Instructor: Scott Wilson
Teaching Assistants: Ben Elgan and Carlos Vizoso and Erik Abernathy
Class Meets: The class meets completely online. There are no physical class meetings.
Office hours: By appointment only. Send us an email through the Canvas online platform. When you request a meeting please let us know when you are available. Please provide us with three (3) possible times that you would be available and we will try our best to accommodate your schedule. We will answer your request through Canvas and most likely meet in the School of Music front offices unless otherwise noted.

Instructions for contacting us through Canvas: Students submit “all” questions (including emergency questions) to their instructor through CANVAS:
To send a message to your instructors through Canvas, in the “To” field select “Teaching Assistants” and then select “All Teaching Assistants.”
NOTE: It is required to send all questions through Canvas so we can track emails for the course, be able to see which instructors have responded to students and be able to view those responses. If you have not received a response from our Teaching Assistants within 48 hours, at that point please contact Scott Wilson directly and he will resolve your issue: swilson@arts.ufl.edu.
NOTE: Please read all announcements before contacting us! Most of the questions we receive are already answered in the announcements and syllabus. Knowing the instructor communications and announcements are the attendance requirement for this 3 credit course (read carefully the “Attendance Requirement” below).

Required text: History and Tradition of Jazz, 6th edition. Author: Thomas Larson
In many cases it is cheaper to buy the new 6th edition text book which comes with the online platform rather than to purchase a used book and also have to purchase the online platform separately. I highly recommend playing it safe and getting a new book to make sure you get the cheapest price for the package. The cheapest price possible is available at Kendall Hunt: http://www.kendallhunt.com/jazz/

<table>
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<tr>
<th>eBook, interactive platform and Napster Access</th>
<th>Printed Product, interactive platform and Napster Access</th>
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SPECIAL OCCASIONS: If you are getting married, are keeping a work schedule, have an athletic event, are leaving the country, etc., you are still responsible for “all” the due dates listed in the announcements (please plan ahead because there are no exceptions). Just like a normal UF class, if you miss our tests for any reason then you receive a zero on the test (unless you obtain an official note from the University excusing you from class during that time). We have given students ample time to complete all assignments and accommodate their work schedules and vacation schedules. With that in mind, please be advised at the start of this course that there are no exceptions for poor internet connection, international vacations, family trips, work scheduled, etc. If you sign up for this online course, you are enrolled and the schedule is set and assignments are time released and all
deadlines are kept. Also make note, all assignments are closed on Sunday and the staff does not answer emails on Sunday.

MISSION STATEMENT: The mission of the course is to bring about in each student awareness, appreciation, and basic knowledge of “America’s only true art form - Jazz.” This mission is accomplished by reaching the following objectives:

Objectives

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<tr>
<td>1</td>
<td>The student will become aware of the social, ethnic, geographical and cultural variants that contribute to the development of jazz.</td>
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<td>2</td>
<td>The student will develop a working knowledge of basic musical terms and concepts and how they apply to jazz.</td>
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<td>3</td>
<td>The student will examine the various styles of jazz including: blues, ragtime, boogie woogie, stride, dixieland, swing, bebop, cool, hard bop, fusion, avant garde, third stream, vocal, smooth, neo-traditional and Latin jazz.</td>
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<tr>
<td>4</td>
<td>The student will become acquainted with the major innovators in jazz including Louis Armstrong, Duke Ellington, Charlie Parker, John Coltrane, Miles Davis, and others.</td>
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<td>5</td>
<td>The student will be able to identify specific performers, styles, and details by listening to the examples in the required recordings</td>
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<tr>
<td>6</td>
<td>The student will attend a live jazz performance. A 700 word report is required.</td>
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#1 RULE FOR OUR COURSE: READING ANNOUNCEMENTS

(It is required to check announcements on Canvas 3 times a week)

For this 3 credit University of Florida online course you must attend the class. It is required to check the Announcements on CANVAS at least three (3) separate days a week. This includes reading the announcements in Canvas and making sure you log onto the Kendall Hunt platform to view the WEEKLY OUTLINE of assignments. Reading the announcements is critical to ensure students do not miss instructor communications, exam dates, it minimizes e-mail traffic, it minimizes student anxiety, it informs students of extra credit opportunities, etc. If a student demonstrates through multiple emails that they are not reading announcements then their attendance record will be checked on Canvas and they may be given -5 points for each week they did not log into the platform 3 times to attend the class and stay current with instructor communications.

NOTE: It is required to print out all announcements in a personal folder so you can access them at any time and are informed. This will ensure students miss no communications from their instructors.

