

HUM 6930 Arts in Health Independent Study

Summer 2025, 3 credits

Instructor: Ferol Carytsas, M.M.

Meeting Time: To be arranged by the instructor and the student

Meeting Location: <https://lss.at.ufl.edu>

Office Phone: 352.273.0763

Office Hours: Fridays 12-1 and by appointment

Email: fcarytsas@arts.ufl.edu

Course Description

This is a self-directed, elective course for graduate arts in medicine students who wish to investigate a specific topic of interest under the advisement of an instructor who will monitor and critique the student's progress.

Course Objectives

By the end of this course, students will:

- Demonstrate their knowledge and/or experience in a specific topic of arts in health research or practice.
- Implement project development, management, evaluation, communication, and/or dissemination skills.

Course Materials

The student will propose course materials for their independent study project. The instructor will provide supplemental materials once the topic is established.

Course format and content

Students are expected to communicate via Canvas.

1. Students will meet with the instructor for synchronous discussions bi-weekly during the course. The student will be responsible for scheduling meeting times.
2. Additional activities will take place on the course's Canvas website. See assignments in Canvas.

Course Schedule

Week	Assignment	Due Date
1	Discussion #1	April 30 by 11:59pm
	Instructor Meeting #1	May 2 at 11:59pm
2	Independent Study Proposal	May 7 at 11:59pm
3	Instructor Meeting #2	May 16 at 11:59pm
4	Work on independent study project	
	Discussion #2	May 21 at 11:59pm
5	Independent Study Draft	May 28 at 11:59pm
	Instructor Meeting #3	May 30 at 11:59pm
6	Discussion #3	June 4 at 11:50pm
7	Instructor Meeting #4	June 13 at 11:59pm
8	Independent Study Final	June 18 at 11:59pm
	Discussion #4	June 18 at 11:59pm

Assignments

1. **Independent Study Proposal** (100 points, 20% of grade): Students will submit an independent study project proposal. Instructions for this assignment are available in e-Learning.
2. **Independent Study Draft** (100 points, 15% of grade): Students will submit a project draft midway through the semester for instructor feedback. Instructions for this assignment are available in e-Learning.
3. **Independent Study Final** (100 points, 45% of grade): Students will submit the final project for review. Instructions for this assignment are available in e-Learning.
4. **Instructor Meetings** (4 meetings, 25 points each, 10% of grade): Students will engage with their instructor bi-weekly during the course to discuss their project.
5. **Online Discussions** (25 points each, 10% of grade): Students will engage in dialogue with their peers to discuss their project and areas where they could use additional resources or support.

Evaluation

Independent Study Project: 80%

Online Discussions 10%

Instructor Meetings: 10%

Grading Scale

Letter Grade	% Equivalency	GPA Equivalency
A	95-100%	4.0
A-	92-94%	3.67
B+	89-91%	3.33
B	85-88%	3.00
B-	82-84%	2.67
C+	79-81%	2.33
C	75-78%	2.00
C- *	72-74%	1.67
D+	69-71%	1.33
D	65-68%	1.00
D-	62-64%	.67
E, I, NG, S-U, WF		0.00

*Please note that a C- is no longer an acceptable grade for any course in which a 2.0 GPA is required, for example, any course in the major. More information about UF grading policies can be found on the website: <https://catalog.ufl.edu/ugrad/current/regulations/info/grades.aspx>

