

**ART 2013C - SPACE STUDIO**

**Professor** Iren Tete

**Email** iren.tete@ufl.edu

**Office** B017

**Days** Tuesday + Thursday

**Time** 8:30-11:30am

**Location** B014

**Credits** 3

**Office Hours** (virtual) Wednesday 1-2pm (request via Canvas email)  
(<https://ufl.zoom.us/j/2508307319>)

**SPACE STUDIO COURSE DESCRIPTION**

A project-based studio foundation course for spatial investigations where students will explore methods for defining space, conceptualizing space, three-dimensional design strategies, form development, and an overview of concepts that shape the contemporary artists' understandings of form and space. The course will cultivate the student's ability to perceive, plan, design, and create spatially. Assigned projects are intended to offer varied frameworks of understanding by utilizing research, workshops, and experimental design processes. Students will explore the vast expanse and edges of 3D thinking, including the basic principles of 3D design, design strategies, theory, vocabulary, historical/contemporary references, and the development of technical and critical competencies. Studio practice and creative strategies will be encouraged as part of this course and students will be assigned sketchbook work and specific research techniques. Projects will be informed by an assortment of readings, lectures, video/film screenings, museum and other site visits. Focused conversations, critical discussions and individual tutorials will be a part of the course.

**SPACE STUDIO COURSE OBJECTIVES**

Through in-class and formal assignments students will demonstrate an understanding of the following concepts and skills:

- Students will develop spatial thinking and problem solving abilities.
- Students will develop an understanding and working knowledge of 3D design concepts.
- Students will learn to effectively generate, organize and communicate ideas 3D.
- Students will consider the significance and possibilities of form, structure, spatial design, surface, color, light, proportion, composition, function and content.
- Students will develop an understanding of three dimensional theories and processes focused on form and space.
- Each student will develop a vital research and studio practice exemplified through workshops, assigned projects, and an individual drawing book.
- Students will experience experimental processes and risk taking in order to have a sophisticated understanding of the properties and possibilities of form and space.
- Students will learn to critically analyze three dimensional form, space, and theoretical thinking related to art history, sculpture, and design.

**SPACE STUDIO UNITS AND TOPICS**

**UNIT 1 INTRODUCTION TO 3-D THINKING**

**Topics:** Realism, Found Object, Readymade, Pop Art, Pop Surrealism, Assemblage, Appropriation, Hyperrealism, Carving, Object and Mass, Additive Sculpture/Reductive Sculpture, Modeling, Abstraction, Scale, Surface

**UNIT 2 – MULTIPLES**

**Topics:** Composite, Fluxus Multiples, Fragmentation, Systems, Democracy, Materiality, Minimalism, Pattern and Decoration, Post-Minimalism, Positive/Negative Space, Pop Art, Process Art, Repetition, Scatter Art, Unity and Variety

**UNIT 3 – ACTIVATED SPACE**

**Topics:** Social Sculpture, Form and Function, Void and Mass, Object and Mass, Ephemeral Art, Activated Space, Psychogeography, Persona, Body Art, Happenings, Fluxus Concerts/Multiples, Kinetic Art, Light as Sculpture, Sound as Sculpture, Gutai Movement, Ritual Art, Interventionist Art, Relational Aesthetics

**Topics:** Ephemeral Art, Activated Space, Psychogeography, Kinetic Art, Light as Sculpture, Sound as Sculpture, Installation Art, Site Specific, Earth Art/Land Art, Scatter Art

Communications about this course are done verbally in class as well as online. Please refer to the class canvas page daily (before each class).

**SPACE STUDIO TEXTS / BIBLIOGRAPHY**

**REQUIRED COURSE TEXTS:** (These will be made available online and are subject to change.)

Anderson, Turner, ed. *Ceramic Sculpture: Inspiring Techniques*. American Ceramic Society. 2009.

Callouri Holcombe, Anna. Give and Take: Using Slip Techniques on the Surface. *Pottery Making Illustrated*. May/June (2004):12-14.

Clark, Lygia. *About the Magic of the Object*, 1965. *The World of Lygia Clark*. Web.

Krauss, Rosalind, Whiteread, Rachel, and Bradley, Fiona. *Rachel Whiteread: Shedding Life*. London: Thames and Hudson. 1997.

Kwon, Miwon. *One Place After Another*. Cambridge: MIT Press. 2005.

