

**Arts in Medicine Graduate Practicum
HUM 6942, Sections (CPM3) (GPM1) (MPM2)**

Credit Hours: 3

Spring 2020

Contact Times and Locations: Online Course

Course Website: <http://lss.at.ufl.edu>

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Office Hours: Tuesdays, 1 p.m-4 p.m., by appointment

Course Goals and Objectives

By the end of this course, students will be able to do the following:

- Recognize and identify administrative structures that support arts in health programs, specifically those at the student's practicum site.
- Demonstrate the ability to apply professional-level practices through collaboration, recognition of barriers, and implementation of decision-making and problem-solving skills in the arts in healthcare setting.
- Demonstrate advanced levels of self-directed practice evidenced by site supervisor evaluations and reporting of patient contact and administrative activities.
- Engage in critical self-reflection measured through writing and reporting assignments (Interaction Reports) and demonstrated through the development of personal approaches to arts in health (e.g., Discussion Board posts/comments, Creative Blog).
- Produce graduate level academic paper relevant to the populations at the student's Practicum Site or on a topic that the student anticipates for Capstone (MA students).

Required Readings

- Machi, L. A., & McEvoy, B. T. (2016). *The literature review: Six steps to success*. Corwin Press. (e-version OR paperback).
- American Psychological Association. (2010 or 2019). *Publication manual of the American Psychological Association*. Washington, DC: American Psychological Association (e-version or paperback).
- APA Style - <https://www.apastyle.org/index> (Links to an external site.) (This is a helpful adjunct to the style manual.)
- All other course materials will be available through eLearning or accessible through the UF library system with VPN access.

Course Schedule

Note: This schedule is subject to change. Please refer to the syllabus and materials in eLearning for the most current course schedule.

Discussion Board assignments are due on Mondays by 11:59 p.m.

Course Weeks/Dates	Due Mondays at 11:59, except*	Discussion Board Assignments
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1	1/6-1/12	1/8* (Wednesday) 1/13	Practicum Discussion #1 Introductions Practicum Discussion #2 Exploring Views in Arts in Health
2	1/13-1/19	1/20	Practicum Discussion #3 Understanding the Literature Review
3	1/20 – 1/26	1/27 BEGIN Practicum	Practicum Discussion #4 Entering Patient Space
4	1/27 – 2/2	2/3	Practicum Discussion #5 Interacting with Healthcare Staff
5	2/3 – 2/9	2/10	Practicum Discussion #6 Artist Rounds: Notable Interactions
6	2/10 – 2/16	2/17	Practicum Discussion #7 Case Challenge: Difficult Patient
7	2/17 – 2/23	2/24	Practicum Discussion #8 Midterm Reflections
8	2/24 – 3/1	3/2	Practicum Discussion #9 Artist Rounds: Notable Interactions
9	3/2 – 3/8	3/9	Practicum Discussion #10 Comments for Capstone Presentations
10	3/9– 3/15	3/16	Practicum Discussion #11 How is COVID- 19 Affecting Your Practicum?
11	3/16 – 3/22	3/23	Practicum Discussion #12 Case Challenge: Group Dynamics
12	3/23 – 3/29	3/30	Practicum Discussion #13 Case Challenge: Understanding Boundaries.
13	3/30 – 4/5	4/6	Practicum Discussion #14 Case Challenge Understanding Boundaries
14	4/6 – 4/12	4/13 END Practicum	Practicum Discussion #15 Artist Rounds: Notable Interactions
15	4/13–4/19	4/20	Practicum Discussion #16 Ending the Arts Encounter
15	4/20 – 4/22 (Short Week!)	4/22 (Wednesday)	Practicum Discussion #16 Reflections & Tips for Each Other

The following course assignments are *due on Sundays by 11:59 p.m.* *Note assignments in green were added, assignments in purple were modified, and assignments crossed out in red were deleted.

