

## ART 3381C – SKETCHBOOK



Marcel Dzama, *Untitled (sketchbook page 11)*, 2002,  
Ink and watercolor with collage on sketchbook paper,  
11 × 8 1/8 in

**FALL 2022 | 3 credits | Tuesday + Thursday | Period 8-10 (3:00-6:00 PM)**

**E-learning/Canvas:** will include announcements, weekly calendar and due date projects/sketchbook assignments, course materials/readings, office hours/classroom zoom link

**Classroom/Studio:** FAD 115

### **Instructor:**

Associate Professor, Bethany Taylor (she/her/hers)

Email: [bwarp@ufl.edu](mailto:bwarp@ufl.edu)

Office: FAD 221

office hours: Tues/Thurs. 1:30-2:30pm or by appointment via zoom

The best method of communication is email via canvas

## **COURSE DESCRIPTION**

This intensive interdisciplinary studio course centers on the practice of maintaining a sketchbook as a vital tool in the artistic process. This course emphasizes observation, organization, experimentation and conceptualization. Research, exercises, fieldtrips, readings and presentations will be used as vehicles for ideas, diagrams, inspiration and exploration. Drawings, collages, lists, diagrams, proposals, and other visually dynamic strategies for archiving research will transform the potential of 2D, 3D, and 4D projects. Students will work on one consistent sketchbook for the duration of the semester as a site for brainstorming, and iteration in the development of art. In addition, altered book projects and other assignments will benefit project planning habits and expand knowledge of drawing media, studio techniques, contemporary artists and more.

## **LEARNING OBJECTIVES**

- To develop the habit of using a sketchbook for personal project research, as a personal reference for tracing the interaction of ideas and for reflecting on the progression of these ideas.
- To develop visual ideas and to generate personal themes for art making.
- To explore creative solutions to a variety of conceptual assignments.
- To explore a variety of drawing media and techniques and compositional possibilities.
- To develop the habit of using a sketchbook for freehand sketching and annotations of ideas and for documenting the origins of inspiration.

## **SKETCHBOOK**

Students will begin a NEW sketchbook for the semester (dedicated to this course). It is expected that it will be carried at all times and brought to every single studio class. We will have both graded and pop-up progress checks during the semester. The sketchbook should include compositional and material experimentation, brainstorming, names of artists you want to remember, diagrams for hypothetical projects, notes from demonstrations, presentations and lectures, collages, drawings, as well as responses to sketchbook assignments. All sketchbook assignments/criteria will be outlined, along with the 4 sketchbook checkpoint dates, on e-learning. You will work in this sketchbook EVERYDAY, to accumulate multiple pages per-week in addition to fulfilling the mandatory sketchbook exercises for each project.

## **PROJECTS**

Projects informed by sketchbook experimentation will be part of your semester long process. There will be 4 projects/project critiques. All project descriptions, criteria and due dates will be outlined on e-learning.

*\*For each project you will need to write a brief project statement and take high-quality documentation photos of both project and the sketchbook pages informing the project. These will be submitted on e-learning*

## **ARTIST PRESENTATIONS**

You will pick one artist from a list compiled (posted on e-learning). Your presentation will be a **maximum of 10 minutes** in length with **at least ten quality images** arranged in a Powerpoint presentation. Your goal is to give the class a strong and informative introduction to a contemporary artist's creative practice -- this includes intent/motivation, meaning, and processes. Presentation tips will be provided prior to deadline. These presentations will be scheduled to occur throughout semester. ***\*You will sign-up for a time/date on a google doc that will be posted on e-learning.***

## **VISITING ARTIST PROGRAM.**

The Harn Museum of Art and School of Art + Art History run active Visiting Artists' Programs. Internationally and nationally respected artists, curators, and critics are invited to lectures, provide studio visits and critique sessions each semester. While the schedule for these events is fluid, you will be given notice of upcoming lectures to attend. You are required to attend and write a one-page response to one speaker.

