

## Screen-Printing

Art 3433c

Fall 2021

T/TH 8-10 (3:00 - 6:00 pm est)

Fine Arts Building C #318

3 credits

Instructor: Adrian Gonzalez

Office: FAC 317A

Zoom office Hours: Tu 1:30-2:30 pm est or by appointment

Zoom link on canvas

Contact: gonzalezadrian@ufl.edu

(o) 352.392.0201

Teaching Lab Specialist: Myles Dunigan

mdunigan@arts.ufl.edu

You are expected to wear approved face coverings at all times during class and within buildings even if you are vaccinated. Please continue to follow healthy habits, including best practices like frequent hand washing. Following these practices is our responsibility as Gators. Sanitizing supplies are available in the classroom if you wish to wipe down your desks prior to sitting down and at the end of the class. Hand sanitizing stations will be located in every classroom.

### Course Description

Screen-printing Art 3433c is a fundamental printmaking course that will focus on screen printing traditions of hand-pulled printing and digital processes while taking risks and solving unique problems with unconventional methods. This course is designed to be responsive to current issues with a focus on contemporary printmaking practices through a variety of ideas about dissemination in the age of social media. We will dive into technological advances, techniques, and collaborations of the medium and discourse. Students will explore material possibilities, variability, application, and meaning through traditional methods and be exposed to new and old screen-printing techniques, problems, making, and thinking. This course will help you discover the potential of printmaking as a tool to help expand your practice and discover new possibilities with acceptance to chance and failure.

Class will consist of lectures, demonstrations, critiques, field trips (if possible), research, readings, discussions, and time for studio work and discovery. The class will include an examination of historical examples of diverse global practices; prints made in periods of uncertainty, disruption, war, and disaster; and speculative projects by a range of artists and designers. Students will be expected to create a series of work with a conceptual framework developing a personal visual language.

### Course Objectives

1. To develop a basic knowledge of the history of screen printing and its pivotal role in contemporary art practice.
2. An understanding of the concept of translation as it applies to art and printmaking.
3. Utilization of generative approaches using print processes and develop confidence in the printmaking studio and with mixed media processes.
4. Develop a small body of work in the form of a series or suite of prints that are connected by a formal and conceptual framework.
5. Establish a personal visual language, familiarity and facility with techniques and repertoire of screen-printing, monotype, monoprint methods as well as awareness of the work of artists, makers, and thinkers whose work in printmaking and drawing inspires your own concepts, ideas and interests.
6. Maintain a physical sketch book and a digital sketchbook in Are.na to develop a daily practice that helps translate and generate a series of work and ideas.

7. Ability to apply course concepts and techniques to independent studio work. Make a bridge between your own ideas/concepts with image making in the print arts.
8. Discussion of screen printing tools and techniques including printing on alternate materials, equipment and tool care, health and safety, image generation techniques: stencils, drawing fluid, masking, photo emulsion, drawing and painting on mylar, registration, color mixing, color theory, studio protocol, research and ideation, aesthetics etc.

#### Covid-19 Statement

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Currently this class is being held in-person for students to fully get everything out of the studio environment, course, and materials. For the safety of the community, I urge and expect you all to stay masked even if you are vaccinated. Masking is about caring for loved ones, friends, and our collective. Please keep this in mind throughout the semester. Please take advantage of the free testing on campus regardless of your vaccination status.

If you are feeling well, have covid-19 symptoms, have been around or exposed to anyone who has tested positive, you or someone you have been in a precarious covid situation, or are not cleared for campus do not come to class. If you are sick, stay home and self-quarantine. Please visit the UF Health Screen, Test & Protect website about next steps, retake the questionnaire and schedule your test for no sooner than 24 hours after your symptoms began. Use your best judgement, be safe and help stop the spread of Covid-19.

Please email or communicate on Microsoft teams with your instructor if you cannot attend class because of these situations. Your instructor will always be present in the assigned classrooms at the required times. Students who miss class with an excused absence should approach their instructor for missed course materials.

#### COVID-19 Precautions From University

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In response to COVID-19, the following practices are in place to maintain your learning environment, to enhance the safety of our in-classroom interactions, and to further the health and safety of ourselves, our neighbors, and our loved ones.

