

**University of Florida**  
**School of Music**  
**Woodwind Skills I - Clarinet Section**  
**Course Syllabus**

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Course Website:	<a href="http://www.arts.ufl.edu/music-education">http://www.arts.ufl.edu/music-education</a>
Clarinet Studio Website:	<a href="http://arts.ufl.edu/sites/clarinet-studio/">http://arts.ufl.edu/sites/clarinet-studio/</a>
Course Number:	MUE 2450
Credit Hours:	1
Academic Year:	2019-2020
Class Schedule:	Monday and Wednesday 5 <sup>th</sup> period (11:45 - 12:35)

**Course Description**

During the fall semester, MUE 2450 Woodwind Skills 1 (clarinet and flute sections) will be offered to all music education majors. MUE 2450 Woodwind Skills I is the prerequisite course for enrollment in MUE 2451 Woodwind Skills II, which is offered in the spring semester. The sequence of study for each instrument is eight weeks. Students will be introduced to the instruments in a structured sequence of teaching steps. The texts provide the written material, while the instructor will provide guidance and technical assistance. There will be regular playing tests given throughout the course. During the eighth week there will be a final examination in which students will demonstrate their teaching and performing skills in class.

**Course Objectives**

- A. To acquire basic playing and teaching skills on the clarinet.
- B. To involve students in the basic aspects of clarinet performance and pedagogy and enable them to teach those skills to beginners. The basic skills to be emphasized include the following: embouchure, tone production, fingerings, hand position, articulation, and basic instrument maintenance, along with other related techniques.

## Course Requirements

Each student is required to attend every class and to learn all assigned materials. In order for the class to progress together, it is imperative and expected that all students prepare and practice outside of class on a daily basis. Each student is expected to work diligently towards obtaining a secure foundation in the fundamental performance and pedagogical aspects of clarinet playing.

**During the course, each student will be responsible for keeping a notebook.** Notebook content must contain relevant pedagogical information from class notes and materials, such as fingering charts and handouts given in class. All topics in the notebook must reflect the basic teaching techniques of the instrument.

## Course Materials

### A. Required texts:

- a. Pearson, Bruce. *Standard of Excellence: Enhanced Comprehensive Band Method B-Flat Clarinet Book 1*. 2<sup>nd</sup> ed. Kjos Music Company, 2017. (\$10.50 on Amazon). **Required.**
- b. Lautzenheiser, Tim, et al. *Essential Elements 2000: Comprehensive Band Method B-Flat Clarinet Book 1*. Hal Leonard, 1999. (\$8.76 on Amazon). **Required.**

### B. Required Materials and Supplies:

- a. Instrument, mouthpiece, and reeds will be supplied.
- b. Pencils
- c. A 1.5-inch, 3 ring binder with a clear insert pocket on the front, back and sides to assist with the labeling of the folder
- d. 7-tab dividers with labels that can be inserted into the tab or printed and inserted in the tab

## Grading Procedure

Semester grades will be based equally on the student's performance in both the clarinet and flute sections of the course. Each grading component for the clarinet section will be graded independently. The points awarded by the instructor for each component will be added together and the total points earned will dictate the grade.

Component points will be awarded as follows:

- Midterm Playing Test (max. 10 points)
- Notebook (max. 20 points)
- Final Playing Test (max. 10 points)
- Written Final (max. 20 points)
- Quizzes and Assignments (max. 15 points)

- Final Teaching Demonstration (max. 15 points)
- Participation and Attendance (max. 10 points)

**Total possible points for the clarinet section of the course: 100**

The grading scale is as follows:

Letter Grade	Total Points/% Equivalency	GPA Equivalency
A	93-100	4.00
A-	90-92	3.67
B+	87-89	3.33
B	83-86	3.00
B-	80-82	2.67
C+	77-79	2.33
C	73-76	2.00
C-	70-72	1.67
D+	67-69	1.33
D	63-66	1.00
D-	60-62	.67
E, I, NG, S-U, WF	Below 60	.00

Extra credit can be earned with approval from the instructor. Additional points can be awarded for exceptional notebooks and for research projects undertaken.

