**ART 3783C Ceramic Design**  
Spring 2021

**Professor**  Iren Tete  
**Email**  iren.tete@ufl.edu  
**Days**  Tuesday and Thursday  
**Time**  11:45am – 2:45pm  
**Credit Hours**  3  
**Office Hours**  Wednesday 10-11am Zoom-by appointment via Canvas

You are required to wear approved face coverings at all times during class and within buildings. Following and enforcing these policies and requirements are all of our responsibility. Failure to do so will lead to a report to the Office of Student Conduct and Conflict Resolution.

I look forward to an enjoyable and productive semester working together. Should you have any problems with your assignments or questions about your progress, you are encouraged to make an individual appointment for help or further information.

**Email Policy**  
Email is the preferred method of communication outside of class time. I check my email regularly Monday-Friday from 9am-5pm and reply within 24 hrs. Note that an email received at 5:30 pm on a Friday may not be answered until Monday.

**Class Etiquette**  
**Introductions**  
Name preferences and preferred pro-nouns will be respected in this class, and all are asked to be patient with the occasional error.  
[https://lgbtq.vassar.edu/transandnon-binaryresources/gender-pronouns.html](https://lgbtq.vassar.edu/transandnon-binaryresources/gender-pronouns.html)  
[https://www.youtube.com/watch?v=Fb_We13_QTA](https://www.youtube.com/watch?v=Fb_We13_QTA)

**Participation**  
Participation in discussions, group activities, in class work time, and critiques is crucial to the learning process. Through open discussion and participation in group critiques we can talk intellectually and critically about the work. Ceramic processes are a lot of work, your participation as a class in preparation, making, and cleanup are appreciated. Everyone will be expected to help. Studio cleanup is also a group activity that comes with the territory. Your participation is crucial here, both during and after class.

**Professionalism**  
Once you enter this course you are considered a professional and will be expected to demonstrate professional work habits. This includes meeting deadlines, managing your time and being clear, thorough and thoughtful in your written and oral responses. You will be expected to listen actively, speak thoughtfully and be fully engaged in class.  
I hope that you will demonstrate your personal commitment to and personal investment in your work by doing lots of making, that you will PUSH beyond what you already know and do, and that you will continue to develop your voice as an artist.
Cell Phones
Cell phones should only be used for pertinent assigned course research. Calls, texting, social media, and watching videos are not allowed during class time. Please silence your devices ☺ Using your phone, tablet, etc. for these distractions will result in an absence for the day.

Course Description
This course investigates the intermediate level of technical, aesthetic and conceptual issues in ceramics. Students study the technology of glaze materials. There is an emphasis on personalized expression through the ceramic design process, particularly through the wheel throwing technique.

The course will look at contemporary and historic models, aesthetics and technical information to provide a vocabulary of choices for the studio artist. Students will use this information to make design choices in their work, while developing a personal artistic voice.

Course Objectives and Goals
1) Expanded awareness of contemporary issues in ceramics
2) Ability to problem solve
3) Ability to clear articulate ideas both in writing and speaking
4) Participation in critiques for discussion and review of works produced
5) To effectively generate, organize and communicate ideas in full 3D space
6) To explore form, using the potters wheel, the meaning of structure, spatial design, surface, color and light, proportion and composition, function and content
7) Increased knowledge of technical skills, processes and materials
8) develop surface strategies that reinforce decisions in form

Student Expectations
- Attend all class meetings
- Come to class on time, ready to work, with the necessary supplies.
- Come to zoom meetings on time, prepared to participate and engage with you classmates
- Be attentive and engaged during demonstrations, discussions, critiques, and meetings.
- Work in a disciplined manner during in class work time.
- Challenge yourself creatively with each project.
- Spend necessary studio time outside of class
- Complete assignments on time.
- Participate in cleanup at the end of class, and keep a clean studio outside of class.
- Participate in all group tasks including clay processing and kiln loading

Canvas
This course uses Canvas, UF’s e-learning platform for all calendar, announcements, email, course materials, and assignments. Handouts will not be given in paper form, instead, access to all course material will be online through Canvas. Additionally, ALL coursework must be submitted through Canvas for grading. You are responsible to check https://lss.at.ufl.edu/ regularly.

