

Syllabus

ART 4760 Advanced Ceramics
FALL 2018
6 Credits
FAC B16

Professor Anna Calluori Holcombe

Office: FAC B17 Office
Office Hours: MW 3 – 4 PM
Zoom: 817 722 1225
w/Waiting room
and F2F by appointment
ach@ufl.edu
352-273-3050

Graduate Teaching Assistant:

Sonia Vera-Leon

Class Hours: Friday 8:30 AM – 2:30 PM
Office hours: Zoom by appointment
Email:

Studio: B10

Class Assistant

Eugene Agyei

Class hours: MW 8:30 – 11:30 AM
Studio: B18-C

Canvas e-learning will be used for this class for calendar, announcements, email and course materials and some assignments. You are responsible to check this site before and after each class in preparation and for homework and follow up. <https://lss.at.ufl.edu/>

Welcome to UF Ceramics is an important part of this syllabus can be found on **Canvas** under Files. These materials will be covered the first day of class.

PLEASE NOTE: Teaching in the Covid Pandemic requires all of us to be flexible. I reserve the right to make changes to the syllabus as necessary and appreciate your understanding. I will, of course, inform you of any changes.

Introductions:

Name preferences and preferred pro-nouns will be respected in this class, and all are asked to be patient with the occasional error.

<https://lgbtq.vassar.edu/transandnon-binaryresources/gender-pronouns.html>

https://www.youtube.com/watch?v=Fb_We13_QTA

Texts:

There are no specific texts for this course and only a few on reserve in the Fine Art and Architecture Library. The expectation is that you will do the necessary research and find the appropriate texts,

Michael Eden



articles, DVD's and website based on your research direction.

Resources:

- Understanding glazes: how to test, tweak, & perfect your glazes, DVD with John Britt
- 3D Printing for Artists, Designers and Makers: Technology Crossing Art and Industry, Steven Hoskins
- The Ceramic Spectrum, 2nd Edition, Robin Hopper (FOR GLAZE TECH)

Course Description:

This class will prepare you for self-directed advanced studio work beyond undergraduate classes, whether that is senior project, a personal studio career, a residency, or continued education in ceramics.

Students will work on developing technical skills (materials and processes appropriate to their concepts), aesthetic sensibilities (including the use of historic and contemporary references in ceramics and other arts, criticism, expression of personal concepts in works). This is intended to build on the basic information from prior handbuilding, throwing, vessel, and ceramic sculpture classes.

This semester's focus will be on two areas:

- 1) 3D Technologies – printing with clay
- 2) Senior Project ART4955 syllabus
 - BFA exhibition
 - Professional practices – portfolio development

Students will investigate choices in materials to express a personal direction. A **Research Concept** will be identified by the student for the semester's investigation during the first week of class. We will work closely together to define and refine the problem, identify personal content issues within the research, solve technical problems and grow through the process of research. You are required to keep a sketchbook and do library and web research. A historical understanding of artists, styles and genres will be necessary to having an understanding of your place in the art world.

Students are expected to participate in critiques that analyze personal work and that of other artists and class participants to identify strengths and weaknesses in research and promote the growth and exchange of ideas. Constructive comments can sometimes seem negative and subjective. As an artist one must be able to process these comments without taking them personally and emotionally.

Technical Goals:

Familiarity with:

- Firing gas and electric kilns (optional atmospheric)

- Materials, tests
- Glaze calculation
- 3D scanning, file manipulation and printing
- slip casting or press molding, basic mold making

Students will use clay bodies of their own choice. Exploration of surface options will identify materials and processes that further the ideas expressed in the work. Forming skills will be researched and developed as needed. Students will be responsible for firing the work produced and meeting stated deadlines. Please see your graduate teaching assistant if you need technical assistance or help firing.



Archie Bray, Helena MT
Potters Shrine
 Robert Harrison

Artistic Goals:

Students will develop a basis for researching and evaluating the options in solving studio problems working in series to achieve growth in studio work. Organization and time management will be important in order to generate a project and complete it by a specified date, i.e. senior show, grad school application, etc. Along with that, a understanding the personal, technical, and aesthetic demands of working as an artist finishing the semester with a body of related works that demonstrate personal direction and evolution of an idea

The Plan:

Class will meet **Monday and Wednesday** for three hours each for lectures, demos, discussions, and individual and group tutorials/crits.

For the month of January, I will primarily be on Zoom, with Eugene in the studios. I will meet individually f2f with specific time and place.