***\*Due date for submission will be on e-learning.***

## **GALLERIES**

You are encouraged to attend two exhibitions this semester and respond to one exhibition in a one page response. ***\*Due date for submission will be on e-learning.*** You are strongly encouraged to attend exhibitions at the Harn Museum to experience contemporary and historical exhibitions that relate to our studio practice. Additional local venues include Santa Fe Community College Gallery, Reitz Union, Thomas Center Galleries, University Galleries and other community galleries that provide exhibitions of student and local artists.

## **CLASS EFFORT/STUDIO TIME**

The effort that you invest in this class will be reflected in your work. The grade you earn will also reflect this time and effort. You will be held accountable to the potential I see in you and your work. Please make a commitment to this studio course and you will be rewarded with exciting growth in your art practice. This commitment to yourself and our collective learning community requires cooperation, hard work, dedication, creativity, self-motivation, and perhaps most critically - being open to input and new ideas and a willingness to receive mentorship.

## **CRITICAL THINKING, CLASS PARTICIPATION**

Active participation, support and respect in all phases of this course are imperative. The learning community dynamic depends on your energy, initiative, attitude, productivity and willingness to get involved in group discussion and critique. This includes the depth and quality of your participation in group discussions (asking questions and formulating responses), performance in critiques (analyzing and providing constructive criticism for your peer's work and your own), and the ability to accept, analyze and digest advice and suggestions.

## **DIVERSITY STATEMENT**

It is my intent that we explore the content of this course in a way that is respectful of diversity: gender identity, sexuality, disability, age, socioeconomic status, ethnicity, race, nationality, religion, and culture. It is also my intent to present content that explores diverse points of view, which might be challenging. Maintaining a respectful environment will be both your, and my responsibility. It is my intent that students from all diverse backgrounds and perspectives be well-served by this course and that the diversity that the students bring to this class be viewed as a resource, strength and benefit. People learn best when they are encouraged to ask questions and express their diverse opinions on course content which may include images, texts, data, or theories from many fields. This is especially true in courses that deal with provocative or contemporary issues in which students encounter concepts of race, color, sex, and/or national origin. We teach these important issues because understanding them is essential for anyone who seeks to make economic, cultural, and societal contributions to today's complex world. With this in mind, we do not limit access to, or classroom discussion of, ideas and opinions-including those that some may find uncomfortable, unwelcome, disagreeable, or even offensive. In response to challenging material, students and instructors are encouraged to ask honest questions and thoughtfully engage one another's ideas without hostility, disruptive and disrespectful behavior, or provocation for provocation's sake; let us disagree reasonably. Please think about this as we work together to fulfill the mission of the University of Florida, which includes the exploration of intellectual boundaries, the creation of new knowledge and the pursuit of new ideas. Please reach out to me about any questions or concerns you may have about these guidelines. Your suggestions are always encouraged and appreciated.

## **TEXT**

Course reading materials will be available on reserve in library, on e-learning or distributed in studio. No textbook is to be purchased.

## **MATERIALS**

*\*Sketchbook for the class will be provided, although you may need to purchase a second when it fills up.*

Students will explore a variety of materials in this experimental sketchbook class and one may be required to purchase alternate or additional supplies for certain individualized projects during the semester. Most of the items are mandatory, a few are recommended. Many of these materials/tools may be ones you already have, but make sure supplies are in good condition and replenish those such as X-acto blades and any other materials that are overly worn. If you don't own one already, I suggest you purchase a beginner's hand tool kit available at most hardware stores.

### **Materials to purchase online or from art supply store:**

- Kneaded eraser
- Inexpensive watercolor set
- Inexpensive gouache set
- Box of mark making tools (non-solvent/non-oil based materials such as markers, paint, whiteout, pens, etc)
- 1 roll of masking tape
- At least 1 roll of artist tape (any color)
- Pencil sharpener
- Assortment of brushes for water-based media (small, medium and large at least one of each)
- Glue stick
- Rubber cement & rubber cement pick-up
- Chartpak AD Marker, Tri-Nib, Blender (Colorless)
- X-acto knife and extra blades
- Scissors (for cutting small, fine work)
- Small ruler
- Variety of graphite pencils
- Matte or Gloss Gel medium
- Drawing paper
- Charcoal, Chalk pastel, Oil pastel

