# Advanced Ceramics ART4760

Spring 2020Mon/Wed8:30-11:30 pm + Fri8:30-2:30Fine Arts Building CRoom B14 & B16Professor Jesse RingOffice B15Virtjring@arts.ufl.eduApp

Syllabus 2:30 8/31/20 -12/10/21 6 Credit Hours Virtual Office Hours: Tuesday 10am -Noon Appointments made by email are preferred

Teaching Assistant Claire LenahanStudio B10

<u>clenahan@ufl.edu</u>

### Email Policy |

Email is the preferred method of communication outside of class time. I check my email regularly Monday-Friday from 9am-5pm and reply within 24 hrs. Note that an email received at 5:30 pm on a Friday may not be answered until Monday.

## Classroom Etiquite |

### Introductions |

Name preferences and preferred pro-nouns will be respected in this class, and all are asked to be patient with and acknowledge the occasional error.

https://lgbtq.vassar.edu/transandnon-binaryresources/gender-pronouns.html https://www.youtube.com/watch?v=Fb We13 QTA

### Participation |

Participation in discussions, group activities, in class work time, and critiques is crucial to the learning process. Through open discussion and participation in group critiques we can talk intellectually and critically about the work. Ceramic processes are a lot of work, your participation as a class in preparation, making, and cleanup are appreciated. **Everyone will be expected to help.** Studio cleanup is also a group activity that comes with the territory. Your participation is crucial here, both during and after class.

### Professionalism |

Once you enter this course you are considered a professional and will be expected to demonstrate professional work habits. This includes **meeting deadlines**, **managing your time** and being clear, thorough and thoughtful in your written and oral responses. You will be expected to **listen actively**, **speak thoughtfully and be fully engaged in class**.

I hope that you will demonstrate your personal commitment to and personal investment in your work by doing lots of making, that you will **PUSH beyond what you already know and do**, and that you will **continue to develop your voice as an artist.** 

### Cell Phones |

Cell phones should only be used for pertinent assigned course research. Calls, texting, social media, and watching videos are not allowed during class time.

Using your phone, tablet, etc. for these distractions will result in an absence for the day.

### Syllabus Acknowledgment |

To acknowledge that you have fully read, understand, and agree to all the terms of the entire syllabus, It is required that you take the Syllabus Quiz on Canvas. This also acknowledges that the schedule is subject to change based on faculty discretion

### **Catalogue Description | Advanced Ceramics**

Focuses on advanced technical and creative concepts with emphasis on developing personal work and professional practices preparation. Can be repeated with change in content. **Prerequisite:** ART 3783C and ART 3764C and ART 3768C and ART 3784C.

### Course Overview |

This class will prepare you for self-directed advanced studio work beyond undergraduate classes, whether that is a personal studio career, a residency, a graduate program, etc. To achieve this, you will focus on developing your personal studio and research practice as it relates to ceramics. The term ceramics exists in a plurality that includes design, studio pottery, decorative arts, fine art practices, +. As a class we will enact a pluralistic approach to the medium through dialogue and practice.

### Learning Objectives

Upon completion of this course students will be able to demonstrate:

- Advanced competency in chosen forming methods and the drying process for clay
- Increased visual awareness & verbal articulation related to ceramics design and art +
- Proficiency in integrating modeling software into your work flow for making clay objects
- Proficiency in using a scientific approach for ceramic material testing (clay, engobe, or glaze)
- Advanced competency in electric and/or gas kiln loading and firing procedures
- Advanced competency in proper health & safety procedures for ceramic processes
- Ability to conduct independent research of art and theory related to the ceramics field
- A critical approach to project research, development of work, and reflection/critique
- Proficency in presenting your work in a professional and articulate manner
- Proficency in compiling application materials (CV, statements, portfolio) and finding opportunities

