

**ART 3381c Sketchbook**

Fall 2019 3 Credits

FAD 115 M + W 3:00 – 6:00 pm

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Office Hours: FAD 237 M + W 11:15 – 11:45a

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**COURSE DESCRIPTION**

This intensive studio course centers on the practice of maintaining a studio sketchbook as a vital tool in the artistic process. This course emphasizes observation, organization, experimentation and conceptualization. Research, exercises, fieldtrips, readings and presentations will be used as vehicles for ideas, inspiration and exploration. Students will create multiple sketchbooks throughout the duration of the course that will expand their knowledge of drawing media, techniques, contemporary artists and more.

**OBJECTIVES**

- To develop the habit of using a sketchbook for personal project research, as a personal reference for tracing the interaction of ideas and for reflecting on the progression of these ideas.
- To develop visual ideas and to generate personal themes for art making.
- To explore creative solutions to a variety of conceptual assignments.
- To explore a variety of drawing media and techniques and compositional possibilities.
- To develop the habit of using a sketchbook for freehand sketching and annotations of ideas and for documenting the origins of inspiration.

**REQUIRED TEXT and READINGS**

On reserve in the Architecture and Fine Arts Library or on e-learning

**REQUIREMENTS AND EVALUATION**15% RESEARCH/READINGS

Artist Research Presentations + Outline, One Visiting Artist Response paper, One exhibition response paper, additional readings, etc.

75% SKETCHBOOKS

Four Projects and one Semester Long Sketchbook 15% each

10% PARTICIPATION

Participation, support, and respect in all phases of this course are imperative. The class dynamic depends on your energy, initiative, attitude, productivity and willingness to get involved in your assignments, group discussion and critiques. You are expected to participate in a responsive and active manner throughout the duration of every class and to attend every scheduled class

**ATTENDANCE POLICY**

- ✓ Be on time, prepared to work, with the proper materials and research needed for class, there will be no deviations from this policy. Studio courses require intensive work and diligence.
- ✓ Roll will be taken promptly at the beginning of class
- ✓ Late arrivals will be marked as tardy, leaving early will also be noted.
- ✓ It is your responsibility to see that the record is corrected from an absence to a tardy if you are late.

- ✓ Three or more absences will result in the lowering of the final grade by one letter. Six absences will result in a failing grade. UF policy related to class attendance:  
<https://catalog.ufl.edu/ugrad/current/regulations/info/attendance.aspx#absences>

### **LATE POLICY**

Assignments are due when indicated by the instructor.

Late assignments will not be reviewed. Failure to turn in an assignment will result in failure of the course.

### **Grading Scale**

a 95-100, a- 94-90, b+ 89-87, b 86-84, b- 83-80, c+ 79-77, c 76-74, c- 73-70, d+ 69-67, d 66-64, d- 63-60, e 59

Notes:

A "C" represents satisfactory work, regular attendance, and successful accomplishment of the course.

A grade of "C-" or below will not count toward major requirements.

**Bibliography** – See UF Architecture + Fine Arts Sketchbook Collection Handout.

### **Course MATERIALS:**

You will explore a variety of materials in this experimental class and you may be required to purchase alternate or additional supplies for certain projects during the semester. Most of the items are mandatory, a few are recommended. If you already have a tool or media, you do not need to order it if you have sufficient supply (for example, no need to have two watercolor sets). For material that dulls or gets used up quickly (like X-acto blades), please purchase the item even if you have one. If you don't own one already, I suggest you purchase a beginner's hand tool kit available at most hardware stores.

### **Materials to buy at your favorite art materials supplier:**

- Kneaded eraser
- Inexpensive watercolor set
- Inexpensive gouache set
- Box of mark making tools (non-solvent/non-oil based materials such as markers, paints, white-out, pens, etc)
- 1 roll of masking tape
- At least 1 roll of artist tape (any color)
- Pencil sharpener
- Assortment of brushes for water-based media (small, medium and large at least one of each)
- Glue stick
- Rubber cement & rubber cement pick-up
- X-acto knife and extra blades
- Scissors (for cutting small, fine work)
- Small ruler
- Variety of graphite pencils

- Matte or Gloss Gel medium
- Drawing paper
- Charcoal, Chalk pastel, Oil pastel.