If you are not vaccinated, get vaccinated. Vaccines are readily available at no cost and have been demonstrated to be safe and effective against the COVID-19 virus. Visit this link for details on where to get your shot, including options that do not require an appointment: <https://coronavirus.ufhealth.org/vaccinations/vaccine-availability/>. Students who receive the first dose of the vaccine somewhere off-campus and/or outside of Gainesville can still receive their second dose on campus.

You are expected to wear approved face coverings at all times during class and within buildings even if you are vaccinated. Please continue to follow healthy habits, including best practices like frequent hand washing. Following these practices is our responsibility as Gators.

Sanitizing supplies are available in the classroom if you wish to wipe down your desks prior to sitting down and at the end of the class. Hand sanitizing stations will be located in every classroom.

If you are sick, stay home and self-quarantine. Please visit the UF Health Screen, Test & Protect website about next steps, retake the questionnaire and schedule your test for no sooner than 24 hours after your symptoms began. Please call your primary care provider if you are ill and need immediate care or the UF Student Health Care Center at 352-392-1161 (or email [covid@shcc.ufl.edu](mailto:covid@shcc.ufl.edu)) to be evaluated for testing and to receive further instructions about returning to campus. UF Health Screen, Test & Protect offers guidance when you are sick, have been exposed to someone who has tested positive or have tested positive yourself. Visit the UF Health Screen, Test & Protect website for more information.

Course materials will be provided to you with an excused absence, and you will be given a reasonable amount of time to make up work.

If you are withheld from campus by the Department of Health through Screen, Test & Protect you are not permitted to use any on campus facilities. Students attempting to attend campus activities when withheld from campus will be referred to the Dean of Students Office.

Continue to regularly visit [coronavirus.UFHealth.org](https://coronavirus.UFHealth.org) and [coronavirus.ufl.edu](https://coronavirus.ufl.edu) for up-to-date information about COVID-19 and vaccination.

### Course Structure & Philosophy

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The class is structured to introduce specific technical and conceptual information as well as allow time for tutorial and guidance, group discussion, and project development in class. The key components of the course are making, discovery, critical feedback, technical instruction, and open dialogue. The basic premise of the course is to think historically, conceptually, and technically about how a printed image is made – its method of construction or layers, what information is visible or obscured, play, approaches to printing, and material choices – and how it provides a narrative of intention and purpose.

This course is under the auspices of the field and discipline of printmaking, so all encouragement is given to take advantage of the expertise of your instructor while considering traditional or alternate facilities. That said, overall, we'll embrace a democratic stance, learning from each other and being open to both new and traditional ways of thinking and working. The course will help guide your work and ideas to create an overlapping and complementary approach to the rest of your studio practice. We will be embracing chance, non-intention, repetition and iteration through printmaking processes. We'll be following our noses, paying attention to the unique materials and outcomes in the things we make. Uncertainty, even failure, are recognized as fruitful possibilities.

Students will develop creative projects and follow along with instructional projects that will help with an approach to process-based work, that range from systematic to improvisational. Through the instructional projects, the course will elaborate on inks, modifiers, traditional papers and alternate printing substrates, physical and digital tools, and development of matrixes so that you can understand how and why these traditional or alternative printmaking tools work. Our readings, group conversations, as well as individual meetings will help you to form and forge ideas and directions for your work. In the early part of the semester, techniques and approaches will be introduced as you follow along.

NOTE: your work and ideas in this class are expected to be overlapping and complementary to the rest of your studio practice.

### Expectations

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Students are expected to engage actively in the studio. Successful students work on projects during and outside of class, complete readings and assignments on time and proactively source all necessary materials. They fully engage in individual art research by seeking out contemporary artists of interest and by attending lectures and art exhibitions. This class is dependent on a community of focused, curious, critical, and thoughtful students. Please make the most out of your experience by participating wholeheartedly, and cultivating community with your peers.

It is intended and expected that students will acquire new technical skills that can be applied to a variety of materials and ideas. Particular attention will be given the physical, associative, and generative possibilities of printmaking. The demands of printmaking are great, both in time investment and physical and mental effort. You are not expected to be able to complete all work during class hours! You should expect to work outside of class time a minimum of 6 hours each week.