### Student Expectations |

-Attend all class meetings

- -Arrive to class on time, ready to work, with the necessary supplies.
- -Be attentive and engaged during demonstrations, discussions, critiques, and meetings.
- -Work in a disciplined manner during in class work time.
- -Challenge yourself creatively with each project.
- -Spend necessary studio time outside of class (SEE HOMEWORK BELOW)
- -Fulfill research and practice deadlines.
- -Participate in cleanup at the end of class, and keep a clean studio outside of class.
- -Participate in all group tasks including clay processing and kiln loading

### Canvas |

This course uses Canvas, UF's e-learning platform for all calendar, announcements, email, course materials, and assignments. Handouts will not be given in paper form, instead, access to all course material will be online through Canvas. Additionally, **ALL coursework must be submitted through Canvas for grading.** You are responsible to check <u>https://lss.at.ufl.edu/</u> regularly.

Welcome to UF Ceramics is an important part of this syllabus that can be found on Canvas in the course information module. These materials will be covered the first day of class.

10% of Grade

#### Course Structure | note-this content is subject to change

#### **Discussion Boards-**

Weekly discussions will focus on assigned readings and suggested artists. These discussions are asynchronous and require you to respond to both the discussion prompt, and your peers. It should be treated as a structured dialogue.

### Virtual Studio Visits-

To promote community during this hybrid course, students will use the app Flipgrid to produce weekly video content focused on sharing the development of their studio practice related to this course. These may be informal in structure and should provide constructive dialogue.

### Studio Practice and Research Agreement-

You will outline your approach for the semester in a *Studio Practice and Research Agreement*. Practice refers to what you make and how. Research refers to how you inform your practice through study and your critical approach to the continued development of the work. Considering these two aspects, your agreement will outline your conceptual and formal goals, the form and quantity of the work, deadlines, the materials and techniques you intend to use, and the type of research that will support your development within Advanced Ceramics.

You are required to keep a sketchbook (see sketchbook) and do library + web research as part of your practice. An understanding of artists, movements, philosophies, styles and genres will offer an understanding of your place in the art world.

Your first draft of the practice and research agreement will be submitted for approval on Monday of week 2. We will work closely together refine and achieve your goals, identify content issues within research, solve technical problems and grow through the process of research.

In addition to your practice and research agreement, there are assignments you will integrate with your work for the semester. These assignments are as follows.

### **Digital Prototyping and Output-**

Tutorials will be given in using mesh and NURBs based software to develop forms for output in either analog (by hand) or digital (3D printing etc.) methods.

**Material Testing-**

Scientific based testing and adjustment of clay, engobe, or glaze characteristics.

### **Professional Practices-**

Further develop your portfolio, artist statement, CV and apply to a professional opportunity (show, residency, graduate program, job, etc.) of your choice. Additionally, present your work and research in a series of short talks.

### **Critiques-**

Mid-term and final critiques will be graded and should be considered the equivalent of an exam. You will be graded on presentation of work, description of your ideas, the questions you ask, and your answers to the group's questions. In critique we will analyze your work, your peers work, and that of other artists to identify strengths and weaknesses in research to promote the growth and exchange of ideas. Constructive comments can sometimes seem negative and subjective. As an artist one must be able to process these comments without taking them personally and emotionally.

