
ARE6973: Project in Lieu of Thesis

SEMESTER AND YEAR: Fall 2021

MEETING TIMES AND LOCATION: Zoom Meeting TBD see course calendar

CREDIT HOURS: 3 SECTION: 31749/ AREP

INSTRUCTOR: Dr. Michelle Tillander

INSTRUCTOR OFFICE LOCATION AND HOURS: Walker 217 TH: 3:00-6:00PM EST. Zoom Meeting <https://ufl.zoom.us/j/5963121892> email for additional times & appointment.

INSTRUCTOR CONTACT INFORMATION: 352-273-3079. E-MAIL: mtilland@ufl.edu

Description of Course: Completion of an original research project that addresses an identified issue or need with the field of art education. In this context a Research Project is based on a thorough study of a specific topic that results in a written synthesis of the literature and an integration of information acquired into a curricular document or other product that addresses an identified issue or need within the field of art education. The project should show evidence of originality, critical and independent thinking, organizational skills, and thorough documentation. A written supporting paper is required that describes a rationale for the project, goals or questions that guide its development, a thorough review and synthesis of related literature, methodology, discussion, and conclusions.

Any use of students as subjects in research projects **MUST** receive clearance from the "human subjects" board **PRIOR** to beginning the project. This policy also includes any survey research or research done by undergraduate or graduate students for class assignments. Please see UF IRB <http://irb.ufl.edu/>

For any face-to-face instructional sessions to accomplish the student learning objectives of this course in response to COVID-19, the following policies and requirements are in place to maintain your learning environment and to enhance the safety of our face-face interactions.

- You are required to wear approved face coverings at all times during class and within buildings. Following and enforcing these policies and requirements are all of our responsibility. Failure to do so will lead to a report to the Office of Student Conduct and Conflict Resolution.
- This course has been assigned a physical classroom with enough capacity to maintain physical distancing (6 feet between individuals) requirements. Please utilize designated seats and maintain appropriate spacing between students. Please do not move desks or stations.
- Sanitizing supplies are available in the classroom if you wish to wipe down your desks prior to sitting down and at the end of the class.
- Follow your instructor's guidance on how to enter and exit the classroom. Practice physical distancing to the extent possible when entering and exiting the classroom.
- If you are experiencing COVID-19 symptoms ([Click here for guidance from the CDC on symptoms of coronavirus](#)), please use the UF Health screening system and follow the instructions on whether you are able to attend class. [Click here for UF Health guidance on what to do if you have been exposed to or are experiencing Covid-19 symptoms](#).
 - Course materials will be provided to you with an excused absence, and you will be given a reasonable amount of time to make up work. [Find more information in the university attendance policies](#).

Purpose and Objectives of the Course:

In this course students will:

- Identify and refine a research question or problem for investigation;
- Conduct a review of pertinent literature that supports this research project;
- Develop an appropriate methodology for researching and responding to the research question;
- Integrate the knowledge acquired through research in a curricular document or other product that addresses the identified research questions;
- Develop a supporting paper that documents the findings, methodology and implications of the project; and
- Defend the final project and paper in front of his/her project committee in a meeting open to the public with announcement sent/posted to academic peers and public 7-10 days prior to defense.

Methods of Instruction: The student will: (1) Provide a written/oral proposal to his/her project committee that must be approved prior to the start of his/her research, no later than two weeks into the semester; (2) Consult with his/her Committee Chair on a regular basis to discuss the status of the research project; (3) Call two meetings during the semester of research in order to provide progress reports to his/her project committee; (4) Submit a draft and final copy of the supporting paper for

review to each member of his or her project committee according to predetermined deadlines; (5) Defend the final project in front of their project committee in a meeting open to the public.

Note: Prior to enrolling in this course, the student takes ARE 6746 Methods of Research in which the proposal for his/her project is planned and written.

Students enrolled in ARE 6973 must have a **GATORLINK email account** and check it regularly.

Project Committee: The student's project committee must consist of 1 faculty members within the art education program who hold doctoral degrees within the field of art education. Both of these committee members must be a full-time faculty member with graduate faculty status at UF.