Vital to the success of this class is a collective and individual willingness to share thoughts and opinions with each other, a commitment to openness and seeing things in new ways, and to respect for diversity of opinion, beliefs, values, heritage, orientation, etc. Civility and thoughtfulness are required. Hard work and integrity are expected. Active participation in discussions, critiques, and other group activities is mandatory. Participation, as part of your overall citizenship, is a graded component of this course.

All academic rules and standards of the College of Art and the University apply to this class. Please feel free to speak with me, undergraduate chair, or your academic advisor about any concerns you have about classroom participation and classroom dynamics.

Also, the nature of printmaking dictates that it is done under a common roof. The notion of the "atelier" (workshop) is founded on the will of the artist-printers to cooperate with each other and to respect and be responsible for the shared equipment and special materials. We are a community – not just in this class.

You are also expected to attend Visiting Artists Lectures and take notes in your notebooks and in Are.na.

**Ben Vautier**, Time TBA, Tuesday, September 14<sup>th</sup>, Virtual Talk: Zoom

<http://www.ben-vautier.com/>

<https://eva-vautier.com/en/art/ben-vautier/>

**Philip Corner**, Time TBA, Tuesday, September 21<sup>st</sup>, Virtual Talk: Zoom

[https://en.wikipedia.org/wiki/Philip\\_Corner](https://en.wikipedia.org/wiki/Philip_Corner)

<https://toneglow.substack.com/p/0298-philip-corner>

**Ken Friedman**, 6:15PM, Tuesday, September 28<sup>th</sup>, Virtual Talk: Zoom

[https://monoskop.org/Ken\\_Friedman](https://monoskop.org/Ken_Friedman)

[https://en.wikipedia.org/wiki/Ken\\_Friedman](https://en.wikipedia.org/wiki/Ken_Friedman)

**Zach Blas**, 6:15PM, Tuesday, October 12<sup>th</sup>, Virtual Talk: Zoom

<https://zachblas.info/>

**Glexis Novoa**, 6:15PM, Tuesday, October 26<sup>th</sup>, Physical Talk: TBD

<http://glexisnovoa.com/>

**Michael Mandiberg**, 6:15PM, Tuesday, November 9<sup>th</sup>, Virtual Talk/Performance: Zoom

<https://www.mandiberg.com/>

<http://www.artspracticum.org/>

Texts, materials, and software

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Most required materials will be provided. Students are responsible for obtaining materials for independent projects. Required texts are available as pdfs in the readings folder under "Files" on Canvas.

Recommended Texts:

- Prints and Their Makers by Phil Sanders
- Conversations from the Print Studio: A Master Printer in Collaboration with Ten Artists by Elisabeth Hodermarsky and Craig Zammiello
- Printmaking: History and Process by Donald Saff and Deli Sacilotto

## Requirements

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Your grade will be determined by the following:

1. Studio work: Completed studio projects presented at critique, studies, research, ideation and evolution of concept.
2. Artists Presentations
3. "Sketchbook" in support of class studio work. Working in Are.na and a bound sketchbook.
4. Critical thinking and class participation in group discussions, performance in critiques (analyzing the work of your classmates as well as your own), and the ability to accept and digest advice and suggestions. In addition, students are expected to clean up as well as practice safe and thoughtful use of materials, tools, and facilities.
5. Tenacity, in terms of studio work, research, maintenance and willingness to succeed.
6. Complete all assignments within the outlined timeframe

## Major Assignments and Notebook

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Consistent with the stated goal for you to develop a small body of work in the form of a series or suite of prints, the expectation is that you complete a final portfolio of 6-8 prints you feel best represent the formal, technical and conceptual aspects of your work. To arrive at this number of prints, you should expect to make 2 to 3 times the number of prints, monotypes, and drawings to select from. While this may sound like a lot, prints and monoprints provide a spontaneous way to make images and impressions and for experimentation. Trial and error is the best way to achieve the most innovative and best results. It is helpful and actually necessary to learn from both successes and failures with the knowledge that both art and printmaking require "practice." Practice and making are the only way to develop confidence and fluidity in the printmaking process. A personal visual language and repertoire of print methods will result from an iterative process. You will become able to see potential from experimentation and to refine your approach, evolving your ideas over time and various proofs.