Current UF grading policies for assigning grade points can be found at:  
<https://catalog.ufl.edu/ugrad/current/regulations/info/grades.aspx>.

### **Grading Components**

1. *Playing Tests:* Playing test points will be awarded on the quality of the performances and how effectively the techniques covered thus far are exhibited. There will be one midterm playing test and one final playing test in this course, which will include material that is essential to developing clarinet players. Proper preparation from the very beginning and practice time outside of class will help you to succeed on each playing test. Each test will take no more than 10 minutes and will be done either during or outside of class time.
  - a. Midterm Playing Test:
    - i. One Octave Scales: C, Bb (60 bpm), lowest octave
    - ii. Two Octave Scales: G, F (60 bpm), all scales begin with the lowest octave
    - iii. Chromatic Scale: Low E to fourth space E in quarters (60 bpm)
    - iv. Selected Playing Excerpt: TBA

- b. Final Playing Test:
  - i. One Octave Scales: D or Eb (60 bpm)
  - ii. Two Octave scales: To be selected from G, C, A, F, Bb (60 bpm)
  - iii. Chromatic Scale: Low E to high C in quarters (60 bpm)
  - iv. Selected Playing Excerpt: TBA
  
2. *Final Written Test*: Written test points will be awarded based on how clearly and concisely all answers are written and expressed. This final written test will include material that is essential to developing clarinet players. The written test will also include an analysis portion. Students will be given a copy of the clarinet parts from a piece of music from either the Florida Bandmasters Association or Florida Orchestra Association music lists. You will analyze the 1<sup>st</sup>, 2<sup>nd</sup>, and/or 3<sup>rd</sup> clarinet parts for tuning issues, necessary alternate fingerings, articulation, altissimo range, and any other issues your future clarinet players might run into. Create a detailed outline of how you would assist your clarinet students in effectively learning the piece, referencing strategies from class for each issue.
  
3. *Notebooks*: Points awarded will be based on content, organization, and quality. For this class, you will be creating your own textbook through the collection of materials presented. I encourage you to keep in mind the long term as you create this book and include tools and tips that will help you as you teach beginning clarinetists. Feel free to include additional material from your own research and findings, not just limited to those discussed in class. No handwritten pages will be accepted, so please type and organize all classroom notes. Notebooks will be due on October 2 for the first rotation and November 25 for the second rotation. **Late binders will not be accepted.** Your binder should be divided into 5 sections with 2 extra sections for miscellaneous materials:
  - Basics
  - Equipment
  - Fingerings
  - Clarinet Family
  - ResourcesSubtopics that will fall under each main topic will be defined as the course progresses. Further information will be provided during class.
  
4. *Final Teaching Demonstration*: The teaching demonstration will be graded on the quality of the presentation, and how effectively the basic teaching steps are presented. Students in the course will find a random student on their own (one who has never taken the course or ever played the clarinet) to teach them the basics of the clarinet and at least three notes. The teaching demonstration will happen on the last day of the clarinet

rotation during the written final – October 9 for the first rotation and December 4 for the second rotation.

5. *Quizzes and Assignments*: Review the syllabus regularly for upcoming quizzes and assignments. These quizzes and assignments will cover materials discussed and taught in class.
6. *Class Participation & Attendance*: Points awarded will be based on the instructor's assessment of the student's contributions to the class and commitment to the course and adherence to the attendance/tardiness policy.

### **Attendance/Tardy Policy**

Requirements for class attendance and make-up exams, assignments, and other work in this course are consistent with university policies that can be found at:

<https://catalog.ufl.edu/ugrad/current/regulations/info/attendance.aspx>.

Students are required to attend all classes, and the instructor will take attendance. Each unexcused absence will result in a deduction of one point from the attendance component of the grade. If you are unable to attend a class, you must notify the instructor by email at least 24 hours before the scheduled class. It is the student's responsibility to make up any assignments and/or class work missed as a result of an absence. The only exceptions to this policy will be due to an emergency or other extreme extenuating circumstance and will be at the sole discretion of the supervisory instructor. Tardiness of more than ten minutes will result in a one-half point grade deduction.