Text and Materials: No required textbook or materials. All readings for the course are listed on the reading handout and will be made available on the library course reserves ARES <http://www.uflib.ufl.edu>. There is no required text book. It is recommended that students purchase a notebook for note taking, class handouts, and journal-keeping purposes. To facilitate advisement and peer support, students are required to get and use a GATORLINK account. The course has an eLearning in CANVAS site <https://lss.at.ufl.edu/> for posting of all assignments, attendance, grades, and written reading responses.

Deadlines for all assignments are listed in the graduate school calendar for the respective semester.

Grading Policy: The course is S/U. To receive an "S," the student must successfully defend his or her project and submit all required supporting materials to the project committee chair. However when warranted, the following scale maybe adapted to assess the S/U criteria

Grading Scale:

(Grading Scale: (S)95-100 A; 92-94 A-; 88-91 B+; 85-87 B; 80-84 B-; 77-79 C+; 74-76 C; (U)70-73 C-; 68-69 D+; 66-67 D; 61-65 D-; 0-60 E)

UF GPA equivalency A 4.0; A-3.67; B+3.33; B 3.00; B-2.67; C+2.33; C 2.00; C-*1.67; D+1.33; D 1.00; D-.67; and E, I, NG, S-U, WF 0.00.

To determine the impact of grades on GPAs: www.registrar.ufl.edu/catalog/policies/regulationgrades.html .

See <https://catalog.ufl.edu/ugrad/current/regulations/info/grades.aspx> for additional information on UF grading policies.

Please Note: A grade of C- or below will not count toward major requirements.

In addition, students must pass all three of the FTCEs before they are eligible for the Art Education Certificate.

Incomplete Policy:

School policy dictates that an incomplete grade (or "I") should only be given in situations in which a student is in "good standing" in a course but is unable to complete the course requirements because of mitigating circumstances. In cases where an "I" is given, the student and faculty member must write out a contract that clearly defines what the student must do to remove the "I" grade. If the work is not completed by the end of the next term, and the "I" grade is not changed via a grade-change form, the "I" grade is automatically converted to an "E" grade.

ARE6973 Academic Policies and Procedures:

"You want to free the world, free humanity, from oppression? Look inside, look sideways, look at the hidden violence of language. Never forget that language is where the other, parallel violence, the cruelty exercised on the body, originates." Ariel Dorfman (2009, para. 7)

Electronic Device Policy: A note on cell phones, texting, and checking one's email during class: Research has shown us that even having our cell phones on the table in front of us diminishes our ability to learn well; further, taking notes via computer diminishes one's ability to process information. Checking texts, emails, and messages is also unprofessional and disrespectful to our class community. Please put your phones on vibrate, do not check email, Facebook etc. via computer during class; I will do so as well. I appreciate your cooperation with this important aspect of creating a class of which we all want to be a part.

Late Work and Make-Up Work Policy:

Students should inform the instructor beforehand, if circumstances prevent work from being turned in on time and reach an agreement in writing for any extensions. There are deadlines in the graduate office for completion of oral defense and the final supporting paper which cannot be extended. If these deadlines are not met the student will need to sign up and pay for the class again.

Attendance: Students are responsible for satisfying all academic objectives as defined by the instructor by the required graduate school deadlines. Requirements for class attendance and make-up exams, assignments, and other work in this course are consistent with university policies that can be found at: <https://catalog.ufl.edu/UGRD/academic-regulations/attendance-policies/>

Student Conduct and Honesty Codes: Students are expected to abide by the UF Academic Honesty Policy, which defines an academic honesty offense as "the act of lying, cheating, or stealing academic information so that one gains academic advantage." In the context of this class, this includes properly citing sources for any materials (both printed and online) used in completing course assignments. <https://sccr.dso.ufl.edu/students/student-conduct-code/>

UF students are bound by The Honor Pledge which states, "We, the members of the University of Florida community, pledge to hold ourselves and our peers to the highest standards of honor and integrity by abiding by the Honor Code. On all work submitted for credit by students at the University of Florida, the following pledge is either required or implied: "On my honor, I have neither given nor received unauthorized aid in doing this assignment." The Honor Code specifies a number of behaviors that are in violation of this code and the possible sanctions. [Click here to read the Honor Code](#). Furthermore, you are obligated to report any condition that facilitates academic misconduct to appropriate personnel. If you have any questions or concerns, please consult with the instructor or TAs in this class.

