

UNIVERSITY OF FLORIDA SCHOOL OF MUSIC

**MUE 2450: WOODWIND SKILLS I**

Flute  
Sections PACE, REG1  
Fall 2021  
MW 5<sup>th</sup> Period

*Dr. Mary Birkner*  
*Adjunct Assistant Professor*  
[mbirkner@arts.ufl.edu](mailto:mbirkner@arts.ufl.edu)  
Office: MUB 342  
*Office hours: by appointment*  
*Cell phone: (352) 672-0796*

**Required Materials:**

*Guidebook for Flute Skills Instruction* (2014) – Dr. Mary Birkner  
*Rubank Elementary Method Book Flute or Piccolo* (1990) – A. C. Petersen  
Music Performance Mask - flute

**Course Description:** This course includes introductions to the flute and the clarinet. The class will be split into two sections, one studying flute and the other clarinet. Halfway through the semester the sections will switch instructors and instruments. MUE 2450 Woodwind Skills I is the prerequisite for enrollment in MUE 2451 Woodwind Skills II, which is offered in the spring semester.

**Course Objective:** This course will provide future music educators with pedagogical techniques and methods for teaching elementary and secondary flute in instrumental programs. This class will focus on developing skills such as embouchure formation, breathing, tone production, articulation, fingerings, hand position, posture, and proper care of the instrument. Performance on the flute will be required to facilitate a complete understanding of the instrument.

**Attendance Policy:** Class attendance is mandatory and is factored into your final grade. Students are required to enter class on time. Any student missing class for any reason is responsible for getting notes and handouts from a fellow student, not from the instructor.

**Habitual tardiness (more than two instances) will result in an unexcused absence. Each unexcused absence will lower your final grade by one letter (A becomes A-, A- becomes B+, etc.)**

Students will receive no penalty for any excused absences. The criteria for excused absences are (1) medical reasons accompanied by a signed statement from your doctor, (2) unanticipated family emergencies accompanied by a signed statement from your parent or guardian, (3) a religious holiday observance with a one-week prior notification to instructor, or (4) military service or court-imposed legal obligations accompanied by written proof one week prior to your absence.

**Materials:** The following materials should be brought to class each meeting:

- Flute (to be checked out on the first day of class)
- Flute performance mask

- Notebook containing course materials (handouts, articles, class notes, fingering charts, etc.)
- Cleaning cloth/handkerchief
- Pencil

**Learning Objectives:** Students are expected to demonstrate the following skills:

*Students will be able to:*

- Demonstrate proper form for flute performance (posture, finger/arm/hand placement)
- Demonstrate proper tuning techniques
- Perform assigned exercises with proper technique, tone, and intonation
- Troubleshoot basic performance problems
- Perform/understand *basic* instrument maintenance
- Describe basic criteria for instrument selection
- Create a notebook with resources pertinent to teaching beginning and intermediate level flutists.

**Evaluation:** The flute unit grade will be based upon the following:

- Four written quizzes – (10 points each) 40 points
- Four performance skills tests – (10 points each) 40 points
- Written feedback on peers’ performances (5 points each) 20 points
- Notebook 10 points
- Daily preparation/participation/attendance 10 points

**TOTAL.....120 points**

**Your final grade will be an average of your scores in both the flute and clarinet sections.**

**Your earned numerical grade will be assigned a letter grade based on the following chart:**

<b>Letter Grade</b>	<b>% Equivalency</b>	<b>GPA Equivalency</b>
A	93-100	4.0
A-	90-92	3.67
B+	87-89	3.33
B	83-86	3.00
B-	80-82	2.67
C+	77-79	2.33
C	73-76	2.00
C-	70-72	1.67
D+	67-69	1.33
D	63-66	1.00
D-	60-62	0.67
E, I, NG, S-U, WF	Below 60	0.00

**Current UF Grading Policies for Assigning Grade Points:**

<https://catalog.ufl.edu/ugrad/current/regulations/info/grades.aspx>

**Professional Standards and Academic Honor Code:** UF students are bound by The Honor Pledge which states, “We, the members of the University of Florida community, pledge to hold ourselves and our peers to the highest standards of honor and integrity by abiding by the Honor Code. On all work submitted for credit by students at the University of Florida, the following pledge is either required or implied: “On my honor, I have neither given nor received unauthorized aid in doing this assignment.” The Honor Code (<http://www.dso.ufl.edu/sccr/process/student-conduct-honorcode/>) specifies a number of behaviors that are in violation of this code and the possible sanctions. Furthermore, you are obligated to report any condition that facilitates academic misconduct to appropriate personnel. If you have any questions or concerns, please consult with the instructor or TAs in this class.