Schellman, Jörg and Joseph Bueys, *Joseph Bueys: The Multiples*. München: Edition Schellmann. 1985.

Smithson, Robert. *A Tour of the Monuments of Passaic, New Jersey. Robert Smithson, The Collected Writings*. Berkeley: University of California Press, 1996. 68-75.

Speight, Charlotte and Toki, John. *Make it in Clay: A Beginner's Guide to Ceramics*.

Sciences/Languages. 2001.

Stewart, Mary. *Launching the Imagination: A Comprehensive Guide to Basic Design*.  
New York: McGraw-Hill Humanities/Social Sciences/Languages. 2005.

Weintraub, Linda. *Joseph Beuys*. Weintraub, Linda, and Danto, Arthur Coleman and  
McEvelley, Thomas, *Art on the Edge and Over*, 1996. 178-183.

**SUGGESTED TEXTS:**

Block, Jonathan and Leisure, Jerry. *Understanding Three Dimensions*, authors Block  
and Leisure. Saddle River, NJ: Pearson. 1986

**SPACE STUDIO SUPPLIES LIST**

Students will be given a list of required materials and tools and places to get them at the beginning of each unit. Additionally, students will be expected to obtain, individually, the specific materials they choose to work with for each project. While material costs can vary greatly depending on student choices for the projects, please set aside some funds early on, with the expectation of the need to buy materials for each project

**Required materials:**

Sketchbook approximately 8x11

Bag of clay to be purchased from UF (\$18)

Basic clay sculpting tools (wood tool, needle tool, rasp, rib, rubber tipped  
sculpting tools)

Small lidded container and brush for slip

Material needs will vary widely for your projects. Some suggested materials that  
you might need this semester:

Plywood

Balsa wood

Silicone or rubber mold material

Plastic sheeting

An iron

Buckets for mixing plaster

Sandpaper

Algebra

Wire

Wax

Resin

Foam

Plaster (sold by the pound through UF)

Box cutter and/or exacto knife

**SPACE STUDIO TIMELINE**

<b>Week 1: Introduction to 3-D Thinking</b>
<b>Week 2: Introduction to 3-D Thinking</b>
<b>Week 3: Introduction to 3-D Thinking</b>
<b>Week 4: Introduction to 3-D Thinking</b>
<b>Week 5: Introduction to 3-D Thinking</b>
<b>Week 6: Multiples</b>
<b>Week 7: Multiples</b>
<b>Week 8: Multiples</b>
<b>Week 9: Multiples</b>
<b>Week 10: Multiples</b>
<b>Week 11: ACTIVATED SPACE</b>
<b>Week 12: ACTIVATED SPACE</b>
<b>Week 13: ACTIVATED SPACE</b>
<b>Week 14: ACTIVATED SPACE</b>
<b>Week 15: Class Clean Up</b>
<b>Week 16: Final Critique</b>

**SPACE STUDIO EVALUATION AND GRADING**

The work from Space Studio ART2013C will be graded on specific criteria defined by individual project goals. Additionally, all projects will be graded on their success in the following areas: concept development, risk-taking, experimentation, excellent design decisions, craftsmanship, ambition, technical competency and meeting process work deadlines. All process work as well as each project must be finished within the specified deadlines.

The course grade for each student will be evaluated on the basis of:

- Completion and success of major projects.
- Completion of readings, writings, and discussions.
- Attendance

- Research – in addition to the Sketchbook, the conceptual tools you employ to inform your practice.
- Technical competence, craft, and inventive use of software, hardware and materials.
- Class participation in discussion, critiques and relevant activities.
- Presentation – all work should be presented in critique in a finished and professional manner.
- Effort, hard work, and a diligent, consistent effort toward excellence.
- Active participation and discussion.

**GRADING**

**Letter Grades and Corresponding Point Values:**

		<b>B+</b>	89- 87	<b>C+</b>	79- 77	<b>D+</b>	69 - 67	<b>E</b>	0
<b>A</b>	94-100	<b>B</b>	86-84	<b>C</b>	76-74	<b>D</b>	66-64		
<b>A-</b>	93-90	<b>B-</b>	83-80	<b>C-</b>	73-70	<b>D-</b>	63-60		

**Generally project grades in this course are considered in the following way:**

**A 4.0** Exceptional work, all criteria of assignment have been surpassed in a distinguished manner and solutions to problems presented exhibit a depth of understanding. In addition, student is engaged in exceptional studio practice, which includes active research, looking up artists recommended, asking relevant questions about other artists’ works or ideas, and being thoroughly engaged in the course content.

