

UNIVERSITY OF FLORIDA: School of Theatre + Dance

THE 4950: *Production and Performance*

Syllabus – Spring 2021

CLASS:

Monday/Wednesday, periods 3-4, 9:35AM-11:30AM

Monday/Wednesday, periods 5-6, 11:45AM-1:40PM

+15 additional hours per schedule (typically for a specific production)

Class will commence in G017 (Scene Shop of Nadine McGuire Pavilion)

FINAL:

This class does not have a final exam

INSTRUCTOR:

Rob Leach

rleach@arts.ufl.edu

352-294-0459

OFFICE HOURS:

Tuesday/Thursday, 12:45-1:45 PM, Room G-016, or zoom:

<https://ufl.zoom.us/j/91620497575?pwd=bmF3WDV0ZmNGeDVoSlcBU3RKYTR3Zz09>

REQUIRED MATERIALS:

TOOLS:

Pen or pencil

16' (minimum length) steel tape measure

Safety glasses, impact rated to ANSI Z87.1 standard, and stamped accordingly. If the glasses don't have this rating on them (i.e. only have it on the package), please don't buy that pair. Please bring all tools to every lab and class.

IN-PERSON ATTIRE:

Work clothes: pants (such as jeans or khakis), sleeved shirt, and closed-toe/closed-heel shoes; long hair must be tied back; personal accessories must be removed (i.e., dangling necklaces, wallet chains, watches...). You will be asked to leave and marked absent if you do not have proper attire.

OBJECTIVES:

This course continues study in scenery and stage house areas; it is a hands-on exploration of methods and resources needed to not only construct scenery, but to also work in areas and facilities, and with personnel, to support that construction.

Students will be supporting the school and productions by preparing spaces, creating and modifying scenery and props, striking scenery, returning props, and restoring spaces, and performing maintenance and creating devices for facilities.

SCHEDULE:

This will be developed weekly based on the needs of SoTD productions, the facility, and student interest. Most information will be communicated in class, though there could be additional postings on Canvas.

There are some important dates to consider:

Jan 18th: Dr. Martin Luther King Jr. Day

Feb 4th, SoTD Town Hall Meeting @ 1:00 PM

March 31, SoTD Town Hall Meeting @ 1:00 PM

Please recognize MLK day as a national holiday and do not try to schedule hours.

Please attend the SoTD Town Hall Meetings. Do not try to schedule your additional time during these meetings.

EVALUATION:

Students will be evaluated through their attendance, participation and professional attitude. Each class will have 15 points available; those who arrive on time, participate, and act professionally will earn those points. Those who do not will lose points accordingly (5/punctuality, 5/participation, 5/professionalism). Fifteen additional hours throughout the semester need to be completed by each student, and we will discuss during scheduling how to evaluate these hours, though the established method for scheduled classes is a good guide; due to the global pandemic, requirements for productions are not as easily known or as resolute as they have been in the past. I will work with every student to make sure there are plenty opportunities for these hours/projects/interests, and that students have appropriate time to attend to them.

Please schedule these hours as early in the semester as you can.

ATTENDANCE POLICY:

Theatre is a collaborative environment that demands continual support. Your successful completion of this course is based on discussion and participation in class and lab sessions. Attendance is vital. Only one (1) unexcused absence from class will be permitted without penalty. Each additional unexcused absence will lower your final grade by 5%. Two (2) late arrivals and/or early departures to/from class will count as one (1) absence. Three unexcused absences will result in a failing grade in this class. At this point in time we have been dealing with a global pandemic for almost a year, so please respect personal space, and provide documentation when you cannot attend class.

Excused absences are consistent with university policies in the undergraduate catalog (<https://catalog.ufl.edu/UGRD/academic-regulations/attendance-policies/>) and require appropriate documentation.

We may elect to have some classes via zoom; plan to be physically and timely present for your weekly class.

STUDENTS WITH DISABILITIES:

Students with disabilities who experience learning barriers and would like to request academic accommodations should connect with the disability Resource Center. [Click here to get started with the Disability Resource Center](#). It is important for students to share their accommodation letter with their instructor and discuss their access needs, as early as possible in the semester.

UF GRADING POLICIES:

Earned grades will align with UF policies; information can be found at <https://catalog.ufl.edu/UGRD/academic-regulations/grades-grading-policies/#gradestext-otp1>

COVID 19 CONSIDERATIONS:

We will have face-to-face instructional sessions to accomplish the student learning objectives of this course. In response to COVID-19, the following policies and requirements are in place to maintain your learning environment and to enhance the safety of our in-classroom interactions.

You are required to wear approved face coverings at all times during in-person class and lab sessions, and within buildings. Following and enforcing these policies and requirements are all of our responsibility. Failure to do so will lead to a report to the Office of Student Conduct and Conflict Resolution.

This course has been assigned a physical classroom with enough capacity to maintain physical distancing (6 feet between individuals) requirements. Please utilize designated seats/work areas and maintain appropriate spacing between students. Please do not move desks or stations.

Sanitizing supplies are available if you wish to wipe down your work areas

Follow your instructor's guidance on how to enter and exit the classroom. Practice physical distancing to the extent possible when entering and exiting the classroom.

If you are experiencing COVID-19 symptoms ([Click here for guidance from the CDC on symptoms of coronavirus](#)), please use the UF Health screening system and follow the instructions on whether you are able to attend class. [Click here for UF Health guidance on what to do if you have been exposed to or are experiencing Covid-19 symptoms](#).

Course materials will be provided to you with an excused absence, and you will be given a reasonable amount of time to make up work. [Find more information in the university attendance policies](#).

PROFESSIONAL CONDUCT:

Please take care of yourself mentally and physically. Accept responsibility for your successes and failures. Earn your grade. Adhere to university policies. Respect your peers, facilities, and the staff and faculty of the school. Submit work that shows your pride in the process and your product.

ACADEMIC DISHONESTY:

UF students are bound by The Honor Pledge which states, “We, the members of the University of Florida community, pledge to hold ourselves and our peers to the highest standards of honor and integrity by abiding by the Honor Code. On all work submitted for credit by students at the University of Florida, the following pledge is either required or implied: “On my honor, I have neither given nor received unauthorized aid in doing this assignment.” The Honor Code specifies a number of behaviors that are in violation of this code and the possible sanctions. [Click here to read the Honor Code](#). Furthermore, you are obligated to report any condition that facilitates academic misconduct to appropriate personnel. If you have any questions or concerns, please consult with the instructor or TAs in this class.

ELECTRONICS and VIDEO:

While personal electronics can be useful for class purposes, using devices to contact others should only be done for emergencies; calls and texts/messaging should be initiated/answered outside of class/lab. While we are planning on having as many in-person sessions as possible, we may decide or be required to utilize videoconferencing, such as Zoom.

Please exercise proper Zoom etiquette:

Use video in all zoom-based classes and meetings—do not post a photo or have a black screen.

Participation is required.

Please mute yourself when you are not speaking.

Conduct yourself during online learning as you would in a physical classroom, and considering the appropriateness of your attire/setting before the meeting.

COURSE EVALUATION:

Students are expected to provide professional and respectful feedback on the quality of instruction in this course by completing course evaluations online via GatorEvals. [Click here for guidance on how to give feedback in a professional and respectful manner](#). Students will be notified when the evaluation period opens, and can complete evaluations through the email they receive from GatorEvals, in their Canvas course menu under GatorEvals, or via ufl.bluera.com/ufl/. Summaries of course evaluation results are available to students here.

I do appreciate personal comments that you can provide during class, or ideas about making content more relevant.