Zoom
Zoom will be used for class meetings. Please limit outside distractions. Treat virtual meetings as you would an in-person class discussion.
Welcome to UF Ceramics is an important part of this syllabus that can be found on Canvas in the course information module. These materials will be covered the first day of class.

ASSIGNMENTS

<table>
<thead>
<tr>
<th>#1</th>
<th>Cups and Cultural Context</th>
<th>Making cups for specific beverages, working on consistency of form and scale in a set</th>
</tr>
</thead>
<tbody>
<tr>
<td>#2</td>
<td>Inside Out: Plates and bowls</td>
<td>Plate and bowl relationships based on form and surface, incorporating radial formats</td>
</tr>
<tr>
<td>#3</td>
<td>Pouring ceremony</td>
<td>Specific beverage specific set, based personal design decisions and function</td>
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<tr>
<td></td>
<td>Tile design and pattern</td>
<td>Set of tiles in an architectural setting involving abstracton and pattern, surface design</td>
</tr>
<tr>
<td></td>
<td>Glaze Technology</td>
<td>Series of test involving glaze chemistry</td>
</tr>
</tbody>
</table>

Clay is a wonderful material and will do many things, but it can’t be rushed or neglected without consequences. It takes regular practice and attention to develop skills and firing technique, and this will take studio time outside of scheduled class hours. To get the best results, you must make MORE than the required number of works to achieve the appropriate number of successful finished pieces. Projects made for this class may NOT be submitted to any other class for credit unless both faculty have given prior approval. Failure to follow this rule will be considered academic dishonesty.

Sketchbooks

An ongoing assignment is to keep a sketchbook for each project. This should include notes from lectures and demonstrations, assigned ideation exercises, in addition to your thoughts, drawings, and reflections for each project. Your sketchbook can be in any format that compliments your practice including fully digital. Sketchbook pages will be submitted using Canvas with each project.

Homework

Homework in this class should be considered ongoing. I expect you to be putting in the appropriate amount of time outside of class to complete readings, develop ideas in your sketchbook, and complete projects in the studio. We will discuss and walk through assignments as a class so you will have time to ask questions to avoid misguided efforts. Also, along with each project, artists, readings, and videos will reviewed and posted on Canvas for your reference. Please note that deadlines are NOT negotiable

REQUIRED TEXT

For Throwing:
Mastering the Potter's Wheel: Techniques, Tips, and Tricks for Potters
Ben Carter

For Handbuilding:
Mastering Hand Building: Techniques, Tips and Tricks for Slabs Coils and More
Sunshine Cobb

RECOMMENDED TEXTS

- The Ceramics Design Course, Anthony Quinn
- The Complete Guide to Mid-range Glazes, by John Britt
- Ten Thousand Years of Pottery, by Emmanuel Cooper
- New Wave Clay, by Tom Morris
- The Ceramic Process, by Anton Reijnders
- Glaze, by Kate Doody and Brian Taylor
- Functional Pottery, by Robin Hopper
Required Materials and Tools

Clay
We will be using Little Loafers clay for this class. This clay can be purchased through the SA+AH Office at posted signs only with a CHECK OR MONEY ORDER. There is a form to fill out and bring with you. Once paid, bring the receipt to me or to an available grad student for the clay. Each bag (25 lbs.) is $16 and you will likely use 4-5 bags. Glaze materials including, slips, wax resist, stains, patinas and pyrometric costs are covered by the course materials fee. The plaster, decals and special materials are sold separately and can be purchased by the pound through the bookstore with the same form as for clay.

I will collect receipts during the second class meeting and dispense clay to you to start the first project. **Online students – you must come in during the second class time during your assigned time to pick up all materials and tools. Make sure to bring your clay receipt for clay.** Additional clay will be available during class and can be purchased from our Teaching Lab Specialist, Derek Reeverts during scheduled hours posted on his office door as well as available grad students. Please arrange to pick up your clay during these hours. It is suggested that you keep any additional clay locked in your locker and that you recycle your used clay for future use (after training).