**A- 3.67** Well-presented, superior work: all criteria of assignment were surpassed in a distinguished manner (including exceptional studio practice highlighted above). Minimal improvements could be made to the project overall.

**B+ 3.33** Very good work: all criteria of assignment were surpassed, minor changes could be considered and executed to bring piece together and studio practice was exceptional.

**B 3.0** Very good work: above average solutions and clear potential. Most criteria of assignment were surpassed with some improvements to be made. Execution was well done. Studio practice during the project was commendable.

**B- 2.67** Good work: most criteria of assignment were met. Work showed promise with a few significant improvements to be made. Studio practice was adequate.

- C+**     **2.33**    Slightly above average: work, most of the criteria of the assignment were met. The work is not yet a unified whole or cohesive statement, yet effort was made. Studio practice was adequate, but could be more reflective and thoughtful.
- C**        **2.0**        Average work: the assignment directions were followed and the requirements were met in a relatively routine way. Slippage in levels of craft, originality and presentation-studio practice was adequate, but could be more reflective and thoughtful.
- C-**       **2.67**    Slightly below average work: the assignment directions were followed and the requirements were minimally met, but there is much room for developing assignment's concepts further. The level of craft and breadth and depth of idea development needs to be improved. There is some evidence of studio practice, but the quality and quantity is lacking.
- D+**       **1.33**    Below average work: an attempt to solve the problem was made, but there is much room for improving skills and developing your concepts further. The criteria of the assignment are barely met. Basic craftsmanship skills have been neglected and there is a lack of breadth and depth of idea development. There is minimal evidence of studio practice, but the quality and quantity is lacking.
- D**        **1.0**        Inadequate, below average work: the requirements of the assignment are not addressed. The execution of the work is careless and represents an incomplete effort. Work is substandard. There is little or no evidence of studio practice.
- D-**       **0.67**    Unacceptable work and effort: the requirements of the assignment are not addressed. The execution of the work is careless and represents an incomplete effort. Work is substandard. There is little or no evidence of studio practice.
- E**        **0**         Unacceptable work and effort: the work submitted is inadequate; the requirements of the problem are not addressed. The piece represents careless and/ or incomplete effort. No evidence of studio practice. Work is substandard. Or, assignment was not submitted.

## SPACE STUDIO ASSIGNMENTS

Coursework will consist of three major projects, plus drawing book research, readings, videos, workshops, demos, and development of assigned projects. Assigned projects will be presented every three weeks. Presentations with suggested artists and readings will offer students an overview of concepts and related solutions.

### Distribution of Grades:

**Projects 70%**

- Project 1: 23%
- Project 2: 23%
- Project 3: 24%

**Participation/Preparedness: 20%**

- Participation includes arriving to the lab prepared and ready to work, on time, with materials
- Contributing to class discussions by asking relevant questions and giving thoughtful responses and feedback in critiques and class discussions
- Contribution during critiques and class discussions
- Consideration for classmates
- Attendance
- Positive attitude and open mind
- Studip Clean Up

**Reading Discussions+ 10%**

**Sketchbook**

Mandatory and part of each project grade

- **Daily entries** should show evidence of art research, idea development, spatial research, sculptural form analysis, creative thoughts and activities.
- Drawings should be ambitious and drawings related to project planning should be comprehensive, legible, and offer readers a clear description of the intended construction techniques, measurements, materials, and thematic influences. **Always use the entire page.** For artist research always indicate the title, year and name of artist on the back or bottom of when you are including artworks as influences.

A great site for art research is ARTstor <http://www.artstor.org/> through the UF Art and Architecture library database list at <http://www.uflib.ufl.edu/afa/>. Art reproductions used for research drawings should not be downloaded off the web (unless you have access to

a high quality reproduction and printer) but preferably should be found in library books and periodicals. Display the reproductions with your research drawings.

- There should be a section reserved for critique notes. (Questions and comments made about your work during critiques may be recorded in your book by another student or by yourself after each project critique.)
  - Include idea development and documentation for all your assignments, including sources of influence or inspiration, research notes, and works in progress.
  - Additional exercises and drawing assignments to be included in your book may be announced periodically in class or included on one of your four research drawing assignment sheets distributed quarterly throughout the semester.
- For more information: <https://catalog.ufl.edu/ugrad/current/regulations/info/grades.aspx>  
Students must earn a grade higher than C- to earn credit toward their major.