#### 5% of Grade

#### 5% of Grade rid to produce

### 10% of Grade

10% of Grade

### 10% of Grade

10% of Grade

# 40% of Grade

Week	Day	Date	Dai	ly Agenda	Deadlines- Due @ Midnight	Friday Studio
1	Μ	8- 31	Introductions + Skill Share Class Overview	Hybrid Policies + Useage Practice + Research Agreement Studio Video Overview	Syllabus Agreement	Pecha Kucha Practice Review Research
	W	9- 2	Example Pecha Kucha + Assignment Overview	Home Studio Safety W/ Derek	Studio Video 1	Agreement Drafts
2	Μ	9- 7	University Holiday			Discuss Pecha Kucha
	W	9- 9	Pecha Kucha Presentations	Reading Discussions Overview	Reading 1 Discussion	Presentations
3	Μ	9- 14	Assign Studio Spaces at UF	Safety Tour W/ Derek	Practice+Research Agreement Studio Video 2	Studio Time
	W	9- 16	Studio Visits- maquette + drawing + agreement		Reading 2 Discussion	Studio IIIIe
4	Μ	9- 21	Material Testing Overview	ZOOM Demo Time		Materials Lab Time
	W	9- 23	Materials Lab Time	ZOOM Demo Time	Reading 3 Discussion	
5	Μ	9- 28	Digital Planning Overview	Digital Sculpting Tutorials		Load Material Tests
	W	9- 30	Class Meeting- Digital prototyping ideas	ZOOM Demo Time	Studio Video 3	
6	Μ	10- 5	Class Meeting- Material test results	ZOOM Demo Time		Setup For Midterm
	W	10- 7	Visiting Artist- Zoom Bryan Cera	Discuss Midterm Critique Format	Reading 4 Discussion	Critique
7	Μ	10- 12	Midterm Critique		Midterm Portfolio	Midterm Followup
	W	10- 14	Discuss Research Presentations	Midterm Critique	Studio Video 4	
8	Μ	10- 19	Research Presentations Q & A	Discuss Application Assignment		Research Presentation
	W	10- 21	Artist Statement Workshop	Class Meeting- Material Test Results	Studio Video 5	Followup

Week	Day	Date	Dai	ly Agenda	Deadlines	Friday
9	N A	10-	Discuss Peer Exchange	ZOOM Demo Time		·
5	Μ					
		26				Peer Studio Visits
	W	10-	Visiting Artist- ZOOM	Peer Studio Visits	Studio Video 6	
	vv	28	Future Retrieval-			
			Katie Parker & Guy Michael Peer Exchange Critiques	Davis	Draft Artist Statement	
10	Μ	11-	reel Exchange Chuques			
		2				
-	\ A /	11-	Documenting Work +		Studio Video 7	
	W		Portfolios Workshop			
		4				
11	Μ	11-	End of Wetwork		Draft Portfolio	
	111	9			Studio Video 8	
-			University Helidey		-	Last Bisque
	W	11-	University Holiday			
		11				
12	<b>N</b> Л	11-	Glaze Lab Time			
12	Μ					
-		16				Last Glaze
	W	11-	Glaze Lab Time		Studio Video 9	
	vv	18				
4.0		11-	Unload Final Firings	End of Facilities Access		
13	Μ		Cleanup Assignments			
		23				University Holiday
	W	11-	University Holiday		1	University Holiday
	vv					
		25				
14	Μ	11-	Artist CV Workshop			
		30				Review Final Critige
-	1.4.4		Visiting Artist- ZOOM		Draft CV	Format
	W		Palmer Planter Co.		Studio Video 10	
		2	Naomi Cleary. and Daniel	Teran		
15	Μ	12-	Final Critiques			
	IVI	7				Deview Drutfeller
-			Final Critiques			Review Portfolios +
	W	12-	Final Critiques		Final Portfolio	Applications
	••	9			Complete Application	
10		12-	Final - Artist Presentation			
16	Μ					
		17				

### Sketchbooks |

An **ongoing assignment** is to **keep a sketchbook** for your practice and research. Please have it available anytime we meet to help inform our discussions. It should include notes from discussions and demonstrations in addition to your thoughts, drawings, and reflections on your practice and research. Your sketchbook can be in any format that compliments your practice including fully digital. Your sketchbook will be submitted with your portfolio.