NOTE ON PHONES: Do not rely on your phone to view any announcements as this does not log you onto the platform for attendance and it will not count for attendance. By checking the platform from your phone you are technically absent. Likewise, students often miss many vital announcements from trying to stay informed by their phone (We have learned that it does not work and it has cost students their grade from missing vital information in the announcements). We also do not respond to messages sent from phones because they

MUH 4106 Syllabus – All Sections
generally are poorly written or abbreviated and often are missing vital information. All students are required to read announcements and respond back to instructors through CANVAS via a computer (no exceptions).

ANSWERING EMAIL QUESTIONS:
Students often have the same question when emailing us through Canvas and with that in mind, the “Announcements” will be the medium by which the instructor communicates all answers to general questions. In some cases, if a student’s question requires a personal response, in those cases a personal response will be issued.

GRADING SCALE

<table>
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<tr>
<th>Grade</th>
<th>Points</th>
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<tr>
<td>A</td>
<td>1000 – 920</td>
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<tr>
<td>A-</td>
<td>919 – 900</td>
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<tr>
<td>B+</td>
<td>899 – 850</td>
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<td>B</td>
<td>849 – 820</td>
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<td>B-</td>
<td>819 – 800</td>
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<td>C+</td>
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<td>C</td>
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<td>C-</td>
<td>719 – 700</td>
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<td>D+</td>
<td>699 – 650</td>
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<tr>
<td>D</td>
<td>649 – 620</td>
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<td>D-</td>
<td>619 – 600</td>
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<td>E</td>
<td>599 and below</td>
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BREAK DOWN ON ALL THE GRADES AND POINTS

10 Chapter Quizzes – 40 points each – Total: 400 points
5 YouTube Quizzes - 30 points each – Total: 150 points
1 Photo Quiz – Total: 60 points
3 Exams – Exam 1 and 2 are worth 100 points each. The Final Exam is worth 140 points.
Concert Report – 700 words minimum – Total: 50 points (this has not changed)

Total 1000 points

Chapter Quiz 1

This quiz explains the online platform and will quiz you on the syllabus and confirms your purchase of the book. Due to the agreement with the publisher of our book (who allows us to use copyrighted information in our robust online platform) every student must own their own copy of a book. Chapter 1 Quiz confirms you understand how the course will operate, that you have read the syllabus and it will also test you on the information contained in Chapter 1. It also ensures you have written down all EXAM dates in your personal calendar.
**Powerpoint Slides**
We have copyrighted Powerpoint slides available to the student that help synthesize the information in this course. The Powerpoints also will show sample test questions! These Powerpoints radically help students organize the information for your chapter quizzes and exams.

**Powerpoints are located on the Kendal Hunt platform:** Click “Course Content,” then click “Weekly Outlines & Assignments,” then click into a specific week and download the powerpoints associated with that week. **NOTE:** The UF Powerpoints are specifically tailor to this course and are different than the Powerpoints provided by Kendall Hunt under the Powerpoint link.

NOTE: There are no UF Powerpoints for Chapters 9 and 10. At that point in the semester students should have a solid idea how to synthesize chapter information. There is, however, an additional Powerpoint called “1960s Powerpoint.” For the final exam three, 50% of the final exam covers the “1960’s Powerpoint” and the other 50% covers Chapters 9 and 10. Much of the information in the 1960’s Powerpoint is not available in the book and these Powerpoint slides also cover cultural diversity issues.

**NAPSTER Music Listening Account**
Kendall Hunt has informed us that upon your registration and purchase of your textbook a Napster Code will be provided to you. Activating your Napster Code is the final step to accessing the listening tracks. Click the Finalize Napster Activation button to being the activation process and free Napster account. The listening tracks are located on the Kendall Hunt platform under the MUSIC LIBRARY link in the top menu bar. They are super easy to access and this helps our students avoid the high cost of paying for many CDs.

**Photo Quiz**
While you are reading the book make sure you review each picture and the caption under it. In the Photo Quizzes, each question has a picture attached to it. The question will relate to that photo or the caption in the book that describes the photo.

**YouTube Quizzes**

**NOTE:** YouTube quizzes sometimes contain videos that might be missing because they were removed or become unavailable. When that happens, these points will be thrown out. To make up these points, you may have an additional YouTube quiz at the end of the semester that will account exactly for the number of questions that were missing videos or had bugged questions.

