

Art History Internship



Image: The University of Florida's Samuel P. Harn Museum of Art

ARH 4940: Art History Internship

School of Art + Art History, College of the Arts, University of Florida
Spring 2021

Credits: 3

Grading Scheme: S/U

Prerequisite: Arrangement with art undergraduate advisor and chair and dean permission.

Meeting Time: To be determined with Internship Supervisor

Location: To be determined with Internship Supervisor

Meeting times and locations vary, with a commitment of at least 10 hours per week and a minimum total of 60 hours per credit (1 credit – 60 hours / 2 credits – 120 hours / 3 credits – 180 hours).

Faculty Advisor

Professor Rachel Silveri

Email & Office Phone

rsilveri@arts.ufl.edu
352-273-3053

Office

FAC 119B

Office Hours

*Fridays, 3:00-5:00pm
*please sign up in advance

Course Description

Supervised practical experience with an art, graphic design or museum facility according to an approved program. Special seminar and evaluation sessions with faculty advisor and art facility manager (internship supervisor).

For the Spring 2021 semester, this intern will work closely with education staff to develop and implement exhibition and collection-related art making opportunities for family audiences both in and outside of the museum.

Course Objectives

- Research, develop and implement art-making opportunities for specific ability levels
- Create lesson plans and help lead program volunteers
- Gain an in-depth understanding of select Harn exhibitions, works of art and themes across the collection
- Read and apply print and online texts that detail best practices and new findings in art

COVID-19 Emergency Related Practices

In response to COVID-19, the following policies and requirements are in place to maintain the learning environment and to enhance the safety of any in-classroom or in-person museum interactions:

- Face coverings, covering the mouth and nose, are required for all visitors ages 2 and up inside of the Harn. Masks with exhalation valves or vents are not allowed (due to CDC recommendations and research on air being expelled which can transmit COVID-19). Neck gaiters and bandanas should also not be worn in accordance with UF policy. Visitors are responsible for providing their own UF-approved face coverings. Following and enforcing these policies and requirements are all of our responsibility. Failure to do so will lead to a report to the Office of Student Conduct and Conflict Resolution.
- The Harn asks that all visitors please adhere to social distancing of at least 6 ft from other visitors during your visit.
- Please practice physical distancing when entering and existing the Museum.
- Additional, preventative steps that the Museum is taking include: limiting visitor occupancy, providing extra hand-sanitizer throughout the building, adjusting and increasing cleaning schedules, and closing smaller areas of the museum where social distancing is not possible.
- If you are experiencing COVID-19 symptoms ([Click here for guidance from the CDC on symptoms of coronavirus](#)), please use the UF Health screening system and follow the instructions on whether you are able to attend class. [Click here for UF Health guidance on what to do if you have been exposed to or are experiencing Covid-19 symptoms](#).

Course Requirements and Grading

- Internship Supervisor Assessment (70%)
- Student Internship Report (30%), consisting of:
 - Weekly journal / logbook of work accomplished (20%)
 - Final reflection paper (2-3 pages) (10%)

Completion of all assignments and exams is necessary to pass the course.

Grading and Evaluation:

The grading scale for this course is a Satisfactory/Unsatisfactory. All student internship reports must be submitted before grades are due (see the faculty supervisor for deadline).

Internship Supervisor Assessment

1: Student performed at a satisfactory level (ex: arrived on time, worked the agreed upon schedule and hours, followed instructions, etc.)

0: Student performance was below satisfactory, demonstrated through a pattern where performance was below expectations despite being given an opportunity to correct behavior (ex: arrived late, did not work the agreed upon schedule and/or hours, did not followed instructions, performance did not improve, excessive absences, etc.)

Student Internship Report (Weekly journal/logbook + Final Reflection Paper) due to Faculty Advisor

1: Report (Weekly journal/logbook + Final Reflection Paper) clearly, concisely, and effectively summarizes the internship experience, activities, and knowledge and skills learned, is handed in on time, and is free of errors.

0: Report does not clearly, concisely, and effectively summarize the internship experience. activities, and/or knowledge and skills learned, or is not handed in on time, or contains errors.

Final grade:

A student must score 1 in each of the two categories above to receive a grade of S.

Any score below a 2 or if submitted late will receive a grade of U.