**SPACE STUDIO ATTENDANCE AND EXPECTATIONS**

**ATTENDANCE**

Full participation by showing completed work during all scheduled critiques is required along with active participation through shared ideas and commentary. You are required to work/participate for the entire duration of the scheduled class period. Students are expected to attend all classes.

Excused absences are not given. Demonstrations, discussions, presentations, and other group activities take place during class time that are impossible to recapture and are not repeated for those absent. In case of an absence meet with your peers for notes on missed activities.

- Attendance effects your grade. Students have 2 absences without penalty
- Absence 3, 4, and 5 deduct 50 Pts. or 5% for each absence. A 6<sup>th</sup> absence earns grade of WF.
- If you miss more than 30 minutes of class, you will be counted absent.
- Missing class on the day of a critique is the equivalent of missing a test.
- A grade of incomplete is rarely given, and then only for unusual life circumstances.

**Unexcused absences will be cause for a lowered grade. Your fourth absence will result in ONE grade drop.** Absences will be counted from the first class meeting onward. Appropriate documentation from the student health service should be obtained for medical excuses. In general, acceptable reasons for absence from class include illness, serious family emergencies, special curricular requirements (e.g., judging trips, field trips, professional conferences), military obligation, severe weather conditions, religious holidays and participation in official university activities such as music performances, athletic competitions or debates. Absences from class for court-imposed legal obligations (e.g., jury duty or subpoena) must be excused. Other sound reasons may be offered and considered on an individual basis.

**Tardiness:** Arrival to class fifteen minutes after start of class will be noted and three such incidences will count as one absence. Leaving early from class will also be considered as tardiness, and will be counted as such.

Students are responsible for satisfying all academic objectives as defined by the instructor. Students who do not attend at least one of the first two class meetings of a course or laboratory in which they are registered, and who have not contacted the department to indicate their intent, may be dropped from the course. The university recognizes the right of the individual professor to make attendance mandatory. After due warning, professors may prohibit further attendance and subsequently assign a failing grade for excessive absences.

**Students must check their school email accounts regularly. Students are responsible for any information, deadlines, and updates emailed to their webmail accounts.**

**LATE WORK**

All projects, reading responses, and research projects must be completed on time for full credit. Specific due dates are stated on each project sheet and are announced in class. Failure to complete any project on time will result in a drop of one full letter grade for each day it is late, and failure to complete any other assignment, such as response papers, in-class exercises, or other class work, on time will result in a drop of ½ letter grade for each day it is late. If the timeline states that a project is due at the beginning of class, turning it in at the end or after class is considered late. You must have work finished and installed before the start of class on critique days or your work will not be critiqued and your project grade will be lowered. It is the student's responsibility to turn in all work on time. Full participation by showing completed work during all critiques is required along with active participation through shared ideas and commentary.

**COMMUNICATION**

My classroom is a space that is welcoming for all students. Open communication is an important part of my teaching practice and I believe is important for both students and faculty to engage in. When reaching out to me over email, I will do my best to return your email within 24 hours Monday-Friday. If you will be absent for any reason, please let me know via email so that we can make a plan for you to make up your work if necessary. If you are struggling to be successful in the class or having issues with class content, please schedule an appointment with me.

Note: Email received after 5:00pm on Friday will not be answered until Monday.

**CELL PHONES**

Students in the School of Art and Art History will not be permitted to have cell phones turned on in class. If it beeps, chimes, rings or makes any type of noise, turn it off before entering the classroom. Continuous cell phone disruptions will result in lowered grades.

**UNIVERSITY POLICY FOR RELIGIOUS HOLIDAYS**

The Board of Regents and state law govern university policy regarding observance of religious holidays: Students, upon prior notification of their instructors, shall be excused from class or other scheduled academic activity to observe a religious holy day of their faith. Students shall be permitted a reasonable amount of time to make up the material or activities covered in their absence. Students shall not be penalized due to absence from class or other scheduled academic activity because of religious observances. Furthermore, a student who is to be excused from class for a religious holy day is not required to provide a second party certification of the reasons for the absence.