Not having clay to work with will result in an unexcused absence. We cannot accept IOU’s.

Required Tools
For throwing – Throwing Kit
For handbuilding – Handbuilding Kit
Order from New Mexico Clay by phone at 800-781-2529
As for UF Ceramics Kit – don’t let them sell you something else

Lockers
Please sign up for a locker to be used to store tools and personal belongings on the first day of class. Lockers must be cleaned out and locks removed by the end of finals week, or the contents will be considered abandoned. If you are returning please note this on the door of the locker and your belongings will not be disturbed.

Firing
Work will be bisque-fired in class kilns. All students (those working in the classroom and those working from home) will co-ordinate with the instructor and/or kiln room technical assistant to load, fire, unload, and clean up after class kilns, and are expected to take turns in helping as part of the participation grade. If you miss a class firing, be aware that your work may not be done in time for the final critique, which will affect your final grade.

Students will work in firing teams (with faculty or tech supervision) to fire the bisque and gas glaze kilns. This will involve working outside of class time. Please consult with me and/or Derek for help facilitating this. We are happy to help and usually know who else is doing similar firings.

Attendance Policy
Excused absences are not given. Demonstrations, discussions, presentations and other group activities take place during class time that are impossible to recapture and are not repeated for those absent. In case of an absence meet with your peers for notes on missed activities.
- Attendance affects your grade. Students have 2 absences without penalty
- Absence 3, 4, and 5 deduct 50 Pts. or 5% for each absence. **A 6th absence earns grade of WF.**
- If you miss more than 30 minutes of class you will be counted absent.
- Three later arrivals (either physical or virtual) equal one absence.
- Missing class on the day of a critique is the equivalent of missing a test.
*Online students – you will need to come to campus intermittently for picking up tools, glazing, loading kilns, etc.

**Grading**

<table>
<thead>
<tr>
<th>Percentage</th>
<th>Description</th>
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<tbody>
<tr>
<td>65%</td>
<td>3 projects (including research, maquettes and sketches in preparation) 20% assignment 1, 20% assignment 2, 25% assignment 3</td>
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<tr>
<td>5%</td>
<td>Tile Project</td>
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<tr>
<td>5%</td>
<td>Reading Reflections</td>
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<tr>
<td>10%</td>
<td>Glaze technology and related tests</td>
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<tr>
<td>15%</td>
<td>Preparedness, professionalism, participation in class discussions, critiques, participation in kiln firing and studio maintenance, studio clean up</td>
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100% Total

A = excellent, distinguished use of concepts, materials, and execution
B = good use of concepts, materials, execution
C = average
D = marginal
F = unacceptable, failure. No credit.

<table>
<thead>
<tr>
<th>Grade</th>
<th>Percentage</th>
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<tbody>
<tr>
<td>A+</td>
<td>100%-97</td>
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<tr>
<td>A</td>
<td>96-94</td>
</tr>
<tr>
<td>A-</td>
<td>93-90</td>
</tr>
<tr>
<td>B+</td>
<td>89%-87</td>
</tr>
<tr>
<td>B</td>
<td>86-84</td>
</tr>
<tr>
<td>B-</td>
<td>83-80</td>
</tr>
<tr>
<td>C+</td>
<td>79%-77</td>
</tr>
<tr>
<td>C</td>
<td>76-74</td>
</tr>
<tr>
<td>C-</td>
<td>73-70</td>
</tr>
<tr>
<td>D+</td>
<td>69%-67</td>
</tr>
<tr>
<td>D</td>
<td>66-64</td>
</tr>
<tr>
<td>D-</td>
<td>63-60</td>
</tr>
<tr>
<td>F</td>
<td>0</td>
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</tbody>
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UF online information about undergraduate grading: [http://www.registrar.ufl.edu/catalog/policies/regulationgrades.html](http://www.registrar.ufl.edu/catalog/policies/regulationgrades.html)

**Studio Storage and Clean Up**

Please leave the studio clean. Regardless of the condition you find it in, you are requested to leave it clean for the next person. Leave the work tables clear and clean. This also impacts your participation grade. This is a group studio, and we all need to pitch in to keep it a safe and healthy functioning work environment.