### **Materials to purchase from the grocery/hardware store:**

- 1 Roll transparent packing tape (for transfers)
- 1 Roll of wax paper (to protect pages in your altered book)
- 1 soft sponge (for transfer techniques and applying washes)
- Lock for locker
- Tool or tackle box for storing and transporting materials/tools
- Ziploc bags (gallon size, to collect collage materials – very helpful)

### **Materials to gather from your own collection or thrift store:**

- 2 western bound hard covered books (for altered book projects, preferably with images and matte pages, at least 2-in thick)
- Miscellaneous plastic containers for mixing media (Tupperware, recycled plastic food containers, etc)
- At least 1 old family photograph (or copies of such) – you may need to ask your family to mail one.
- Collection/Folder of favorite collage materials/images from magazines, papers
- Box of mark making tools (non-solvent/non-oil based materials such as markers, highlighters, paints, white-out, pens, etc)
- Hair dryer
- miscellaneous tapes/adhesives/paints,etc.

### **Miscellaneous:**

- Ability to print/copy materials is mandatory – you will need to print and copy materials like photo based media throughout the semester and you may need to do this at the library or other campus facilities.

### **Examples of Drawing Papers:**

- **Stonehenge Printmaking Paper:** 38 x 50 inches Excellent for pastel, pencil, charcoal, acrylics and watercolor. Tape bound with 2 deckle edges. 100% cotton with a vellum surface.
- **Rives BFK Heavyweight Printmaking Paper:** 19 x 26 inches This very popular 100% rag paper is great for all types of printmaking, slight tooth makes it a great drawing paper, as well. Deckled on two sides. 175 gram.
- **Bristol Paper:** Bristol and Illustration Board provide a stiff, strong surface to work on without the need for mounting. Bristol generally describes drawing paper that is pasted together to form multi-ply sheets. Illustration board has 100% cotton drawing paper mounted on both sides of heavyweight board.

**Order materials online and find other items, your collage materials, and unconventional materials at Gainesville’s thrift stores and at the stores below:**

- Dick Blick: Online Art Supplier. <https://www.dickblick.com>
- Jerry’s Artarama: Online Art Supplier. <http://www.jerrysartarama.com/>
- Utrecht: Online Art Supplier. <https://www.utrechtart.com>
- Amazon: <https://www.amazon.com/>
- The Repurpose Project: 1920 NE 23rd Ave, Gainesville, FL 32609, [www.RepurposeProject.com](http://www.RepurposeProject.com)
- SoMa Art Media Hub, 435 S Main St, Gainesville, FL 32601
- Michael’s: 3644 SW Archer Rd, Gainesville, FL 32608, <http://www.michaels.com>
- Jo-Ann Fabric and Craft Store: 3202 SW Blvd, Gainesville, FL 32608,
- Harbor Freight Tools: Northside Shopping Center, 2360 N Main St, Gainesville, FL 32609

**SOME INSPIRATION: Art Blogs/Online Magazines/Videos:**

- <http://www.art21.org>
- <https://drawingcenter.org>
- <https://www.sketchbookproject.com>
- <http://www.13waysoflookingatpainting.com>
- <http://www.twocoatsofpaint.com>
- <http://hyperallergic.com>
- <http://www.e-flux.com>
- <http://ubu.com>
- <https://www.contemporaryartdaily.com>
- <https://www.thejealouscurator.com>
- <https://hifruuctose.com>
- <https://www.fuktmagazine.com>
- <https://coolhunting.com>
- <http://www.brainpickings.org>

**EVALUATION**

Work completed in *Sketchbook* course will be graded on specific criteria defined by individual sketchbook/project goals. However, all assignments/projects will be graded on their success in the following areas: **research and conceptual development, design/craft, risk-taking/inventiveness/experimentation, ambition/effort, and meeting deadlines with completed work.**