**EXAMS**

Exam 1 (Covers Chapters 1 through 4 and tests students on the rules listed in announcements)
Exam 2 (Covers Chapters 5 through 8)
Exam 3 (Covers Chapters 9 through 10 and “1960s Powerpoint”)

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Extra Album Review 1 – 15 points
Extra Album Review 2 – 15 points
EXTRA CREDIT ALBUM REVIEW REPORTS 1 & 2 (optional but highly recommended) 400 words required. Must include reviews of each track and in some classes may include liner note information. The list of the 2 approved albums will be made available in the announcements.

Note: We recommend that everyone take advantage of the extra credit assignments as soon as possible! Sometimes a student will forget to read the instructions on an assignment and therefore they will score poorly even though they studied very hard. The Extra Credit points offered in this course is a safety net that allows students to make simple mistakes and the extra credit points give them the opportunity to make up missed points. This helps minimize a student’s stress if they happen to miss a question and this latitude also provides them some room to get accustomed to taking courses online. It is the student’s responsibility to achieve the extra credit points. This ensures that students do not have to approach the instructor to haggle for the points they need to achieve their desired grade. Our strong advice is for the students to do the extra credit as soon as possible. Having these 30 extra credit points helps students feel more comfortable throughout the course.

CONCERT REPORT GUIDELINES

This assignment may be modified to include online live jazz concerts. Stay tuned in the announcements for details.

The Concert Report is a 700 word review of a Concert.

Format Heading
Name:
Section:
Concert You Attended:
Date of Concert:
Venue:

GUIDELINES
Please note that the concert report should not be a narrative report on yourself but rather is a report on all the “details” of the concert you attended. Please also note that this is not a story telling assignment. It is an assignment that proves you can collect concert information and report on it. Students who write self-narratives rather than report on the concert will receive deductions to their grade.

INSTRUCTIONS FOR THE CONCERT REPORT
Like a reporter, you are required to list the names of all musicians, some songs performed, soloist that were featured, highlights of the show, styles performed, etc. If the band does not announce this information then you will have to approach the band members to get this information (just like a reporter). If you did attend or watch a concert online and forgot to collect the names of the songs or musicians, then you cannot do your report on that concert because you do not have the necessary information to complete the report. In your last paragraph of the report please include a few comments on how the concert affected you overall.

You will submit your concert report on the online platform. The link is located under WEEK 6 and can be submitted any time during the course.
NOTE: If your concert report was received, you will see 50 points credit in the grade book. This happens automatically within 24 hours so the students know the report was received. These points are then adjusted when the paper is graded. Nonetheless, this system allows our students confirm that their report was submitted properly. Please note that even if you submit a concert report and the system credits you 50 points, if your report does not meet the minimum word requirement or have the correct information, then your score will be manually adjusted during concert report grading periods.

Your Concert Report must utilize terminology you are learning in the book and in the Powerpoints (i.e. Funk groove, boogie woogie feel, delta blues, straight eights, hard bop, two beat, four beat, 12 bar blues, trumpet, trombone, drums, etc.). NOTE: You may only review a concert that has occurred during the time of this course and you may not write a concert report on a concert you attended prior to starting date of this course.

Make-ups for Exams or Other Work
In order to remain fair to all students enrolled in this course who are held to the same academic standard, make-ups for any assignment will require written documentation that the student has been excused from school during the time in question. Without this approval we cannot issue a make-up. This includes all requests for permission to grant a make-up for personal issues involving family, work, deaths, hardships, marriages, pregnancies, illnesses, financial problems, etc. We do apologize for this inconvenience, however, in order to be ethically in good standing, this documentation is needed to ensure the accuracy of all claims made.

Covid Requirements
We will have face-to-face instructional sessions to accomplish the student learning objectives of this course. In response to COVID-19, the following policies and requirements are in place to maintain your learning environment and to enhance the safety of our in-classroom interactions.

- You are required to wear approved face coverings at all times during class and within buildings. Following and enforcing these policies and requirements are all of our responsibility. Failure to do so will lead to a report to the Office of Student Conduct and Conflict Resolution.
- This course has been assigned a physical classroom with enough capacity to maintain physical distancing (6 feet between individuals) requirements. Please utilize designated seats and maintain appropriate spacing between students. Please do not move desks or stations.
- Sanitizing supplies are available in the classroom if you wish to wipe down your desks prior to sitting down and at the end of the class.
- Follow your instructor’s guidance on how to enter and exit the classroom. Practice physical distancing to the extent possible when entering and exiting the classroom.
- If you are experiencing COVID-19 symptoms (Click here for guidance from the CDC on symptoms of coronavirus), please use the UF Health screening system and follow the instructions on whether you are able to attend class. Click here for UF Health guidance on what to do if you have been exposed to or are experiencing Covid-19 symptoms.
- Course materials will be provided to you with an excused absence, and you will be given a reasonable amount of time to make up work. Find more information in the university attendance policies.