**Accommodations for Students with Disabilities:** Students with disabilities requesting accommodations should first register with the Disability Resource Center (352-392-8565, [www.dso.ufl.edu/drc/](http://www.dso.ufl.edu/drc/)) by providing appropriate documentation. Once registered, students will receive an accommodation letter which must be presented to the instructor when requesting accommodation. Students with disabilities should follow this procedure as early as possible in the semester.

**Note:** Due to the physical nature of performing any instrument, please be aware that it may be necessary for the instructor to touch you to demonstrate certain techniques during class. Please inform the instructor if you ever feel uncomfortable.

### **COVID-19 Related information:**

In response to COVID-19, the following practices are in place to maintain your learning environment, to enhance the safety of our in-classroom interactions, and to further the health and safety of ourselves, our neighbors, and our loved ones.

- If you are not vaccinated, get vaccinated. Vaccines are readily available at no cost and have been demonstrated to be safe and effective against the COVID-19 virus. Visit this link for details on where to get your shot, including options that do not require an appointment: <https://coronavirus.uflhealth.org/vaccinations/vaccine-availability/>. Students who receive the first dose of the vaccine somewhere off-campus and/or outside of Gainesville can still receive their second dose on campus.
- You are expected to wear approved face coverings at all times during class and within buildings even if you are vaccinated. Please continue to follow healthy habits, including best practices like frequent hand washing. Following these practices is our responsibility as Gators.
  - Sanitizing supplies are available in the classroom if you wish to wipe down your desks prior to sitting down and at the end of the class.
  - Hand sanitizing stations will be located in every classroom.
- If you are sick, stay home and self-quarantine. Please visit the UF Health Screen, Test & Protect website about next steps, retake the questionnaire and schedule your test for no sooner than 24 hours after your symptoms began. Please call your primary care provider if you are ill and need immediate care or the UF Student

Health Care Center at 352-392-1161 (or email [covid@shcc.ufl.edu](mailto:covid@shcc.ufl.edu)) to be evaluated for testing and to receive further instructions about returning to campus. UF Health Screen, Test & Protect offers guidance when you are sick, have been exposed to someone who has tested positive or have tested positive yourself. Visit the [UF Health Screen, Test & Protect website](#) for more information.

- Course materials will be provided to you with an excused absence, and you will be given a reasonable amount of time to make up work.
  - If you are withheld from campus by the Department of Health through Screen, Test & Protect you are not permitted to use any on campus facilities. Students attempting to attend campus activities when withheld from campus will be referred to the Dean of Students Office.
- Continue to regularly visit [coronavirus.UFHealth.org](https://coronavirus.UFHealth.org) and [coronavirus.ufl.edu](https://coronavirus.ufl.edu) for up-to-date information about COVID-19 and vaccination.

### **Online Course Evaluation Process:**

Students are expected to provide professional and respectful feedback on the quality of instruction in this course by completing course evaluations online via GatorEvals. Guidance on how to give feedback in a professional and respectful manner is available at <https://gatorevals.aa.ufl.edu/students/>. Students will be notified when the evaluation period opens, and can complete evaluations through the email they receive from GatorEvals, in their Canvas course menu under GatorEvals, or via <https://ufl.bluera.com/ufl/>. Summaries of course evaluation results are available to students at <https://gatorevals.aa.ufl.edu/public-results/>.

### **Campus Resources:**

#### **Health and Wellness**

*U Matter, We Care:* If you or someone you know is in distress, please contact [umatter@ufl.edu](mailto:umatter@ufl.edu), 352-392-1575, or visit U Matter, We Care website to refer or report a concern and a team member will reach out to the student in distress.

*Counseling and Wellness Center:* Visit the Counseling and Wellness Center website or call 352-392-1575 for information on crisis services as well as non-crisis services.

*Student Health Care Center:* Call 352-392-1161 for 24/7 information to help you find the care you need, or visit the Student Health Care Center website.

*University Police Department:* Visit UF Police Department website or call 352-392-1111 (or 9-1-1 for emergencies).

*UF Health Shands Emergency Room / Trauma Center:* For immediate medical care call 352-733-0111 or go to the emergency room at 1515 SW Archer Road, Gainesville, FL 32608; Visit the UF Health Emergency Room and Trauma Center website.

*GatorWell Health Promotion Services:* For prevention services focused on optimal wellbeing, including Wellness Coaching for Academic Success, visit the GatorWell website or call 352-273-4450.

## **Academic Resources**

*E-learning technical support:* Contact the UF Computing Help Desk at 352-392-4357 or via e-mail at [helpdesk@ufl.edu](mailto:helpdesk@ufl.edu).