### Homework |

Homework in this class should be considerd ongoing. I expect you to be putting in the appropriate amount of time outside of class to complete readings, develop ideas in your sketchbook, and complete projects in the studio. We will discuss and walk through assignments as a class so you will have time to ask questions to avoid misguided efforts. Also, along with each project, artists, readings, and videos will reviewed and posted on Canvas for your reference. **Please note that deadlines are NOT negotiable** 

### Hybrid Course Description |

As a COVID-19 precaution this traditionally face to face studio class is operating as a Hybrid course for the Fall 2020 semester. To offer a comparable experience synchronous and asynchronous online tools will be used to facilitate demonstrations, presentations, group discussions, critiques, and meetings. Access to a studio, glaze lab, and kiln area will be offered during pre-determined time spots for this class. This restriction in access is a precaution to limit potential exposure to COVID-19. Your patience, understanding, and compliance is appreciated. The setup of a home studio and its use will be required to accommodate coursework outside scheduled access times and as a safeguard in case of a move to fully online instruction or quarantine as result of a positive testing for COVID-19 within the class.

### **University Policy** |

In response to COVID-19, the following policies and requirements are in place to maintain your learning environment and to enhance the safety of our in-classroom interactions.

You are required to wear approved face coverings at all times during class and within buildings. Following and enforcing these policies and requirements are all of our responsibility. Failure to do so will lead to a report to the Office of Student Conduct and Conflict Resolution.

This course has been assigned a physical classroom with enough capacity to maintain physical distancing (6 feet between individuals) requirements. Please utilize designated seats and maintain appropriate spacing between students. Please do not move desks or stations.

Sanitizing supplies are available in the classroom if you wish to wipe down your desks prior to sitting down and at the end of the class.

Follow your instructor's guidance on how to enter and exit the classroom. Practice physical distancing to the extent possible when entering and exiting the classroom.

If you are experiencing COVID-19 symptoms (<u>Click here for guidance from the CDC on symptoms of</u> <u>coronavirus</u>), please use the UF Health screening system and follow the instructions on whether you are able to attend class. <u>Click here for UF Health guidance on what to do if you have been exposed to or are experiencing Covid-19 symptoms</u>.

Course materials will be provided to you with an excused absence, and you will be given a reasonable amount of time to make up work. <u>Find more information in the univer sity attendance policies</u>.

### Grading Policy |

**Your final grade** is determined by the total points earned out of 1000 possible points. A general course rubric is available on Canvas under the *Course Information* module.

**Individual projects** will be graded on the following general criteria.

- -Completion of technical objectives-Material development-Compositional intention and resolve-Quality of making "intentional craft"
- -Conceptual clarity and ambition

Project rubrics will be provided at the beginning of each assignment.

### A (100-90%) Mastery to excellence – A 100-94% A- 93-90

Student Demonstrates mastery of skills, projects show evidence of impressive creative ambition and follow through, conceptual development is evident throughout process, sketchbook is used as a problem-solving tool in a consistent manner, during discussion and critique student has thoughtful and challenging input to offer, attendance is immaculate.

-Quality of written statements

**B (89-80%) Outstanding to good** – B+ 89-87 B 86-84 B- 83-80 Student Demonstrates strong comprehension of skills, projects show evidence of creative ambition with few compromises made in completion, conceptual development is considered, sketchbook is used as a problem-solving tool in the conception of projects, during discussion and critique student offers input, attendance does not exceed excused absences.

C (79-70%) Acceptable to adequate - C+ 79-77 C 76-74 C- 73-70 Student Demonstrates understanding of skills, projects meet criteria, conceptual development is considered upon completion, sketchbook is used occasionally, during discussion and critique student occasionally contributes, attendance is acceptable.

**D (69-60%) Marginal performance to minimal effort-** D+ 69-67 D 66-64 D- 63-60 Student utilizes minimal skills, projects seem rushed or unfinished, concept is an afterthought, sketchbook is un-developed, during discussion and critique student is generally dis interested, attendance is occasional.

### E (59-0%) Unacceptable performance-

Student disregards skills, few projects are finished and criteria ignored, concept is non-existent, sketchbook is like new, during discussion and critique student is dis interested, attendance is occasional. Please note that **"GOOD WORK"** earns a **"B"** 

Late Work Policy (accommodations must be discussed with the instructor prior to deadline). Late assignments will not be accepted past 7 days of the due date. The following deductions will apply. Up to 1 day late 10% 4 to 7 days late 50%

2 to 3 days late 30% After 7 days assignments are not accepted No late assignments will be accepted after Eriday of week 14

No late assignments will be accepted after Friday of week 14

### Attendance |

Excused absences are not given. Demonstrations, discussions, presentations and other group activities take place during class time that are impossible to recapture and are not repeated for those absent. In case of an absence meet with your peers for notes on missed activities.

