

# Sketchbook

**ART3381C**

**3 Credit Hours**

**Fall 2020**

## COURSE INFORMATION

### Instructor

**Scott R Horsley**

**Visiting Lecturer, Drawing in the Expanded Field**

### Contact

e: [shorsley@arts.ufl.edu](mailto:shorsley@arts.ufl.edu)

p: office (352) 392-0201

z: personal meeting ID 583 965 3560

or through the CANVAS course page

Office: FAD237

### Course Communications

Contact anytime. Please allow up to 19 hours for a response. No responses on Wednesday. Office hours will be held via zoom throughout this semester and by arrangement.

### DISCLAIMER

This syllabus is subject to change and, given the uncertainty surrounding COVID-19, content delivery methods for the course may also need to be adjusted this semester.

### Course Description

This intensive studio course centers on the practice of maintaining a studio sketchbook as a vital tool in your artistic process. This course emphasizes observation, organization, experimentation and conceptualization.

Research, exercises, readings and presentations will be used as vehicles for ideas, inspiration and exploration. Students will create multiple sketchbooks throughout the duration of the course that will expand their knowledge of drawing media, techniques, contemporary artists and more.

As you know, Drawing is not only a foundational element of human communication, it extends into every aspect of a healthy, daily practice of art making. Your primary goal in this course is to interrogate your relationship with the broad practice of drawing, and to figure out how it relates to the work you are making in your studio. Whether your sketchbooks inform your art making, or **are** the art that you make, in this course we will work to develop and clarify your individual, sustainable, daily drawing practice.

To those ends, we will engage with a series of assigned drawing projects, critiques, film screenings, individually developed drawing projects, readings and exploratory writings. Best of Luck.

## Course Goals and Student Learning Objectives

- To develop the habit of using a sketchbook for personal project research, as a personal reference for tracing the interaction of ideas and for reflecting on the progression of these ideas.
- To develop visual ideas and to generate personal themes for art making.
- To explore creative solutions to a variety of conceptual assignments.
- To explore a variety of drawing media and techniques and compositional possibilities.
- To develop the habit of using a sketchbook for freehand sketching and annotations of ideas and for documenting the origins of inspiration.

## Course Topics

- Sketchbook Development Strategies
- Sketchbook and a healthy art practice
- Sketchbook and the side-practice
- Visual Research
- Writing as a component of visual research
- Drawing as record (seeing the world)
- Diaristic Drawing (knowing yourself)
- The Daily Practice of Drawing (doing the work)
- What role can your sketchbook practice play in our crazy historical moment?
- Will anyone want to look at your sketchbook 100 years from now? Anyone?

## Required Supplies

I encourage you to think boldly and experimentally in terms of defining sketchbook practice for yourself—find the tools that suit your content. Try every material you can get your hands on, changing as fits your work.

You will need a sketchbook— natch. Probably a few of them.

Here are some other things that you'll likely need. Kneaded eraser, Inexpensive watercolor set, Inexpensive gouache set, A box of mark making tools (non-solvent/non-oil based materials such as markers, paints, white-out, pens, etc—raid old office supply drawers in your parents houses if they still let you into their houses), Collection/Folder of favorite collage materials/images from magazines, papers, etc, A roll of masking tape, At least 1 roll of artist tape (any color), Pencil sharpener (ask me for suggestions anytime, I've tried most of them), Assortment of brushes for water-based media (small, medium and large at least), Glue stick, Rubber cement & rubber cement pick-up, X-acto knife and extra blades, Scissors (for cutting small, fine work), Small ruler, Variety of graphite pencils, Lock for locker, 1 roll of wax paper from grocery store, Misc. containers for mixing media, Gel medium, Hair dryer, Misc. tapes/adhesives/paints, etc. —There's more I'm sure.

## A Note Regarding Course Content

This course may deal with material that may conflict with your core beliefs. It is my judgment that this material is relevant to the discipline I am teaching and has a reasonable relationship to my pedagogical goals. If you do not feel you can continue in this course, please drop it within the designated time frame to do so without penalty.

