

HUM 4594: Music in Medicine Capstone

Summer 2021, 1 credit

Instructor: Ferol Carytsas, M.M.
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Meeting Time: To be arranged
Meeting Location: Online via Zoom

Course Description

The Music in Medicine Capstone course is the culminating course in the Undergraduate Certificate in Music in Medicine. This course provides students an opportunity to undertake individual research related to the intersections between music and health. A culminating research paper will deepen the student's understanding of music in health research and practice.

Course Materials

- Research Track:
 - Machi, L. A., & McEvoy, B. T. (2016). *The literature review: Six steps to success*. Thousand Oaks, Calif: Corwin Press. ISBN: 978-1506336244 (3rd edition)
- Practice Track:
 - NOAH Code of Ethics and Standards for Arts in Health Professionals
<https://thenoah.net/wp-content/uploads/2018/10/NOAH-Code-of-Ethics-and-Standards-for-Arts-in-Health-Professionals.pdf>

Objectives

1. Survey and analyze literature as it relates to utilization of music in healthcare or community settings
2. Recognize and articulate theoretical foundations that inform the practice of music in health
3. Explain the distinction between music in health and music therapy
4. Formulate a formal research paper

Course Format and Content

The course uses an individual contractual format for specific academic requirements. This course has two tracks: research and practice. In order to qualify for the practice track, you must complete an audition through the UF Health Shands Arts in Medicine program prior to the start of the course. The general scope and content is as follows:

Research track

- Capstone Proposal: Develop a capstone proposal on an instructor approved topic related to music in healthcare or community settings which includes your initial goals, timeline, and expected outcomes.
- Literature Review: An in-depth, independent survey of the literature as it relates to the intersections between music and health
- Capstone Paper: Compose a paper of 1000-1500 words in APA format of current literature including an abstract, introduction, background, methods, results, discussion, limitations and recommendations, conclusions, and references.

Practice track

- Capstone Proposal: Develop a capstone project at an UF Health Shands Arts in Medicine approved community health site which includes your initial goals, timeline and expected outcomes.
- Practice: 10 hours (not including practice or rehearsals) of hands-on work at an UF Health Shands Arts in Medicine approved community health site. Contact UF Health Shands Arts in Medicine Service Learning Coordinator to assist with site placement.
- Capstone Paper: Compose a 1000-1500 words reflective paper which includes an introduction informed by a literature review.

Course Schedule

Week	Research Track Assignments	Practice Track Assignments
1 May 10	Syllabus Quiz Canvas: Introduction Read: Machi/McEvoy: Chapter 1 Initial meeting with instructor	Syllabus Quiz Canvas: Introduction Initial meeting with instructor
2 May 17	Canvas: Idea Exchange	Canvas: Idea Exchange Read: NOAH Code of Ethics and Standards for Arts in Health Professionals
3 May 24	Capstone Proposal Read: Machi/McEvoy: Chapter 3	Capstone Proposal
4 May 31	Canvas: Capstone Proposal	Canvas: Capstone Proposal 1 clinical hour at approved site
5 June 7	Paper Outline	Initial Paper Outline 1 clinical hour at approved site
6 June 14	Canvas: Materials Exchange Mid-term meeting with Instructor Canvas: Mid semester survey Read: Machi/McEvoy: Chapter 6	Canvas: Materials Exchange Canvas: Mid-semester survey Mid-term meeting with instructor 1 clinical hour at approved site
7 June 21	SUMMER BREAK	SUMMER BREAK
8 June 28	1 st draft	1 st draft 1 clinical hour at approved site
9 July 5	1 st peer review	1 st peer review 1 clinical hour at approved site
10 July 12	1 st draft revisions	1 st draft revisions 1 clinical hour at approved site
11 July 19	2 nd draft	2 nd draft 1 clinical hour at approved site
12 July 26	2 nd peer review Final meeting with instructor	2 nd peer review Final Meeting with instructor 1 clinical hour at approved site
13 August 2	2 nd draft revisions Final Paper Canvas: Final Reflection	2 nd draft revisions Final Paper Canvas: Final Reflection
<p>This schedule is subject to change at the discretion of the instructor. Please refer to the Canvas course page for more detailed information and updates.</p>		

Evaluation

- Syllabus Agreement: 0%
- Capstone Proposal: 5%
- Outline: 5%
- Instructor Meetings: 15%
- Peer Review: 15%
- 1st and 2nd Draft: 15%
- Discussions: 20%
- Final Paper: 25%

Grading Scale

Letter Grade	% Equivalency	GPA Equivalency
A	94-100	4.00
A-	91-93	3.67
B+	88-90	3.33
B	84-87	3.00
B-	81-83	2.67
C+	78-80	2.33
C	74-77	2.00
C-	71-73	1.67
D+	68-70	1.33
D	64-67	1.0
D-	61-63	.67
E	60 or below	0.00

Please note that a C- is no longer an acceptable grade for any course in which a 2.0 GPA is required, for example, any course in the major. UF grading policy website:

<https://catalog.ufl.edu/ugrad/current/regulations/info/grades.aspx#calculatinggpa>

Policies

Attendance: Course objectives will be met by attending and actively participating in each class session. Students are expected to arrive to class on time, stay the entire class period and be prepared to participate in all class discussions and activities. Students are accountable for materials covered in lectures and discussions. If a student misses a class, it is their responsibility to contact other students to find out what was missed. Requirements for class attendance and make-up exams, assignments, and other work in this course are consistent with university policies that can be found at:

<https://catalog.ufl.edu/ugrad/current/regulations/info/attendance.aspx>.