- Attendance effects your grade. Students have 2 absences without penalty

- Absence 3, 4, and 5 deduct 50 Pts. or 5% for each absence.
- A 6<sup>th</sup> absence will result in the suggestion that you withdraw from the course.
- Missing class on the day of a critique is the equivalent of missing a test.

-A grade of incomplete is rarely given, and then only for unusual life circumstances.

### **Required Textbook** |

There is no required textbook for this course. Assigned readings will be provided as PDF's available through blackboard.

### **List of Assigned Readings**

Ceramics Criticism- Judith Knopf Firings- Jed Perl WhiteChapel: Materiality-(Selections from) – Monika Wagner, Antony Gormely, Susan Hiller, Elizabeth Groz,Briony Fer, &Vilém Flusser 3D Printing for Artists Designers and Makers- CH1 History of 3D Printing in Visual Arts WhiteChapel: Studio- Digital Studio- Labtop as Studio-Launching your art Carrer- Alex Sloan?

Recommended Texts (all titles may not be applicable to your practice)

The Ceramic Process by Anton Reijnders	ISBN 978-0812239324			
Glaze by Kate Doody and Brian Taylor	ISBN 978- 0764166425			
Mastering Hand Building- Sunshine Cobb	ISBN 978-0760352731			
Mold Making and Slip Casting - Andrew Martin	ISBN 978-1600590771			
3D Printing for Artists Designers and Makers-Stephen Hoskins	ISBN 978-1474248679			
The Ceramic Reader- Bloomsbury Publishing	ISBN 978-1472584434			
Breaking the Mould-Rob Barnard	ISBN 978-1904772767			
New Directions in Ceramics- Jo Dahn	ISBN 978-1472526717			
White Chapel: Documents of Contemporary Art	Series			
View Series @ https://mitpress.mit.edu/books/series/whitechapel-documents-contemporary-art				

### Required Tools and Materials |

It is expected that you will have compiled a basic kit of ceramic tools and PPE through your previous coursework in ceramics. As you continue to expand your practice you will inevitably need to add tools to your kit. I recommend budgeting a minimum \$50 for new tools in addition to your materials budget

#### **Clay and Glaze Materials**

Clay can be purchased through the SA+AH Office at posted signs only with a <u>CHECK OR MONEY ORDER</u>. There is a form to fill out and bring with you. Once paid, bring the receipt to me or an available grad student for the clay. Each bag (25 lbs.) is \$15.50 with the exception of porcelain at \$. Glaze materials including, slips, wax resist, stains, patinas and pyrometric costs are covered by the course materials fee. The plaster, decals and special materials are sold separately and can be purchased by the pound through the bookstore with the same form as for clay.

I will collect receipts during the second class meeting and dispense clay to you to start the first project. Additional clay will be available during class and can be gotten from our Teaching Lab Specialist, Derek Reeverts during scheduled hours posted on his office door as well as available grad students. Please arrange to pick up your clay during these hours. It is suggested that you keep any additional clay locked in your locker and that you recycle your used clay for future use (after training).

### After Hours Studio

When using the studio after 5pm Monday to Thursday and Friday to Sunday you will be working independently of my instruction. I encourage you to ask questions of one another, assist eachother with cumbersome processes and build a professional community as artists and designers during this time. When listening to music out loud please make sure that everyone is happy with the genre and the volume is not disturbing others. Always leave the studio clean and ready for morning classes before leaving.

It will not be uncommon for me to work on personal projects in SA+AH facilities. **Please be respectful of my time and limit your questions regarding class to class time, office hours, and email.** I am happy to discuss and share my projects and research with those interested.

