

MUT 3321 Arranging for Voices and Instruments | Syllabus

Class times: M, W, F
Period 2 (8:30 AM – 9:20 AM)
(MUB 142)

Instructor: Diogo Carvalho
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Office Hours:
TBA

Course Description

An introduction to the principles and techniques of arranging, instrumentation, and orchestration. The course will introduce the standard instruments of the modern orchestra and wind ensemble, discuss choral arranging, and begin a discussion of creative orchestration practice.

Required Textbooks

Adler, Samuel. *The Study of Orchestration*, 4th ed., New York: W.W. Norton & Co., 2016.

Required Materials

Music paper, pencil and eraser

Course Expectations

The students should:

- Read the Syllabus and all announcements and assignments thoroughly.
- Reserve a reasonable amount of time for homework (practicing, reading, listening, etc.) according to the demands of the course. Normally students need 4 to 6 hours a week for this class.
- Maintain a professional, respectful attitude towards other students and your instructor.
- Actively engage in every class, paying attention to the instructor and to other colleagues' activities.
- Follow their progress on Canvas. Access elearning.ufl.edu for more information.
- Notify your instructor in case of any difficulty with the course—the instructor will help you!

The instructor should:

- Present content considering different types of learners.
- Maintain a professional, respectful attitude towards students.
- Carefully listen to students' questions and demands, and be prepared to help them to learn.
- Inspire students to enjoy all the activities of the course, and ultimately, music itself!
- Provide feedback regarding student's progress.

Evaluation information

Students

1. Written exams – May consist of quizzes, exams, and/or special class assignments.
2. Projects
3. Assignments/homework
4. Attendance – Please see information in the grading section, below.

N.B.: Communication is not only writing/saying something; it is also what the reader/listener UNDERSTANDS from what has been written/said! With that in mind, students must ensure to clearly communicate their ideas, projects, responses, and answers.

Instructor

1. One or two instructor/course evaluations per semester. Students may keep anonymity.
2. Students are welcome to inform the instructor, by email or during office hours, of any suggestions, complaints, and critiques.
3. Students are expected to provide feedback on the quality of instruction in this course by completing online evaluations at <https://evaluations.ufl.edu>. Evaluations are typically open during the last two or three weeks of the semester and students will be given specific times when they are open. Summary results of these assessments are available to students at <https://evaluations.ufl.edu/results/>.

Grading

1. Written exams/quizzes = 20%
2. Projects = 50%
3. Assignments/homework = 20%
4. Attendance = 10%

Each class missed without a documented reason will deduct a percentage of the total attendance grade. Missing more than 5 classes implicates an E grade (failure).

** More about attendance and other details:*

- A documented reason for missing a class might be: medical report, concerts or special events, and death in the family.

- A documented reason for missing a class might NOT BE: broken alarms, tiredness, alligator in the way, or traffic.
- Students must inform (via email) the instructor about an absence at least 24 hours before the beginning of class.
- Special cases should be informed to the instructor, who might consider other reasons for excusing absences, following the norms of the University of Florida.
- No late work will be accepted unless one reason, from the ones presented above, is given.
- Tardiness is not allowed. The class begins exactly at the allotted time.
- Students are responsible for learning the content of a missed class, and might (or should!) use office hours to prevent staying behind.

* More information about attendance [here](#).

Grading Scale

Grade	Percent	Grade Points
A	93.4-100	4.00
A-	90.0-93.3	3.67
B+	86.7-89.9	3.33
B	83.4-86.6	3.00
B-	80.0-83.3	2.67
C+	76.7-79.9	2.33
C	73.4-76.6	2.00
C-	70.0-73.3	1.67
D+	66.7-69.9	1.33
D	63.4-66.6	1.00
D-	60.0-63.3	0.67
E	0-59.9	0.00

* More information on grades [here](#).

Course Schedule

This schedule may be modified at any moment by the instructor, who will inform students within a reasonable time span.

