Instructor: Scott Wilson  
Teaching Assistants: Ben Elgan and Carlos Vizoso  
Class Meets: The class meets completely online. There are no physical class meetings.  
Office hours: By appointment only. Send us an email through the Canvas online platform. When you request a meeting please let us know when you are available. Please provide us with three (3) possible times that you would be available and we will try our best to accommodate your schedule. We will answer your request through Canvas and most likely meet in the School of Music front offices unless otherwise noted.  

Instructions for contacting us through Canvas: Students submit “all” questions (including emergency questions) to their instructor through CANVAS:  
To send a message to your instructors through Canvas, in the “To” field select “Teaching Assistants” and then select “All Teaching Assistants.”  
NOTE: It is required to send all questions through Canvas so we can track emails for the course, be able to see which instructors have responded to students and be able to view those responses. If you have not received a response from our Teaching Assistants within 48 hours, at that point please contact Scott Wilson directly and he will resolve your issue: swilson@arts.ufl.edu.  
NOTE: Please read all announcements before contacting us! Most of the questions we receive are already answered in the announcements and syllabus. Knowing the instructor communications and announcements are the attendance requirement for this 3 credit course (read “Attendance Requirement” below).  

Required text: History and Tradition of Jazz, 6th edition. Author: Thomas Larson  
In many cases it is cheaper to buy the new 6th edition text book which comes with the online platform rather than to purchase a used book and also have to purchase the online platform separately. I highly recommend playing it safe and getting a new book to make sure you get the cheapest price for the package. The cheapest price possible is available at Kendall Hunt: http://www.kendallhunt.com/jazz/ 

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<tr>
<th>eBook, interactive platform and Napster Access</th>
<th>Printed Product, interactive platform and Napster Access</th>
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SPECIAL OCCASIONS: If you are getting married, are keeping a work schedule, have an athletic event, are leaving the country, etc., you are still responsible for “all” the due dates listed in the announcements (please plan ahead because there are no exceptions). Just like a normal UF class, if you miss our tests for any reason then you receive a zero on the test (unless you obtain an official note from the University excusing you from class during that time). We have given students ample time to complete all assignments and accommodate their work schedules and vacation schedules. With that in mind, please be advised at the start of this course that there are no exceptions for poor internet connection, international vacations, family trips, work scheduled, etc. If you sign up for this online course, you are enrolled and the schedule is set and assignments are time released.
MISSION STATEMENT: The mission of the course is to bring about in each student awareness, appreciation, and basic knowledge of “America’s only true art form - Jazz.” This mission is accomplished by reaching the following objectives:

Objectives

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<td>1.</td>
<td>The student will become aware of the social, ethnic, geographical and cultural variants that contribute to the development of jazz.</td>
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<td>2.</td>
<td>The student will develop a working knowledge of basic musical terms and concepts and how they apply to jazz</td>
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<td>3.</td>
<td>The student will examine the various styles of jazz including: blues, ragtime, boogie woogie, stride, dixieland, swing, bebop, cool, hard bop, fusion, avant garde, third stream, vocal, smooth, neo-traditional and Latin jazz.</td>
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<td>4.</td>
<td>The student will become acquainted with the major innovators in jazz including Louis Armstrong, Duke Ellington, Charlie Parker, John Coltrane, Miles Davis, and others.</td>
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<td>5.</td>
<td>The student will be able to identify specific performers, styles, and details by listening to the examples in the required recordings</td>
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<td>6.</td>
<td>The student will attend a live jazz performance. A 700 word report is required.</td>
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#1 RULE FOR OUR COURSE: READING ANNOUNCEMENTS
(It is required to check announcements on Canvas 3 times a week)

For this 3 credit University of Florida online course you must attend the class. It is required to check the Announcements on CANVAS at least three (3) separate days a week. This includes reading the announcements in Canvas and making sure you log onto the Kendall Hunt platform to view the WEEKLY OUTLINE of assignments. Reading the announcements is critical to ensure students do not miss instructor communications, exam dates, it minimizes e-mail traffic, it minimizes student anxiety, it informs students of extra credit opportunities, etc. If a student demonstrates through multiple emails that they are not reading announcements then their attendance record will be checked on Canvas and they may be given -5 points for each week they did not log into the platform 3 times to attend the class and stay current with instructor communications.

