

School of Theater and Dance

DAN 4180 PROFESSIONAL DEVELOPMENT FOR DANCE

I. COURSE NUMBER AND TITLE: DAN 4189 Professional Development for Dance

Semester & Year: Spring 2022

Meeting Days and Times: F 9:35am – 10:25am

Building and Room: Nadine McGuire – G10

II. INSTRUCTOR:

Name: Augusto Soledade

Email: asoledade@ufl.edu

Phone: (352) 273-0506

Office Hours: T/TH 1-3pm.

III. COURSE DESCRIPTION:

A lecture-based course aimed at addressing crucial professional issues in dance. Student knowledge of technique, professional resources and networking, dance research, current events and professional presentation with experiences to prepare major for graduation into a career in dance.

IV. LEARNING OUTCOMES:

1. Develop grant writing skills including project narrative and budget
2. Understand the functioning of nonprofit dance companies
3. Understand the different aspects of dance as a business from studio owning to self-represented independent artist.
4. Create materials in preparation for post undergraduate program including application for graduate school, auditioning and starting own business.

V. REQUIRED TEXTS AND MATERIALS:

No Book Required.

Suggested Reading List: material will be posted on Canvas

- Artist Bio Tips*

- Artist Resume Tips*
- Cover Letter Tips*
- Other reading material TBA

*material provided by the Creative Capital Artist Workshop and share by permission from Creative Capital.

Recommended Bibliography

1. The Cycle – Michael Kiser, Brett Egan: https://www.amazon.com/Cycle-Practical-Approach-Managing-Organizations/dp/1611684005/ref=pd_sbs_14_t_0/135-5981261-1808727?_encoding=UTF8&pd_rd_i=1611684005&pd_rd_r=5f4ef7cb-c570-494e-b980-1fdd9302ea57&pd_rd_w=DD5CK&pd_rd_wg=4Yb1o&pf_rd_p=5cfcfe89-300f-47d2-b1ad-a4e27203a02a&pf_rd_r=ZEEHXHPSKC63DK8GQNSG&psc=1&refRID=ZEEHXHPSKC63DK8GQNSG
2. The Art of the Turn Around: Creating and Maintaining Healthy Arts Organizations – Michael Kiser: https://www.amazon.com/Art-Turnaround-Creating-Maintaining-Organizations/dp/1584657359/ref=pd_sbs_14_1/135-5981261-1808727?_encoding=UTF8&pd_rd_i=1584657359&pd_rd_r=8f038fe1-d158-4aba-b970-d5c476267e2c&pd_rd_w=EvkCQ&pd_rd_wg=Oo3Ph&pf_rd_p=bdd201df-734f-454e-883c-73b0d8ccd4c3&pf_rd_r=W36TM0VPNJYCWHGFD2KX&psc=1&refRID=W36TM0VPNJYCWHGFD2KX

VI. COURSE REQUIREMENTS AND POLICIES: Expectations: Student will

- Attend classes regularly, be on time and ready to work for the entire class period.
- Maintain a professional working attitude.
- Participate in all in-class activities, engaging fully both mentally and physically.
- Observe dance class etiquette (cell phone use, lateness policy etc...)

Assignments:

1. CV and Resume
2. Artist Statement
3. Mission Statement
4. Grant Application
5. Project Budget
6. Interview Questions
7. Cover Letter
8. Mock Grant Panel Discussion
9. Dance Reel

Dance Concert Attendance Assignment:

Attend at least two dance concerts this semester. You may choose two out of the following: BFA Showcase, Spring Into Dance or any dance performance presented at the University Performing Arts

Center. Attentive Observation: as you watch the performance, pay close attention to approaches, cultural contexts and artistic choices brought about in the work and compare it to your experience in class. The objective is to understand the intricacies and complexities in art making. Avoid making judgement.

Exams: N/A

Presentations: N/A

Attendance: Mandatory

Lecture/ Seminar Courses

For classes that meet once a week:

- Students can take **1** absence with **no documentation** with **no penalty**.
- If the second absence is unexcused, it will result in 5% deduction from the **final grade**.
- Excused or unexcused, on the second absence, a meeting is required with the instructor and/or area faculty to assess the student's continued participation in the course.
- If the third absence and all subsequent absences are unexcused, each will result in an additional 5% deduction from the **final grade**.
- **Requirements / opportunities to make up missed material is up to the instructor's discretion.**

Tardy Policy: You are late after role has been taken/class has begun.

- Points will be deducted for being late or leaving early for any reason.
- There will be a 5-minute grace period.
- 3 tardies for regular class meetings equal 1 unexcused absence.

