

UNIVERSITY OF FLORIDA CONCERT CHOIR  
MUN 1310 / 3313 /6315  
Dr. Will Kesling, Conductor  
Spring Semester 2020

**Choir Rehearsals:** Tuesday & Thursday, Periods 7 & 8 (1:55-3:50PM), MUB 120

**Dates to Remember:**

Saturday	February 1, 2020	9:00a-3:00p	TBA	Retreat
Saturday	February 22, 2020	9:00a-Entire Day	Steinbrenner Band Hall	Recording Project
Wednesday	February 26, 2020	6:00p	University Auditorium	Conducting Recital
Friday	March 20, 2020	6:00p	TBA- UF Campus	Conference: Latin Am.
Monday	April 6, 2020	7:30p-9:30p	MUB 120	Combined Rehearsal
Monday	April 13, 2020	7:30p-9:30p	MUB 120	Combined Rehearsal
Friday	April 17, 2020	7:00p-10:00p	Steinbrenner Band Hall	General Rehearsal
Saturday	April 18, 2020	3:00p-5:30p	Philips Center	Dress Rehearsal
Saturday	April 18, 2020	7:30p	Phillips Center	Beethoven Concert

\*Dates and times are subject to change at any time.\*

**Concert Dress**

**Men:** black tux, white tux shirt, black bowtie,  
black socks and shoes

**Women:** ankle-length black gown (>3/4 Sleeve),  
black hose, black shoes, (costume jewelry is OK)

\*Any exceptions must be approved at the director\*

**Grading Policy:**

This is a course completely dependent on attendance and participation. Attendance is mandatory for every scheduled rehearsal and performance. The student's TOTAL grade in the course will be lowered by 5% for each Tardy (10% if tardy to a dress rehearsal), and 10% for each Absence (20% if absent from a dress rehearsal).

**Grading Scale**

95%-100%	A	74%-76%	C
90%-94%	A-	70%-73%	C-
87%-89%	B+	67%-69%	D+
84%-86%	B	63%-66%	D
80%-83%	B-	60%-62%	D-
77%-79%	C+	<60%	E

**Attendance**

1. A tardy reduction will be assessed in the following circumstances:
  - a. The student arrives after the scheduled start time of a rehearsal;
  - b. The student leaves before the scheduled end of a rehearsal.
2. An absence reduction will be assessed in the following circumstances:
  - a. The student does not attend a scheduled rehearsal or performance;
  - b. The student BOTH arrives after AND leaves before the scheduled start and end times of a rehearsal;

- c. The student arrives after OR leaves before the half-way point of a rehearsal;
  - d. The student arrives after the scheduled start time of a performance;
  - e. Other circumstances as described in this syllabus.
3. Cell phones are placed in the phone racks in the slot with the number corresponding to the particular student and will remain there for the duration of the class period. Photographs of the cell phone display are taken each class meeting at 1:55p, 3:00p. Please be sure your cell phone is either OFF or SILENCED. If for any reason a student is found to be operating a cell phone during class time, they will be assessed an absence, may be asked to leave, and may be potentially dismissed from the ensemble (resulting in an E in the course).
  4. Each student is required to participate in set-up and teardown of risers, choral shells, etcetera as necessary. Students are not excused from the concert until this work is completed. Failure to participate will constitute an absence from the concert.
  5. **ANY UNEXCUSED ABSENCE FROM A PERFORMANCE WILL RESULT IN AN AUTOMATIC "E" IN THE COURSE. AN EXCUSED ABSENCE FROM A PERFORMANCE WILL RESULT IN AN ALTERNATIVE ASSIGNMENT PER THE DISCRETION OF THE DIRECTOR. FAILURE TO COMPLETE THIS ASSIGNMENT WILL RESULT IN AN "E" IN THE COURSE.**

#### **Excusal Policy**

1. Absences and tardies will be excused per the university attendance policy regulations located at <https://catalog.ufl.edu/UGRD/academic-regulations/attendance-policies/>.
2. Students must provide appropriate documentation in order to excuse absences and/or tardies. Copies of these documents must be sent to one of the graduate assistants.
3. Students will not schedule voice lessons, recording sessions, dress rehearsals, recitals, or opera coaching during any scheduled choir activity. These conflicts are not eligible for make-up and will not be excused.

#### **Make-Up Work**

1. Make-up work is available for those wishing to remove reductions.
2. **You must contact one of the Graduate Assistant on CANVAS within one week of the absence or tardy to arrange make-up work.**
3. Unexcused absences and tardies may only be made up at the discretion of the director.
4. Make-up work will remove reductions at the following rates:
  - a. Excused rehearsal absences and tardies can be made up by completing assigned work for the same amount of time as the excused tardies and/or absences (e.g. absence from a 2-hour rehearsal can be made up via 2 hours of library work);
  - b. Unexcused rehearsal absences and tardies can be made up by completing assigned work for twice amount of time as the unexcused tardies and/or absences (e.g. absence from a 2-hour rehearsal can be made up via 4 hours of library work).
5. Excused absences from performances must be made up via an alternative assignment as prescribed by the director.