**The course grade for each student will be evaluated on the basis of:**

- 15% **Research/Reading/Writing/Presentation**  
Artist Research Presentation + outline, one Visiting Artist Response Paper, one Exhibition Response Paper, additional readings, etc.
- 70% **Sketchbooks/Projects**  
Four Projects and one Semester Long Sketchbook (4 graded sketchbook checks + periodic pop-up checks)
- 15% **Participation/Attendance/Effort**  
Participation, support, and respect in all phases of this course are imperative. The class dynamic depends on your energy, initiative, attitude, productivity and willingness to get involved. You are expected to participate in a responsive and active manner throughout the duration of every class. Participation includes attendance, arriving at studio on time, ready to work, with materials, daily engagement with sketchbook, studio clean up, following health and safety guidelines, and active participation in critiques and class exercises and discussions. Participation grades will be determined and submitted on canvas at midterm and then once more at end of the semester.

*\*If at any point in the semester you are concerned about your standing in the course, please schedule a meeting with me.*

**GRADING**

**Letter Grade and Corresponding Grade Points**

A	A-	B+	B	B-	C+	C	C-	D+	D	D-	E	WF	I	NG	S-U
4.0	3.67	3.33	3.0	2.67	2.33	2.0	1.67	1.33	1.0	.67	0	0	0	0	0

**Grading Scale:**

A 95-100, A- 94-90, B+ 89-87, B 86-84, B- 83-80, C+ 79-77, C 76-74, C- 73-70, D+ 69-67, D 66-64, D- 63-60, F 59

**Project grades in this course are considered in the following way:**

- A: Extremely well-presented exceptional work. Exceptional work demonstrates a full realization of the ideas put forth in assignment, and more. This 'extra' should be the student researching projects by looking up artists mentioned in slide talks, asking questions about artists' works/ideas, and being thoroughly engaged with the work to the point of realizing your own pieces/ideas and not just doing the minimal expected from the class syllabus. It includes an intelligent analysis of work including both form and content, engaging fully in your work and that of your peers is expected in critiques, excellent attendance and no lateness. Clearly projected enthusiasm and joy in the subject, an inquisitive, curious mind, and, finally, a desire to learn and grow as an artist is observed.
- A-/B+: Very fine work, almost superlative. Goes beyond merely solving the problems.
- B: Well-presented very good work. Very good work demonstrates a sound and competent realization of the ideas put forth in each assignment. This work conveys an understanding and intelligence, which would only be lacking in the 'special' characteristics mentioned in 'A', above. Participation in critique, attendance, and enthusiasm apply throughout.
- B-/C+: A bit above average. Slipping in levels of originality, craft, and presentation. The works do not succeed as unified wholes or statements, yet effort was made.
- C: Well-presented, average work. Average work demonstrates a fairly good attempt at grasping the expectations of each given assignment, and the break-down of the particular specifics, (material experimentation and handling, idea development, etc., whatever has been discussed prior to assignment). This work lacks a competent, comprehensive understanding mentioned in 'B' above. Participation in critique, attendance, and enthusiasm are expected, as they would be in the earning of any letter grade.
- C-/D+: Problems are addressed but there is much room for improving skills and further developing concepts. Basic craftsmanship skills and breadth and depth of idea development are neglected.
- D: Inadequate work: Extremely poor and/or half-finished work with no care or attention to the assigned problem or presentation. In addition, enormous amount of classes have been missed, (three and above) and one has failed to complete assignments, or keep up to date with the studio-based syllabus.
- E: When one stops attending class and stops communicating with instructor. This is a severe grade and is usually given in severe circumstances.

For more information: <https://catalog.ufl.edu/ugrad/current/regulations/info/grades.aspx>

*\*A "C" represents satisfactory work, regular attendance, and successful accomplishment of the course.*

*Students must earn a grade higher than C- to earn credit toward their major. You must have a valid excuse for missing a critique and handing in a late assignment. Failure to turn in an assignment within a week of the critique will negatively result final grade.*

**ATTENDANCE**

As a studio course your attendance and active participation is required. Students are expected to attend all classes. You are required to work/participate the duration of the scheduled class period. Full participation includes showing completed work during all scheduled critiques as well as active participation through shared ideas and commentary about your work and the work of your peers. Unexcused absences will be cause for a lowered grade.