*Career Connections Center:* Reitz Union Suite 1300, 352-392-1601. Career assistance and counseling services.

*Library Support:* Various ways to receive assistance with respect to using the libraries or finding resources.

*Teaching Center:* Broward Hall, 352-392-2010 or to make an appointment 352- 392-6420. General study skills and tutoring.

*Writing Studio:* 2215 Turlington Hall, 352-846-1138. Help brainstorming, formatting, and writing papers.

*Student Complaints On-Campus:* Visit the Student Honor Code and Student Conduct Code webpage for more information.

*On-Line Students Complaints:* View the Distance Learning Student Complaint Process.

**Please turn cell phones off prior to the start of class.**

**Be prepared with a music stand. The use of electronic devices other than a laptop (for taking notes) is prohibited. Texting is strictly prohibited.**

## **Schedule of Topics – Fall 2021**

*\*Material subject to change based on needs of students*

### **Monday, August 23<sup>st</sup>**

- Introductions.
- Distribution of syllabus, class schedule, and instruments.
- Review of expectations for course.

Assignment: Read pg. 63-72 in “Information for the Flute Skills Student”

### **Wednesday, August 25<sup>th</sup>**

- Introduce sound production on the flute and embouchure formation.
- Practice producing a sound by playing on just the headjoint.
- Introduce instruments that comprise the flute family, including transpositions and playing ranges.
- Discuss considerations for selecting flutists.
- Introduce proper assembly of the instrument and care of the flute.

Assignment: Review proper embouchure formation. Practice making a sound on just the headjoint. Read pages 72-80 in “Information for the Flute Skills Student.”

### **Monday, August 30<sup>th</sup>**

- Review sound production on the flute and embouchure formation.
- Review producing a sound by playing on just the headjoint.

- Review proper assembly of the instrument and care of the flute.
- Review sound production and embouchure formation.
- Introduce hand positions and the fingering chart.
- Discuss basic articulation and breathing.
- Introduce fingerings for F, G, A, and B-flat.
- Introduce F Major etudes
- PowerPoint on a brief history of the flute.

Assignment: Review fingerings for F, G, A, and Bb. Practice playing the first musical etude and “Hot Cross Buns.” Read pg. 80-82 in “Information for the Flute Skills Student.” Prepare for quiz #1.

### **Wednesday, September 1st**

#### **Written Quiz #1 – during class**

- Review proper assembly of the instrument, hand positions, articulation, and breathing.
- Introduce proper sitting and standing posture.
- Review fingerings for F, G, A, and B-flat.
- Introduce “Lightly Row” etude.
- Extend range for one octave F major scale by introducing fingerings for C, D, E. Introduce one-octave F major scale and F major etude, “Are You Sleeping?”

Assignment: Practice playing the F major scale and F major etude, “Are you Sleeping?” Record Playing Test #1 and submit via canvas (Due by 9/8/21, 11:45am).

### **Monday, September 6<sup>th</sup> – NO SCHOOL, LABOR DAY**

### **Wednesday, September 8th**

#### **Playing test #1 – F major scale and F major etude – due via Canvas before class meeting time.**

- Review proper seated and standing posture.
- Use checklists to review proper posture/assembly of instrument/hand positions.
- Review basic articulation and use of embouchure and airstream to produce higher notes on the flute. Introduce fingering for E-flat. Extend playing range for a one octave B-flat major scale and the B-flat major etudes: “Long, Long Ago,” and “America”
- Have students play in both seated and standing positions.

Assignment: Review B-flat major scale, “Long, Long Ago,” and “America.” Sign up for individual help time slots. Submit feedback for peers’ playing tests via Canvas. (Due by 9/13/21, 11:45am)

### **Monday, September 13<sup>th</sup>**

#### **Feedback for peers’ playing tests due via Canvas before class meeting time.**

- Introduce tactics for tuning flutes and adjusting intonation.
- Practice with a tuner
- Introduce alternate fingering possibilities for B-flat. Review B-flat major scale and B-flat major etudes.

Assignment: Review Bb-flat major scale and etudes. Prepare for written quiz #2. Read pages 82-87 in “Information for the Flute Skills Student.”

### **Wednesday, September 15<sup>th</sup>**

#### **Written Quiz #2 – during class**

- Review intonation concepts.
- Practice tuning flutes with tuners.
- Discuss tone development, including vibrato.
- PowerPoint: Review previously learned concepts.
- Review B-flat major scale and etudes.

Assignment: Review B-flat major scale and etudes. Prepare for and record playing test #2 via Canvas (Due by 9/20 at 11:45am). Read pages 96-98 in “Information for the Flute Skills Student.”