### **Academic Honor Policy**

UF students are bound by The Honor Pledge which states, "We, the members of the University of Florida community, pledge to hold ourselves and our peers to the highest standards of honor and integrity by abiding by the Honor Code. On all work submitted for credit by students at the University of Florida, the following pledge is either required or implied: "On my honor, I have neither given nor received unauthorized aid in doing this assignment." The Honor Code (<http://www.dso.ufl.edu/scr/process/student-conduct-honorcode/>) specifies a number of behaviors that are in violation of this code and the possible sanctions. Furthermore, you are obligated to report any condition that facilitates academic misconduct to appropriate personnel. If you have any questions or concerns, please consult with the instructor or TAs in this class.

### **Students Requesting Accommodations due to Disabilities**

Students with disabilities requesting accommodations should first register with the Disability Resource Center (352-392-8565, [www.dso.ufl.edu/drc/](http://www.dso.ufl.edu/drc/)) by providing appropriate

documentation. Once registered, students will receive an accommodation letter which must be presented to the instructor when requesting accommodation. Students with disabilities should follow this procedure as early as possible in the semester.

### **Available Campus Resources**

#### Health and Wellness

- U Matter, We Care: If you or a friend is in distress, please contact [umatter@ufl.edu](mailto:umatter@ufl.edu) or 352 392- 1575 so that a team member can reach out to the student.
- Counseling and Wellness Center: <http://www.counseling.ufl.edu/cwc/Default.aspx>, 392-1575; and the University Police Department: 392-1111 or 9-1-1 for emergencies.
- Sexual Assault Recovery Services (SARS) Student Health Care Center, 392-1161.
- University Police Department, 392-1111 (or 9-1-1 for emergencies).  
<http://www.police.ufl.edu/>

#### Academic Resources

- E-learning technical support, 352-392-4357 (select option 2) or e-mail to [Learningsupport@ufl.edu](mailto:Learningsupport@ufl.edu). <https://lss.at.ufl.edu/help.shtml>.
- Career Resource Center, Reitz Union, 392-1601. Career assistance and counseling.  
<http://www.crc.ufl.edu/>
- Library Support, <http://cms.uflib.ufl.edu/ask>. Various ways to receive assistance with respect to using the libraries or finding resources.
- Teaching Center, Broward Hall, 392-2010 or 392-6420. General study skills and tutoring.  
<http://teachingcenter.ufl.edu/>
- Writing Studio, 302 Tigert Hall, 846-1138. Help brainstorming, formatting, and writing papers. <http://writing.ufl.edu/writing-studio/>
- Student Complaints Campus:  
[https://www.dso.ufl.edu/documents/UF\\_Complaints\\_policy.pdf](https://www.dso.ufl.edu/documents/UF_Complaints_policy.pdf) On-Line Students Complaints: <http://www.distance.ufl.edu/student-complaintprocess>

### **Student Confidentiality**

UF ensures the confidentiality of student records in accordance with State University System rules, state statutes, and the Family Education Rights and Privacy Act of 1974 Buckley Amendment. Your family financial information and the type and amount of your aid are held in confidence. Information is released only with your written consent. You may a) provide the information your parents seek and inform them directly or b) contact the Registrar's Office for additional information. [www.registrar.ufl.edu](http://www.registrar.ufl.edu)

## **Course Evaluations**

Students are expected to provide professional and respectful feedback on the quality of instruction in this course by completing course evaluations online via GatorEvals. Guidance on how to give feedback in a professional and respectful manner is available at <https://gatorevals.aa.ufl.edu/students/>. Students will be notified when the evaluation period opens, and can complete evaluations through the email they receive from GatorEvals, in their Canvas course menu under GatorEvals, or via <https://ufl.bluera.com/ufl/>. Summaries of course evaluation results are available to students at <https://gatorevals.aa.ufl.edu/public-results/>.