### Lockers |

Please sign up for a locker to be used to store tools and personal belongings on the first day of class. Lockers must be cleaned out and locks removed by the end of finals week, or the contents will be considered abandoned. If you are returning please note this on the door of the locker and your belongings will not be disturbed.

#### Studio Storage and Clean Up |

<u>Please leave the studio clean</u>. Regardless of the condition you find it in, you are requested to leave it clean for the next person. Leave the work tables clear and clean. This also impacts your participation grade. This is a group studio, and we all need to pitch in to keep it a safe and healthy functioning work environment.

Each student is responsible for ensuring that his/her projects and materials are safely stored, displayed, installed, and removed from the classroom and critique space. Projects must be set up and removed from the critique space at the times and spaces designated for each project.

The instructor, the School of Art and Art History, and the Ceramics Area are not responsible for student work left in workspaces, installation spaces, the critique space, the shops, or the classrooms. Projects/materials are not to be stored in the group working space.

Please address any concerns, problems, and questions regarding this class to the instructor as they arise. The instructor is available during office hours, and by making an appointment for a special meeting time.

#### Door Codes and Access to Studios |

FAC is opened: M-F 7:00am -10:00pm SAT 1:00pm – 10:00pm SUN 2:00pm – 10:00pm **You will need your Gator One ID Card for the Card swipe for all other times**. The card swipe is on the ground floor out to the parking lot, closest to Sculpture.

You will receive a door code with your studio assignment for either B14 or B16.

### Visitor Policy |

Your safety is important to us. Keep studios locked and not propped open. Should you have someone wanting to visit, you must seek permission from the Teaching Lab Specialist at least 48 hours before the visit.

### Health and Safety | Specific Area Rules & Information for Ceramics

-Follow all SA+AH Health and Safety handbook guidelines.

-Alcohol is forbidden in studios.

-No smoking on campus.

-No eating or drinking in the glaze or mixing areas

-Shoes – closed toes must be worn at all times

-It is recommended that protective equipment be worn at all times: safety glasses when grinding, chipping shelves, etc., protective lenses for kiln viewing, gloves for hot objects, heat resistant aprons for raku, ear protection for grinding and sawing, rubber gloves for mixing hazardous materials

-Do not block aisles, halls, doors

-Do not bring children or pets into the studios

-Do not store things on the floor

-Do not park bikes in the building

-Clean up spills immediately

-Scoop up dry materials, mop up liquids, do not replace spilled materials in original source if spilled for they are contaminated

-Carry heavy and large trash bags loaded with trash to dumpster

-Place materials containing Barium and Chrome in the hazardous waste disposal area

-Do not sweep for this puts hazardous materials into the air; rather scrape up chunks and wet-clean area.

### Any questions about Health and Safety? ASK FIRST before doing.

# University Policies |

### Students with disabilities |

I will make every attempt to accommodate students with disabilities. At the same time, anyone requesting classroom accommodation must first register with the Dean of Students Office. The Dean of Students Office will provide you with the necessary documentation, which you must then provide to me when requesting accommodation.

Students with disabilities **requesting accommodations** should first register with the Disability Resource Center, 352-392-8565, <u>https://disability.ufl.edu</u> by providing appropriate documentation. Once registered, students will receive an accommodation letter which must be presented to the instructor when requesting accommodation. Students with disabilities should follow this procedure as early as possible in the semester.

### Other Policies |

The university's policies regarding academic honesty, the honor code, and student conduct related to the honor code will be strictly enforced. Full information regarding these policies is available at the following links:

- Academic Honesty: <u>http://www.registrar.ufl.edu/catalog/policies/students.html#honesty</u>
- Honor Code: http://www.dso.ufl.edu/sccr/honorcodes/honorcode.php
- Student Conduct: <u>http://www.dso.ufl.edu/sccr/honorcodes/conductcode.php</u>

### Classroom Demeanor |

"Students in the School of Art and Art History will not be permitted to have beepers (pagers) and cell phones turned on in the classroom. If such a device beeps, chimes, rings, or makes any type noise, it must be turned off before entering the classroom".

