

**Arts in Medicine Graduate Practicum**  
**HUM 6942, Sections (CPM3) (GPM1) (MPM2)**  
**Credit Hours: 3**  
Spring 2021  
Contact Times and Locations: Online Course  
**Course Website:** <http://lss.at.ufl.edu>

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### Course Goals and Objectives

By the end of this course, students will be able to do the following:

- Recognize and identify administrative structures that support arts in health programs, specifically those at the student's practicum site.
- Demonstrate the ability to apply professional-level practices through collaboration, recognition of barriers, and implementation of decision-making and problem-solving skills in the arts in healthcare setting.
- Demonstrate advanced levels of self-directed practice evidenced by site supervisor evaluations and reporting of patient contact and administrative activities.
- Engage in critical self-reflection measured through writing and reporting assignments (Interaction Reports) and demonstrated through the development of personal approaches to arts in health (e.g., Discussion Board posts/comments, Creative Blog).
- Produce graduate level academic paper relevant to the populations at the student's Practicum Site or on a topic that the student anticipates for Capstone (MA students).

### Required Readings

- Machi, L. A., & McEvoy, B. T. (2016). *The literature review: Six steps to success*. Corwin Press. (e-version OR paperback).
- American Psychological Association. (2020). *Publication manual of the American Psychological Association, 7<sup>th</sup> ed.* Washington, DC: American Psychological Association (e-version or paperback).
- APA Style - <https://www.apastyle.org/index> (Links to an external site.) (This is a helpful adjunct to the style manual.)
- All other course materials will be available through e-Learning or accessible through the UF library system with VPN access.

### Course Schedule

*Note: This schedule is subject to change. Please refer to the syllabus and materials in e-Learning for the most current course schedule.*

Discussion Board assignments are *due on Mondays by 11:59 p.m.*

Course Weeks/Dates	Due Mondays at 11:59, except*	Discussion Board Assignments	
1	1/4-1/10	<b>1/6*</b> (Wednesday) 1/11	Practicum Discussion #1 Introductions Practicum Discussion #2 Exploring Views in Arts in Health
2	1/11-1/17	1/18	Practicum Discussion #3 Understanding the Literature Review
3	1/18 – 1/24	1/25 <b>BEGIN Practicum</b>	Practicum Discussion #4 Entering Patient Space
4	1/25 – 1/31	2/1	Practicum Discussion #5 Interacting with Healthcare Staff
5	2/1 – 2/7	2/8	Practicum Discussion #6 Virtual Programming/TBA
6	2/8 – 2/14	2/15	Practicum Discussion #7 Case Challenge: Difficult Patient
7	2/15 – 2/21	2/22	Practicum Discussion #8 Artist Rounds: Notable Interactions
8	2/22 – 2/28	3/1	Practicum Discussion #9 Midterm Reflections
9	3/1 – 3/7	3/8	Practicum Discussion #10 Comments for Capstone Presentations
10	3/8– 3/14	3/15	Practicum Discussion #11 Leading & Following: Ways to Interact
11	3/15 – 3/21	3/22	Practicum Discussion #12 How Is Covid-19 Affecting Your Practice?
12	3/22 – 3/28	3/29	Practicum Discussion #13 Arts in Health Perspectives from Practitioners
13	3/29 – 4/4	4/5	Practicum Discussion #14 Case Challenge Understanding Boundaries
14	4/5 – 4/11	4/12 <b>END Practicum</b>	Practicum Discussion #15 Artist Rounds: Notable Interactions
15	4/12 – 4/18	4/19	Practicum Discussion #16 Ending the Arts Encounter
16	4/19 – 4/21 (Short Week!)	<b>4/21*</b> (Wednesday)	Practicum Discussion #17 Reflections & Tips for Each Other

The following course assignments are *due on Sundays by 11:59 p.m.*

Course Weeks/Dates	Due Sundays at 11:59, except*	Other Assignments	
1	1/4-1/10	1/10	1. Submit course call schedule 2. Submit Practicum Site Form 3. Submit MOAs
2	1/11-1/17	1/17	1. Submit Literature Review Proposal 2. Submit Logic Model (from HUM 5595, Arts in Medicine Practice)