Proper citation formats of APA. All images and text from the Internet, journals, or books must have full APA citation to be used in your work. APA Style | Electronic References <http://www.apastyle.org/electref.html> and https://owl.purdue.edu/owl/research_and_citation/apa_style/apa_formatting_and_style_guide/general_format.html

Students with Disabilities: Individuals with disabilities must register with the Office for Students with Disabilities and submit to this instructor the memorandum from that office concerning necessary accommodations. Students with disabilities requesting accommodations should first register with the Disability Resource Center (352-392-8565, dso.ufl.edu/drc) by providing appropriate documentation. Once registered, students will receive an accommodation letter which must be presented to the instructor when requesting accommodation. Students with disabilities should follow this procedure as early as possible in the semester. ADA office is located in Room 232 Stadium (phone: 392-7056). All course materials are available in alternative format upon request. UF Disabilities Resource Center <https://drc.dso.ufl.edu/>

Counseling Services: The Counseling and Wellness Center <http://www.counseling.ufl.edu/cwc/> provides counseling and consultation services to currently enrolled undergraduate and graduate students and their spouses/partners. The Center offers brief counseling and therapy to help students confront personal, academic, and career concerns. The primary goal of counseling is to help students develop the personal awareness and skills necessary to overcome problems and to grow and develop in ways that will allow them to take advantage of the educational opportunities at the university. *Furthermore, I would like your support to create a learning environment that supports a diversity of thoughts, perspectives and experiences, and honors identities (including race, gender, class, sexuality, religion, ability, etc.).*

U Matter, We Care: If you or someone you know is in distress, please contact umatter@ufl.edu, 352-392-1575, or visit [U Matter, We Care website](#) to refer or report a concern and a team member will reach out to the student in distress including Sexual Assault Recovery Services (SARS): Student Health Care Center

Counseling and Wellness Center: [Visit the Counseling and Wellness Center website](#) or call 352-392-1575 for information on crisis services as well as non-crisis services.

Student Health Care Center: Call 352-392-1161 for 24/7 information to help you find the care you need, or [visit the Student Health Care Center website](#).

University Police Department: [Visit UF Police Department website](#) or call 352-392-1111 (or 9-1-1 for emergencies).

UF Health Shands Emergency Room / Trauma Center: For immediate medical care call 352-733-0111 or go to the emergency room at 1515 SW Archer Road, Gainesville, FL 32608; [Visit the UF Health Emergency Room and Trauma Center website](#).

Academic Resources:

E-learning technical support: Contact the [UF Computing Help Desk](#) at 352-392-4357 or via e-mail at helpdesk@ufl.edu.

Career Connections Center: Reitz Union Suite 1300, 352-392-1601. Career assistance and counseling services.

Library Support: Various ways to receive assistance with respect to using the libraries or finding resources.

Teaching Center: Broward Hall, 352-392-2010 or to make an appointment 352- 392-6420. General study skills and tutoring.

Writing Studio: 2215 Turlington Hall, 352-846-1138. Help brainstorming, formatting, and writing papers.

Student Complaints On-Campus: [Visit the Student Honor Code and Student Conduct Code webpage for more information](#).

On-Line Students Complaints: [View the Distance Learning Student Complaint Process](#).

Online Course Evaluation Process: Students are expected to provide professional and respectful feedback on the quality of instruction in this course by completing course evaluations online via [GatorEvals](#). Guidance on how to give feedback in a professional and respectful manner is available at <https://gatorevals.aa.ufl.edu/students/>. Students will be notified when the evaluation period opens, and can complete evaluations through the email they receive from GatorEvals, in their Canvas course menu under GatorEvals, or via <https://ufl.bluera.com/ufl/>. Summaries of course evaluation results are available to students at <https://gatorevals.aa.ufl.edu/public-results/>."

