

MUS 7955 Preparation for Doctoral Project

Section: HODG Fall 2024

Class Meeting Location and Times: TBD (MUB 304), 1-6 credits (Max 6 credits)

Instructor

Dr. Lauren Hodges

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352.297.2900

Office Hours: As posted on door and by appointment

Course Description

For individual capstone projects for Doctor of Musical Arts students who have not yet passed their comprehensive examination but wish to begin work on their project. The scope and focus of the project will be determined by the student in consultation with his/her supervisor and doctoral committee.

Course Objectives

By completing this course, students will have the following for their capstone project:

- A working draft of the project's timeline that includes goals for Fall 2024 and completion of the project for Spring 2025
- A draft outline
- A draft PowerPoint presentation
- Research involving the project that has been collected and compiled

Required Texts, Materials, Resources, Equipment

None

Materials and Supply Fee

MUS 7955 None

Components of Evaluation

- Working draft of the project's timeline and goals
- A draft outline of the project
- A draft PowerPoint presentation of the project

Evaluation of Grades

Grading Scheme: S/U:

A *Satisfactory* will be awarded if the instructor feels the doctoral student has made progress on their capstone project by presenting drafts of the above components.

An *Unsatisfactory* will be awarded if the instructor does not feel the doctoral student has made progress on the capstone project.

Link to the [University grades and Grading Policies](#)

Attendance

Since this course is an individual project course, the student will meet with the instructor on an “as-needed” basis. The student must meet with the instructor several times, in-person, over the course of the semester to discuss progress in the course.

Requirements for class attendance and make-up exams, assignments, and other work in the course are consistent with university policies. [*See UF Academic Regulations and Policies for more information regarding the University Attendance Policies.*](#)

Communication

Students are strongly urged to confer with the instructor on their progress or any issues or questions. **Do not wait** until the end of the semester to consult the professor if you are encountering difficulties! To communicate with your instructor, use your UF email account, stop by during office hours, or set up an individual appointment. The instructor will utilize email as the main form of communication. **It is expected that students check their email multiple times a week** to receive important announcements, postings, etc. Students are expected to respond to their instructor’s inquiries, either verbally or through email, in a timely manner. Any emails sent to the instructor from a non-UF account will not receive a response.

Students requiring Accommodations

Students with disabilities who experience learning barriers and would like to request academic accommodations should connect with the Disability Resource Center. [*See the “Get Started With the DRC” webpage on the Disability Resource Center site.*](#) It is important for students to share their accommodation letter with their instructor and discuss their access needs, as early as possible in the semester.

Academic Honesty

UF students are bound by The Honor Pledge which states “We, the members of the University of Florida community, pledge to hold ourselves and our peers to the highest standards of honor and integrity by abiding by the Honor Code. On all work submitted for credit by students at the University of Florida, the following pledge is either required or implied: “On my honor, I have neither given nor received unauthorized aid in doing this assignment.” The Conduct Code specifies a number of behaviors that are in violation of this code and the possible sanctions. [*See the UF Conduct Code website for more information.*](#) If you have any questions or concerns, please consult with the instructor.

All violations of academic honesty will be referred to the Dean of Students Office for disciplinary action without exception. Students are expected to write **without the use of ChatGPT or translation tools**. PLAGIARISM OR CHEATING WILL RESULT IN A FAILING GRADE FOR THE PLAGIARIZED ASSIGNMENT, AND POSSIBLY THE COURSE. If you are uncertain about these guidelines, please see me. Ignorance to the law is no excuse.

Campus Resources:

Campus Writing Center: Students are encouraged to use the Campus Writing Center for extra help. Students who use the Writing Center must submit all drafts of the paper, including the suggestions and revisions from the center. If you are asked to use the writing center, you will be expected to do so and to submit all drafts of your paper. Information about the center is available at www.at.ufl.edu/r&w/.

Health and Wellness

U Matter, We Care: If you or someone you know is in distress, please contact umatter@ufl.edu, 352-392-1575, or visit [U Matter, We Care website](#) to refer or report a concern and a team member will reach out to the student in distress.

Counseling and Wellness Center: [Visit the Counseling and Wellness Center website](#) or call 352-392-1575 for information on crisis services as well as non-crisis services.

Student Health Care Center: Call 352-392-1161 for 24/7 information to help you find the care you need, or [visit the Student Health Care Center website](#).

University Police Department: [Visit UF Police Department website](#) or call 352-392-1111 (or 9-1-1 for emergencies).

UF Health Shands Emergency Room / Trauma Center: For immediate medical care call 352-733-0111 or go to the emergency room at 1515 SW Archer Road, Gainesville, FL 32608; [Visit the UF Health Emergency Room and Trauma Center website](#).

GatorWell Health Promotion Services: For prevention services focused on optimal wellbeing, including Wellness Coaching for Academic Success, visit the [GatorWell website](#) or call 352-273-4450.

Academic Resources

E-learning technical support: Contact the [UF Computing Help Desk](#) at 352-392-4357 or via e-mail at helpdesk@ufl.edu.

Career Connections Center: Reitz Union Suite 1300, 352-392-1601. Career assistance and counseling services.

Library Support: Various ways to receive assistance with respect to using the libraries or finding resources.

Teaching Center: Broward Hall, 352-392-2010 or to make an appointment 352- 392-6420. General study skills and tutoring.

Writing Studio: 2215 Turlington Hall, 352-846-1138. Help brainstorming, formatting, and writing papers.

Student Complaints On-Campus: [Visit the Student Honor Code and Student Conduct Code webpage for more information.](#)

Agreement

By remaining in this class beyond the add/drop deadline, you acknowledge and accept the terms of this syllabus.

Course evaluation, components, and class policies are subject to change at the instructor's discretion. Students will be given due notice through email if any changes are made.