## Clarinet Skills Course Outline - First Rotation

Dates and materials are subject to change. All assignments, readings, exercises, and scale preparation are due to be handed in or played on the day it is listed. Supplemental reading and articles may be provided.

CLASS	DATE	CLASS TOPICS
1	8/21	Syllabus, Grading, Attendance Policy, get equipment
2	8/26	History, Parts of the Clarinet, Clarinet Terminology, Assembly and Disassembly, Horn Carriage, and Hand Position
3	8/28	First sounds, embouchure and common issues, tongue position, articulation, air, mouthpiece and barrel
	9/2	<b>NO CLASS – SCHOOL HOLIDAY</b>
4	9/4	First notes, G Major and F Major Scales (1 octave), fingering charts, care and maintenance, <b>WRITTEN QUIZ</b>
5	9/9	More notes, chromatic scale (Low E to throat tone Bb), pinkies, alternate and chromatic fingerings
6	9/11	Crossing the break, chromatic scale (Low E to fourth space E), G Major and F Major scales (2 octaves)
7	9/16	C Major and Bb Major Scales (1 octave), review for playing midterm, equipment, throat tones, tuning
8	9/18	Review for playing midterm, assign playing midterm excerpt, <b>WRITTEN QUIZ</b>
9	9/23	<b>PLAYING MIDTERM (see “Grading Components” section above)</b>
10	9/25	D Major and Eb Major Scales (1 and 2 octaves), auxiliary clarinets
11	9/30	G, C, A, F, Bb Major Scales (2 octaves), Chromatic (Low E to High C), resources and clarinet literature, assign playing final excerpt
12	10/2	<b>NOTEBOOKS DUE</b> , practice teaching demonstrations and playing review, <b>WRITTEN QUIZ</b>
13	10/7	<b>PLAYING FINAL (see “Grading Components” section above)</b>
14	10/9	<b>WRITTEN FINAL, TEACHING DEMONSTRATIONS</b>



## Clarinet Skills Course Outline - Second Rotation

Dates and materials are subject to change. All assignments, readings, exercises, and scale preparation are due to be handed in or played on the day it is listed. Supplemental reading and articles may be provided.

CLASS	DATE	CLASS TOPICS
1	10/14	Syllabus, Grading, Attendance Policy, get equipment
	10/16	<b>NO CLASS – SCHOOL HOLIDAY</b>
2	10/21	History, Parts of the Clarinet, Clarinet Terminology, Assembly and Disassembly, Horn Carriage, and Hand Position
3	10/23	First sounds, embouchure and common issues, tongue position, articulation, air, mouthpiece and barrel
4	10/28	First notes, G Major and F Major Scales (1 octave), fingering charts, care and maintenance, <b>WRITTEN QUIZ</b>
5	10/30	More notes, chromatic scale (Low E to throat tone Bb), pinkies, alternate and chromatic fingerings
6	11/4	Crossing the break, chromatic scale (Low E to fourth space E), G Major and F Major scales (2 octaves), equipment, throat tones, tuning
7	11/6	C Major and Bb Major Scales (1 octave), review for playing midterm, assign playing midterm excerpt, <b>WRITTEN QUIZ</b>
	11/11	<b>NO CLASS – SCHOOL HOLIDAY</b>
8	11/13	<b>PLAYING MIDTERM (see “Grading Components” section above)</b>
9	11/18	D Major and Eb Major Scales (1 and 2 octaves), auxiliary clarinets
10	11/20	G, C, A, F, Bb Major Scales (2 octaves), Chromatic (Low E to Hi
11	11/25	<b>NOTEBOOKS DUE</b> , practice teaching demonstrations and playing review, <b>WRITTEN QUIZ</b>
	11/27	<b>NO CLASS – SCHOOL HOLIDAY</b>
12	12/2	<b>PLAYING FINAL (see “Grading Components” section above)</b>
13	12/4	<b>WRITTEN FINAL, TEACHING DEMONSTRATIONS</b>