Each student is responsible for ensuring that his/her projects and materials are safely stored, displayed, installed, and removed from the classroom and critique space. Projects must be set up and removed from the critique space at the times and spaces designated for each project.

The instructor, the School of Art and Art History, and the Ceramics Area are not responsible for student work left in workspaces, installation spaces, the critique space, the shops, or the classrooms. Projects/materials are not to be stored in the group working space.

Please address any concerns, problems, and questions regarding this class to the instructor as they arise. The instructor is available during office hours, and by making an appointment for a special meeting time.

**Studio Stewardship and Safety**

Your studio stewardship is a way to contribute to the area by taking pride in not only your work, but in SA+AH itself. Students should always clean the table and floor in their work areas and return tools and materials to the proper place at the end of each work session.

Always be knolling! The best rule of thumb, leave everything you touched clean & organized.
Door Codes and Access to Studios

FAC is opened:  M-F 7:00am -10:00pm  SAT 1:00pm – 10:00pm  SUN 2:00pm – 10:00pm
You will need your Gator One ID Card for the Card swipe for all other times. The card swipe is on the ground floor out to the parking lot, closest to Sculpture.
You will receive a door code with your studio assignment for either B14 or B16.

Health and Safety Specific Area information for Ceramics:

Area Rules:
- Mask that snugly covers nose and mouth must me worn at all times anywhere in the building
- Follow all SA+AH Health and Safety handbook guidelines.
- Alcohol is forbidden in studios.
- No smoking on campus.
- No eating or drinking in the glaze or mixing areas
- Shoes – closed toes - must be worn at all times
- It is recommended that protective equipment be worn at all times: safety glasses when grinding, chipping shelves, etc., protective lenses for kiln viewing, gloves for hot objects, heat resistant aprons for raku, ear protection for grinding and sawing, rubber gloves for mixing hazardous materials
- Do not block aisles, halls, doors
- Do not park bikes in the building
- Clean up spills immediately
- Scoop up dry materials, mop up liquids, do not replace spilled materials in original source if spilled for they are contaminated
- Carry heavy and large trash bags loaded with trash to dumpster
- **Place materials containing Barium and Chrome in the hazardous waste disposal area**
- Do not sweep for this puts hazardous materials into the air; rather scrape up chunks and wet-clean area.

Any questions about Health and Safety? ASK FIRST before doing.

University Policies

Students with disabilities

I will make every attempt to accommodate students with disabilities. At the same time, anyone requesting classroom accommodation must first register with the Dean of Students Office. The Dean of Students Office will provide you with the necessary documentation, which you must then provide to me when requesting accommodation.

Students with disabilities requesting accommodations should first register with the Disability Resource Center, 352-392-8565, https://disability.ufl.edu
by providing appropriate documentation. Once registered, students will receive an accommodation letter which must be presented to the instructor when requesting accommodation. Students with disabilities should follow this procedure as early as possible in the semester.

Other Policies

The university’s policies regarding academic honesty, the honor code, and student conduct related to the honor code will be strictly enforced. Full information regarding these policies is available at the following links:
- Academic Honesty: http://www.registrar.ufl.edu/catalog/policies/students.html#honesty
- Student Conduct: http://www.dso.ufl.edu/sccr/honorcodes/conductcode.php
Classroom Demeanor
“Students in the School of Art and Art History will not be permitted to have beepers (pagers) and cell phones turned on in the classroom. If such a device beeps, chimes, rings, or makes any type noise, it must be turned off before entering the classroom”.

Disruptive Behavior
Faculty, students, administrative, and professional staff members, and other employees (herein referred to as “member(s)” of the university), who intentionally act to impair, interfere with, or obstruct the mission, purposes, order, operations, processes, and functions of the university shall be subject to appropriate disciplinary action by University authorities for misconduct, as set forth in the applicable rules of the Board of Regents and the University and state law governing such actions. A detailed list of disruptive conduct may be found at: http://www.aa.ufl.edu/aa/Rules/1008.htm. Be advised that a student can and will be dismissed from class if he/she engages in disruptive behavior.