#### Academic Honesty |

UF students are bound by The Honor Pledge which states, "We, the members of the University of Florida community, pledge to hold ourselves and our peers to the highest standards of honor and integrity by abiding by the Honor Code. On all work submitted for credit by students at the University of Florida, the following pledge is either required or implied: "On my honor, I have neither given nor received unauthorized aid in doing this assignment." The Honor Code (sccr.dso.ufl.edu/process/student-conduct-code/) specifies a number of behaviors that are in violation of this code and the possible sanctions. Furthermore, you are obligated to report any condition that facilitates academic misconduct to appropriate personnel. If you have any questions or concerns, please consult with the instructor or TAs in this class.

#### **Disruptive Behavior** |

Faculty, students, administrative, and professional staff members, and other employees (herein referred to as "member(s" of the university), who intentionally act to impair, interfere with, or obstruct the mission, purposes, order, operations, processes, and functions of the university shall be subject to appropriate disciplinary action by University authorities for misconduct, as set forth in the applicable rules of the Board of Regents and the University and state law governing such actions. A detailed list of disruptive conduct may be found at: <u>http://www.aa.ufl.edu/aa/Rules/1008.htm</u>. Be advised that a student can and will be dismissed from class if he/she engages in disruptive behavior.

#### Health and Wellness |

U Matter, We Care: If you or someone you know is in distress, please contact umatter@ufl.edu, 352-392-1575, or visit umatter.ufl.edu/ to refer or report a concern and a team member will reach out to the student in distress.

Counseling and Wellness Center: Visit counseling.ufl.edu/ or call 352-392-1575 for information on crisis services as well as non-crisis services.

Student Health Care Center: Call 352-392-1161 for 24/7 information to help you find the care you need, or visit shcc.ufl.edu/.

University Police Department: Visit police.ufl.edu/ or call 352-392-1111 (or 9-1-1 for emergencies).

UF Health Shands Emergency Room / Trauma Center: For immediate medical care call 352-733-0111 or go to the emergency room at 1515 SW Archer Road, Gainesville, ufhealth.org/emergency-room-trauma-center.

### Academic Resources |

E-learning technical support: Contact the UF Computing Help Desk at 352-392-4357 or

via e-mail at helpdesk@ufl.edu. Career Connections Center: Reitz Union Suite 1300, 352-392-1601. Career assistance

and counseling services career.ufl.edu/. Library Support: cms.uflib.ufl.edu/ask various ways to receive assistance with respect to

using the libraries or finding resources. Teaching Center: Broward Hall, 352-392-2010 or to make an appointment 352-

392-6420. General study skills and tutoring. teachingcenter.ufl.edu/ Writing Studio: 2215 Turlington Hall, 352-846-1138. Help brainstorming, formatting,

and writing papers. writing.ufl.edu/writing-studio/ Student Complaints On-Campus: sccr.dso.ufl.edu/policies/student-honor- code-student-conduct-code/

#### **On-line Course Evaluation |**

I appreciate your feedback and it is essential to the academic process. Please take a few minutes towards the end of the semester to give input.

Students are expected to provide professional and respectful feedback on the quality of instruction in this course by completing course evaluations online via GatorEvals. Guidance on how to give feedback in a professional and respectful manner is available at <a href="https://gatorevals.aa.ufl.edu/students/">https://gatorevals.aa.ufl.edu/students/</a> Students will be notified when the evaluation period opens, and can complete evaluations through the email they receive from GatorEvals, in their Canvas course menu under GatorEvals, or via ufl.bluera.com/ufl/. Summaries of course evaluation results are available to students at gatorevals.aa.ufl.edu/public-results/.

Critical Dates on the university calendar may be viewed at – <u>http://www.reg.ufl.edu/dates-critical.html</u>