To support your studio practice, Students will maintain a record of all research: class notes, sketches, images, ideation, creative writings, etc. In a physical notebook and in the Are.na workspace. This is a rigorous, daily activity to be conducted throughout the semester. It will show compositional and idea exploration, proposals, propositions, and directions (both taken and abandoned). Include notes, doodles, lecture, video, demo highlights, clippings, photographs, artist research and ideas you may want to explore. Investigate artists discussed in class, as well as responses to visiting artist lectures and gallery/museum exhibitions. This is a visualization of your thinking and a guide to facilitate your goals for the semester. Reviewed periodically, this book should be with you always and available in your studio for review.

\*\*Notes from visiting artist lectures and exhibitions must be included in your sketchbook and clearly labeled.

## Assignments

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Assignments will include creative projects, writing, research, presentations, drawings, and in class exercises. All must be submitted on time. Throughout the semester, students will have the opportunity to develop several projects engaging contemporary art topics and practices that are both collaborative and individual, as well as delve into self-directed interdisciplinary research. As artists and designers, you will be forever venturing into new and unknown territory. The ability to creatively respond and adapt to a variety of prompts is an essential skill, one we learn constantly from contemporary Artists and Designers. Projects should be ambitious, thoughtful, formally well presented, and completed on time.

## Communication

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Students are advised to use ufl.edu email for all UF course correspondence. It is best not to rely on canvas email, but email the instructor directly via Outlook. I usually respond within 24 hours: emails sent over the weekend may not receive a response until Monday. For emergencies call UF Police 352.392.1111 or 911.

E-learning on Canvas is where to find announcements, weekly calendar/due dates, assignment descriptions, course materials/readings, grading, and office hours/class zoom link.

## Calendar/Course Outline

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Disclaimer: The instructor reserves the right to make modifications to this calendar throughout the semester

- Wk 1 - Syllabus, schedule, supplies, facilities, sketch books ect.  
upload images of your work, demos, introduce project #1
- Wk 2 - 3-5 slide presentations, reading, discussion  
Drawing methods demo, work day, Project #1 check ins
- Wk 3 - Labor day, critique Project #1, introduce Project #2
- Wk 4 - Workday, demo, discussion, check ins
- Wk 5 - Slides, video, discussion, work day
- Wk 6 - Critique, Introduce Project #3
- Wk 7 - New technologies demo, Work day
- Wk 8 - Presentations, demo/lecture, workday
- Wk 9 - Demo and in-progress reviews, discussion, work day
- Wk 10 - Work week and in-progress reviews
- Wk 11 - Critique, Introduce Project #4
- Wk 12 - demo/lecture, workday
- Wk 13 - Demo/discussion and in-progress reviews, work day
- Wk 14 - Workday and Holiday Break
- Wk 15 - In progress check and workday
- Wk 16 - Final critique and presentations, clean up

## Course Grading Criteria

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Grades for this course will be based on creative projects, reading reflections and discussions, and citizenship. You will be graded both on individual performance and in relation to your peers. You will receive a midterm and final grade. Grading criteria on creative projects will be based on students' evolution of finished prints, aesthetic concerns, craftsmanship, technical ability, conceptual rigor, inventiveness, risk-taking, adherence to consistency in idea, attentiveness to critique feedback.

### Creative Projects 70%

Creative projects will be evaluated on demonstrated creativity, innovation, effort, presentation, craft, and overall facility with course concepts and techniques. This Includes presentations.

### Readings, Discussions, Attendance, and Citizenship 15%

These course components will be evaluated based on preparedness, relevance, and critical rigor. Citizenship includes participation, effort, and community engagement.

### Sketchbooks and Are.na Workspace 15%

\*Please Note: A grade of C or below will not count toward major requirements.

## Grade Values

A, A-: Superior work and effort. This grade level is for those who demonstrate and maintain strong creative concepts, intellectual curiosity, focused work ethic, and courage to push beyond safe limits. They work consistently and are engaged in outside research inherent to their studio practice facilitated by self-generated questions and critical thinking. They actively participate in critiques and seminars, and show a high level of independence, professionalism, and motivation facilitating the studio community and their education.