Week 1 (08/19) – no class M	- Introduction, choral arranging: basic harmony, voice-leading, chord spacing
Week 2 (08/26)	- Choral Arranging - arrangement techniques, textures
Week 3 (09/02) – no class M	- Choral Arranging - special devices, working with accompaniments

Week 4 (09/09) - <i>Mon: Listening exam 1</i> - <i>Wed: Project 1 due</i>	- Principles of instrumentation (acoustics, transposition, notation) - Adler: Chapter 1
Week 5 (09/16)	- Strings - Adler: Chapter 2, 3, 4
Week 6 (09/23)	- Strings, Woodwinds - Adler: Chapter 5, 6, 7
Week 7 (09/30) - <i>Mon: Listening exam 2</i>	- Woodwinds - Adler: Chapter 8
Week 7 (09/30) - <i>Mon: Mid-term</i>	- Guest lectures
Week 9 (10/14)	- Brass - Adler: Chapter 9, 10, 11
Week 10 (10/21) - <i>Fri: Listening exam 3</i>	- Percussion, Keyboard Instruments - Adler: Chapter 12, 13, 14
Week 11 (10/28) - <i>Mon: Project 2 due</i>	- In-class reading sessions
Week 12 (11/04)	- Orchestration - basic principles, doublings - Adler: Chapter 15
Week 13 (11/11) – no class M	- Orchestration - amateurs, classical styles, transcriptions - Adler: Chapter 16, 17
Week 14 (11/18) - <i>Mon: Listening exam 4</i>	- Orchestration - full orchestra, wind ensemble - Adler: Chapter 18, 19
Week 15 (11/25) – no class on W/F	- Orchestration - contemporary techniques
Week 16 (12/02) – no class F (Reading Days) - <i>Mon: Project 3 due</i>	- In-class reading sessions
Week 17 (12/09)	- Final Exam: 12/12/2019 @ 12:30 PM - 2:30 PM

Academic Honesty

UF students are bound by The Honor Pledge which states, “We, the members of the University of Florida community, pledge to hold ourselves and our peers to the highest standards of honor and integrity by abiding by the Honor Code. On all work submitted for credit by students at the University of Florida, the following pledge is either required or implied: “On my honor, I have

neither given nor received unauthorized aid in doing this assignment.” The Honor Code (<http://www.dso.ufl.edu/secr/process/student-conduct-honor-code/>) specifies a number of behaviors that are in violation of this code and the possible sanctions. Furthermore, you are obligated to report any condition that facilitates academic misconduct to appropriate personnel. If you have any questions or concerns, please consult with the instructor or TAs in this class.

Other Resources

Health and Wellness

U Matter, We Care: If you or a friend is in distress, please contact umatter@ufl.edu or 352-392-1575 so that a team member can reach out to the student.

Counseling and Wellness Center: <http://www.counseling.ufl.edu/cwc/Default.aspx>, 392-1575; and the University Police Department: 392-1111 or 9-1-1 for emergencies.

Sexual Assault Recovery Services (SARS) Student Health Care Center, 392-1161.

University Police Department, 392-1111 (or 9-1-1 for emergencies). <http://www.police.ufl.edu/>

Academic Resources

E-learning technical support, 352-392-4357 (select option 2) or e-mail to Learning-support@ufl.edu. <https://lss.at.ufl.edu/help.shtml>.

Career Resource Center, Reitz Union, 392-1601. Career assistance and counseling. <http://www.crc.ufl.edu/>

Library Support, <http://cms.uflib.ufl.edu/ask>. Various ways to receive assistance with respect to using the libraries or finding resources.

Teaching Center, Broward Hall, 392-2010 or 392-6420. General study skills and tutoring. <http://teachingcenter.ufl.edu/>

Writing Studio, 302 Tigert Hall, 846-1138. Help brainstorming, formatting, and writing papers. <http://writing.ufl.edu/writing-studio/>

Student Complaints Campus:

https://www.dso.ufl.edu/documents/UF_Complaints_policy.pdf

On-Line Students Complaints: <http://www.distance.ufl.edu/student-complaint-process>

Students with disabilities requesting accommodations should first register with the Disability Resource Center (352-392-8565, www.dso.ufl.edu/drc/) by providing appropriate documentation. Once registered, students will receive an accommodation letter which must be presented to the instructor when requesting accommodation. Students with disabilities should follow this procedure as early as possible in the semester.