### **Monday, September 20<sup>th</sup>**

#### **Playing Test #2: B-flat major scale and B-flat major etude – due via Canvas by class meeting time.**

- Introduce factors for instrument selection including features of beginning, intermediate, and professional model flutes.
- Introduce fingering for A-flat, low E-flat, high D and high E-flat.
- Introduce E-flat major scale and etudes.

Assignment: Review new fingerings, E-flat major scale, and etudes, “Simple Gifts,” and “Lavender’s Blue.” Read pages 87-89 in “Information for the Flute Skills Student.” Submit feedback for peers’ playing tests via Canvas. Due by 9/22/21, 11:45am)

### **Wednesday, September 22<sup>nd</sup>**

#### **Feedback for peers’ playing tests due via Canvas before class meeting time.**

- Discuss seating of flutes in band or orchestral setting.
- Review tone development and intonation concepts.
- Review two-octave E-flat major scale and etudes.
- Introduce online resources.
- Assignment: Review E-flat major scale and etudes. Prepare for written test #3.

### **Monday, September 27<sup>th</sup>**

#### **Written Test #3 – during class**

- Review E-flat major scale and etudes.
- Duet playing.
- Discuss blending of sound within a flute section.
- Assignment: Prepare for and submit playing test #3: E-flat major scale and etude via Canvas (Due by 9/29/21 at 11:45am). Read pages 98-100 in “Information for the Flute Skills Student.”

### **Wednesday, September 29<sup>th</sup>**

#### **Playing Test #3: E-flat major scale and etude – due via Canvas by class meeting time.**

- Brief description of extended techniques: harmonics, whistle tones, trills, multiphonics, etc.
- Discuss advanced tonguing techniques: double, triple, flutter tongue, etc.
- Introduce fingering for D-flat. Introduce A-flat major scale and etudes, “Chester,” and “Yankee Doodle.”

Assignment: Practice A-flat major scale, and etudes. Experiment with vibrato warm-ups. Submit feedback for peers’ playing tests via canvas (Due by 10/4/21, 11:45am).

### **Monday, October 4<sup>th</sup>**

**Feedback for peers' playing tests due via Canvas before class meeting time.**

- Piccolo basics, piccolo repertoire, selecting a piccolo player.
- Review A major scale and etudes.
- Review Ab major scale and etudes.

Assignment: Experiment with vibrato warm-ups. Practice Ab major scale and etudes.

### **Wednesday, October 6<sup>th</sup>**

- Discuss important flutists and specific recordings to showcase standard repertoire.
- Talk about band method books, beginning flute method books, and flute repertoire.
- Review Ab major scale and etudes.

Assignment: Practice Ab major scale and etudes.

### **Monday, October 11<sup>th</sup>**

- Method book review
- Review Ab major scale and etudes
- Duet playing

Assignment: Prepare for and submit Playing Test #4: A-flat major scale and etude via Canvas (Due by 10/13/21 at 11:45am). -Prepare for and Written Test #4. Finalize notebook.

### **Wednesday, October 13<sup>th</sup>**

**Playing Test #4 – due via Canvas before class meeting time.**

**Written Test #4 – during class**

**Flute Notebooks – due during class. These must be organized to be used as a future teaching resource.**

- Duet Playing.
- Tie up loose ends.
- Sanitize flutes.

Assignment: Submit feedback for peers' playing tests via canvas. (Due by 10/18/21, 11:45am)

### **Monday, October 18<sup>th</sup> – Switch to new section (MEET in Orchestra Room)**

**Feedback for peers' playing tests due via Canvas before class meeting time.**

- Return flutes (Cleaned!)
- Receive clarinet.
- Will meet with new class section.



**University of Florida**  
**School of Music**  
**Woodwind Skills I – Clarinet Section**  
**Course Syllabus**

Classroom Instructor: Anne Glerum  
Email: [aglerum1@ufl.edu](mailto:aglerum1@ufl.edu)  
Phone: (201) 805-7711  
Course Website: <http://www.arts.ufl.edu/music-education>  
Supervisory Instructor: Professor Mitchell Estrin  
Office: MUB 118  
Office Phone: (352) 273-3177  
Email: [mestrin@ufl.edu](mailto:mestrin@ufl.edu)  
Office Hours: By appointment  
Clarinet Studio Website: <http://arts.ufl.edu/sites/clarinet-studio/>  
Course Number: MUE 2450  
Credit Hours: 1  
Academic Year: 2021-2022  
Class Schedule: Monday and Wednesday 5<sup>th</sup> period (11:45 - 12:35)

**Course Description**

During the fall semester, MUE 2450 Woodwind Skills 1 (clarinet and flute sections) will be offered to all music education majors. MUE 2450 Woodwind Skills I is the prerequisite course for enrollment in MUE 2451 Woodwind Skills II, which is offered in the spring semester. The sequence of study for each instrument is eight weeks. Students will be introduced to the instruments in a structured sequence of teaching steps. The texts provide the written material, while the instructor will provide guidance and technical assistance. There will be regular playing tests given throughout the course. During the eighth week there will be a final examination in which students will demonstrate their teaching and performing skills.

