HUM6354: Advanced Professional Seminar
Fall 2021
Meeting Times and Location: Online
Credit Hours: 3

Instructor: Alyson Maier Lokuta
Instructor Office Location and Hours: Thursdays 10 – 11 AM ET, via Zoom, also by appointment.
Instructor Contact Information: alysonpm@ufl.edu

Please email to schedule a meeting for office hours in advance.

Course Description

This course provides a practical and applied orientation to professional competencies, practice, and ethics for the field of arts in health. The advanced professional seminar will focus on core issues, trends, and critical debates central to current practice within the discipline and its historical and contemporary applications. This course is designed to synthesize and integrate student learning in preparation for practice in the field of arts in health. Learning methods include reading, research, writing, discussion, and creative practice. This course is appropriate for graduate students and professionals of the arts, humanities, sciences, human services, and health related professions.

Course Pre-requisites

HUM6358 Capstone Proposal

Knowledge and skills developed in prior coursework, specifically literature review, program planning skills, and modules and resources from Research and Evaluation will be of use.

Course Learning Objectives

- Understand core issues, contemporary trends, and critical debates central to the field of arts in health
- Identify and develop core competencies in arts in health
- Explore professional identity with consideration for ethics and standards of practice
- Develop an understanding of research and evaluation methodologies

Required Texts

Creswell, J. Research Design. (Students may have already purchased for Research and Evaluation)

American Psychological Association. (2019). Publication manual. Seventh Edition. Washington DC: American Psychological Association.

Kettner, P.M., Moroney, R.M., Martin, L.L. (2008). Designing and managing programs: An effectiveness-based approach. Los Angeles, Sage. (Students may have already purchased for Arts in Medicine in Practice)

Additional course materials will be available in course modules.

Additional Materials Needed

Students will need access to a desktop or laptop computer for coursework (a tablet or phone will not be adequate for navigating Canvas or completing coursework).

Student Learning Outcomes

This course is a culmination of graduate training that prepares the student to fulfill the 3rd SLO in the Capstone course at the end of the graduate program.

> **SLO 3: Leadership (Professional Behavior)**
>
> Students will be able to identify and articulate conceptual and procedural knowledge to develop, administer, and evaluate arts in health programming.

Instructional Methods

This course builds upon efforts in Capstone Proposal and engages in furthering planning, research and writing in preparation for the culminating Capstone project. Through writing, reading course materials, participating in discussion boards, literature review, one-to-one discussion and feedback with the instructor and revising the proposal, the student will successfully complete Advanced Professional Seminar.

Student Expectations

This is an asynchronous course, which means there is no set meeting time each week. However, there are set deadlines each week, as well as longer-term deadlines for major assignments. As a result, this course format requires personal time-management and attention to deadlines.

The course is three credits and is only eight (8) weeks long, so it is an intensive, fast-paced investment. **Students should expect approximately 16 hours of work per week for this course.** This will include assigned videos, readings, online discussions, presentations, and other formal assignments. Your instructor will make every effort to respond to students' email messages within 48 hours Monday – Friday, responses to messages sent during weekends and holidays may take slightly longer.

Course Content

Course Schedule

Week	Topic	Assignments
1	Ethics + Human Nature	Discussion Board #1
2	Ethics in Human Subject Research	Discussion Board #2
Research Training
Checklist + Timeline
3	Ethical Practice in Research + Evaluation	Discussion Board #3
Creative Practice #1
4	Planning	Discussion Board #4
Outline of Major Assignment
5	Program Implementation	Discussion Board #5
6	Program Implementation	Discussion Board #6
Creative Practice #2
Draft of Major Assignment
7	Advocacy + Visibility	Discussion Board #7
Peer Review of Major Assignment
8	Synthesis	Discussion Board #8
Draft Revisions/IRB Submission
Final Major Assignment

*The above schedule is subject to change. Please confirm latest version in Canvas.

Critical Dates: All assignment deadlines are Monday at 11:59 pm ET with the exception of initial discussion board posts. Please see the course calendar on the Canvas website for all critical dates.

Discussion Board: Initial post due on Thursdays by 11:59 pm ET and minimum of 2 substantive responses by Sunday at 11:59 pm EST

Assignments

1. **Discussion Board (20 points each x 8 weeks = 160 points total)**
   Students will substantively participate in all online discussions (one week in duration each) using the Discussion Board on the course website. Topics and discussion questions, often relating directly to required reading, observation or creative process, are posted weekly, and all students will post an initial response by Thursday at 11:59 pm EST, and respond substantively to a minimum of 2 other posts by Sunday at 11:59 pm EST.
   Please note, one week of discussion will include review of Capstone Qualifier presentations of current MA students. This discussion may be particularly meaningful given the task of moving toward Capstone preparation in this course.

2. **Creative Practice (30 points each; 60 points total)**
   Students will engage in a creative practice in direct response to the course themes and will document the creative practice. Posts may utilize narrative text, photographs, video, or another approved format.

3. **Research or Evaluation Design and Plan/IRB Approval** *(or alternative major assignment with instructor approval)* **(200 points; see breakdown below)**
   Students will write and submit one of the following selected major assignments based upon Capstone Proposal:

   a. Research Design/Plan + IRB Submission for Capstone Preparation
   b. Evaluation Design/Plan for Capstone Preparation
   c. Major Grant Proposal toward submission*
   d. Systematic Approach to Literature Review and/or Case Study toward publication*

   *(Instructor approval required)

   Assignment length and submission criteria may vary slightly depending upon selected assignment.

   o Checklist: 10 points
   o Outline: 10 points
   o Initial Draft Submission: 50 points
   o Updated: 8/20/2020
   o Draft Revisions: 10 points
   o Peer Review: 20 points
   o Final Submission: 100 points
   Total: 200 points

Class Participation/Demeanor Policy

All members of the class are expected to follow rules of common courtesy in all course correspondence such as email messages, threaded discussions, and chats. See the course website for "Netiquette" guidelines.