Friday is a six-hour block of supervised and guided studio time, and **students are expected to be in studio working during this entire period**. It is suggested you bring lunch, or go out and get lunch in a half-an-hour break and bring it back to studio. Assistant **Sonia** will be in charge of Friday sessions and available to give help, opinions, one on one demos and guidance. She will take attendance and keep a record of the work completed. We all learn from each other, and your being there is essential to that happening.

You will be treated as a professional artist in class. In turn, you need to act like one. Deadlines are not negotiable when it comes to grants or juried shows, and so not for this class. You need to be organized and ready for whatever the class may expect of you. Use your class time wisely, taking advantage of instructors and peers being there. Also, use your outside of class studio time wisely. Keep in mind that successful artists make more than one of anything. So if the assignment suggests four you should make at least six. Then you can choose the work to hand in, not settle for it. Ceramics has technical issues and this can help in that way as well - two out four might crack.

Overall, your attitude needs to be positive, you need to work hard and be willing to share your knowledge to excel in this class.

Covid procedures:

In response to COVID-19, the following policies and requirements are in place to maintain your learning environment and to enhance the safety of our in-classroom interactions.

- You must be cleared – green check – on One.ufl to attend class. Be sure to keep up with surveys and testing. Check before you leave home.
- You are required to wear approved face coverings at all times during class and within buildings. Following and enforcing these policies and requirements are all of our responsibility. Failure to do so will lead to a report to the Office of Student Conduct and Conflict Resolution.
- This course has been assigned a physical classroom(s) with enough capacity to maintain physical distancing (6 feet between individuals) requirements. Please utilize designated seats and maintain appropriate spacing between students. Please do not move desks or stations.
- Sanitizing supplies are available in the classroom if you wish to wipe down your desks/areas prior to sitting down and at the end of the class.
- Follow your instructor’s guidance on how to enter and exit the classroom. Practice physical distancing to the extent possible when entering and exiting the classroom.
- If you are experiencing COVID-19 symptoms ([Click here for guidance from the CDC on symptoms of coronavirus](#)), please use the UF Health screening system and follow the instructions on whether you are able to attend class. [Click here for UF Health guidance on what to do if you have been exposed to or are experiencing Covid-19 symptoms.](#)
- Course materials will be provided to you with an excused absence, and you will be given a reasonable amount of time to make up work. [Find more information in the university attendance policies.](#)

UF Ceramics Studio Procedures in response to COVID-19 will be covered during the first class and included in the files section of Canvas. Sections are included in this syllabus as well.

IF YOU ARE NOT

Grading:

All projects must be completed on time to receive full credit. Specific due dates are stated on the class calendar posted on CANVAS. Failure to complete any project on time will result in a drop of one full letter grade. Keep in mind, however, late work is better than no work.

60%	Research Project Contract completion/ with mid-term progress report
10%	3D Technologies Assignment

20%	Class Participation in group critiques, kiln firings, studio upkeep, attitude, etc.
10%	Attendance
100%	Total

UF Grading scale and policies

Please keep in mind that an excellent student attends class regularly, is on time, keeps the course work schedule, and participates fully and produces superior artwork.

A = excellent, distinguished use of concepts, materials, and execution

B = good use of concepts, materials, execution

C = average

D = marginal

F = unacceptable, failure. No credit.

A+	100%-97	B+	89%-87	C+	79%-77	D+	69%-67	F	0
A	96-94	B	86-84	C	76-74	D	66-64		
A-	93-90	B-	83-80	C-	73-70	D-	63-60		

UF online information about undergraduate grading:

<http://www.registrar.ufl.edu/catalog/policies/regulationgrades.html>

Method of Evaluation

Your work will be primarily evaluated based on your Research Concept Contract focusing on:

- craftsmanship/execution
- design/individuality
- concept/expression
- technical difficulty
- research and planning



Sarah Yeager

It is your responsibility to manage the controlled drying of each project to meet set class deadlines for bisque and glaze kilns. Please finish building all wet work on time for leatherhard due dates and manage the careful drying of your work so that you can meet all deadlines including firings. Clay requires your regular attention to achieve good results. It cannot be rushed or neglected.

You will be responsible for firing your own kilns, but group firings are encouraged. We work on a sustainable studio so partially filled kilns are frowned upon. I recommend you join the UF Kiln Community FB page <https://www.facebook.com/groups/588373484617966/?fref=ts> and reach out to your colleagues to fill up your kiln. Kiln sign up, maintenance etc. will be covered by the Teaching Lab Specialist. Check with Derek if you have any questions.

Attendance Policy:

Attendance (sign in sheet) will be taken at the beginning of each class; tardiness will be noted and will affect your grade.