Class sessions may be recorded for students in the class to refer to and for students who are unable to attend in person. Students who participate with their camera engaged or utilize a profile image are agreeing to have their video or image recorded. If you are unwilling to consent to have your profile or video image recorded, be sure to keep your camera off and do not use a profile image. Likewise, students who un-mute during class and participate orally are agreeing to have their voices recorded. If you are not willing to consent to have your voice recorded during class, you will need to keep your mute button activated and communicate exclusively using the "chat" feature, which allows students to type questions and comments live. The chat will not be recorded or shared. As in all

courses, unauthorized recording and unauthorized sharing of recorded materials is prohibited.

### **Course Objectives**

- A. To acquire basic playing and teaching skills on the clarinet.
- B. To involve students in the basic aspects of clarinet performance and pedagogy and enable them to teach those skills to beginners. The basic skills to be emphasized include the following: embouchure, tone production, fingerings, hand position, articulation, and basic instrument maintenance, along with other related techniques.

### **Course Requirements**

Each student is required to attend every class and to learn all assigned materials. In order for the class to progress together, it is imperative and expected that all students prepare and practice outside of class on a daily basis. Each student is expected to work diligently towards obtaining a secure foundation in the fundamental performance and pedagogical aspects of clarinet playing. **During the course, each student will be responsible for keeping a notebook.** Notebook content must contain relevant pedagogical information from class notes and materials, such as fingering charts and handouts given in class. All topics in the notebook must reflect the basic teaching techniques of the instrument.

### **Course Materials**

- A. Required texts:
  - a. Pearson, Bruce. *Standard of Excellence: Enhanced Comprehensive Band Method B-Flat Clarinet Book 1*. 2<sup>nd</sup> ed. Kjos Music Company, 2017. (\$10.50 on Amazon). **Required.**
  - b. Lautzenheiser, Tim, et al. *Essential Elements 2000: Comprehensive Band Method B-Flat Clarinet Book 1*. Hal Leonard, 1999. (\$8.76 on Amazon). **Required.**
- B. Required Materials and Supplies:
  - a. Instrument, mouthpiece, and reeds will be supplied.
  - b. **MUSICIAN MASK:** Conn-Selmer Musician Face Mask (\$14.99 on Amazon) **Required.** [https://www.amazon.com/Conn-Selmer-Musician-Face-Mask/dp/B08M4B1YS8/ref=sr\\_1\\_3?dchild=1&keywords=clarinet+musician+mask&qid=1628957808&s=hpc&sr=1-3](https://www.amazon.com/Conn-Selmer-Musician-Face-Mask/dp/B08M4B1YS8/ref=sr_1_3?dchild=1&keywords=clarinet+musician+mask&qid=1628957808&s=hpc&sr=1-3)
  - c. Pencils
  - d. A camera, laptop, or smart phone (for teaching recordings)

### **Grading Procedure**

Semester grades will be based equally on the student's performance in both the clarinet and flute sections of the course. Each grading component for the clarinet section will be graded independently. The points awarded by the instructor for each component will be added together and the total points earned will dictate the grade.

Points awarded as follows:

- Playing Tests (5 points each, 15 points total)
- Playing Reflections (5 points each, 15 points total)
- Midterm Teaching Video (15 points)
- Final Teaching Video (15 points)
- Teaching Reflection Journal (5 points each, 15 points total)
- Notebook (5 points)
- Written Final (15 points)
- Class Participation & Attendance (5 points)

**Total possible points for the clarinet section of the course: 100**

The grading scale is as follows:

Letter Grade	Total Points/% Equivalency	GPA Equivalency
A	93-100	4.00
A-	90-92	3.67
B+	87-89	3.33
B	83-86	3.00
B-	80-82	2.67
C+	77-79	2.33
C	73-76	2.00
C-	70-72	1.67
D+	67-69	1.33
D	63-66	1.00
D-	60-62	.67
E, I, NG, S-U, WF	Below 60	.00

Extra credit can be earned with approval from the instructor. Additional points can be awarded for exceptional notebooks and for research projects undertaken.