**UNIVERSITY ILLNESS POLICY**

Students who are absent from classes or examinations because of illness should contact their professors. If you're unable to attend class due to illness, please email the teacher prior to class meeting time. Please state your name, class, as well as the reason you will not be attending class that day.

**ON-LINE STUDENT EVALUATIONS:** Students are expected to provide feedback on the quality of instruction in this course based on 10 criteria. These evaluations are

conducted online at <https://evaluations.ufl.edu>. Evaluations are typically open during the final two or three weeks of the semester, but students will be given specific times when they are open. Summary results of these assessments are available to students at <https://evaluations.ufl.edu>.

## UNIVERSITY AND SA+AH RESOURCES AND POLICIES

**GENERAL UNIVERSITY POLICIES AND SERVICES:** <http://www.dso.ufl.edu/>

**ACCOMMODATIONS FOR STUDENTS WITH DISABILITIES:** Students requesting classroom accommodation must first register with the Dean of Students Office. The Dean of Students Office will provide documentation to the student who must then provide this documentation to the instructor when requesting accommodation. Disability Office — <http://www.dso.ufl.edu/drc/>

**UNIVERSITY COUNSELING SERVICES:**  
352-392-1575 <http://www.counsel.ufl.edu/>

Resources are available on campus for students having personal problems or lacking clear career and academic goals which interfere with their academic performance. The Counseling Center provides counseling and consultation services to currently enrolled undergraduate and graduate students and their spouses/partners. The Center offers brief counseling and therapy to help students confront personal, academic, and career concerns. The primary goal of counseling is to help students develop the personal

awareness and skills necessary to overcome problems and to grow and develop in ways that will allow them to take advantage of the educational opportunities at the university. Counseling Center Web site: <http://www.counsel.ufl.edu>.

- University Counseling Center, 301 Peabody Hall, 392-1575, personal counseling.
- Student Mental Health, Student Health Care Center, 392-1171, counseling.
- Sexual Assault Recovery Services (SARS), Student Health Care Center, 392-1161, sexual assault counseling.
- Career Resource Center, Reitz Union, 392-1601, career development assistance and counseling
- Student Healthcare Center, <http://shcc.ufl.edu/>

For medical emergencies call 911.  
352-392-1161 for urgent after-hours care.

352-392-1171 for after-hours mental health assistance.

## SAFETY AND SECURITY:

In an emergency call 911.  
University Police Department — <http://police.ufl.edu/> 352-392-1111.  
ARCH Lab is designated as UF building 3451  
Norman Lab is designated as UF building

\*\*Please enter this important info into your phone!

**STUDENT NIGHTTIME AUXILIARY PATROL (SNAP):** SNAP provides nightly escorts anywhere on campus to persons on request. The service is staffed by students, equipped and supervised by the university police department. Escorts are routed on foot and driven trips. A person requesting an escort may contact SNAP via telephone at 392-SNAP (92-7627). The requester provides their first name, location of pick-up and destination to the dispatcher who determines the best method of meeting the requester's need. A walking or driving escort is dispatched, to their location.

### SA+AH HEALTH AND SAFETY POLICIES

**HAZARDOUS WASTE SATELLITE ACCUMULATION:**

Please make yourself familiar with the SAAH Health and Safety Program at: <http://www.arts.ufl.edu/art/healthandsafety> during the first week of class. Refer especially to the H&S Rules by Area sections pertaining to Art + Technology. Each student will be asked to complete a H&S student waiver form (which will be given to you and signed during studio).

**DRUG-FREE SCHOOL & WORKPLACE & CLEAN INDOOR AIR ACT:** The School of Art and Art History is committed to upholding the policies set forth by the University of Florida in regards to drug and alcohol use and smoking in educational facilities. Possession and use of drugs or alcoholic beverages is not allowed in the classroom or outdoor areas. In addition, The Florida Clean Indoor Air Act of 1992 prohibits smoking in educational facilities. Violation of university policies and applicable laws is grounds for disciplinary action up to and including expulsion and does not preclude the possibility of criminal charges.

### GUIDELINES FOR USE OF CAMPUS FACILITIES AND GROUNDS

**SHARED STUDIO:**

Please leave the studio clean. Regardless of the condition you find it in, we request that you leave it clean for the next person. Remember to place all work in progress on the storage shelves or designated area. Leave work space clear and clean. This is a shared studio and we all need to work together to keep it a clean and productive environment.