## A Note on Respect and Diversity in this Classroom

As mentioned in the Participation section of this syllabus, support and respect in all phases of this course is imperative. Students in this class are encouraged to speak up and participate during class meetings. Because the class will represent a diversity of individual beliefs, backgrounds, and experiences, every member of this class must show respect for every other member of this class.

I am firmly committed to diversity and equality in all areas of campus life, and in this class I will work to promote an anti-discriminatory environment where everyone feels safe and welcome. I recognize that discrimination can be direct or indirect and take place at both institutional and personal levels. I believe that such discrimination is unacceptable and I am committed to providing equality of opportunity for all by eliminating any and all harassment, bullying, or victimization. The success of this policy relies on the support and understanding of everyone in this class. We all have a responsibility not to participate in, or condone harassment or discrimination of any kind.

# GRADING POLICIES

## Requirements and Evaluation

Sketchbooks (70%)

Research, Writings, and Presentations (20%)

Participation and Effort (10%)

### **A note about Inventiveness and Experimentation:**

Through these assignments, you are working to develop your ability to solve problems and devise new approaches for achieving, not only the course objectives, but also personal goals you set for yourself. New and unusual approaches often lead to discovery in your work, so demonstrate your willingness to move beyond basic requirements and boundaries- TAKE RISKS.

### **Another note, this time about Craftsmanship and Work Ethic:**

It takes time to make art, to explore the creative handling of techniques and materials, and to solve the problems presented by drawing projects. Start Early and work through each class to its end. Complete your work—this includes all facets of the assignment.

Each student has a personal approach, aesthetic and level of technical experience. Use what you know while also challenging yourself.

### **And one more note, this time about participation:**

Participation, support, and respect in all phases of this course is imperative. The class dynamic depends on your energy, initiative, attitude, productivity, and willingness to get involved in group discussion and critiques. Attend and participate in a responsive manner in every class and during critiques. You are expected to clean-up as well as practice safe and thoughtful use of materials, tools and facilities.

Prepare questions, solicit responses, and encourage constructive criticism during discussions and critiques. Consider comments (write in your notebook during discussions!) to gauge the effectiveness of your work. Examine the way in which your ideas change, evolve, and influence formal and conceptual choices in your work. Your development as an artist hinges on your ability to make effective choices and express ideas clearly.

### Late Assignment Policy:

1. Assignments are due when indicated by the instructor.
2. Late assignment will drop 1 letter grade per class period late.
3. An assignment more than 3 class periods late will receive an F.

You must speak with me within one week of receiving a grade in order to dispute an assignment grade. You may speak with me at any point within the semester to discuss your participation grade. All assignments may be re-worked and resubmitted for grading provided they were originally turned in on time. Re-worked assignments must be resubmitted within two weeks of the original grade. Assignments may only be re-worked one time. Re-working an assignment does not guarantee a higher grade.

### Course Grading Scale

A = 4.0	= 94-100	superior work, all class criteria surpassed.
A- = 3.67	= 90-93	
B+ = 3.33	= 87-89	very good work, all class criteria surpassed.
B = 3.0	= 83-86	
B- = 2.67	= 80-82	above average work, all criteria met.
C+ = 2.33	= 77-79	
C = 2.0	= 73-76	adequate, average work.
C- = 1.67	= 70-72	
D+ = 1.33	= 67-69	
D = 1.0	= 63-66	barely meeting criteria.
D- = 0.67	= 60-62	
E = 0	= 0-59	failure to meet criteria.

letter grade	A	A-	B+	B	B-	C+	C	C-	D+	D	D-	E, I, NG, S-U, WF
grade point	4.0	3.67	3.33	3.0	2.67	2.33	2.0	1.67	1.33	1.0	.67	0.00
course grading scale	96.6%	92%	90%	86%	82%	80%	76%	72%	70%	66%	62%	

### Notes:

- A "C" represents satisfactory work, regular attendance, and successful accomplishment of the course.
- A grade of "C-" or below will not count toward major requirements.

