 352- 392-6420. General study skills and tutoring.
- *Writing Studio:* 2215 Turlington Hall, 352-846-1138. Help brainstorming, formatting, and writing papers.
- *Student Complaints On-Campus:* [Visit the Student Honor Code and Student Conduct Code webpage for more information](#).
- *On-Line Students Complaints:* [View the Distance Learning Student Complaint Process](#).

Agreement

By remaining in this class beyond the add/drop deadline, *you acknowledge and accept* the terms of this syllabus.

Course evaluation, components, and class policies are subject to change at the instructor's discretion. Students will be given due notice through email of any changes.