**STUDIO PRACTICE**

The professor and the School of Art and Art History are not responsible for student work left in workspaces, installation spaces, the critique space, the shops, or the classrooms. Projects/materials are not to be stored in the group working space. **Each student is responsible for ensuring that his/her projects and materials are safely stored, displayed, installed, and removed from the classroom and critique space.**

**Projects must be set up and removed from the critique space at the times and spaces designated for each project.**

**POLICIES REGARDING BEHAVIOR IN LECTURES, CLASSROOMS, STUDIOS & OTHER INSTRUCTIONAL SPACES:** Please make every effort to maintain the facilities

and grounds of the WARPhaus, the School of Art and Art History, the College of Fine Arts and The University of Florida.

Specifically we ask that you follow these guidelines:

- Do not mark, paint on or deface any interior or exterior of the school or college facilities. Take care to always use protective tarps, drop cloths or masking material when working with paint media or similar materials to protect the floors in public spaces such as hallways and classrooms. That applies also to the sidewalks walls, and grounds.
- If a special project requires temporary modification to a wall surface or to the grounds you must obtain specific permission from your instructor prior to undertaking the project. The site must be returned to its original condition immediately following the project unless prior written permission has been obtained from the School of Art and Art History.
- No Art project may interfere with or impede access to, classrooms, hallways or other public spaces.
- All site-specific art projects must be installed and engineered with the safety of the general public in mind.
- Grades will not be issued for the project, or the class, until the project has been completely removed, and the site has been restored to its original condition.
- Failure to comply with these rules will result in disciplinary action, withholding of grades, the possible lowering of a grade, or failure of the course.

Students requesting classroom accommodation must first register with the Dean of Students Office. The Dean of Students Office will provide documentation to the student who must then provide this documentation to the Instructor when requesting accommodation.

Student Conduct Code: Violations, Penalties and Procedures for Adjudication  
<http://www.aa.ufl.edu/aa/Rules/4016.htm>

## **GUIDELINES FOR WORK IN THE SURROUNDING COMMUNITY**

Proper care should be taken in order to assure all property in the surrounding area is respected and well maintained, and projects should be executed with public health and safety in mind. Vandalism of any kind will not be tolerated. As on campus, students doing site-specific work off-campus will be legally and financially accountable for any illegal or destructive actions. In addition, projects involving the greater community should be carefully considered and faculty must be consulted throughout. All public projects must be cleared by faculty and permission granted. Remember, that the School of Art and Art History at The University of Florida retains the power to require a more appropriate solution to any project that may violate any of the guidelines outlined above.

Please do not litter or leave materials out in the area. Respect property, surrounding businesses and the rights of individuals in the community. Failure to comply with these rules will result in disciplinary action, withholding of grades, the possible lowering of a grade, or failure of the course.

**GUIDELINES FOR CONDUCT**

Student Conduct Code; Violations, Penalties and Procedures for Adjudication.  
<http://www.aa.ufl.edu/aa/Rules/4016.htm>

**UF PHILOSOPHY:** The University of Florida is an institution that encourages the intellectual and personal growth of its students as scholars and citizens. As an educational institution, the University recognizes that the transmission of knowledge, the pursuit of truth, and the development of individuals require the free exchange of ideas, self-expression, and the challenging of beliefs and customs.

In order to maintain an environment where these goals can be achieved safely and equitably, the University promotes civility, respect and integrity among all members of the community. As stated in the Standard of Ethical Conduct, students are expected to exhibit high standards of behavior and concern for others.

**ACADEMIC HONESTY;** As a result of completing the registration form at the University of Florida, every student has signed the following statement: " I understand that the University of Florida expects its students to be honest in all of their academic endeavors and understand that my failure to comply with this commitment may result in disciplinary action to and including expulsion from the University. Detailed Academic Honesty Guidelines may be found at <http://www.aa.ufl.edu/aa/Rules/4017.htm>

The university's policies regarding academic honesty, the honor code, and student conduct related to the honor code will be strictly enforced. Full information regarding these policies is available at the following links:

- Academic Honesty: <http://www.registrar.ufl.edu/catalog/policies/students.html#honesty>
- Honor Code: <http://www.dso.ufl.edu/sccr/honorcodes/honorcode.php>
- Student Conduct: <http://www.dso.ufl.edu/sccr/honorcodes/conductcode.php>

**DISRUPTIVE BEHAVIOR:** Faculty, students, Administrative and Professional staff members, and other employees [hereinafter referred to as "member(s)" of the University], who intentionally act to impair, interfere with, or obstruct the mission, purposes, order, operations, processes, and functions of the University shall be subject to appropriate disciplinary action by University authorities for misconduct, as set forth in the applicable rules of the Board of Regents and the University and state law governing such actions. A detailed list of disruptive conduct may be found at <http://www.aa.ufl.edu/aa/Rules/1008.htm> Be advised that you can and will be dismissed from class if you engage in disruptive behavior.