			3. Submit Lit Review Rubric (from HUM 5595, Arts in Medicine Practice or revised for new topic)
<b>3</b>	1/18 – 1/24	1/24 <b>BEGIN Practicum</b>	1. Interaction Report #1 2. Instructor Call #1 (Summary due)
<b>4</b>	1/25 – 1/31	3/31	1. Interaction Report #2 2. Site Supervisor Meeting Notes #1
<b>5</b>	2/1 – 2/7	2/7	1. Interaction Report #3
<b>6</b>	2/8 – 2/14	2/14	1. Interaction Report #4. 2. Creative Practice Blog Post #1 3. Practicum Hours Log #1 (4 weeks)
<b>7</b>	2/15 – 2/21	2/21	1. Interaction Report #5
<b>8</b>	2/22 – 2/28	2/28	1. Interaction Report #6 2. Midterm Supervisor Evaluation 3. <b>Midterm Self-Evaluation &amp; Video</b>
<b>9</b>	3/1 – 3/7	3/7	1. Interaction Report #7 2. <b>Literature Review Paper Draft Due**</b>
<b>10</b>	3/8– 3/14	3/14	1. Interaction Report #8 2. Instructor Call #2 (Summary due) 3. Site Supervisor Meeting Notes #2 4. Practicum Hours #2 (4 weeks)
<b>11</b>	3/15 – 3/21	3/21	1. Interaction Report #9 2. Art Interaction Activity Instructions
<b>12</b>	3/22 – 3/28	3/28	1. Interaction Report # 10 2. <b>Literature Review Paper Final Due**</b>
<b>13</b>	3/29 – 4/4	4/4	1. Interaction Report #11
<b>14</b>	4/5 – 4/11	4/11 <b>END Practicum</b>	1. Interaction Report #12 2. Supervisor Meeting Notes #3 3. Practicum Hours #3 (4 weeks)
<b>15</b>	4/12 – 4/18	4/18	1. <b>Final Student Self-Evaluation &amp; Video</b>
<b>16</b>	4/19 – 4/21 (Short Week!)	<b>4/21*</b>	1. Final Site Supervision Evaluation***

\* If there is a need to revise this course syllabi after the start of the term, changes will be communicated to students through e-Learning and an updated syllabus will be posted on the e-Learning site.

\*\* Please note: If you are satisfied with your grade for your Literature Review (due 3/7), you may upload the same paper for the Final (due 3/28) with a note in the comment box “No change.”

\*\*\*Your instructor understands that you do not have control over your Site Supervisor evaluation submission, but please check in to remind your Site Supervisor when the final evaluation is due. (Evaluation forms are sent electronically to Site Supervisors.)

### Assignments

Please thoroughly read and review the all assignments specifications in the **Assignments** section available in the **e-Learning** site. This will ensure you receive the most complete grade for your efforts.

### Class Participation and Late Assignments

Requirements for class attendance and make-up exams, assignments, and other work in this course

are consistent with university policies that can be found at <https://catalog.ufl.edu/ugrad/current/regulations/info/attendance.aspx>

**\*Late assignments** will receive a 5 percent late deduction per day for each of the first 3 days. If the assignment is turned more than three days after the due date, the assignment will receive an overall 25% deduction.

**\*Missing Practicum Hours:** You must complete the required practicum hours (72 patient contact hours and 24 administrative hours). Note that if you do not reach 72 patient contact hours, the grade for that assignment will be reduced by 5 points for each hour missed. If you do not reach 24 administrative hours, the grade will be reduced by 3 points for each hour missed. If you have extenuating circumstances that prohibit you from reaching these hours, please discuss with your instructor/s as soon as you recognize an issue.