This is not a class you can get notes from your classmates – you need to be in class and participating to learn. It is expected that you will attend regularly and be on time. Group demonstrations and

lectures, individual tutorials, and discussions will be scheduled for many class periods. At other times you will be expected to be working in your area.

Please be on time for class. Plan to arrive no later than 8:30 am and immediately prepare to start working. Arriving late disturbs class. I make important announcements at the start of class. Plan ahead for traffic, parking, etc. so you will not have problems getting to class on time.

I allow up to two absences with Friday's session counting for 2 of these absences without penalty. I do not need an excuse for these absences. Keep in mind you must meet the requirements for any class missed, the work missed and any assignments due. A third absence (particularly for a Friday) will lower your participation grade and any absence following will do the same. Should you have a prolonged illness or problem that takes you out of the class more than the above, see me as soon as possible to discuss.

The university recognizes the right of the individual professor to make attendance mandatory. After due warning, professors may prohibit further attendance and subsequently assign a failing grade for excessive absences. Students are responsible for satisfying all academic objectives as defined by the instructor. Students who do not attend at least one of the first two class meetings of a course or laboratory in which they are registered, and who have not contacted the department to indicate their intent, may be dropped from the course.

You must have the piece completed (leatherhard if a process critique is scheduled, glazed if a finished work critique) before the start of class on critique days or your work will not be critiqued and your project grade will be lowered. Full participation by showing work during all critiques is required along with active participation through shared ideas and commentary.

A semester **grade of incomplete** will not be given for late work unless the following requirements are met:

1. Students must have completed the major portion of the class with a passing grade of C or better.
2. The student is unable to complete course requirements because of documented circumstances beyond his or her control.
3. The student and instructor have discussed the situation prior to the final critique (except under emergency conditions).
4. The student will fill out the College of Fine Arts incomplete grade contract, which will be signed by the instructor and the chair and will detail the work to be completed and the date by which this must be done.

Policy for make-up of damaged work:

While all due care is exercised when moving, loading, and unloading work, ceramic work is fragile. Studio accidents or kiln issues may cause work to break. Instructors must have finished work to assign a grade for a project. Work that blows up or is broken before completion will require re-making for grading. If your work is destroyed in process, please show it to me and we will discuss what must be done to achieve a finished project for grading. In the case of projects where the loss is not the student's fault (someone bumps your work), project adjustments may be negotiated and due dates adjusted.

Calendar:

The class calendar will be kept on Canvas. Please plan to check on this at least 2 times a week. Much of the demos and lectures will be determined based on a Survey of Skills and Research Concepts after the first week of class.

Please note important dates:

Research Concepts Draft Due	January 17
Mid-term evaluation	March 1 and 3
3D Print crit	March 31
Last day wet clay	April 6
Final review of work for exhibition	April 12
Final Crits	During Senior Show, April 19 and 21

Clay and Glaze Materials:

The clays we are using in this course can be purchased through SA+AH Office. Clay is \$16.00 per 25 lb bag, \$31.00 for Helios. Glaze materials including, slips, wax resist, stains, patinas and pyrometric costs are already covered by the course materials fee and already paid. Other materials such as plaster and glaze materials are sold separately and can be purchased by the pound through the also through the SA+AH Office, using the same form as the clay form. Be sure to fill out the form/slip needed to bring with you to pay.

I will mark receipts and collect slips/forms during the second-class meeting and dispense clay to you. Additional clay will be available during class and can be picked up through our available grads (note hours on their studio doors, and Teaching Lab Specialist, Derek Reeverts, during scheduled hours posted on his office door. Please arrange to pick up your clay during these hours. It is suggested that you keep any additional clay locked in your locker and that you recycle your used clay for future use. We have 3 pug mills for that purpose.

The Basics:

- Bound sketchbook, recommended size no smaller than 8 x 5" but a size easy for you to carry around and use.
- Drawing supplies, i.e. pencils, ruler, compass, eraser.
- You may consider Instagram or Pinterest to collect images that might be of influence for your work. These options are not a substitute for your sketchbook and maquettes.
- By now you should have a good set of tools and brushes. Not having the proper tool available is no excuse for not having work done when required.

Collect and bring in these Items from home:

plastic cups for glaze testing (tub to hold 20+ of them)

permanent marker

light plastic

misting bottle

small bucket

fabric (uncoated canvas or cotton polyester blend, or muslin) optional

small containers with lid

apron or old clothes

Blow dryer (optional)

Towels - save trees! Paper towels are not supplied in B 16

Lockers:

Please sign up for a locker to be used to store tools and personal belongings. Lockers must be cleaned out and locks removed by the end of finals week, or the contents will be considered

abandoned. If you are returning please note this on the door of the locker and your belongings will not be disturbed.