**COURSE EVALUATIONS**

I appreciate your feedback and it is essential to the academic process. Please take a few minutes towards the end of the semester to give input.

Students are expected to provide professional and respectful feedback on the quality of instruction in this course by completing course evaluations online via GatorEvals. Guidance on how to give feedback in a professional and respectful manner is available at <https://gatorevals.aa.ufl.edu/students/>

Students will be notified when the evaluation period opens, and can complete evaluations through the email they receive from GatorEvals, in their Canvas course menu under GatorEvals, or via [ufl.bluera.com/ufl/](http://ufl.bluera.com/ufl/). Summaries of course evaluation results are available to students at [gatorevals.ua.ufl.edu/public-results/](http://gatorevals.ua.ufl.edu/public-results/).

Critical Dates on the university calendar may be viewed at – <http://www.reg.ufl.edu/dates-critical.html>

## **OTHER POLICIES**

### **Students with disabilities**

I will make every attempt to accommodate students with disabilities. At the same time, anyone requesting classroom accommodation must first register with the Dean of Students Office. The Dean of Students Office will provide you with the necessary documentation, which you must then provide to me when requesting accommodation. Students with disabilities **requesting accommodations** should first register with the Disability Resource Center, 352-392-8565, <https://disability.ufl.edu> by providing appropriate documentation. Once registered, students will receive an accommodation letter which must be presented to the instructor when requesting accommodation. Students with disabilities should follow this procedure as early as possible in the semester.

### **Health and Wellness**

U Matter, We Care: If you or someone you know is in distress, please contact [umatter@ufl.edu](mailto:umatter@ufl.edu), 352-392-1575, or visit [umatter.ufl.edu/](http://umatter.ufl.edu/) to refer or report a concern and a team member will reach out to the student in distress.

Counseling and Wellness Center: Visit [counseling.ufl.edu/](http://counseling.ufl.edu/) or call 352-392-1575 for information on crisis services as well as non-crisis services.

Student Health Care Center: Call 352-392-1161 for 24/7 information to help you find the care you need, or visit [shcc.ufl.edu/](http://shcc.ufl.edu/).

University Police Department: Visit [police.ufl.edu/](http://police.ufl.edu/) or call 352-392-1111 (or 9-1-1 for emergencies).

UF Health Shands Emergency Room / Trauma Center: For immediate medical care call 352-733- 0111 or go to the emergency room at 1515 SW Archer Road, Gainesville, [ufhealth.org/emergency-room-trauma-center](http://ufhealth.org/emergency-room-trauma-center).

### **Academic Resources**

E-learning technical support: Contact the [UF Computing Help Desk](http://ufcomputinghelpdesk.com/) at 352-392-4357 or via e-mail at [helpdesk@ufl.edu](mailto:helpdesk@ufl.edu).

Career Connections Center: Reitz Union Suite 1300, 352-392-1601. Career assistance and counseling services [career.ufl.edu/](http://career.ufl.edu/).

Library Support: [cms.uflib.ufl.edu/ask](http://cms.uflib.ufl.edu/ask) various ways to receive assistance with respect to using the libraries or finding resources.

Teaching Center: Broward Hall, 352-392-2010 or to make an appointment 352-

392-6420. General study skills and tutoring. [teachingcenter.ufl.edu/](http://teachingcenter.ufl.edu/)

Writing Studio: 2215 Turlington Hall, 352-846-1138. Help brainstorming, formatting,

and writing papers. [writing.ufl.edu/writing-studio/](http://writing.ufl.edu/writing-studio/)

Student Complaints On-Campus: [sccr.dso.ufl.edu/policies/student-honor-code-student-conduct-code/](http://sccr.dso.ufl.edu/policies/student-honor-code-student-conduct-code/)