Current UF grading policies for assigning grade points can be found at:  
<https://catalog.ufl.edu/UGRD/academic-regulations/grades-grading-policies/>

## **Grading Components**

### **1. Playing Tests**

Three playing tests will be given for midterm and final assessments during the course. The performance will be graded based on technique, accuracy, and application of class content.

- a. Playing Test #1 (5 points) – 1 octave scales – F major, G major, B-flat major
- b. Playing Test #2 (5 points) – 1 octave scale – C major, 2 octave scales – F & G major, method book excerpt TBA
- c. Playing Test #3 (5 points) – Chromatic scale from low E to C above the staff, 1 octave scales and 2 octave scales chosen from those learned in class, method book excerpt TBA

### **2. Playing Reflections**

Throughout the course, you will reflect on your skills playing the clarinet. In these reflections, write a paragraph about your progress throughout the week(s), any struggles you came across, and how you are planning to overcome these obstacles and improve your technique. You may also reflect on the quality of your most recent playing test. These should be included in your notebook at the end of this course.

### **3. Teaching Reflection Journal**

This assignment is a combination of your reflections from your in-class teaching, midterm teaching video, and final teaching video. Your reflections will be graded on quality and content relevance to the information from this course. A guidelines sheet will be provided to assist with details of the journal. The journal will be included in your notebook at the end of this course.

### **4. Teaching Videos**

Two teaching videos will be used as part of the midterm and final assessments. Students will invite a student who is not in this class and who has never played the clarinet and teach them two lessons. The teacher will instruct the student in the basics of clarinet technique covered in class, and the second lesson will build on the first. Teaching videos will be scored on the flow and clarity of the lesson and accuracy of material taught to the student. Videos should be uploaded on Canvas and included in the final notebook. Videos will be due by 11:59pm on September 20<sup>th</sup> and October 11<sup>th</sup> for the first rotation and on November 10<sup>th</sup> and December 6<sup>th</sup> for the second rotation.

### **5. Written Final**

The written final is worth 15 points and will be scored on accuracy and quality of answers provided. Students will be assessed on all content material covered in class, including clarinet playing techniques, teaching techniques, and materials used to help a beginner to intermediate student learn.

The written final will be due on October 13<sup>th</sup> for the first rotation and on December 8<sup>th</sup> for the second rotation.

**6. Notebook**

The notebook will include all class notes, resources, feedback, and personal notes/journaling done throughout the course. The purpose of this portfolio is to provide the student with a useful and helpful resource to use when teaching, so make sure to organize this notebook in a way that is the easiest for you. I will provide you with a more detailed list of everything that should be included closer to the final exam. The notebook will be compiled electronically in a Dropbox or OneDrive folder attached to your UF email account, and a link to this folder will be submitted on Canvas at the end of this course. The notebook will be due by 11:59pm on October 13<sup>th</sup> for the first rotation and December 8<sup>th</sup> for the second rotation.

**7. Class Participation & Attendance**

Points will be awarded based on the student’s adherence to the UF attendance policy and quality of participation in class. This category is worth 5 points. **1 point is deducted for each unexcused absence from class.**

**Weekly Class Layout**

<b><u>Section 1</u></b>	<b><u>Playing</u></b>	<b><u>Content</u></b>
<b><u>Introduction 8/23</u></b>	N/A - instrument assignments	Class meeting - Syllabus distribution
<b><u>Class 2 - 8/25</u></b>	First Sounds  Open G → low C  <b>HW:</b> SE #22 & 25, Practice teaching basics	Instrument Assembly & Parts of the Instrument  Posture & Hand Position  Embouchure & Air Support
<b><u>Class 3 - 8/30</u></b>	Low C → low F  F major scale	Articulation  Common problems and solutions
<b><u>Class 4 - 9/1</u></b>	G major scale, low octave  Bb major scale  <b>HW:</b> F major scale, G major scale, B-flat major scale	Squeaks - problems and solutions  Intonation/Tuning