Course Procedures

- **Course Engagement:** Students must log-in to Canvas and engage online during the first week of class. Students must not assume that they will be dropped from the class if they fail to participate in the first week. It is expected that students will log-in to Canvas at least two times during each week of the eight-week course to receive announcements, grading feedback, and engage with the online portion of the course. The class is fast-paced, and missing assignments makes it nearly impossible to catch up. For more information link here:
<http://gradcatalog.ufl.edu/content.php?catoid=10&navoid=2020#attendance>
- **Class Participation/Demeanor:** Enthusiastic participation will lead to course success. Consistent interactions with the instructor and other students within the course are integral to your learning, and full participation is required. It is expected that all interaction is undertaken with a level of professionalism that demonstrates competencies for a University of Florida graduate student and a rising professional in the arts in health field.
 - **Assignment Submission**
 - **Assignment Due Dates and Times:** All assignments, unless otherwise noted, are due at 11:59 PM EST on the due date. All due dates and communications for this course assume Eastern Standard Time.
 - **Formatting Style for Documents:** All work submitted, including discussion board posts and major assignments, must use APA formatting, including document formatting, in text citations, and reference lists. Be sure to properly cite all sources that you quote or paraphrase.
 - See the *Publication Manual of the American Psychological Association* required for this course or review the online APA Style Guide at the Purdue Online Writing Lab (OWL): <http://owl.english.purdue.edu/owl/section/2/10/>.
 - Formatting from other sources, especially automatic formatting software, may not be reliable and students will be held accountable as reflected in their grade for assignments.
 - **Late Assignment Submission Policy:** Requirements for assignments and other work in this course are consistent with university policies that can be found at:
<https://catalog.ufl.edu/ugrad/current/regulations/info/attendance.aspx>.
 - Major assignments will be accepted no later than five days after the due date, except in extenuating circumstances with prior approval by the instructor. Points will be reduced from late assignments at a rate of 5% per day, starting at the posted deadline on the day of the due date. As stated below under “Technical assistance”, any requests for late assignment submission due to technical issues MUST be accompanied by ticket number and record received from the UF Helpdesk when the problem was reported to them (<http://helpdesk.ufl.edu>). The ticket number will document the time and date of the problem. You are required to e-mail your instructor within 24 hours of the technical difficulty if you wish to request a make-up. If your late assignment is due to a personal crisis you should immediately contact the Dean of Students Office (<https://dso.ufl.edu/about/contact/>) who can offer you support and work with your instructor to potentially excuse late assignments. For more information link here: <https://catalog.ufl.edu/UGRD/academic-regulations/attendance-policies/#illnesspolicytext>
 - **Grading Feedback from Instructor:** Assignments will have a rubric that the instructor will use to evaluate students’ grades. Rubrics for assignments can be found directly under the assignment instructions. For Discussions, students must click on the three dots at the top right of the Discussion instructions and click “Show Rubric”. The instructor will potentially leave grading feedback in three places: the Rubric, Submission Comments, or Annotated feedback in the text of

the document submitted. Students are responsible for checking all these places to benefit from instructor feedback.

- **Course Communication:** It is the student's responsibility to communicate with the instructor promptly concerning any circumstances that might affect his or her participation in the course. Please do not let any questions or concerns go unattended. It is the instructor's intention to respond to all e-mail communication within 24 hours during weekdays and 48 hours on the weekend. *It is important to email the instructor through the Canvas feature as the instructor prioritizes these emails.*
 - Netiquette/Communication Courtesy: Written communication and electronic interaction are central to online learning. All members of the class are expected to follow rules of common courtesy in all email messages, threaded discussions and other communication structures. Students are expected to understand the common principles of netiquette. Additionally, please check spelling, grammar and formatting as is consistent with graduate-level correspondence.
 - Canvas Notifications: It is strongly recommended that students set their Canvas notifications to alert them by email to the following course communications from the Instructor: Announcements, Submission Comments, and Conversations (emails). Students can do this by clicking on their Avatar on the left navigation bar > Click Notifications > and make sure that the checkmark icon is toggled green under "Email Address" for Announcements, Submission Comments, and Conversations. *Students will be responsible for timely responses (within 24 hours) to these Instructor communications even if they don't set their notifications.*
- **General Course Questions:** Before asking general questions of the instructors, be sure to check the syllabus, the course Canvas website, and Graduate Central, as your instructor will direct you to these sources. If your question is specific to your own work, progress, circumstances, grade, or is personal in nature, please email the instructor privately using the mail function in Canvas.
- **Technical Assistance:** If you have difficulty accessing online course materials, submitting assignments, or using any component of the online environment, please contact the Help Desk at helpdesk@ufl.edu, 352-392-4357—select option 3, and/or <http://helpdesk.ufl.edu>. If a technical problem affects an assignment deadline, you must provide the instructor with the ticket number and record provided to you by the UF Help Desk documenting your request for assistance. Only when extenuating circumstances are present or if the help desk could not resolve a timely request for assistance will an extension of a deadline be considered. You MUST e-mail the instructor within 24 hours of the technical difficulty if you wish to request an extension or make-up.