B+, B, B-: Very good work and effort. This grade implies above average work, participation/citizenship and demonstrates an effort beyond expectations to discover in the process of developing a solid studio practice. The B student works hard but struggles some with productivity and analysis of studio work in context; or has good conceptual goals but does not put forth substantial skill/effort to communicate them effectively. The B range student may be doing minimal outside research to develop ideas but makes use of the faculty/peer suggestions and dialogue.

C+, C, C-: Average work and effort. This grade indicates good attendance, completion of ideas, and some extra work. Adequate time spent in the studio. The C student struggles with resolving projects in a coherent manner, or may struggle with the development of a consistent and rigorous studio practice. Their participation and initiative in critique settings and seminar is minimal, and they often fail to initiate peer/faculty feedback.

D+, D, D-: Unsatisfactory work. Often, these grades are earned through poor attendance, late work or not following directions.

E: Failure to meet all criteria of assignment accompanied by unacceptable studio practice.

## Grading Scale

A 95-100, A- 94-90, B+ 89-87, B 86-84, B- 83-80, C+ 79-77, C 76-74, C- 73-70, D+ 69-67, D 66-64, D- 63-60, E 59-0

UF final grades and grading policies info:

<https://catalog.ufl.edu/ugrad/current/regulations/info/grades.aspx>

## Attendance, Excused Absences and Emergencies

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Studio attendance will be taken at the beginning of class. Lateness of more than 15 minutes or early departure is considered an absence (and habitual lateness of under 20 minutes will also affect your participation grade as every three times you are late counts as one absence). Participation including attendance, is 15% of your final grade, and will be reduced according to the structure below:

- 85-90% attendance = "Participation" Grade can be no higher than a "B."
- 75-85% attendance = "Participation" Grade can be no higher than a "C."
- 70% or less attendance will result in failure of the course.

There is no need to contact your instructor for UNEXCUSED absences, unless your absences are sufficient to affect your Participation Grade. Please contact your instructor if an expected absence conflicts with a deadline or critique day. If I notice a number of absences, I will reach out to you regarding your circumstances.

For EXCUSED absences due to emergency, illness, court appearance, death in the family, or in order to observe a special religious holiday from affecting your attendance by emailing documentation of your excused absence (such as a doctor's note, or note from family) to the instructor. Regardless if an absence is excused or unexcused, you MUST be in dialogue with your instructor or a peer to keep pace with course content, and arrange for alternate participation with any team or collaborative projects. Excused absences are updated twice a semester, along with your Participation Grade.

Please see University of Florida Attendance Policies and criteria for excused absences at:

<https://catalog.ufl.edu/ugrad/current/regulations/info/attendance>.

### Late Work Policy

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Work submitted any time after the due date will be graded down one letter grade per class meeting. An assignment more than 3 days late will receive an E. Any assignments not completed by the end of the semester will result in course failure. No work resubmission will be accepted. Policy for make-up work assignments: If due to circumstances beyond your control: severe medical emergencies, family matters which demand your not attending class etc. I will work with you to arrive at an equitable solution for make-up and completion of the course assignments.

### Course Evaluations

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Students are expected to provide professional and respectful feedback on the quality of instruction in this course by completing course evaluations online via GatorEvals. Guidance on how to give feedback in a professional and respectful manner is available at <https://gatorevals.aa.ufl.edu/students/>. Students will be notified when the evaluation period opens, typically during the last two or three weeks of the semester, but students will be given specific times when they are open. and can complete evaluations through the email they receive from GatorEvals, in their Canvas course menu under GatorEvals, or via <https://ufl.bluera.com/ufl/>. Summaries of course evaluation results are available to students at <https://gatorevals.aa.ufl.edu/public-results/>.

### Disability Resource Center

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Having a disability is not a barrier to making phenomenal art: but we do need to know what you are negotiating to properly support your process. If you have any limitations or documented learning disabilities, please let us know immediately. This includes language limitations, physical illness, limitations or disabilities, including invisible disabilities such as chronic disease, learning disabilities, head injuries or diagnosed attention deficit disorders—we want to help make this class a positive experience for you from the beginning. Students requesting accommodations must first register with the Dean of Students Office, Disability Resource Center (352) 392-8565, [www.dso.ufl.edu/drc/](http://www.dso.ufl.edu/drc/). The student will receive documentation to present to the professor. Please upload your DRC memo to the course Canvas as soon as possible.