- Be on time, prepared to work, with the proper materials and research needed for class, there will be no deviations from this policy. Studio courses require intensive work and diligence.
- Roll will be taken promptly at the beginning of class
- Late arrivals will be marked as tardy, leaving early will also be noted.
- It is your responsibility to see that the record is corrected from an absence to a tardy if you are late.
- Three or more absences will result in the lowering of the final participation grade. Your fourth absence will result in ONE full letter grade drop of participation grade.
- Absences will be counted from the first class meeting onward. Students are responsible for satisfying all academic objectives as defined by the instructor. Students who do not attend at least one of the first two class meetings of a course or laboratory in which they are registered, and who have not contacted the department to indicate their intent, may be dropped from the course. The university recognizes the right of the individual professor to make attendance mandatory. After due warning, professors may prohibit further attendance and subsequently assign a failing grade for excessive absences.

**University Attendance Policy:** <https://catalog.ufl.edu/UGRD/academic-regulations/attendance-policies/>

If an absence occurs, it is the student's responsibility to make up all work. Students should check with the instructor or another student outside of class time when they miss a class (prior to missing the class if possible), as in- and out-of-class exercises are spontaneously assigned. Students should bring a doctor's note for any class from which they expect to be excused. Please address any concerns, problems, and questions regarding this class to the instructor as they arise.

## LATE WORK

Due dates are announced in class and posted on canvas. Assignments are to be submitted on the date due (before class) in the delivery mode specified; late assignments may not receive a peer critique and be penalized 10% per day late. Projects will not be accepted after the due date without prior permission. Failure to turn in an assignment will result in failure of the course.

## ELECTRONIC DEVICES/DEMEANOR POLICY

Students must turn off or silence cell phones, and all electronic devices during class time and respect and participate in course activities at hand. Students are asked not use headphones during class time.

## COURSE COMMUNICATION

Students must check their school email accounts regularly and the e-learning course site. Students are responsible for any information, deadlines, and updates emailed to their UF email accounts. Instructor will take care to answer emails within a 24-hour period.

## SAFETY AND HAZARDOUS MATERIALS POLICY

Read the SAAH Health and Safety Program at:

[https://arts.ufl.edu/site/assets/files/37319/saah\\_health\\_and\\_safety\\_handbook\\_2022-23.pdf](https://arts.ufl.edu/site/assets/files/37319/saah_health_and_safety_handbook_2022-23.pdf) during the first week of class.

Refer especially to the H&S Rules by Area sections pertaining Drawing/Painting Appendix C&D.

We will also go over this during class. Each student will be asked to complete a H&S student waiver form (which will be given to you and signed during studio). SA+AH facilities have an area designated for art materials/hazardous waste pickup. This area should NOT be used for art making. Bins and storage containers utilized in this area should NEVER be moved or used for any other purpose. When in doubt about the safety or disposal of your art materials, please speak with faculty. A Handbook of Hazardous Wastes Disposal, Health and Safety is posted in the studio for consultation as well.

## STUDIO USE

Students are expected to follow studio guidelines for continued access. There is a first aid kit in each room as well as a sharp container for your use. Please read and respect studio use guidelines posted in classrooms. **Do not pour solvents down sinks. Fixative must be sprayed in the FAC 2nd Floor spray booth \* NO exceptions.\*** Each student is responsible for assisting in studio clean-up. Your instructor will assign you a duty at the end of each class. The classroom should be organized at the end of each class 10 minutes prior to the beginning of the next class with the help of all students enrolled in the course. No food or open drink containers allowed in the studio. The studio is for your use outside of class time as well. **You will be given the combination to the studio, it is for YOUR use only.**

## SHARED STUDIO

Always leave the studio clean. Regardless of the condition you find it in, we request that you leave it clean for the next person. Remember to place all work in progress on the storage shelves. Leave the worktables clear and clean. This is a shared workspace, and we all need to be diligent together to keep it an immaculate and productive environment.