Information on current UF grading policies for assigning grade points: <https://catalog.ufl.edu/ugrad/current/regulations/info/grades.aspx>

Requirements for make-up exams, assignments, and other work in this course are consistent with university policies that can be found in the online catalog at: <https://catalog.ufl.edu/ugrad/current/regulations/info/attendance.aspx>.

## INSTRUCTIONAL METHODS

This course will be delivered through a variety of strategies, both in person (F2F) as well as online (CANVAS, Zoom meetings, etc.). This might be a good place to put in a plug for flexibility: we are, of course, living in unusual times. It may be the case that the method of delivery for this course has to adapt in response to real-world events. I am committed to maintaining the student learning objectives for this course regardless of its delivery method. I appreciate your willingness to fully, and flexibly participate in this course during these uncertain times.

### F2F Course Policies

We will have face-to-face instructional sessions to accomplish the student learning objectives of this course. In response to COVID-19, the following policies and requirements are in place to maintain your learning environment and to enhance the safety of our in-classroom interactions.

- This course has been planned to allow for an 8-foot radius between students. Please do not move desks or stations.
- Hand-sanitizing stations are placed outside of our classroom. Please sanitize your hands before you enter and after your exit the classroom.
- You are required to wear approved face coverings at all times during class and within buildings.

- Please wipe your desk and chair back down with sanitizing wipes prior to sitting down and at the end of the class.
- All borrowed tools must be returned for sanitization at the end of the class.
- Follow your instructor's guidance on how to enter and exit the classroom. Practice physical distancing (6 feet) to the extent possible when entering and exiting the classroom.

If you are experiencing COVID-19 symptoms (<https://www.cdc.gov/coronavirus/2019-ncov/symptoms-testing/symptoms.html>), please use the UF Health screening system <https://ufhealth.org/covid-19-symptoms> and follow the instructions on whether you are able to attend class.

Course materials will be provided to you with an excused absence, and you will be given a reasonable amount of time to make up work (<https://catalog.ufl.edu/UGRD/academic-regulations/attendance-policies/>).

Following and enforcing these policies and requirements are all of our responsibility. Failure to do so may lead to your removal from the classroom and a report to the Office of Student Conduct and Conflict Resolution.

## Area Rules

All users of the studio classrooms are expected to follow studio area rules at all times. If you have any questions, ask your instructor.

- Follow all SA+AH Health and Safety handbook guidelines (the handbook should be reviewed by your instructor and can be found at: [www.arts.ufl.edu/art/healthandsafety](http://www.arts.ufl.edu/art/healthandsafety))
- Follow the SA+AH Satellite Waste Management Chart in the classroom and other health and safety guidelines posted for your media.
- In case of an emergency, call campus police at 392-1111
- File an incident report (forms may be found in the SA+AH H&S handbook, the SA+AH faculty handbook and in the main office. Turn completed forms into the SA+AH Director of Operations within 48 hours of the event.
- Do not prop classroom doors. Doors are to remain closed to ensure the building HVAC and ventilation systems work properly.
- Practice best practices for material handling. If you have questions about a material, ask your instructor for guidance.
- Familiarize yourself with the closest eyewash unit.

- Do not spray any aerosols in any SA+AH classroom/studio/doorway or exterior wall/floor. A spray booth is located in FAC room 211A.
- Wear nitrile gloves when handling hazardous materials. These are provided in your classroom studios.
- Remove all trash that does not fit in trashcans to the dumpster on the south side of FAC. Any trash that does not fit in the trash can must immediately be taken to the dumpster. All oversized trash (has any length that exceeds 4 feet in any direction) must be taken to the dumpster on the south side of FAC and placed beside the dumpster in the area designated for oversized trash. Broken glass must be packed inside paper and labeled with a filled out yellow hazardous waste labels and placed in the blue bin at the SWMA. The trash guidelines are to ensure the safety of anyone encountering the trash. Liquids, medical waste, yard waste, appliances and pallets are prohibited from disposal in the dumpster.
- No eating, consumption of alcohol or smoking is permitted in the studios.
- Clean up after yourself - wipe down surfaces (easels, drawing boards, stools with a wet towel).
- Do not block doorways or block access to lights.
- Do not remove furniture from rooms or borrow furniture from rooms without permission from the area coordinators.
- Do not create "daisy chains" with multiple electrical cords.
- No hazardous materials down sinks.
- Store all flammables in the flammable cabinet.
- Report any safety issues IMMEDIATELY to your instructor.
- All F2F courses must engage in an end of semester clean up.
- NO SOLVENT USE ALLOWED IN DRAWING ROOMS
- Follow the SA+AH Container Policy (see policy below)