### In-Class Recording

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Students are allowed to record video or audio of class lectures. However, the purposes for which these recordings may be used are strictly controlled. The only allowable purposes are (1) for personal educational use, (2) in connection with a complaint to the university, or (3) as evidence in, or in preparation for, a criminal or civil proceeding. All other purposes are prohibited. Specifically, students may not publish recorded lectures without the written consent of the instructor.

### Materials and Supplies Fee

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Although you will need to buy some basic supplies for this course, and materials specific to individual projects throughout the semester, it need not break the bank. Thrift stores, dumpsters, dollar stores, garage sales or flea markets are excellent sources for art materials. Be resourceful. The Print Studio also maintains an inventory of additional supplies and equipment that will be used by students in the course, so please ask us before you buy any extra supplies related to your individual projects.

The material fee for this class is \$50.00

Required supplies:

Some printing Inks

Rags

Newsprint

Cleaning supplies

Modifiers

5 sheets of clear film for drawing

5 sheets of printing paper

Opaquer Pen

Tape

Drawing/sketchbook

Suggested Personal Materials List:

Apron or large shirt you don't care about

Drawing supplies (ballpoint pens, hard pencils)

disposable gloves and/or one pair of neoprene gloves

1 container of baby wipes

Various brushes for water and oil-based inks

Watercolor Book

Printmaking Papers

Rubylith

black prisma color

Screenprinter blackout tape

containers for ink and modifiers

Printmaking Suppliers

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Ryonet <https://www.screenprinting.com/>

Tackach <https://www.tackachpress.com/>

Graphic Chemical & Ink Co. <https://www.graphicchemical.com/>

Renaissance Graphics <https://www.renaissancegraphics.com/>

McClain's <https://www.imclains.com/>

Speedball <https://www.speedballart.com/>

Talas <https://www.talasonline.com/>

Dick Blick <https://www.dickblick.com/>

Utrecht <https://www.utrechtart.com/>

River City Graphics <https://www.screenprintsupplies.com>

Other Suppliers

University Bookstore on campus

(352) 392-0194

\*SoMA Art Media Hub

619 S Main Street suite 3

(352) 792-6554

Jo-Ann's Fabric  
3202 SW 35th Blvd (352) 338-4511 <https://www.joann.com/>

\*Michael's Arts and Crafts  
3644 SW Archer Rd. (352) 377-9797  
<https://www.michaels.com/>

Amazon (online) Arts Supplies, Crafts and Sewing  
<https://www.amazon.com/>

Lowe's  
3101 Clarke Butler Blvd.-(352) 448-2000  
564 NW 13th Street-(352) 367-8900  
<https://www.lowes.com/>

Home Depot  
7107 NW 4th Blvd.-(352) 331-7440  
5150 NW 13th Street-(352) 371-8459  
<https://www.homedepot.com>

#### UF SA+AH Printmaking Area

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The printmaking labs are a collaborative, democratic space dedicated to communal making. We ask for all participants in the space be mindful and respectful of each other and our shared equipment. This guide generally outlines the procedures for using various areas of the Printmaking lab area; detailed Health & Safety guidelines can be found in the SAAH Health and Safety Handbook. <https://arts.ufl.edu/academics/art-and-art-history/health-safety/>

#### Access

Printmaking courses will require a significant amount of work in the studio outside of class. Use of the facilities are currently reserved for students enrolled in printmaking classes and graduate students. You must complete a safety orientation to sign up for open studio access (Contact Myles Dunigan [mdunigan@arts.ufl.edu](mailto:mdunigan@arts.ufl.edu) for training appointments or sign up on the Print Shop canvas).

- Follow all COVID-19 guidelines when in the studio. Masks must be worn at all times.
- Do not work in the studio alone
- No Food/Eating in the studios. Beverages must be covered .
- Follow the proper procedure for reserving studio time in accordance with COVID guidance.
- Only SAAH students, faculty and staff are allowed in SAAH buildings. Pets, children, roommates, etc. are not permitted in the studio spaces.
- Certain print materials pose moderate to significant health risks; consult the teaching lab specialist or your faculty for instruction on safe use.
- Do not prop open the doors or give out the door codes to others.