Recording of Masterclasses and Online Meetings
Our class sessions may be audio visually recorded for students in the class to refer back and for enrolled
students who are unable to attend live. Students who participate with their camera engaged or utilize a profile image are agreeing to have their video or image recorded. If you are unwilling to consent to have your profile or video image recorded, be sure to keep your camera off and do not use a profile image. Likewise, students who un-mute during class and participate orally are agreeing to have their voices recorded. If you are not willing to consent to have your voice recorded during class, you will need to keep your mute button activated and communicate exclusively using the "chat" feature, which allows students to type questions and comments live. The chat will not be recorded or shared. As in all courses, unauthorized recording and unauthorized sharing of recorded materials is prohibited.

Resource: UF Grading Policy Website:

Students with disabilities
“Students with disabilities requesting accommodations should first register with the Disability Resource Center (352-392-8565, www.dso.ufl.edu/drc/) by providing appropriate documentation. Once registered, students will receive an accommodation letter which must be presented to the instructor when requesting accommodation. Students with disabilities should follow this procedure as early as possible in the semester.”

Academic Honesty
At the University of Florida every student signed the following statement: “I understand that the University of Florida expects its students to be honest in all their academic work. I agree to adhere to this commitment to academic honesty and understand that my failure to comply with this commitment may result in disciplinary action up to and including expulsion for the University.” The instructor of this course fully endorses this statement and will not tolerate academic dishonesty. Anyone caught cheating or plagiarizing is subject to an automatic E and further disciplinary action. All violations of academic honesty will be referred to the Dean of Students Office for disciplinary action without exception.

http://www.dso.ufl.edu/secr/honorcodes/conductcode.php

**If you are repeating this course at UF, please be aware that turning in any part of any written assignment that you submitted for this course in the past also constitutes academic misconduct. See “Scope and Violations” under the Honor Code above.**


Policy on Sexual Harassment and Sexual Misconduct
It is the policy of the University of Florida to provide an educational and working environment for its students, faculty, and staff that is free from sexual harassment and sexual misconduct. This includes information sent through e-mail. Sexual harassment and sexual misconduct in any form will not be tolerated, and individuals who engage in such conduct will be subject to disciplinary action. The University encourages students, faculty, staff, and visitors to promptly report sexual harassment or sexual misconduct. For more specific information, please see www.aa.ufl.edu/aa/affact/harass (Located in the General Information section of the University Catalog.)

Campus Resources and Health and Wellness
_U Matter, We Care_: If you or someone you know is in distress, please contact umatter@ufl.edu, 352-392-1575, or visit [U Matter, We Care website](https://catalog.ufl.edu/ugrad/current/advising/info/student-honor-code.aspx) to refer or report a concern and a team member will reach out to the student in distress.
Counseling and Wellness Center: Visit the Counseling and Wellness Center website or call 352-392-1575 for information on crisis services as well as non-crisis services.

Student Health Care Center: Call 352-392-1161 for 24/7 information to help you find the care you need, or visit the Student Health Care Center website.

University Police Department: Visit UF Police Department website or call 352-392-1111 (or 9-1-1 for emergencies).

UF Health Shands Emergency Room / Trauma Center: For immediate medical care call 352-733-0111 or go to the emergency room at 1515 SW Archer Road, Gainesville, FL 32608; Visit the UF Health Emergency Room and Trauma Center website.

E-learning technical support: Contact the UF Computing Help Desk at 352-392-4357 or via e-mail at helpdesk@ufl.edu.

Career Connections Center: Reitz Union Suite 1300, 352-392-1601. Career assistance and counseling services.

Library Support: Various ways to receive assistance with respect to using the libraries or finding resources.

Teaching Center: Broward Hall, 352-392-2010 or to make an appointment 352-392-6420. General study skills and tutoring.


Student Complaints On-Campus: Visit the Student Honor Code and Student Conduct Code webpage for more information.

On-Line Students Complaints: View the Distance Learning Student Complaint Process

INSTRUCTOR EVALUATIONS
Students are expected to provide professional and respectful feedback on the quality of instruction in this course by completing course evaluations online via GatorEvals. Guidance on how to give feedback in a professional and respectful manner is available at https://gatorevals.aa.ufl.edu/students/. Students will be notified when the evaluation period opens, and can complete evaluations through the email they receive from GatorEvals, in their Canvas course menu under GatorEvals, or via https://ufl.bluera.com/ufl/. Summaries of course evaluation results are available to students at https://gatorevals.aa.ufl.edu/public-results/.