## LOCKERS AND STORAGE

The SAAH is not responsible for items in lockers. Please watch for posted signs on lockers regarding their use. Each student must share a locker with two students. You are responsible for keeping the locker form attached AT ALL TIMES to your lockers. Lockers will be cleaned out at the end of each semester. When storing materials, you must write your name on everything with a black marker, the course you are in and the instructor's name. The SAAH is not responsible for items left in classrooms.

## IMPORTANT COVID-19 CLASSROOM POLICIES

CDC info: <https://www.cdc.gov/coronavirus/2019-ncov/index.html>

UF guidance: <https://coronavirus.ufl.edu/health-guidance/>

- The university recommends – but does not require – people to wear masks on campus and encourages everyone to get vaccinated and stay current with boosters to minimize COVID-related risks. Studies and guidance from the CDC state that both unvaccinated and vaccinated individuals can transmit the current COVID-19 variant to unvaccinated persons.
- If you are not vaccinated, get vaccinated. Vaccines are readily available at no cost and have been demonstrated to be safe and effective against the COVID-19 virus. Our UF Health experts tell us that even if you've had COVID-19, you still need to get vaccinated. Having had COVID does not provide nearly as much protection as the vaccine.

Visit this link for details on where to get your shot, including options that do not require an appointment:  
<https://coronavirus.ufhealth.org/vaccinations-2/vaccine-availability/>

- At the University of Florida, caring for yourself and others is the cornerstone of our campus community. We expect students, faculty and staff to follow the Centers for Disease Control and Prevention and the Florida Department of Health guidance to protect their health and support the safety of everyone. We encourage you to monitor your health and if you feel ill, take steps to minimize interactions with others. Visit the UF Health site <https://coronavirus.ufhealth.org> for additional information.
- Please continue to follow healthy habits, including best practices like frequent hand washing.
- Continue to regularly visit <http://coronavirus.UFHealth.org> and <http://coronavirus.ufl.edu> for up-to-date information about COVID-19 and guidance on health and wellness.

### **UF POLICY FOR IN-CLASS RECORDING**

“Students are allowed to record video or audio of class lectures. However, the purposes for which these recordings may be used are strictly controlled. The only allowable purposes are (1) for personal educational use, (2) in connection with a complaint to the university, or (3) as evidence in, or in preparation for, a criminal or civil proceeding. All other purposes are prohibited. Specifically, students may not publish recorded lectures without the written consent of the instructor. A “class lecture” is an educational presentation intended to inform or teach enrolled students about a particular subject, including any instructor-led discussions that form part of the presentation, and delivered by any instructor hired or appointed by the University, or by a guest instructor, as part of a University of Florida course. A class lecture does not include lab/studio sessions, student presentations, academic exercises involving solely student participation, assessments, field trips, private conversations between students in the class or between a student and the faculty or lecturer during a class session.

Publication without permission of the instructor is prohibited. To “publish” means to share, transmit, circulate, distribute, or provide access to a recording, regardless of format or medium, to another person (or persons), including but not limited to another student within the same class section. Additionally, a recording, or transcript of a recording, is considered published if it is posted on or uploaded to, in whole or in part, any media platform, including but not limited to social media, book, magazine, newspaper, leaflet, or third-party note/tutoring services. A student who publishes a recording without written consent may be subject to a civil cause of action instituted by a person injured by the publication and/or discipline under UF Regulation 4.040 Student Honor Code and Student Conduct Code.”

### **UF POLICY FOR RELIGIOUS HOLIDAYS**

Students, upon prior notification of their instructors, shall be excused from class or other scheduled academic activity to observe a religious holy day of their faith. Read the full UF policy here:

<https://catalog.ufl.edu/UGRD/academic-regulations/attendance-policies/#religiousholidaystext>

### **ACCOMMODATIONS FOR STUDENTS WITH DISABILITIES**

Students requesting classroom accommodation must first register with the Dean of Students Office.

The Dean of Students Office will provide documentation to the student who must then provide this documentation to the instructor when requesting accommodation. Disability Office <https://disability.ufl.edu/>

### **UF ILLNESS POLICY**

Students who are absent from classes or examinations because of illness should contact the professor. If you are unable to attend class due to illness, please email the instructor prior to the class meeting time. Please state your name, class, as well as the reason you will not be attending class that day.