### Evaluations and Grades (% of grade from each category)

25% Discussion Boards

20% Evaluations

- Student Self-Evaluations
- Site Supervisor Evaluations
- Site Supervisor Meeting Notes

20% Literature Review

15% Interaction Reports and Practicum Hours Logs

10% Creative Practice Blog Posts

5% Instructor Calls

5% Practicum Prep (Goals Table, Practicum Site Form, MOAs)

### Grading Scale

Letter Grade	% Equivalency	GPA Equivalency
A	93-100%	4.0
A-	87-92.9%	3.67
B+	84-86.9%	3.33
B	81-83.9%	3.00
B-	78-80.9%	2.67
C+	75-77.9%	2.33
C	72-74.9%	2.00
C- *	69-71.9%	1.67
D+	66-68.9%	1.33
D	63-65.9%	1.00
D-	60-62.9%	.67
E, I, NG, S-U, WF		0.00

UF grading policy website:

<https://catalog.ufl.edu/ugrad/current/regulations/info/grades.aspx#calculatinggpa>

More information on UF grading policy may be found at:

<http://gradcatalog.ufl.edu/content.php?catoid=10&navoid=2020#grades>

<https://catalog.ufl.edu/ugrad/current/regulations/info/grades.aspx>

**Students Requiring Accommodations**

Students with disabilities who experience learning barriers and would like to request academic accommodations should connect with the disability Resource Center by visiting <https://disability.ufl.edu/students/get-started/>. It is important for students to share their accommodation letter with their instructor and discuss their access needs, as early as possible in the semester.

**Course Evaluation**

Students are expected to provide feedback on the quality of instruction in this course by completing online evaluations at <https://gatorevals.aa.ufl.edu/>. Evaluations are typically open during the last two or three weeks of the semester, but students will be given specific times when they are open. Summary results of these assessments are available to students at <https://gatorevals.aa.ufl.edu/>.

**University Honesty Policy**

UF students are bound by The Honor Pledge which states, “We, the members of the University of Florida community, pledge to hold ourselves and our peers to the highest standards of honor and integrity by abiding by the Honor Code. On all work submitted for credit by students at the University of Florida, the following pledge is either required or implied: “On my honor, I have neither given nor received unauthorized aid in doing this assignment.” The Honor Code (<https://www.dso.ufl.edu/sccr/process/student-conduct-honor-code/>) specifies a number of behaviors that are in violation of this code and the possible sanctions. Furthermore, you are obligated to report any condition that facilitates academic misconduct to appropriate personnel. If you have any questions or concerns, please consult with the instructor or TAs in this class.

**Software Use**

All faculty, staff, and students of the University are required and expected to obey the laws and legal agreements governing software use. Failure to do so can lead to monetary damages and/or criminal penalties for the individual violator. Because such violations are also against University policies and rules, disciplinary action will be taken as appropriate. We, the members of the University of Florida community, pledge to uphold ourselves and our peers to the highest standards of honesty and integrity.

**Student Privacy**

There are federal laws protecting your privacy with regards to grades earned in courses and on individual assignments. For more information, please see:

<http://registrar.ufl.edu/catalog0910/policies/regulationferpa.html>

**Campus Resources****Health and Wellness****U Matter, We Care:**

If you or a friend is in distress, please contact [umatter@ufl.edu](mailto:umatter@ufl.edu) or 352-392-1575 so that a team member can reach out to the student.

**Counseling and Wellness Center:** <http://www.counseling.ufl.edu/cwc>, and 352-392-1575; and the University Police Department: 392-1111 or 9-1-1 for emergencies.

**Sexual Assault Recovery Services (SARS)**

Student Health Care Center, 352-392-1161.

**University Police Department** at 352-392-1111 (or 9-1-1 for emergencies), [or](http://www.police.ufl.edu/)

<http://www.police.ufl.edu/>.

## Academic Resources

**e-Learning technical support**, 352-392-4357 (select option 2) or e-mail to Learning-support@ufl.edu. <https://lss.at.ufl.edu/help.shtml>.

**Career Resource Center**, Reitz Union, 352-392-1601. Career assistance and counseling. <https://www.crc.ufl.edu/>.

**Library Support**, <http://cms.uflib.ufl.edu/ask>. Various ways to receive assistance with respect to using the libraries or finding resources.

**Teaching Center**, Broward Hall, 352-392-2010 or 392-6420. General study skills and tutoring. <https://teachingcenter.ufl.edu/>.

**Student Complaints Campus**: [https://www.dso.ufl.edu/documents/UF\\_Complaints\\_policy.pdf](https://www.dso.ufl.edu/documents/UF_Complaints_policy.pdf).

**On-Line Students Complaints**: <http://www.distance.ufl.edu/student-complaint-process>.