Course Weeks/Dates		Due Sundays at 11:59, except*	Other Assignments
1	1/6-1/12	1/12	1. Submit course call schedule 2. Submit Practicum Site Form 3. Submit MOAs
2	1/13-1/19	1/19	1. Submit Literature Review Proposal 2. Submit Logic Model (from HUM 5595, Arts in Medicine Practice) 3. Submit Lit Review Rubric (from HUM 5595, Arts in Medicine Practice or revised for new topic)
3	1/20 – 1/26	1/26 BEGIN Practicum	1. Interaction Report #1 2. Instructor Call #1 (Summary due)
4	1/27 – 2/2	2/2	1. Interaction Report #2

			2. Site Supervisor Meeting Notes #1
5	2/3 – 2/9	2/9	1. Interaction Report #3
6	2/10 – 2/16	2/16	1. Interaction Report #4. 2. Creative Practice Blog Post #1 3. Practicum Hours Log #1 (4 weeks)
7	2/17 – 2/23	2/23	1. Interaction Report #5
8	2/24 – 3/1	3/1	1. Interaction Report #6 2. Midterm Supervisor Evaluation 3. Midterm Self-Evaluation & Video
9	3/2 – 3/8	3/8	1. Interaction Report #7 2. Literature Review Paper Draft Due**
10	3/9– 3/15	3/15	1. Interaction Report #8 or 2. Instructor Call #2 (Summary due) 3. Site Supervisor Meeting Notes #2 4. Practicum Hours #2 (4 weeks)
11	3/16 – 3/22	3/22	1a. Interaction Report #9 or 1b. Interaction Report Alternative #1 2. Art Interaction Activity Instructions
12	3/23 – 3/29	3/29	1a. Interaction Report #10 or 1b. Interaction Report Alternative #2 Literature Review Paper Final Due**
13	3/30 – 4/5	4/5	1. 1a. Interaction Report #11 or 1b. Interaction Report Alternative #3
14	4/6 – 4/12	4/12 END Practicum	1a. Interaction Report #12 or 1b. Interaction Report Alternative #4 2. Supervisor Meeting Notes #3 3. Practicum Hours #3 (4 weeks)
15	4/13 – 4/19	4/19	1. Final Student Self-Evaluation & Video
16	4/20 – 4/22 (Note: short week!)	4/22*	1. Final Site Supervision Evaluation***

* If there is a need to revise this course syllabi after the start of the term, changes will be communicated to students through eLearning and an updated syllabus will be posted on the eLearning site.

** Please note: If you are satisfied with your grade for your Literature Review (due 3/10), you may upload the same paper for the Final (due 3/31) with a note in the comment box “No change.”

***Your instructor understands that you do not have control over your Site Supervisor evaluation submission, but please check in to remind your Site Supervisor when the final evaluation is due. (Evaluation forms are sent electronically to Site Supervisors.)

Assignments

Please thoroughly read and review the all assignment specifications in the **Assignments** section available in the **eLearning** site. This will ensure you receive the most complete grade for your efforts.

Class Participation and Late Assignments

Requirements for class attendance and make-up exams, assignments, and other work in this course are consistent with university policies that can be found at

<https://catalog.ufl.edu/ugrad/current/regulations/info/attendance.aspx>

***Late assignments** will receive a 5 percent late deduction per day for each of the first 3 days. If the assignment is turned more than three days after the due date, the assignment will receive an overall 25% deduction.

***Missing Practicum Hours:** You must complete 96 practicum hours (72 patient contact hours and 24 administrative hours). Note that if you do not reach 72 patient contact hours, the grade for that assignment will be reduced by 5 points for each hour missed. If you do not reach 24 administrative hours, the grade will be reduced by 3 points for each hour missed. If you have extenuating circumstances that prohibit you from reaching these hours, please discuss with your instructor/s immediately.