- If you have personal issues that prohibit you from joining freely in class discussion, (e.g., shyness, language barriers, etc.) see the instructor as soon as possible to discuss alternative modes of participation.
- **COVID-19:** If you are experiencing COVID-19 symptoms, please use the UF Health screening system and follow the instructions on whether you are able to attend class.
 - Course materials will be provided to you with an excused absence, and you will be given a reasonable amount of time to make up work.

- Courtesy Policy: Students are expected to behave in a manner that is respectful to the instructor and fellow students. Opinions held by other students should be respected in discussion and conversations that do not contribute to the discussion should be minimal. Inappropriate behavior will result in a request to leave class.
- Recording classroom sessions: Our class sessions may be audio visually recorded for students in the class to refer back and for enrolled students who are unable to attend live. Students who participate with their camera engaged or utilize a profile image are agreeing to have their video or image recorded. If you are unwilling to consent to have your profile or video image recorded, be sure to keep your camera off and do not use a profile image. Likewise, students who un-mute during class and participate orally are agreeing to have their voices recorded. If you are not willing to consent to have your voice recorded during class, you will need to keep your mute button activated and communicate exclusively using the "chat" feature, which allows students to type questions and comments live. The chat will not be recorded or shared. As in all courses, unauthorized recording and unauthorized sharing of recorded materials is prohibited.

Assignments: All written assignments should be submitted via Canvas unless other arrangements have been made with the instructor.

- Late Assignment Policy: Students will be given three days after the due date to make up any missed material, but there will be a grade reduction of 5% per day. In the case of extenuating circumstances, arrangements will be made on a case-by-case basis through written documentation between the student and the instructor.
- Source Citations: All assignments should be formatted in APA style, double spaced and 12 point font, such as Times New Roman or Cambria. Research must include a bibliography citing all sources used.
- Grading Feedback from Instructor: It is the instructor's intention to grade all assignments within 1 week of their submission. Assignments will have a rubric that the instructor will use to evaluate students' grades. Rubrics for assignments can be found directly under the assignment instructions. The instructor will potentially leave grading feedback in three places:
 - Assignment Rubrics
 - Submission Comments
 - In-text annotated feedback in the text of the document submitted
 Students are responsible for checking all of these places to benefit from instructor feedback. Your grades may be dependent on reading this feedback and making appropriate adjustments to future assignments.

Communication: Each student is issued a University email address upon admittance. Students are expected to read email sent to this account on a regular basis. Failure to read and react to University communications in a timely manner does not absolve the student from knowing and complying with the content of the communication.

- Email: Email through Canvas is the preferred communication method. The instructor will attempt to respond to all emails within 48 hours, excluding weekends or holidays where the time might be slightly longer.

Academic Honesty: The university's policies regarding academic honesty, the honor code, and student conduct related to the honor code will be strictly enforced.

UF students are bound by The Honor Pledge which states, "We, the members of the University of Florida community, pledge to hold ourselves and our peers to the highest standards of honor and integrity by abiding by the Honor Code. On all work submitted for credit by students at the University of Florida, the following pledge is either required or implied: "On my honor, I have

neither given nor received unauthorized aid in doing this assignment.” The Honor Code specifies a number of behaviors that are in violation of this code and the possible sanctions. Furthermore, you are obligated to report any condition that facilitates academic misconduct to appropriate personnel. If you have any questions or concerns, please consult with the instructor or TAs in this class.

Full information regarding these policies is available at the following links:

- Academic Honesty: <https://catalog.ufl.edu/ugrad/current/advising/info/student-honor-code.aspx#honesty>
- Honor Code: <https://www.dso.ufl.edu/sccr/process/student-conduct-honor-code/>
- Student Conduct: <https://catalog.ufl.edu/ugrad/current/advising/info/student-honor-code.aspx#conduct>

Disabilities: Students with disabilities requesting accommodations should first register with the Disability Resource Center (352.392.8565, www.dso.ufl.edu/drc/) by providing appropriate documentation. Once registered, students will receive an accommodation letter which must be presented to the instructor when requesting accommodation. Students with disabilities should follow this procedure as early as possible in the semester.

Health and Wellness Campus Resources:

- *U Matter, We Care*
- 352-392-1575 or umatter@ufl.edu
- *Counseling and Wellness Center*
352-392-1575 or www.counseling.ufl.edu/cwc/Default.aspx
- *Sexual Assault Recovery Services (SARS)*, Student Health Care Center
352-392-1161
- *University Police Department*
352-392-1111 or www.police.ufl.edu/
- *UF Health Shands Emergency Room / Trauma Center*
- 352-733-0111 or <https://ufhealth.org/emergency-room-trauma-center>

Academic Resources:

- *E-learning Technical Support*
352-392-4357 or www.lss.at.ufl.edu/help.shtml
- *Career Resource Center*, Reitz Union
352-392-1601 or www.crc.ufl.edu
- *Library support*
www.cms.uflib.ufl.edu/ask
- *Writing Studio*
352-846-1138 or <https://writing.ufl.edu/writing-studio/>
- *Student Complaints On-Campus*
<https://sccr.dso.ufl.edu/policies/student-honorcode-student-conduct-code/>

Course Evaluations: Students are expected to provide professional and respectful feedback on the quality of instruction in this course by completing course evaluations online via GatorEvals. Guidance on how to give feedback in a professional and respectful manner is available at <https://gatorevals.aa.ufl.edu/students/>. Students will be notified when the evaluation period opens, and can complete evaluations through the email they receive from GatorEvals, in their Canvas course menu under GatorEvals, or via <https://ufl.bluera.com/ufl/>. Summaries of course evaluation results are available to students at <https://gatorevals.aa.ufl.edu/public-results/>.

This syllabus is subject to change at the discretion of the instructor.