Discussions board and creative practice assignments are opportunities for each student to contribute their knowledge and insight to the class. We believe that your lived experience, unique viewpoints, and dialogue are critical components to the course. Students are expected not only to take their contributions seriously, but to take care in responding to fellow students' posts as critical learning and engagement opportunities.

Evaluation of Grades

Assignments	Total Points	Grade Percentage
Research/Evaluation Plan + Requisite IRB Submission with Revisions	100	50%
Checklist	10	
Outline	10	
Draft	50	
Draft Revisions/IRB Submission	10	
Peer Review	20	
Discussion: 8 Discussion threats x 20 points	160	35%
Creative Practice: 2 x 30 points	60	15%
Total	**400**	**100%**

Grading Policies

Assignment guidelines and grading criteria and rubrics for each assignment can be found within the corresponding assignment on the course website. Grades and comments will be posted on the course website. Comments about your grades appear with the specific assignment in **Assignments** or in the **Gradebook** feature under Comments. Please check in both places before inquiring about a grade. Current UF grading policies for assigning grade points can be found on the following course website:
https://catalog.ufl.edu/ugrad/current/regulations/info/grades.aspx

Grading Scale

Letter Scale	% Equivalency	GPA Equivalency
A	94 – 100%	4.00
A-	90 – 93.9%	3.67
B+	87 – 89.9%	3.33
B	84 – 86.9%	3.00
B-	80 – 83.9%	2.67
C+	77 – 79.9%	2.33
C	74 – 76.9%	2.00
C- *	70 – 73.9%	1.67
D+	67 – 69.9%	1.33
D	64 – 66.9%	1.00
D-	60 – 63.9%	0.67
E, I, NG, S-U, WF		0.00

*Please note that a C- is not an acceptable grade for any course in which a 2.0 GPA is required, for example, any course in the major.

Submitting Late Assignments and Making Up Work

Work missed due to illness, religious holidays, or other pre-approved circumstance(s) may be made up per agreement with the instructor. Work missed for other reasons or without adequate communication with the instructor may not be made up.

Assignments that are submitted via posts on the Discussion Board will not be accepted late. It is critical that others in the course be able to read/view and respond to your contributions in a timely manner as the course progresses.

At the discretion of the instructor, any exercise turned in past the due date will be docked five (5) points per day that it is past due.

Students with disabilities
Students with disabilities requesting accommodations should first register with the Disability Resource Center (352-392-8565, www.dso.ufl.edu/drc/) by providing appropriate documentation. Once registered, students will receive an accommodation letter which must be presented to the instructor when requesting accommodation. Students with disabilities should follow this procedure as early as possible in the semester.

Academic Honesty
UF students are bound by The Honor Pledge which states, "We, the members of the University of Florida community, pledge to hold ourselves and our peers to the highest standards of honor and integrity by abiding by the Honor Code.
On all work submitted for credit by students at the University of Florida, the following pledge is either required or implied: "On my honor, I have neither given nor received unauthorized aid in doing this assignment."

The Honor Code (http://www.dso.ufl.edu/sccr/process/student-conduct-honor- code/) specifies a number of behaviors that are in violation of this code and the possible sanctions. Furthermore, you are obligated to report any condition that facilitates academic misconduct to appropriate personnel. If you have any questions or concerns, please consult with your instructor.

Course Evaluations

Students are expected to provide professional and respectful feedback on the quality of instruction in this course by completing course evaluations online via GatorEvals. Guidance on how to give feedback in a professional and respectful manner is available at https://gatorevals.aa.ufl.edu/students/.

Students will be notified when the evaluation period opens, and can complete evaluations through the email they receive from GatorEvals, in their Canvas course menu under GatorEvals, or via https://ufl.bluera.com/ufl/.

Summaries of course evaluation results are available to students at
https://gatorevals.aa.ufl.edu/public-results/.

Campus Resources for Health and Wellness

U Matter, We Care: If you or a friend is in distress, please contact umatter@ufl.edu or 352 392-1575 so that a team member can reach out to the student.

Counseling and Wellness Center: https://counseling.ufl.edu/, 392-1575; and the University Police Department: 392-1111 or 9-1-1 for emergencies.

Sexual Assault Recovery Services (SARS): Student Health Care Center, 392-1161.

University Police Department: 392-1111 (or 9-1-1 for emergencies).
http://www.police.ufl.edu/

Campus Resources for Academic Support

If you have difficulty accessing online course reading or materials, please reference the citation or document name and author in a Google Search to locate the document before contacting the instructor or the Help Desk.

E-learning technical support, 352-392-4357 (select option 2) or e-mail to
Learningsupport@ufl.edu. https://lss.at.ufl.edu/help.shtml

Career Connections Center, Reitz Union, 392-1601. Career assistance and counseling.
https://career.ufl.edu/

Library Support, Various ways to receive assistance with respect to using the libraries or finding resources. http://cms.uflib.ufl.edu/ask.

Teaching Center, General study skills and tutoring. Broward Hall, 392-2010 or 392-6420.
http://teachingcenter.ufl.edu/

Writing Studio, Help brainstorming, formatting, and writing papers. 302 Tigert Hall, 846-1138.
http://writing.ufl.edu/writing-studio/

Student Complaints On-Campus, https://sccr.dso.ufl.edu/policies/student-honor- code-studentconduct-code/

On-Line Students Complaints, http://distance.ufl.edu/student-complaint-process/

UF Computer Help Desk can be reached at helpdesk@ufl.edu and/or https://helpdesk.ufl.edu