#### Ventilation

FAC 318, 318A (acid room) and 311 (type shop) are equipped with ventilation systems. You must have the ventilation turned on and the studio doors closed when using nitric acid etching baths and/or solvents (lithotine, California wash, Gamsol, etc.) The ventilation system in FAC 311 must remain on at all times. The 318/318A system should remain off unless certain chemicals/processes are in use.

### Health and Safety

Refer to the SAAH H&S Handbook for complete guidelines. All health and safety rules from the handbook and outlines below must be followed at all times in the printmaking labs. Failure to comply with this guidance may result in studio access being revoked. In case of a medical emergency, dial 911 or Campus Police (392-1111). Any accidents or injuries must be reported to your faculty or TLS immediately.

### Alagarto Printmaking Guild

The SAAH student organization for printmaking, Alagarto, is open to membership from any UF students. However, being a member of Alagarto does not grant access privileges to the studios, you must be a currently enrolled student to use the space. Use of the printmaking studios is permitted in conjunction with area faculty for certain scheduled events.

Alagarto Printmaking Guild is a community of UF students dedicated to fellowship and collaboration through the graphic arts. We seek to provide enrichment, engagement, and professional development opportunities to our members.

In the past, Alagarto has collaborated with visiting artists, the Harn Museum, and the local community on a variety of projects. We are an inclusive organization for all skills levels and artistic backgrounds, and welcome any and all members as creative equals.

Alagarto will be operating in a primarily remote modality, but will still be holding monthly meetings and printing events. Contact Myles Dunigan (mdunigan@arts.ufl.edu) for details about membership.

- No drugs or alcohol are permitted in the studios. Smoking is prohibited on UF's campus.
- Personal protective equipment must be worn when handling printmaking materials. Gloves and safety goggles must be worn when using any solvents or hazardous materials.
- Closed-toed shoes must be worn at all times in the studios (no sandals, flip-flops, etc.)
- Long hair should be tied back when using the etching or lithographic presses. Do not wear dangling jewelry or loose-fitting clothes when operating the presses.
- All materials must be labeled and properly stored. Do not leave projects on tables, cutting surfaces, or obstructing any door/hallways.
- Flammable waste must be disposed of in red disposal bins.
- Clean up any spills and immediately report them to the teaching lab specialist.
- Do not use unauthorized materials (dry pigments, clay/plaster, ammonia-based cleaners, etc.) in the studio.

### Equipment

The printmaking area contains certain specialized equipment for print processes (presses, exposure units, power-washer, etc.) Do not use any equipment without training from your instructor or area TLS. The use of printmaking equipment will be covered in your course instruction and by special permission from area faculty. If you see students using equipment in an improper or dangerous manner, please ask them to stop what they are doing and report to your faculty or TLS. Equipment/Tools/Materials must remain in the lab areas at all times.

### Studio Maintenance

We are all responsible for maintaining a clean, organized print shop, and each person using the space is expected to clean up after themselves. Always leave the studio cleaner than when you found it.

- Do not leave ink on the glass slabs or on brayers if you are not working. Even if you are simply taking a break, clean up your space so someone else can use it.
- Wipe down the press bed after every use. Do not leave plates/stones/blocks on the press if you are not actively printing.
- If we are running low on a certain solvent or cleaning material, contact your faculty, TA, or TLS and let them know.
- Recycle your paper scraps if they are clean! Dispose of garbage properly.
- Only use your own designated cubby or flat file. Never take materials from another student's drawer or storage area.
- Disinfect all work surfaces according to COVID guidance.

### Printmaking Computer and Transparency Printer

The printmaking area includes a computer and digital inkjet printer (FAC 308A) for making photo transparencies for certain processes. Printer use is reserved for students enrolled in printmaking courses that use photo processes. Contact Myles Dunigan (mdunigan@arts.ufl.edu) or your faculty regarding access. Due to COVID, printing is available in a limited capacity and only for certain classes. Please prepare your files using your own computer in advance of printing.

### Acid Room

Gloves and goggles must be worn at all times in the acid room (FAC 318A). Nitric acid is hazardous and caustic, and use of the etching baths require the ventilation system to be on. Ask for assistance with etching your plates, nitric baths are for zinc only currently, do not use them for copper or steel. If you come into contact with acid, wash the affected area immediately with water and report the incident.