For more information on UF's grading policies and assigning grade points, see:

<https://catalog.ufl.edu/ugrad/current/regulations/info/grades.aspx>

Attendance

Regular attendance at the internship site is expected and arranged in advance with the Internship Supervisor. Internships for credit must meet at least 10 hours per week. Excused absences follow university guidelines and may include illness, serious family emergencies, special curricular requirements, military obligation, severe weather conditions, religious holidays and participation in official university activities or court-imposed legal obligations. If you have a delay, please contact the Supervisor by email prior to arrival.

Requirements for class attendance is consistent with university policies that can be found at:

<https://catalog.ufl.edu/ugrad/current/regulations/info/attendance.aspx>

Email

Each student is issued a University e-mail address (username@ufl.edu) upon admittance. This e-mail address may be used by the University for official communication with students. Students are expected to read e-mail sent to this account on a regular basis. Failure to read and react to University communications in a timely manner does not absolve the student from knowing and complying with the content of the communications.

Disability Accommodations

Students with disabilities requesting accommodations should first register with the Disability Resource Center (352-392-8565, www.dso.ufl.edu/drc/) by providing appropriate documentation. Once registered,

students will receive an accommodation letter which must be presented to the instructor when requesting accommodation. Students with disabilities should follow this procedure as early as possible in the semester.

School of Art + Art History Mission and Values

Mission Statement:

The School of Art + Art History nurtures a culture of critical inquiry in our scholarly and creative work. Our educational mission is to empower each student with knowledge, skills, and insight to engage thoughtfully with our changing world.

Values Statement:

We believe in community and transformation. We aspire to be courageous, generous, and engaged.

- **Community:** We foster a diverse, equitable, and inclusive community through mutual respect and acceptance.
- **Transformation:** We pursue positive transformation and impact through education, research, and creative works.
- **Courage:** We ask challenging questions, take risks, and strive for excellence.
- **Generosity:** We assume the best in others and enable a culture where everyone can flourish.
- **Engagement:** We believe the diverse contributions of art, design, and scholarship are critical to our community and beyond.

University of Florida Student Honor Code

UF students are bound by The Honor Pledge, which states:

“We, the members of the University of Florida community, pledge to hold ourselves and our peers to the highest standards of honor and integrity by abiding by the Honor Code. On all work submitted for credit by students at the University of Florida, the following pledge is either required or implied: ‘On my honor, I have neither given nor received unauthorized aid in doing this assignment.’”

UF’s policies regarding academic honesty, the Honor Code, and student conduct related to the Honor Code will be strictly enforced. This means that **cheating and plagiarism will be penalized, and a report will be filed with the Student Conduct and Conflict Resolution office.**

For more information on the Honor Code, see: <https://sccr.dso.ufl.edu/policies/student-honor-code-student-conduct-code/>

If you have any questions or concerns, please ask me.

Campus Resources: Health and Wellness

U Matter, We Care: If you or a friend is in distress, please contact “U Matter, We Care” so that a team member can reach out to the student.

Email: umatter@ufl.edu

Phone: 352-392-1575

Website: <https://umatter.ufl.edu>

Counseling and Wellness Center:

Address: 3190 Radio Road, Gainesville, FL 32611

Phone: 352-392-1575

Website: <https://counseling.ufl.edu/>

Sexual Assault Recovery Services (SARS), at the Student Health Care Center:

Phone: 352-392-1161

Website: http://www.umatter.ufl.edu/sexual_violence

Schedule

WEEK 1	Introductions
WEEK 2	Overview of the Museum
WEEK 3	Working with Collections
WEEK 4	Working with Exhibitions
WEEK 5	Working with Audiences
WEEK 6	Museum Practice: Research, Develop, & Implement Education and Art-Making Activities
WEEK 7	Museum Practice: Research, Develop, & Implement Education and Art-Making Activities
WEEK 8	Museum Practice: Research, Develop, & Implement Education and Art-Making Activities
WEEK 9	Museum Practice: Research, Develop, & Implement Education and Art-Making Activities
WEEK 10	Museum Practice: Research, Develop, & Implement Education and Art-Making Activities

WEEK 11	Museum Practice: Research, Develop, & Implement Education and Art-Making Activities
WEEK 12	Museum Practice: Research, Develop, & Implement Education and Art-Making Activities
WEEK 13	Museum Practice: Research, Develop, & Implement Education and Art-Making Activities
WEEK 14–15	Final Assessments