<b><u>Class 5 – 9/8</u></b>	<b>Playing Test #1</b>  <b>Playing Reflection #1 due @11:59</b>	
<b><u>Class 6 – 9/13</u></b>	Clarion Register  C major scale	“Going over the break”
<b><u>Class 7 – 9/15</u></b>	F & G major scales, 2 <sup>nd</sup> octave  <b>HW:</b> C major scale, F & G major scales (2 <sup>nd</sup> octave), SE #131	Method books for beginners & comparison
<b><u>Class 8 – 9/20</u></b>	Review Clarion practice & Playing Test #2 requirements	Reeds  Equipment & Maintenance  <b>Teaching Video #1 &amp; Teaching Reflection #1 due @11:59pm</b>
<b><u>Class 9 – 9/22</u></b>	<b>Playing Test #2</b>  <b>Playing Reflection #2 due @11:59pm</b>	
<b><u>Class 10 – 9/27</u></b>	Chromatic Scale – Low E to First Line E	Clarinet Family
<b><u>Class 11 – 9/29</u></b>	Chromatic scale from first line E to top space E  <b>HW:</b> Chromatic scale, EE #135, 139	Clarinet Background/History
<b><u>Class 12 – 10/4</u></b>	Chromatic Scale Clarion E → C  Resonance Fingerings Alternate Fingerings	Solo Repertoire for Middle/High School Students
<b><u>Class 13 – 10/6</u></b>	B-flat and C Major scales – 2nd octave  Altissimo Fingerings  <b>HW:</b> Full chromatic scale, B-flat & C major 2 octave scales, Harry Potter pinkys	
<b><u>Class 14 – 10/11</u></b>	Review final playing test	Final Review  <b>Teaching Video #2 &amp; Teaching Reflection #2 due @11:59pm</b>
<b><u>Class 15 – 10/13</u></b>	<b>Playing Test #3</b>  <b>Playing Reflection #3 due @11:59pm</b>	Final Review  <b>Written Final due @11:59pm</b> <b>Notebook due @11:59pm</b>

<b><u>Section 2</u></b>	<b><u>Playing</u></b>	<b><u>Content</u></b>
<b><u>Class 1 - 10/18</u></b>	N/A	Switch Instruments
<b><u>Class 2 - 10/20</u></b>	First Sounds  Open G → low C  <b>HW:</b> SE #22 & 25, Practice teaching basics	Instrument Assembly & Parts of the Instrument  Posture & Hand Position  Embouchure & Air Support
<b><u>Class 3 - 10/25</u></b>	Low C → low F  F major scale	Articulation  Common problems and solutions
<b><u>Class 4 - 10/27</u></b>	G major scale, low octave  Bb major scale  <b>HW:</b> F major scale, G major scale, B-flat major scale	Squeaks – problems and solutions  Intonation/Tuning
<b><u>Class 5 - 11/1</u></b>	<b>Playing Test #1</b>  <b>Playing Reflection #1 due @11:59</b>	
<b><u>Class 6 - 11/3</u></b>	Clarion Register  C major scale	“Going over the break”
<b><u>Class 7 - 11/8</u></b>	F & G major scales, 2 <sup>nd</sup> octave  <b>HW:</b> C major scale, F & G major scales (2 <sup>nd</sup> octave), SE #131	Method books for beginners & comparison
<b><u>Class 8 - 11/10</u></b>	Review Clarion practice & Playing Test #2 requirements	Reeds  Equipment & Maintenance  <b>Teaching Video #1 &amp; Teaching Reflection #1 due @11:59pm</b>
<b><u>Class 9 - 11/15</u></b>	<b>Playing Test #2</b>  <b>Playing Reflection #2 due @11:59pm</b>	
<b><u>Class 10 - 11/17</u></b>	Chromatic Scale – Low E to First Line E	Clarinet Family
<b><u>Class 11 - 11/22</u></b>	Chromatic scale from first line E to top space E  <b>HW:</b> Chromatic scale, EE #135, 139	Clarinet Background/History
<b><u>Class 12 - 11/29</u></b>	Chromatic Scale Clarion E → C  Resonance Fingerings	Solo Repertoire for Middle/High School Students

	Alternate Fingerings	
<b><u>Class 13 – 12/1</u></b>	B-flat and C Major scales – 2nd octave  Altissimo Fingerings  <b>HW:</b> Full chromatic scale, B-flat & C major 2 octave scales, Harry Potter pinkys	
<b><u>Class 14 – 12/6</u></b>	Review final playing test	Final Review  <b>Teaching Video #2 &amp; Teaching Reflection #2 due @11:59pm</b>
<b><u>Class 15 – 12/8</u></b>	<b>Playing Test #3</b>  <b>Playing Reflection #3 due @11:59pm</b>	Final Review  <b>Written Final due @11:59pm</b> <b>Notebook due @11:59pm</b>

### **Attendance/Tardy Policy**

Requirements for class attendance and make-up exams, assignments, and other work in this course are consistent with university policies that can be found at: <https://catalog.ufl.edu/UGRD/academic-regulations/attendance-policies/>

Students are required to attend all classes, and the instructor will take attendance. Each unexcused absence will result in a deduction of one point from the attendance component of the grade. If you are unable to attend a class, you must notify the instructor by email at least 24 hours before the scheduled class. It is the student's responsibility to make up any assignments and/or class work missed as a result of an absence. The only exceptions to this policy will be due to an emergency or other extreme extenuating circumstance and will be at the sole discretion of the instructor. Tardiness of more than ten minutes will result in a one-half point grade deduction.