NOTE: It is required to print out all announcements in a personal folder so you can access them at any time and are informed. This will ensure students miss no communications from their instructors.

NOTE ON PHONES: Do not rely on your phone to view any announcements as this does not log you onto the platform for attendance and it will not count for attendance. By checking the platform from your phone you are technically absent. Likewise, students often miss many vital announcements from trying to stay informed by their phone (We have learned that it does not work and it has cost students their grade from missing vital information in the announcements). We also do not respond to messages sent from phones because they
Generally are poorly written or abbreviated and often are missing vital information. All students are required to read announcements and respond back to instructors through CANVAS via a computer (no exceptions).

ANSWERING EMAIL QUESTIONS:
Students often have the same question when emailing us through Canvas and with that in mind, the “Announcements” will be the medium by which the instructor communicates all answers to general questions. In some cases, if a student’s question requires a personal response, in those cases a personal response will be issued.

GRADING SCALE

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<th>Grade Range</th>
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<tr>
<td>1000 – 920</td>
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<td>599 and below</td>
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Powerpoint Slides
We have copyrighted Powerpoint slides available to the student that help synthesize the information in this course. The Powerpoints also will show sample test questions! These Powerpoints radically help students organize the information for your chapter quizzes and exams.

Powerpoints are located on the Kendal Hunt platform: Click “Course Content,” then click “Weekly Outlines & Assignments,” then click into a specific week and download the powerpoints associated with that week. NOTE: The UF Powerpoints are specifically tailor to this course and are different than the Powerpoints provided by Kendall Hunt under the Powerpoint link.

NOTE: There are no UF Powerpoints for Chapters 9 and 10. At that point in the semester students should have a solid idea how to synthesize chapter information. There is, however, an additional Powerpoint called “1960s Powerpoint.” For the final exam three, 50% of the final exam covers the “1960’s Powerpoint” and the other 50% covers Chapters 9 and 10. Much of the information in the 1960’s Powerpoint is not available in the book and these Powerpoint slides also cover cultural diversity issues.

NAPSTER Music Listening Account
Kendall Hunt has informed us that upon your registration and purchase of your textbook a Napster Code will be provided to you. Activating your Napster Code is the final step to accessing the listening tracks. Click the Finalize Napster Activation button to being the activation process and free Napster account. The listening tracks are located on the Kendall Hunt platform under the MUSIC LIBRARY link in the top menu bar. They are super easy to access and this helps our students avoid the high cost of paying for many CDs.

Photo Quiz
While you are reading the book make sure you review each picture and the caption under it. In the Photo Quizzes, each question has a picture attached to it. The question will relate to that photo or the caption in the book that describes the photo.

YouTube Quizzes

NOTE: YouTube quizzes sometimes contain videos that might be missing because they were removed or become unavailable. When that happens, these points will be thrown out. To make up these points, you may have an additional YouTube quiz at the end of the semester that will account exactly for the number of questions that were missing videos or had bugged questions.

ASSIGNMENTS THIS SEMESTER

Chapter Quiz 1 –
Chapter Quiz 2 -
Chapter Quiz 3 -
Chapter Quiz 4 -
Chapter Quiz 5 -
Chapter Quiz 6 -
Chapter Quiz 7 -
Chapter Quiz 8 -
Chapter Quiz 9 -
Chapter Quiz 10 -

Photo Quiz 1 (covers photos presented and illustrated in the textbook) -

YouTube Quiz 1 (Watch videos and answer questions about the videos) -
YouTube Quiz 2 (Watch videos and answer questions about the videos) -
YouTube Quiz 3 (Watch videos and answer questions about the videos) -
YouTube Quiz 4 (Watch videos and answer questions about the videos) -
YouTube Quiz 5 (Watch videos and answer questions about the videos) -

Concert Report – 700 words. Students must follow concert reports guidelines listed below to receive credit.