Academic Honesty
UF students are bound by The Honor Pledge which states, “We, the members of the University of Florida community, pledge to hold ourselves and our peers to the highest standards of honor and integrity by abiding by the Honor Code. On all work submitted for credit by students at the University of Florida, the following pledge is either required or implied: “On my honor, I have neither given nor received unauthorized aid in doing this assignment.” The Honor Code (scrc.dso.ufl.edu/process/student-conduct-code/) specifies a number of behaviors that are in violation of this code and the possible sanctions. Furthermore, you are obligated to report any condition that facilitates academic misconduct to appropriate personnel. If you have any questions or concerns, please consult with the instructor or TAs in this class.

Counseling Services
The Counseling Center provides counseling and consultation services to currently enrolled undergraduate and graduate students and their spouses/partners. The Center offers brief counseling and therapy to help students confront personal, academic, and career concerns. The primary goal of counseling is to help students develop the personal awareness and skills necessary to overcome problems and to grow and develop in ways that will allow them to take advantage of the educational opportunities at the university. Counseling Center web site: http://www.counsel.ufl.edu
The Counseling Center is located at:
P301 Peabody Hall
(352) 392-1575
Monday - Friday: 8 am - 5 pm

Health and Wellness
*U Matter, We Care*: If you or someone you know is in distress, please contact umatter@ufl.edu, 352-392-1575, or visit umatter.ufl.edu/ to refer or report a concern and a team member will reach out to the student in distress.

*Counseling and Wellness Center*: Visit counseling.ufl.edu/ or call 352-392-1575 for information on crisis services as well as non-crisis services.

*Student Health Care Center*: Call 352-392-1161 for 24/7 information to help you find the care you need or visit shcc.ufl.edu/.

*University Police Department*: Visit police.ufl.edu/ or call 352-392-1111 (or 9-1-1 for emergencies).
**UF Health Shands Emergency Room / Trauma Center:** For immediate medical care call 352-733-0111 or go to the emergency room at 1515 SW Archer Road, Gainesville, [ufhealth.org/emergency-room-trauma-center](http://ufhealth.org/emergency-room-trauma-center).

**Academic Resources**

*E-learning technical support:* Contact the UF Computing Help Desk at 352-392-4357 or via e-mail at helpdesk@ufl.edu.

*Career Connections Center:* Reitz Union Suite 1300, 352-392-1601. Career assistance and counseling services [career.ufl.edu](http://career.ufl.edu/).

*Library Support:* [cms.uflib.ufl.edu/ask](http://cms.uflib.ufl.edu/ask) various ways to receive assistance with respect to using the libraries or finding resources.

*Teaching Center:* Broward Hall, 352-392-2010 or to make an appointment 352-392-6420. General study skills and tutoring. [teachingcenter.ufl.edu](http://teachingcenter.ufl.edu/)

*Writing Studio:* 2215 Turlington Hall, 352-846-1138. Help brainstorming, formatting, and writing papers. [writing.ufl.edu/writing-studio/](http://writing.ufl.edu/writing-studio/)


**On-line Course Evaluation:**

I appreciate your feedback and it is essential to the academic process. Please take a few minutes towards the end of the semester to give input.

Students are expected to provide professional and respectful feedback on the quality of instruction in this course by completing course evaluations online via GatorEvals. Guidance on how to give feedback in a professional and respectful manner is available at [https://gatorevals.aa.ufl.edu/students/](https://gatorevals.aa.ufl.edu/students/)

Students will be notified when the evaluation period opens, and can complete evaluations through the email they receive from GatorEvals, in their Canvas course menu under GatorEvals, or via ufl.bluerca.com/ufl/. Summaries of course evaluation results are available to students at gatorevals.aa.ufl.edu/public-results/.

Critical Dates on the university calendar may be viewed at – [http://www.reg.ufl.edu/dates-critical.html](http://www.reg.ufl.edu/dates-critical.html)

**Calendar**

The class calendar will be kept on Canvas. Be sure to check it at least a couple times a week as it is subject to change.