Studio space:

You will be assigned a studio space if you do not already have one from the fall semester, which will be your personal space and your responsibility. Ignoring any of the rules related to the space and maintaining a safe and clean working environment, are grounds to lose this privilege. You will also be assigned some shelf space.

Should there be a class going on, when the door is closed you do not have access (please check the class schedule on the door).

Studio, storage and clean up:

Please leave the studio clean. Regardless of the condition you find it in, you are requested to leave it clean for the next person. Leave the worktables and wheels clear and clean. **This is a group studio, and we all need to pitch in to keep it a safe and healthy functioning work environment. This is particularly critical during COVID.**

Each student is responsible for ensuring that his/her/their projects and materials are safely stored, displayed, installed, and removed from the classroom and critique space. Projects must be set up and removed from the critique space at the times and spaces designated for each project. Please be sure to sign up ahead in the binder on the door. Please note that class critiques will have priority.

The instructors, the School of Art and Art History, and the Ceramics Department are not responsible for student work left in workspaces, installation spaces, the critique space, the shops, or the classrooms. Projects/materials are not to be stored in the group working space.

Please address any concerns, problems, and questions regarding this class to me or the assistants as they arise. I am available during office hours, and by making an appointment for a special meeting time.

Door codes and access to Studios:

Door codes will be given to you during the first class.

FAC is opened:

M-F 7:00am -10:00pm

SAT 1:00pm – 10:00pm

SUN 2:00pm – 10:00pm

You will need your Gator One ID Card for the Card swipe for all other times (The card swipe is on the ground floor out to the parking lot, closest to Sculpture) or come through the ceramics kiln room door with the studio code.

DO NOT SHARE THE CODE WITH ANYONE. Abuse of the code could limit your access to the studio.

Visitor policy:

Your safety is important to us. Keep studios locked and not propped open. Should you have someone wanting to visit, your must seek permission from the Teaching Lab Specialist at least 48 hours before the visit.

Health and Safety:

Appendix G:

Health & Safety Area Specific Information: Ceramics, found at this link:

<http://arts.ufl.edu/site/assets/files/37319/saahhealthandsafetyhandbook.pdf>

PLEASE NOTE: There will be an orientation on Safety the first day of class by our Teaching Lab Specialist. Should you miss this orientation, you will have to arrange for another session at the convenience of the Teaching Lab Specialist.

This course will adhere to the School of Art and Art History's Health and Safety Policy, which will be reviewed in class. All students are required to sign and submit to the office the SAAH Health and Safety Student Signature page.

Respiratory Protection

University of Florida Environmental Health and Safety (EH&S) has determined that the use of respiratory protection is not required for projects and activities typically performed in the School of Art + Art History. It is against the School of Art + Art History policy for any instructor to require students to wear respiratory protection however, you may recommend it, and you may voluntarily choose to wear respiratory protection: either an N95 filtering face piece, commonly known as a dust mask, or a tight fitting half or full-face respirator. Any user who chooses to wear such respiratory protection is therefore said to be a voluntary user.

Please read the entire policy in the SA+AH Health and Safety Handbook (see link above).

Specific Area information for Ceramics:

Area Rules

All users of the studio classrooms are expected to follow studio area rules at all times. If you have any questions, ask your instructor.

- Follow all SA+AH Health and Safety handbook guidelines
- Follow the SA+AH Satellite Waste Management Chart in the classroom and other health & safety guidelines posted for your media.
- In case of emergency, call campus police at 392-1111
- File an incident report (forms may be found in the SAAH H&S handbook, the SAAH faculty handbook and in the main office.) Turn completed forms into the SAAH Director of Operations within 48 hours of the event.
- Alcohol is forbidden in studios
- No eating or drinking in the glaze or mixing areas
- Familiarize yourself with the closest eyewash unit
- Shoes must be worn at all times
- It is recommended that Protective equipment be worn at all times: safety glasses when grinding, chipping shelves, etc., protective lenses for kiln viewing, gloves for hot objects, heat-resistant aprons for raku, ear protection for grinding and sawing, rubber gloves for mixing hazardous materials
- Do not block aisles, halls, or doors
- Do not bring children or pets into the studios
- Do not store things on the floor
- Clean up spills immediately
- Scoop up dry materials, mop up liquids, do not spilled materials to original source as they are contaminated now

- Carry heavy or large trash to the dumpster
- Place materials containing barium or chrome in the hazardous waste disposal area
- Do not sweep. This puts hazardous materials in the air. Rather scrape up chunks and wet-clean.
- Report any safety issues IMMEDIATELY to your instructor.
- All courses must engage in an end of the semester clean up.
- Follow the **SA+AH CONTAINER POLICY** (see policy)

Any questions about Health and Safety? **ASK FIRST** before doing.