### UF Policies:

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#### UF Philosophy

UF encourages the intellectual and personal growth of its students as scholars and citizens. As an educational institution, the University recognizes that the transmission of knowledge, the pursuit of truth, and the development of individuals require the free exchange of ideas, self-expression, and the challenging of beliefs and customs. In order to maintain an environment where these goals can be achieved safely and equitably, the University promotes civility, respect and integrity among all members of the community. As stated in the Standard of Ethical Conduct, students are expected to exhibit high standards of behavior and concern for others.

#### Academic Honesty Policy

As a result of completing the registration form at UF, every student has signed the following statement: "I understand that the University of Florida expects its students to be honest in all of their academic endeavors and understand that my failure to comply with this commitment may result in disciplinary action up to and including expulsion from the University." The Honor Code (<http://www.dso.ufl.edu/sccr/process/student-conduct-honor-code/>) specifies dishonest behaviors and possible sanctions.

Understand that the University of Florida expects its students to be honest in all of their academic work. Please adhere to this commitment to academic honesty and understand that failure to comply with this commitment may result in disciplinary action, up to, and including, expulsion from the University.

As artists, we might work in a style commonly known as "appropriation," but it is common courtesy to cite your sources, even when working in a non-written form. Include the names and artwork titles of any work you cite in your projects.

#### Disruptive Behavior

Any member of the UF community who acts intentionally to impair, interfere with, or obstruct the mission, purposes, order, operations, processes, and functions of the University shall be subject to appropriate disciplinary action by University authorities for misconduct, as set forth in the applicable rules of the Board of Regents and the University and state law governing such actions. Be advised that you will be dismissed from class if you engage in disruptive behavior.

#### Health and Safety Guidelines

The School of Art + Art History Health and Safety Policy handbook provides policy and training for health and safety. Students must follow handbook policies, receive proper training, and sign the signature page, no later than the third class meeting. Please make yourself familiar with the SA+AH Health and Safety Program at:

<https://arts.ufl.edu/site/assets/files/37319/saahhealthandsafetyhandbook.pdf>

## Campus Resources:

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### Health and Wellness

#### U Matter, We Care:

If you or someone you know is in distress, please contact [umatter@ufl.edu](mailto:umatter@ufl.edu), 352-392-1575, or visit U Matter, We Care website to refer or report a concern and a team member will reach out to the student in distress.

Counseling and Wellness Center: Visit the Counseling and Wellness Center website or call 352-392-1575 for information on crisis services as well as non-crisis services.

#### Student Health Care Center:

Call 352-392-1161 for 24/7 information to help you find the care you need, or visit the Student Health Care Center website.

#### University Police Department:

Visit UF Police Department website or call 352-392-1111 (or 9-1-1 for emergencies).

#### UF Health Shands Emergency Room / Trauma Center:

For immediate medical care call 352-733-0111 or go to the emergency room at 1515 SW Archer Road, Gainesville, FL 32608; Visit the UF Health Emergency Room and Trauma Center website.

#### GatorWell Health Promotion Services:

For prevention services focused on optimal wellbeing, including Wellness Coaching for Academic Success, visit the GatorWell website or call 352-273-4450.

### Academic Resources

#### E-learning technical support:

Contact the UF Computing Help Desk at 352-392-4357 or via e-mail at [helpdesk@ufl.edu](mailto:helpdesk@ufl.edu).

#### Career Connections Center:

Reitz Union Suite 1300, 352-392-1601. Career assistance and counseling services.

#### Library Support:

Various ways to receive assistance with respect to using the libraries or finding resources.

Teaching Center: Broward Hall, 352-392-2010 or to make an appointment 352-392-6420. General study skills and tutoring.

#### Writing Studio:

2215 Turlington Hall, 352-846 1138. Help brainstorming, formatting, and writing papers.

#### Student Complaints On-Campus:

Visit the Student Honor Code and Student Conduct Code webpage for more information.

#### On-Line Students Complaints:

View the Distance Learning Student Complaint Process.

Disclaimer: The instructor reserves the right to make modifications to this information throughout the semester.