Exam 1 (Covers Chapters 1 through 4 and tests students on the rules listed in announcements) -
Exam 2 (Covers Chapters 5 through 8)
Exam 3 (Covers Chapters 9 through 10 and “1960s Powerpoint”) -

Extra Album Review 1 – 15 points
Extra Album Review 2 – 15 points

EXTRA CREDIT ALBUM REVIEW REPORTS 1 & 2 (optional but highly recommended) 400 words required. Must include reviews of each track and in some classes may include liner note information. The list of the 2 approved albums will be made available in the announcements.

Note: We recommend that everyone take advantage of the extra credit assignments as soon as possible! Sometimes a student will forget to read the instructions on an assignment and therefore they will score poorly even though they studied very hard. The Extra Credit points offered in this course is a safety net that allows students to make simple mistakes and the extra credit points give them the opportunity to make up missed points. This helps minimize a student’s stress if they happen to miss a question and this latitude also provides them some room to get accustomed to taking courses online. It is the student’s responsibility to achieve the extra credit points. This ensures that students do not have to approach the instructor to haggle for the points they need to achieve their desired grade. Our strong advice is for the students to do the extra credit as soon as possible. Having these 30 extra credit points helps students feel more comfortable throughout the course.

CONCERT REPORT GUIDELINES

ALL CONCERTS MUST BE ON THE APPROVED LIST BELOW. If they are not on the approved list below or listed on our UF jazz calendar, then you have to submit a request through Canvas to approve your concert venue. No photos, concert tickets or programs are needed for concerts on the approved list (please do not submit them)!

MUH 4106 Syllabus – All Sections
NOTE: You must obtain all the information required in the guidelines below so that your report fulfills the requirements.

The Concert Report is a 700 word review of a Concert.

Format Heading
Name:
Section:
Concert You Attended:
Date of Concert:
Venue:

GUIDELINES
Please note that the concert report should not be a narrative report on yourself but rather is a report on all the “details” of the concert you attended. Please also note that this is not a story telling assignment. It is an assignment that proves you can collect concert information and report on it. Students who write self-narratives rather than report on the concert will receive deductions to their grade.

INSTRUCTIONS FOR THE CONCERT REPORT
Like a reporter, you are required to list the names of all musicians, some songs performed, soloist that were featured, highlights of the show, styles performed, etc. If the band does not announce this information then you will have to approach the band members to get this information (just like a reporter). If you did attended a concert and forgot to collect the names of the songs or musicians, then you cannot do your report on that concert because you do not have the necessary information to complete the report. In your last paragraph of the report you may include a few comments on how the concert affected you overall.

You will submit your concert report on the online platform. The link is located under WEEK 15 and can be submitted any time prior to the first Reading Day before finals week.

NOTE: If your concert report was received, you will see 50 points credit in the grade book. This happens automatically within 24 hours so the students know the report was received. These points are then adjusted when the paper is graded. Nonetheless, this system allows our students confirm that their report was submitted properly. Please note that even if you submit a concert report and the system credits you 50 points, if your report does not meet the minimum word requirement or have the correct information, then your score will be manually adjusted during concert report grading periods.

Your Concert Report must utilize terminology you are learning in the book and in the Powerpoints (i.e. Funk groove, boogie woogie feel, delta blues, straight eights, hard bop, two beat, four beat, 12 bar blues, trumpet, trombone, drums, etc.). NOTE: You may only review a concert that has occurred during the time of this course and you may not write a concert report on a concert you attended prior to starting date of this course.

What Pre-approved concerts may I attend that count for the concert report? We now have a Gainesville Jazz Calendar with preapproved concerts: www.ufjazz.com (click Jazz Calendar). You may write your concert report on any “jazz concert” listed in the UF jazz calendar or listed at one of the preapproved venues below. Any other jazz concerts will not be counted unless approved by an instructor.

PREAPPROVED CONCERT VENUES IN GAINESVILLE FOR CONCERT REPORT
1. Hippodrome Jazz Series – There are 15 groups booked for this Fall 2018. Many times the UF jazz faculty will be there so this is an excellent opportunity to meet the staff. There is a $5 cover charge. See the UF Jazz Calendar for all approved dates: http://www.ufjazz.com/about1-c4x4
2. The UF Jazz Band Concert. Dates to be announced through announcements and you can find it online at: www.ufjazz.com
3. Paid concert at the Phillips Center in Gainesville, Florida. (jazz oriented only). If it is not jazz oriented the concert must be approved by the instructor in advance or no credit will be issued. If you have any questions if a concert fits the guidelines, please email us through the Canvas platform.