Evaluations and Grades (% of grade from each category)

25% Discussion Boards

20% Evaluations

- Student Self-Evaluations
- Site Supervisor Evaluations
- Site Supervisor Meeting Notes

20% Literature Review

15% Interaction Reports and Practicum Hours Logs

10% Creative Practice Blog Posts

5% Instructor Calls

5% Practicum Prep (Goals Table, Practicum Site Form, MOAs)

Grading Scale

Letter Grade	% Equivalency	GPA Equivalency
A	93-100%	4.0
A-	87-92.9%	3.67
B+	84-86.9%	3.33
B	81-83.9%	3.00
B-	78-80.9%	2.67
C+	75-77.9%	2.33
C	72-74.9%	2.00
C- *	69-71.9%	1.67
D+	66-68.9%	1.33
D	63-65.9%	1.00
D-	60-62.9%	.67
E, I, NG, S-U, WF		0.00

UF grading policy website:

<https://catalog.ufl.edu/ugrad/current/regulations/info/grades.aspx#calculatinggpa>

UF Policies

Academic Honesty

UF students are bound by The Honor Pledge that states, "We, the members of the University of Florida community, pledge to hold ourselves and our peers to the highest standards of honor and integrity by abiding by the Honor Code. On all work submitted for credit by students at the University of Florida, the following pledge is either required or implied: "On my honor, I have neither given nor received unauthorized aid in doing this assignment." The Honor Code (<http://www.dso.ufl.edu/sccr/process/student-conduct-honorcode/>) specifies a number of behaviors that are in violation of this code and the possible sanctions. Furthermore, you are obligated to report any condition that facilitates academic misconduct to appropriate personnel. If you have any questions or concerns, please consult with the instructor or TAs in this class.

University Policy on Accommodating Students with Disabilities

Students with disabilities requesting accommodations should first register with the Disability Resource Center (352-392-8565, www.dso.ufl.edu/drc/) by providing appropriate documentation. Once registered, students will receive an accommodation letter which must be presented to the instructor when requesting accommodation. Students with disabilities should follow this procedure as early as possible in the semester.

University Policy on Academic Misconduct

Academic honesty and integrity are fundamental values of the University community. Students should be sure that they understand the UF Student Honor Code at <http://www.dso.ufl.edu/students.php>.

Course Evaluation

Students are expected to provide professional and respectful feedback on the quality of instruction in this course by completing course evaluations online via GatorEvals. Guidance on how to give feedback in a professional and respectful manner is available at <https://gatorevals.aa.ufl.edu/students/>. Students will be notified when the evaluation period opens, and can complete evaluations through the email they receive from GatorEvals, in their Canvas course menu under GatorEvals, or via <https://ufl.bluera.com/ufl/>. Summaries of course evaluation results are available to students at <https://gatorevals.aa.ufl.edu/public-results/>.

UF Resources

- E-learning technical support, 352-392-4357 (select option 2) or e-mail to Learningsupport@ufl.edu. <https://lss.at.ufl.edu/help.shtml>.
- Career Resource Center, Reitz Union, 392-1601.
- Career assistance and counseling. <http://www.crc.ufl.edu/>
- Library Support, <http://cms.uflib.ufl.edu/ask>.
- Various ways to receive assistance with respect to using the libraries or finding resources. Teaching Center, Broward Hall, 392-2010 or 392-6420.
- General study skills and tutoring. <http://teachingcenter.ufl.edu/> Writing Studio, 302 Tigert Hall, 846-1138.
- Help brainstorming, formatting, and writing papers. <http://writing.ufl.edu/writing-studio/>
- Student Complaints Campus: https://www.dso.ufl.edu/documents/UF_Complaints_policy.pdf
- On-Line Students Complaints: <http://www.distance.ufl.edu/student-complaintprocess>
- U Matter We Care: <https://umatter.ufl.edu/>: If you or someone you know is in need of assistance please reach out to U Matter We Care. This is UF service to assist students in following areas: emotional, environmental, financial, intellectual, occupational, physical, social, and spiritual.