Remotely with Recorded Class Sessions:

There will be no recording of class meeting without permission of the instructor and entire class. If for some reasons there is a decision and agreement to audio visually recorded for students in the class to refer back and for enrolled students who are unable to attend live for extenuating circumstances. Students who participate with their camera engaged or utilize a profile image are agreeing to have their video or image recorded. If you are unwilling to consent to have your profile or video image recorded, be sure to keep your camera off and do not use a profile image. Likewise, students who un-mute during class and participate orally are agreeing to have their voices recorded. If you are not willing to consent to have your voice recorded during class, you will need to keep your mute button activated and communicate exclusively using the "chat" feature, which allows students to type questions and comments live. The chat will not be recorded or shared. As in all courses, unauthorized recording and unauthorized sharing of recorded materials is prohibited.

Method for Resolving Technical Issues:

While I feel that we should never sweat the tech it is important to set up a good working environment where you can be fully engaged in the course synchronous sessions. Often a simple ask can be easily resolved by a class peer. In addition UF has one of the best technical support systems with very knowledgeable staff(e.g. [visit the helpdesk website](#) or call 352-392-4357).

ARE6973 Course Calendar

ARE 6973 Schedule Sequence and Assignments (tentative)

This calendar is subject to change at the discretion of the instructor and will be coordinated with calendar in student's proposal and the graduate school calendar deadlines. <https://catalog.ufl.edu/graduate/calendar/>

2 required check-in meeting with committee prior to oral defense to be scheduled week 1 or 2.

Week	Date	Agenda Topic	Deadline: Due on this Date by Class
Week 1	1.11-1.15 (classes start)	Research Design: Investigation Topic review and refinement	Committee Approval of Project in Lieu Thesis (meeting required of all committee) Committee Forms completed and filed in graduate office semester prior to defense 2 required check-in meeting with committee prior to oral defense to be scheduled week 1 or 2.
Week 2	1.18* (holiday)- 1.22	Timeline (schedule oral and written defense deadline)	Calendar with defense, paper deadline
Week 3	1.25-1.29	Data collection	Data review/collection
Week 4	2.1-2.5	Literature Review update as needed	Literature Review draft
Week 5	2.8-2.12	Data collection & research	Progress Meeting #1(check in with committee members all) ZOOM
Week 6	2.15-2.19	Data collection & research	Data review/collection
Week 7	2.22-2.26	Finalizing and Communicating Your Research Progress Meeting	Announcement sent to public 7-10 days prior to defense. (approval of chair) Progress Meeting (check in with committee members all) <u>Update calendar</u> as needed to submit draft to chair and committee
Week 8	3.1-3.5	Data collection & research	Progress Meeting #1(check in with committee members all) ZOOM Defense and written paper completion Slide presentation draft to chair 2 weeks before defense
Week 9	3.8-3.12	Finalizing and Communicating Your Research	Draft Paper/project defense to ALL committee (approval of chair) 1 week before orals.
Week 10	3.15-3.19	https://catalog.ufl.edu/graduate/calendar/ Oral defense deadline (prior graduate school)	DEADLINE: Spring 2021 prior to April 1 noon Oral Defense Deadline - 12:00 noon ET Slide presentation
Week 11	3.22-3.26	Finalizing and Communicating Your Research	Draft Paper/project defense suggestions
Week 12	3.29-4. 2	Finalizing and Communicating Your Research	Draft Paper/project defense suggestions
Week 13	4.5-4.9	https://catalog.ufl.edu/graduate/calendar/ written l defense deadline (prior graduate school)	DEADLINE: Spring 2021 prior to April 21 noon Final PDF to committee and graduate office (approval of chair)
Week 14	4.12-4.16	Finalize all to be cleared for graduation	Final PDF to committee and graduate office (approval of chair)
Week 15	19-4.21	Finalize all to be cleared for graduation	Final PDF to committee and graduate office (approval of chair)