### **Academic Honor Policy**

UF students are bound by The Honor Pledge which states, "We, the members of the University of Florida community, pledge to hold ourselves and our peers to the highest standards of honor and integrity by abiding by the Honor Code. On all work submitted for credit by students at the University of Florida, the following pledge is either required or implied: "On my honor, I have neither given nor received unauthorized aid in doing this assignment." The Honor Code ([sccr.dso.ufl.edu/process/student-conduct-code/](http://sccr.dso.ufl.edu/process/student-conduct-code/)) specifies a number of behaviors that are in violation of this code and the possible sanctions. Furthermore, you are obligated to report any condition that facilitates academic misconduct to



appropriate personnel. If you have any questions or concerns, please consult with the instructor or supervisory instructor.

### **Students Requesting Accommodations due to Disabilities**

Students with disabilities who experience learning barriers and would like to request academic accommodations should connect with the disability Resource Center by visiting <https://disability.ufl.edu/students/get-started/>. It is important for students to share their accommodation letter with their instructor and discuss their access needs, as early as possible in the semester.

### **Available Campus Resources**

#### Health and Wellness

- U Matter, We Care: If you or someone you know is in distress, please contact [umatter@ufl.edu](mailto:umatter@ufl.edu), 352-392-1575, or visit [umatter.ufl.edu/](http://umatter.ufl.edu/) to refer or report a concern and a team member will reach out to the student in distress.
- Counseling and Wellness Center: Visit [counseling.ufl.edu/](http://counseling.ufl.edu/) or call 352-392-1575 for information on crisis services as well as non-crisis services.
- Student Health Care Center: Call 352-392-1161 for 24/7 information to help you find the care you need, or visit [shcc.ufl.edu/](http://shcc.ufl.edu/).
- University Police Department: Visit [police.ufl.edu/](http://police.ufl.edu/) or call 352-392-1111 (or 9-1-1 for emergencies).
- UF Health Shands Emergency Room / Trauma Center: For immediate medical care call 352-733-0111 or go to the emergency room at 1515 SW Archer Road, Gainesville, FL 32608; [ufhealth.org/emergency-room-trauma-center](http://ufhealth.org/emergency-room-trauma-center).

#### Academic Resources

- E-learning technical support: Contact the UF Computing Help Desk at 352-392-4357 or via e-mail at [helpdesk@ufl.edu](mailto:helpdesk@ufl.edu).
- Career Connections Center: Reitz Union Suite 1300, 352-392-1601. Career assistance and counseling services [career.ufl.edu/](http://career.ufl.edu/).
- Library Support: [cms.uflib.ufl.edu/](http://cms.uflib.ufl.edu/)ask various ways to receive assistance with respect to using the libraries or finding resources.
- Teaching Center: Broward Hall, 352-392-2010 or to make an appointment 352-392-6420. General study skills and tutoring. [teachingcenter.ufl.edu/](http://teachingcenter.ufl.edu/)
- Writing Studio: 2215 Turlington Hall, 352-846-1138. Help brainstorming, formatting, and writing papers. [writing.ufl.edu/writing-studio/](http://writing.ufl.edu/writing-studio/)
- Student Complaints On-Campus: <https://sccr.dso.ufl.edu/policies/student-honor-%20code-student-conduct-code/>
- On-Line Students Complaints: [distance.ufl.edu/student-complaint-process/](http://distance.ufl.edu/student-complaint-process/)

### **Student Confidentiality**

UF ensures the confidentiality of student records in accordance with State University System rules, state statutes, and the Family Education Rights and Privacy Act of 1974 Buckley Amendment. Your family financial information and the type and amount of your aid are held in confidence. Information is released only with your written consent. You may a) provide the information your parents seek and inform them directly or b) contact the Registrar's Office for additional information.  
[www.registrar.ufl.edu](http://www.registrar.ufl.edu)

### **Course Evaluations**

Students are expected to provide professional and respectful feedback on the quality of instruction in this course by completing course evaluations online via GatorEvals. Guidance on how to give feedback in a professional and respectful manner is available at <https://gatorevals.aa.ufl.edu/students/>. Students will be notified when the evaluation period opens, and can complete evaluations through the email they receive from GatorEvals, in their Canvas course menu under GatorEvals, or via <https://ufl.bluera.com/ufl/>. Summaries of course evaluation results are available to students at <https://gatorevals.aa.ufl.edu/public-results/>.