### **UF SAFETY AND SECURITY**

**University Police Department:** <https://police.ufl.edu> or call 352-392-1111 (or 9-1-1 for emergencies).

**Student Nighttime Auxiliary Patrol (Snap)** call 392-SNAP (92-7627)

SNAP provides nightly escorts anywhere on campus to persons on request. The service is staffed by students, equipped and supervised by the university police department. Escorts are routed on foot and driven trips. Contact SNAP via telephone providing first name, location of pick-up and destination to the dispatcher who determines the best method of meeting the requester's need. A walking or driving escort is dispatched to the location.

## **UF RESOURCES FOR HEALTH/WELLNESS**

**University Counseling Services:** 352-392-1575 <https://counseling.ufl.edu>

Resources are available on campus for students having personal problems or lacking clear career and academic goals which interfere with their academic performance. The Counseling Center provides counseling and consultation services to currently enrolled undergraduate and graduate students and their spouses/partners. The Center offers brief counseling and therapy to help students confront personal, academic, and career concerns. The primary goal of counseling is to help students develop the personal awareness and skills necessary to overcome problems and to grow and develop in ways that will allow them to take advantage of the educational opportunities at the university. Counseling Center Web site: <https://umatter.ufl.edu/office/counseling-wellness-center/>

**Student Health Care Center:** Call 352-392-1161 for 24/7 information to help you find the care you need, or visit the Student Health Care Center website <https://shcc.ufl.edu>

**UF Health Shands Emergency Room / Trauma Center:** For immediate medical care call 352-733-0111 or go to the emergency room at 1515 SW Archer Road, Gainesville, FL 32608; <https://ufhealth.org/emergency-room-trauma-center>

**GatorWell Health Promotion Services:** For prevention services focused on optimal wellbeing, including Wellness Coaching for Academic Success, <https://gatorwell.ufsa.ufl.edu> or call 352-273-4450.

## **UF PHILOSOPHY**

The University of Florida is an institution that encourages the intellectual and personal growth of its students as scholars and citizens. As an educational institution, the University recognizes that the transmission of knowledge, the pursuit of truth, and the development of individuals require the free exchange of ideas, self-expression, and the challenging of beliefs and customs. In order to maintain an environment where these goals can be achieved safely and equitably, the University promotes civility, respect and integrity among all members of the community. As stated in the Standard of Ethical Conduct, students are expected to exhibit high standards of behavior and concern for others.

## **ACADEMIC HONESTY**

As a result of completing the registration form at the University of Florida, every student has signed the following statement: " I understand that the University of Florida expects its students to be honest in all of their academic endeavors and understand that my failure to comply with this commitment may result in disciplinary action to and including expulsion from the University.

## **DISRUPTIVE BEHAVIOR**

Faculty, Students, Administrative and Professional staff members, and other employees [hereinafter referred to as "member(s)" of the University], who intentionally act to impair, interfere with, or obstruct the mission, purposes, order, operations, processes, and functions of the University shall be subject to appropriate disciplinary action by University authorities for misconduct, as set forth in the applicable rules of the Board of Regents and the University and state law governing such actions. Be advised that you can and will be dismissed from class if you engage in disruptive behavior.

UF Student Honor Code including individual academic and social responsibility can be found at: <https://sccr.dso.ufl.edu/wp-content/uploads/sites/4/2020/12/Orange-Book-Web-Version-2020.pdf>

## **UF COURSE EVALUATION**

Students are expected to provide professional and respectful feedback on the quality of instruction in this course by completing course evaluations online via GatorEvals. Guidance on how to give feedback in a professional and respectful manner is available at <https://gatorevals.aa.ufl.edu/students/>. Students will be notified when the evaluation period opens, and can complete evaluations through the email they receive from GatorEvals, in their Canvas course menu under GatorEvals, or via <https://ufl.bluera.com/ufl>. Summaries of course evaluation results are available to students at <https://gatorevals.aa.ufl.edu/public-results/>.