Make-up Policy

- Excused absences (those that can be documented) may be made-up in the following manner:
 - Non-Majors: Approved Performance Event/Written Assignment
 - <http://www.shcc.ufl.edu/excuse.shtml> (Infirmary)
 - <http://dso.ufl.edu/> (Dean of Students)
 - If unable to dance, you may 'actively' observe one time for full credit.
 - You will complete an observation paper due at the end of class.

Requirements / opportunities to make up missed material for unexcused absences is up to the instructor's discretion

Injuries are special cases. If an injury occurs see/contact me immediately regarding absences, make-ups or possible withdrawal from the class.

Late assignments: Unless otherwise indicated, all homework assignments are due in class on the date listed on the syllabus. An essay received after the due date is late.

Studio Rules of Conduct:

In effort to keep our dance space a peaceful, safe and clean environment for our students we ask that you observe the following:

- No gum- this is also for safety reasons since we don't want dancers choking.
- No talking, food or quick pick-me-ups during class. However, you may keep water bottles inside the studio for hydration provided they have caps to prevent spills.
- All phone calls must take place outside of the studio and NEVER during class time. If you have an emergency situation you should inform the instructor prior to the start of class. Ringing cell phones, texting etc. are disruptive to classroom activity. Please be considerate.

Note: To help organize accommodations, students should inform the instructor by the end of the second week of classes of religious observances of their faith that will conflict with class attendance this semester. Any absence from class for the following reasons must be supported by official acceptable documentation to avoid a grade penalty: illness (doctor's note must be on official letterhead with address and phone number, noting the date and time of visit and diagnosis verifying that an absence from class is warranted and when the return to class activity is expected, doctor name and signature), serious family emergencies, special curricular requirements (e.g., judging trips, field trips, professional conferences), military obligation, severe weather conditions, participation in official university activities such as music performances, athletic competition or debate, court-imposed legal obligations (e.g., jury duty or subpoena).

VII. COURSE SCHEDULE AND TOPIC OUTLINE:

Class schedule is subject to modification, but not without prior notification.

Week One	<p>Introduction</p> <ul style="list-style-type: none"> • What are your interests and needs that should be addressed in the semester?
Week Two	<ul style="list-style-type: none"> • CV and Resume Building
Week Three	<ul style="list-style-type: none"> • Writing an Artist Statement
Week Four	<ul style="list-style-type: none"> • Starting a nonprofit • Mission Statement • Board of Directors
Week Five	<ul style="list-style-type: none"> • Grant application • Creating a Project Budget
Week Six	<ul style="list-style-type: none"> • Introduction to Fiscal Agents • Introduction to Waveapp

Week Seven	<ul style="list-style-type: none"> • Life as a dancer: Interview with Manuela Sanchez/Chad Gaspard/Maria Garcia • Students come up with questions for Interviewees
Week Eight	<ul style="list-style-type: none"> • Studio Owing: Interview with Teddy Talbot • Students come up with questions for Teddy Talbot
Week Nine	<ul style="list-style-type: none"> • Graduate School: Interview with Tiffany Merrit-Brown • Students come up with questions for Tiffany Merrit-Brown • MA x MFA • How to apply
Week Ten	<ul style="list-style-type: none"> • Life as a dance teacher: Interview with Denzel Williams • Students come up with questions for Denzel Williams
Week Eleven	<ul style="list-style-type: none"> • Researching Dance Festivals around the nation and around the world. • How to apply
Week Twelve	<ul style="list-style-type: none"> • Writing a Cover Letter
Week Thirteen	<ul style="list-style-type: none"> • Grant Panel – Group Assignment. Developing Rubrics. Reviewing and scoring grant applications.
Week Fourteen	<ul style="list-style-type: none"> • Grant Panel – Group Assignment. Developing Rubrics. Reviewing and scoring grant applications.
Week Fifteen	<ul style="list-style-type: none"> • Dance Reel
Week Sixteen	<p>Finals Week No regular class.</p>

VIII. GRADING CRITERIA:

Final Course Grade:

Your final grade is determined by your performance on a number of different tasks:

Participation Rubrics

1: Least – 5: Most	1	2	3	4	5
Attitude					
Self-Motivation					
Engagement in in-class activities					
Engagement in in-class conversations					

Assignments 90%

Participation 5%

Dance Concert Attendance 5%

TOTAL **100%**

Letter grades translate to percentages as follows:

Percentage Final Grade

95 and above **A**

90-94 **A-**

87-89 **B+**

83-86 **B**

80-82 **B-**

77-79 **C+**

73-76 **C**

70-72 **C-**

67-69 **D+**

63-66 **D**

Below 63 **F**

Semester Calendar:

Semester Calendar

Spring 2024 Dance Calendar

Jan 8 – 1st Day of classes, welcome back meeting @ 6:30pm, G6

Jan 8 – Coordinators meeting 3-4pm

Jan 9 – Spring into Dance Auditions from 6:30-9:30pm, G6

Jan 12 – Dance Area Meeting 1-2:30pm

Jan 15 – MLK Day, no classes

Jan 19 – OPTION #1 Curriculum Retreat, 1-4pm (TBD)

Jan 22 – Coordinators Meeting 3-4pm

Jan 22 – UnShowing #1, 6:30-9:30pm in G6

Jan 23 – Parsons Dance @ Phillips Center, 7:30pm

Jan 26 – BFA Auditions

Jan 29 – UnShowing #2, 6:30-9:30pm in G6

Feb 5 – OPTION #1 Open Conversation, 6:30-8:00 in G6 (TBD)

Feb 5 – Coordinators Meeting 3-4pm

Feb 9 – Dance Area Meeting –1-2:30pm

Feb. 16 – Masterclass visit with Bharatanatyam artists (CAME)

- SoTD Town Hall, 10:45am-12:15 pm on Zoom

Feb 11-13 – BFA Showcase Spacing rehearsals

Feb 14-16 – BFA Showcase Tech rehearsals

Feb 19 – Coordinators Meeting 3-4pm

Feb 18-20 – BFA Showcase final Tech and Dress rehearsals

Feb 21-25 – BFA Showcase

Feb 23 – Dance Area Meeting 1-2:30pm

Feb 23 – 12:50-2:45: Halifu Osumare guest lecture (during Dance History)

Feb 26 – Dark Day – NO DANCE MAJOR CLASSES

Feb 27 or 29 – Bagels and Ballet, 10-11 AM (tentative)

March 4-8 – OPTION #1 CRAs (any 1st semester majors, 2nd year BFAs)(TBD)

March 4 – Coordinators Meeting 3-4pm

March 4 - OPTION #2 Open Conversation, 6:30-8:00 in G6 (TBD)

March 5 – Step Africa @ Phillips Center, 7:30pm (alumnus Ariel Dykes is in the company!)

March 8 - OPTION #2 Curriculum Retreat, 1-4pm (TBD)

March 11-14 – ACDA Brenau University, Gainesville, Georgia

March 9-17 – SPRING BREAK

March 18 – Coordinators Meeting 3-4pm

March 18-22 – OPTION #2 CRAs (any 1st semester majors, 2nd year BFAs) (TBD)

March 19 – Adia Whitaker Master Class, 3:00pm G6

March 22 – Dance Area Meeting 1-2:30pm

March 25-29 – OPTION #3 CRAs (any 1st semester majors, 2nd year BFAs)(TBD)

March 25 – UnShowing #3, 6:30-9:30pm in G6

March 29 – OPTION #3 Curriculum Retreat, 1-4pm (TBD)

April 1-5 – OPTION #4 CRAs (any 1st semester majors, 2nd year BFAs) (TBD)

April 1 – Coordinators Meeting 3-4pm

April 1 - All classes and rehearsals in G6 move to Constans Stage

April 5 – Dance Area Meeting 1-2:30pm

April 7-10 – Spring Into Dance Spacing Rehearsals

April 11 – Crew Watch Spring Into Dance

April 12 – Spring Into Dance Tech #1

April 14-15 – Spring Into Dance final Tech rehearsals

April 15 – Coordinators Meeting 3-4pm

April 16 & 17 – Spring Into Dance Dress Rehearsals

April 18-21 – Spring Into Dance

April 19 – Dance Area Meeting 1-2:30pm

April 22- Dark Day

- All classes and rehearsals resume in G6

April 23 – Ballet Trockadero de Monte Carlo @ Phillips Center, 7:30pm

April 24 – Last Day of Classes

- Senior Circle, 12:10-12:30pm in G6 [TBD]

- SoTD Convocation, 4-5pm in Black Box Theater

- Final UnShowing/ BA Senior Project Symposium, 6:30-9:30pm in G6

April 29 - CRAs – Graduating Seniors – Times TBD (tentative)

University Policies

UF Absence Policy

Requirements for class attendance and make-up exams, assignments, and other work in this course are consistent with university policies, as follows:

Source: <https://catalog.ufl.edu/ugrad/current/regulations/info/attendance.aspx>

- Students are responsible for satisfying all academic objectives as defined by the instructor. Absences count from the first class meeting.
- In general, acceptable reasons for absence from or failure to participate in class include illness, serious family emergencies, special curricular requirements (e.g., judging trips, field trips, professional conferences), military obligation, severe weather conditions,

religious holidays and participation in official university activities such as music performances, athletic competition or debate. Absences from class for court-imposed legal obligations (e.g., jury duty or subpoena) must be excused. Other reasons also may be approved.