Student information – UF policies

Religious Holidays

The Board of Regents and state law govern university policy regarding observance of religious holidays: Students, upon prior notification of their instructors, shall be excused from class or other scheduled academic activity to observe a religious holy day of their faith. Students shall be permitted a reasonable amount of time to make up the material or activities covered in their absence. Students shall not be penalized due to absence from class or other scheduled academic activity because of religious observances. Further, a student who is to be excused from class for a religious holy day is not required to provide a second party certification of the reasons for the absence.

Disruptive Behavior

A student may be dismissed from class in he/she engages in disruptive behavior:

Faculty, students, Administrative and Professional staff members, and other employees [hereinafter referred to as "member(s)" of the University], who intentionally act to impair, interfere with, or obstruct the mission, purposes, order, operations, processes, and functions of the University shall be subject to appropriate disciplinary action by University authorities for misconduct, as set forth in the applicable rules of the Board of Regents and the University and state law governing such actions.

Please see complete information: <http://regulations.ufl.edu/chapter1/1008.pdf>

Academic Honesty

All students are required to abide by the Academic Honesty Guidelines, which have been accepted by the university. This includes, among other things, sanctions for cheating, misrepresentation, plagiarism, and illegal use of copyrighted materials. For complete information please see:

<http://regulations.ufl.edu/chapter4/4017.pdf>

Students with Disabilities

Students requesting classroom accommodation must first register with the Dean of Students Office. The Dean of Students Office will provide documentation to the student who must then provide this documentation to the Instructor when requesting accommodation, preferably at the start of the semester.

Dean of Students Office

Phone: 392-1261

<http://www.dso.ufl.edu/drp>

Health and Wellness

U Matter, We Care: If you or someone you know is in distress, please contact umatter@ufl.edu, 352-392-1575, or visit umatter.ufl.edu/ to refer or report a concern and a team member will reach out to the student in distress.

Counseling and Wellness Center: Visit counseling.ufl.edu/ or call 352-392-1575 for information on crisis services as well as non-crisis services.

Student Health Care Center: Call 352-392-1161 for 24/7 information to help you find the care you need or visit shcc.ufl.edu/.

University Police Department: Visit police.ufl.edu/ or call 352-392-1111 (or 9-1-1 for emergencies).

UF Health Shands Emergency Room / Trauma Center: For immediate medical care call 352-733-0111 or go to the emergency room at 1515 SW Archer Road, Gainesville, ufhealth.org/emergency-room-trauma-center.

Academic Resources

E-learning technical support: Contact the [UF Computing Help Desk](http://uf.computinghelpdesk.com) at 352-392-4357 or via e-mail at helpdesk@ufl.edu.

Career Connections Center: Reitz Union Suite 1300, 352-392-1601. Career assistance and counseling services career.ufl.edu/.

Library Support: cms.uflib.ufl.edu/ask various ways to receive assistance with respect to using the libraries or finding resources.

Teaching Center: Broward Hall, 352-392-2010 or to make an appointment 352-

392-6420. General study skills and tutoring. teachingcenter.ufl.edu/

Writing Studio: 2215 Turlington Hall, 352-846-1138. Help brainstorming, formatting,

and writing papers. writing.ufl.edu/writing-studio/

Student Complaints On-Campus: sccr.dso.ufl.edu/policies/student-honor-code-student-conduct-code/

On-line Course Evaluation:

I appreciate your feedback and it is essential to the academic process. Please take a few minutes towards the end of the semester to give input.

Students are expected to provide professional and respectful feedback on the quality of instruction in this course by completing course evaluations online via GatorEvals. Guidance on how to give feedback in a professional and respectful manner is available at <https://gatorevals.aa.ufl.edu/students/>

Students will be notified when the evaluation period opens and can complete evaluations through the email they receive from GatorEvals, in their Canvas course menu under

GatorEvals, or via ufl.bluera.com/ufl/. Summaries of course evaluation results are available to students at <https://gatorevals.aa.ufl.edu/public-results/>

Critical Dates on the university calendar may be viewed at –
<http://www.reg.ufl.edu/dates-critical.html>