UF Policies and Procedures

- **Students Requiring Accommodation:** Students with disabilities who experience learning barriers and would like to request academic accommodations should connect with the disability Resource Center by visiting <https://disability.ufl.edu/students/get-started/>. It is important for students to share their accommodation letter with their instructor and discuss their access needs, as early as possible in the semester.
- **UF Evaluation Process:** Students are expected to provide professional and respectful feedback on the quality of instruction in this course by completing course evaluations online via GatorEvals. Guidance on how to give feedback in a professional and respectful manner is available at <https://gatorevals.ua.ufl.edu/students/>. Students will be notified when the evaluation period opens and can complete evaluations through the email they receive from GatorEvals, in their Canvas course menu under GatorEvals, or via <https://ufl.bluer.com/ufl/>. Summaries of course evaluation results are available to students at <https://gatorevals.ua.ufl.edu/public-results/>.

- **University Honesty Policy:** UF students are bound by The Honor Pledge which states, “We, the members of the University of Florida community, pledge to hold ourselves and our peers to the highest standards of honor and integrity by abiding by the Honor Code. On all work submitted for credit by students at the University of Florida, the following pledge is either required or implied: “On my honor, I have neither given nor received unauthorized aid in doing this assignment.” The Honor Code (<https://www.dso.ufl.edu/sccr/process/student-conduct-honor-code/>) specifies a number of behaviors that are in violation of this code and the possible sanctions. Furthermore, you are obligated to report any condition that facilitates academic misconduct to appropriate personnel. If you have any questions or concerns, please consult with the instructor or TAs in this class.

Health and Wellness Resources

- **U Matter, We Care:** If you or someone you know is in distress, please contact umatter@ufl.edu, 352-392-1575, or visit U Matter, We Care website to refer or report a concern and a team member will reach out to the student in distress.
- **Counseling and Wellness Center:** Visit the Counseling and Wellness Center website or call 352-392-1575 for information on crisis services as well as non-crisis services.
- **Student Health Care Center:** Call 352-392-1161 for 24/7 information to help you find the care you need, or visit the Student Health Care Center website.
- **University Police Department:** Visit UF Police Department website or call 352-392-1111 (or 9-1-1 for emergencies).
- **UF Health Shands Emergency Room / Trauma Center:** For immediate medical care call 352-733-0111 or go to the emergency room at 1515 SW Archer Road, Gainesville, FL 32608; Visit the UF Health Emergency Room and Trauma Center website.
- **GatorWell Health Promotion Services:** For prevention services focused on optimal wellbeing, including Wellness Coaching for Academic Success, visit the GatorWell website or call 352-273-4450.

Academic Resources

- **E-learning technical support:** Contact the UF Computing Help Desk at 352-392-4357 or via e-mail athelpdesk@ufl.edu
- **Career Connections Center:** Reitz Union Suite 1300, 352-392-1601. Career assistance and counseling services.
- **Library Support,** <http://cms.uflib.ufl.edu/ask> .Various ways to receive assistance to using the libraries or finding resources.
- **Teaching Center,** Broward Hall, 392-2010 or 392-6420. General study skills and tutoring. <https://teachingcenter.ufl.edu/>.
- **Writing Studio, 302 Tigert Hall,** 846-1138. Help brainstorming, formatting, and writing papers. <https://writing.ufl.edu/writing-studio/>.
- **Academic Complaints: Office of the Ombuds.** <https://www.ombuds.ufl.edu/complaint-portal/>
- **On-Line Students Complaints:** <http://www.distance.ufl.edu/student-complaint-process>.

Syllabus is subject to change at the instructor’s discretion. Please refer to the Canvas course website for the most up-to-date assignments and due dates.