- You cannot participate in classes unless you are registered officially or approved to audit with evidence of having paid audit fees. The Office of the University Registrar provides official class rolls to instructors.

- If you do not participate in at least one of the first two class meetings of a course or laboratory in which you are registered, and you have not contacted the department to indicate your intent, you can be dropped from the course. You must not assume that you will be dropped, however.

The university recognizes the right of the individual professor to make attendance mandatory.

After due warning, professors can prohibit further attendance and subsequently assign a failing grade for excessive absences. Please consult the following sites for UF's physical and mental health resources: <http://shcc.ufl.edu/> (Student Health Care Center)

<http://shcc.ufl.edu/forms-records/excuse-notes/> (excuse note policy) <http://dso.ufl.edu/> (Dean of Students)

Student on-line evaluation process:

Students are expected to provide feedback on the quality of instruction in this course by completing online evaluations at <https://evaluations.ufl.edu>. Evaluations are typically open during the last two or three weeks of the semester, but students will be given specific times when they are open. The instructor is the only person that views your written comments.

Summary results of these assessments are available to students at

<https://evaluations.ufl.edu/results/>

UF Policies:

University Policy on Accommodating Students with Disabilities:

Students with disabilities requesting accommodations should first register with the Disability

Resource Center (352-392-8565, www.dso.ufl.edu/drc/) by providing appropriate documentation. Once registered, students will receive an accommodation letter which must be presented to the instructor when requesting accommodation. Students with disabilities should follow this procedure as early as possible in the semester University Policy on Academic Misconduct: Academic honesty and integrity are fundamental values of the University community. Students should be sure that they understand the UF Student Honor Code: <http://www.dso.ufl.edu/sccr/process/student-conduct-honor-code/> - UF students are bound by The Honor Pledge which states, “We, the members of the University of Florida community, pledge to hold ourselves and our peers to the highest standards of honor and integrity by abiding by the Honor Code. On all work submitted for credit by students at the University of Florida, the following pledge is either required or implied: “On my honor, I have neither given nor received unauthorized aid in doing this assignment.” The Honor Code (source: <http://www.dso.ufl.edu/sccr/process/student-conduct-honor-code/>) specifies a number of behaviors that are in violation of this code and the possible sanctions. Furthermore, you are obligated to report any condition that facilitates academic misconduct to appropriate personnel. If you have any questions or concerns, please consult with the instructor in this class.

Counseling and wellness center contact information:

<http://www.counseling.ufl.edu/cwc/Default.aspx>, 392-1575; and the University Police

Department: 392-1111 or 9-1-1 for emergencies.

Netiquette: Communication Courtesy: All members of the class are expected to follow rules of common courtesy in all email messages, threaded discussions and chats.

Getting Help:

If applicable: For issues with technical difficulties for E-learning in Canvas, please contact the UF Help Desk at:

- (352) 392-HELP - select option 2 • <https://lss.at.ufl.edu/help.shtml>

Any requests for make-ups due to technical issues MUST be accompanied by the ticket number received from LSS when the problem was reported to them. The ticket number will document the time and date of the problem. You MUST e-mail your instructor within 24 hours of the technical difficulty if you wish to request a make-up.

Other resources are available at <http://www.distance.ufl.edu/getting-help> for:

Counseling and Wellness resources, Disability resources, Resources for handling student concerns and complaints Library Help Desk support.

ADDITIONAL MENTAL HEALTH RESOURCES:

1. UF has an Equal Access Mental Health Clinic that has a Free Therapy Night every Monday night that UF is considered open. Here is the FB page through which one can book appointments as well: <https://www.facebook.com/equalaccessclinic/> ([Links to an external site.](#))

2. The UF School of Medicine Equal Access Clinic website is here and has the above mental health services as well as specialized Women's and LGBT medicine:

<https://equalaccess.med.ufl.edu/specialty-clinics-classes/> (Links to an external site.)

3. Alachua County Crisis Center web site:

<https://alachuacounty.us/depts/css/crisiscenter/pages/services.aspx> (Links to an external site.)

Offers Crisis Counseling as well as a Mobile Response Unit that attends to severe mental health crises.