#### **Preparation & Professional Conduct**

1. Music organized in concert appropriate black folder and a pencil for marking your score are required at every rehearsal.
2. Students are expected to mark all coaching from the director..

3. Placement of specific voices in specific seating is an important part of singing in a choir. Seating will be assigned at the beginning of the semester, is subject to change.
4. Students are expected to be respectful of each other's and the director's time and efforts. To that effect, distractions (e.g. talking, making noises, etc.) must be kept to a minimum.
5. Concert attire must be adhered to for all performances unless otherwise stated.
6. Members of the ensemble serve as representatives of the University of Florida, the School of Music, and the Choral Department. As such, they are required to conduct themselves professionally at all times.

**\*Failure to follow any of these policies may result in grade deductions and/or disciplinary action up to and including dismissal from the ensemble and the assessment of an "E" grade for the semester.\***

### **UNIVERSITY ABSENCE POLICY**

In general, acceptable reasons for absence from or failure to participate in class include illness, serious family emergencies, special curricular requirements (e.g., judging trips, field trips, and professional conferences), military obligation, severe weather conditions, religious holidays, and participation in official university activities such as music performances, athletic competition or debate. Absences from class for court-imposed legal obligations (e.g., jury duty or subpoena) must be excused. Other reasons also may be approved.

Requirements for class attendance and make-up exams, assignments, and other work in this course are consistent with university policies that can be found at:

<https://catalog.ufl.edu/ugrad/current/regulations/info/attendance.aspx>

### **SPECIAL ACCOMMODATIONS**

Students with disabilities requesting accommodations should first register with the Disability Resource Center (352-392-8565, [www.dso.ufl.edu/drc/](http://www.dso.ufl.edu/drc/)) by providing appropriate documentation. Once registered, students will receive an accommodation letter that must be presented to the instructor when requesting accommodation. Students with disabilities should follow this procedure as early as possible in the semester.

### **COURSE EVALUATION**

Students are expected to provide feedback on the quality of instruction in this course by completing online evaluations at <https://evaluations.ufl.edu>. Evaluations are typically open during the last two or three weeks of the semester, but students will be given specific times when they are open. Summary results of these assessments are available to students at <https://evaluations.ufl.edu/results/>.

### **ACADEMIC HONESTY**

The Honor Pledge that states, "We, the members of the University of Florida community, pledge to hold ourselves and our peers to the highest standards of honor and integrity by abiding by the Honor Code, binds UF students. On all work submitted for credit by students at the University of Florida, the following pledge is either required or implied: "On my honor, I have neither given nor received unauthorized aid in doing this assignment."

The Honor Code (<http://www.dso.ufl.edu/sccr/process/student-conduct-honor-code/>) specifies a number of behaviors that are in violation of this code and the possible sanctions. Furthermore, you are

obligated to report any condition that facilitates academic misconduct to appropriate personnel. If you have any questions or concerns, please consult with the instructor.

## **CAMPUS RESOURCES**

Health and Wellness

U Matter, We Care:

If you or a friend is in distress, please contact [umatter@ufl.edu](mailto:umatter@ufl.edu) or 352 392-1575 so that a team member can reach out to the student.

Counseling and Wellness Center:

<https://counseling.ufl.edu/>, 392-1575; and the University Police Department: 392-1111 or 9-1-1 for emergencies.

*Sexual Assault Recovery Services (SARS)*

Student Health Care Center, 392-1161.

*University Police Department*, 392-1111 (or 9-1-1 for emergencies). <http://www.police.ufl.edu>

## **Academic Resources**

*E-learning technical support*, 352-392-4357 (select option 2) or e-mail to [Learning-support@ufl.edu](mailto:Learning-support@ufl.edu). <https://lss.at.ufl.edu/help.shtml>

*Career Connections Center*, Reitz Union, 392-1601. Career assistance and counseling.

<https://career.ufl.edu/>

*Library Support*, <http://cms.uflib.ufl.edu/> ask Various ways to receive assistance with respect to using the libraries or finding resources.

*Teaching Center*, Broward Hall, 392-2010 or 392-6420. General study skills and tutoring.

<http://teachingcenter.ufl.edu/>

*Writing Studio*, 2215 Turlington Hall, 846-1138. Help brainstorming, formatting, and writing papers. <http://writing.ufl.edu/writing-studio/>

*Student Complaints On-Campus*: <https://sccr.dso.ufl.edu/policies/student-honor-code-student-conduct-code/>

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