What if you live out of town, OR you want to attend a program other than the ones listed above?
If you live out of town, you will have to submit a concert report request in advance with a link to your event.
NOTE: For any out of town concerts you must submit to us a PAID CONCERT TICKET (no receipts, cover charges, restaurant bills, pay stubs, stamps, or any other kind of proof other than a paid concert ticketed event). A paid “concert ticket” ensures you are seeing professional jazz musicians. Please note that you may have to contact a performance hall or festival to locate a professional concert. These requests to attend other concerts should be received by the 3rd week of class to ensure you can obtain tickets for your concert before it is sold out. When your concert is approved by email, your next step will be to send us the JPG of your “concert ticket” to the Canvas e-mail platform. NOTE: At the top of your submission for your concert report, you must include our approval e-mail for this concert to ensure we indeed approved your event. If you do not include our approval letter in your concert report submission to the platform then you may not receive credit for the report.


Students with disabilities
“Students with disabilities requesting accommodations should first register with the Disability Resource Center (352-392-8565, www.dso.ufl.edu/drc/) by providing appropriate documentation. Once registered, students will receive an accommodation letter which must be presented to the instructor when requesting accommodation. Students with disabilities should follow this procedure as early as possible in the semester.”

Academic Honesty
At the University of Florida every student signed the following statement: “I understand that the University of Florida expects its students to be honest in all their academic work. I agree to adhere to this commitment to academic honesty and understand that my failure to comply with this commitment may result in disciplinary action up to and including expulsion for the University.” The instructor of this course fully endorses this statement and will not tolerate academic dishonesty. Anyone caught cheating or plagiarizing is subject to an automatic E and further disciplinary action. All violations of academic honesty will be referred to the Dean of Students Office for disciplinary action without exception.
http://www.dso.ufl.edu/sccr/honorcodes/conductcode.php

**If you are repeating this course at UF, please be aware that turning in any part of any written assignment that you submitted for this course in the past also constitutes academic misconduct. See “Scope and Violations” under the Honor Code above.
Policy on Sexual Harassment and Sexual Misconduct
It is the policy of the University of Florida to provide an educational and working environment for its students, faculty, and staff that is free from sexual harassment and sexual misconduct. This includes information sent through e-mail. Sexual harassment and sexual misconduct in any form will not be tolerated, and individuals who engage in such conduct will be subject to disciplinary action. The University encourages students, faculty, staff, and visitors to promptly report sexual harassment or sexual misconduct. For more specific information, please see www.aa.ufl.edu/aa/affact/harass (Located in the General Information section of the University Catalog.)

CAMPUS RESOURCES:
Health and Wellness U Matter, We Care: If you or a friend is in distress, please contact umatter@ufl.edu or 352 392- 1575 so that a team member can reach out to the student.

Counseling and Wellness Center: https://counseling.ufl.edu/, 392-1575; and the
University Police Department: 392-1111 or 9-1-1 for emergencies.

Sexual Assault Recovery Services (SARS) Student Health Care Center, 392-1161. University Police Department, 392-1111 (or 9-1-1 for emergencies). http://www.police.ufl.edu/

ACADEMIC RESOURCES:
E-learning technical support, 352-392-4357 (select option 2) or e-mail to Learningsupport@ufl.edu. https://lss.at.ufl.edu/help.shtml.

Career Connections Center, Reitz Union, 392-1601. Career assistance and counseling. https://career.ufl.edu/

Library Support, http://cms.uflib.ufl.edu/ask. Various ways to receive assistance with respect to using the libraries or finding resources.

INSTRUCTOR EVALUATIONS
“Students are expected to provide feedback on the quality of instruction in this course by completing online evaluations at https://evaluations.ufl.edu. Evaluations are typically open during the last two or three weeks of the semester, but students will be given specific times when they are open. Summary results of these assessments are available to students at https://evaluations.ufl.edu/results/.”