## **Health and Safety**

The School of Art + Art History Health and Safety Policy and Handbook can be found at:

<https://arts.ufl.edu/site/assets/files/37319/saahhealthandsafetyhandbook.pdf>



## **Lockers and Storage**

The SA+AH is not responsible for items in lockers. Please watch for posted signs on lockers regarding their use. Each student must share a locker with two students (I'm actually not sure about that last part during COVID-19, I'll check on that). You are responsible for keeping the locker form attached AT ALL TIMES to your lockers. Lockers will be cleaned out at the end of each semester. The SA+AH is not responsible for items left in classrooms. Be sure to pick up personal belongings at the end of each class and remove work at the end of the semester.

## **Removal of work**

Unless special arrangements are made, please remove all of your work at the end of the semester.

## **UF POLICIES**

I am committed to providing accommodations for all persons with disabilities, and so is UF. If you need course adaptations or accommodations because of a disability or chronic illness, or if you need to make special arrangements in case the building must be evacuated, please make an appointment with me as soon as possible. In addition, please note the following UF policy:

### **University Policy on Accommodating Students with Disabilities**

Students requesting accommodation for disabilities must first register with the Dean of Students Office. The Dean of Students Office will provide documentation to the student who must then provide this documentation to the instructor when requesting accommodation. You must submit this documentation prior to submitting assignments or taking the quizzes or exams. Accommodations are not retroactive, therefore, students should contact the office as soon as possible in the term for which they are seeking accommodations. [www.ada.ufl.edu](http://www.ada.ufl.edu) is located in Room 232 Stadium (phone 392-7056 TDD 846-1046).

### **University Policy on Academic Misconduct**

The University's policies regarding academic honesty, the honor code, and student conduct related to the honor code will be strictly enforced. Full information regarding these policies is available via the link below.

### **Academic Honesty**

<https://archive.catalog.ufl.edu/ugrad/1617/advising/info/student-honor-code.aspx#honesty>

## Honor Code

UF students are bound by The Honor Pledge which states, “We, the members of the University of Florida community, pledge to hold ourselves and our peers to the highest standards of honor and integrity by abiding by the Honor Code. On all work submitted for credit by students at the University of Florida, the following pledge is either required or implied: “On my honor, I have neither given nor received unauthorized aid in doing this assignment.”

The Honor Code specifies a number of behaviors that are in violation of this code and the possible sanctions. Furthermore, you are obligated to report any condition that facilitates academic misconduct to appropriate personnel. If you have any questions or concerns, please consult with the instructor of this class.

<https://sccr.dso.ufl.edu/policies/student-honor-code-student-conduct-code/>

## Netiquette: Communication Courtesy

All members of the class are expected to follow rules of common courtesy in all email messages, threaded discussions, online group critiques and chats.

<https://teach.ufl.edu/wp-content/uploads/2020/04/NetiquetteGuideforOnlineCourses.docx>

## Getting Help

For issues with technical difficulties for E-learning in Canvas, please contact the UF Help Desk at:

[helpdesk@ufl.edu](mailto:helpdesk@ufl.edu)

(352) 392-HELP - select option 2

<https://lss.at.ufl.edu/help.shtml>

\*\* Any requests for make-ups due to technical issues MUST be accompanied by the ticket number received from LSS when the problem was reported to them. The ticket number will document the time and date of the problem. You MUST e-mail your instructor within 24 hours of the technical difficulty if you wish to request a make-up.

## Information about the UF counseling and wellness services

<https://counseling.ufl.edu>

University Counseling & Wellness Center 3190 Radio Road  
P.O. Box 112662, University of Florida Gainesville, FL 32611-4100