**Materials to purchase from the grocery/hardware store:**

- 1 Roll transparent packing tape (for transfers)
- 1 Roll of wax paper (to protect pages in your altered book)
- 1 soft sponge (for transfer techniques and applying washes)
- Lock for locker
- Tool or tackle box for storing and transporting materials
- Ziploc bags (gallon size, to collect collage materials – very helpful)

**Materials to gather from your own collection or thrift store:**

- 2 western bound hard covered books (for altered book projects, preferably with images and matte pages, at least 2-in thick)
- Miscellaneous plastic containers for mixing media (yogurt containers, Tupperware, peanut butter jars, etc)
- At least 1 old family photograph (or copies of such) – you may need to ask your family to mail one.
- Collection/Folder of favorite collage materials/images from magazines, papers
- Box of mark making tools (non-solvent/non-oil based materials such as markers, highlighters, paints, white-out, pens, etc)
- Hair dryer,
- miscellaneous tapes/adhesives/paints, etc.

**Miscellaneous:**

- Ability to print/copy materials is mandatory – you will need to print and copy materials like photo based media throughout the semester and you may need to do this at the library or other campus facilities.

**Examples of Drawing Papers:**

- Stonehenge Printmaking Paper: 38 x 50 inches Excellent for pastel, pencil, charcoal, acrylics and watercolor. Tape bound with 2 deckle edges. 100% cotton with a vellum surface.
- Rives BFK Heavyweight Printmaking Paper: 19 x 26 inches This very popular 100% rag paper is great for all types of printmaking, slight tooth makes it a great drawing paper, as well. Deckled on two sides. 175 gram.
- Bristol Paper: Bristol and Illustration Board provide a stiff, strong surface to work on without the need for mounting. Bristol generally describes drawing paper that is pasted together to form multi-ply sheets. Illustration board has 100% cotton drawing paper mounted on both sides of heavyweight board.

**Order materials online and find other items, your collage materials, and unconventional material at Gainesville's thrift stores and at the stores below:**

Dick Blick: Online Art Supplier. <https://www.dickblick.com>

Jerry's Artarama: Online Art Supplier. <http://www.jerrysartarama.com/>

Utrecht: Online Art Supplier. <https://www.utrechtart.com>

Amazon: <https://www.amazon.com/>

Magnum Wood: Paper, drawing materials, glues, etc., 3180 SW 42nd Way Gainesville, Florida 32608, 352-335-5538, <http://www.magnumwood.com/cart/default.aspx>,

The Repurpose Project: [www.RepurposeProject.com](http://www.RepurposeProject.com), 1920 Northeast 23rd Ave, Gainesville, FL 32609 Pay what you wish. [info@RepurposeProject.org](mailto:info@RepurposeProject.org)

SoMa Art Media Hub, 601 South Main Street, Gainesville, FL 32601, <http://www.somaartmediahub.com>

Michael's: <http://www.michaels.com>, 3644 SW Archer Rd, Gainesville, FL 32608,

Jo-Ann Fabric and Craft Store: 3202 SW Blvd, Gainesville, FL 32608,

Harbor Freight Tools: Northside Shopping Center, 2360 N Main St, Gainesville, FL 32609

### **Visiting Artists Program**

The Harn Museum of Art and School of Art + Art History run an active Visiting Artists' Program. Internationally and nationally respected artists, curators, collectors, and critics are invited to lectures and provide studio visits and critique sessions each semester. While the schedule for these events is fluid, you will be given notice of upcoming lectures to attend. You are required to attend and write a one page response to one speaker during the semester. This is due no later than **November 13.**

### **Galleries**

You are required to attend two exhibitions this semester and **respond to one exhibition in a one page response paper.** This is due no later than **November 20.** You are strongly encouraged to attend exhibitions at University Galleries and the Harn Museum to experience contemporary and historical exhibitions that relate to our studio practice. Additional local venues include Sante Fe Community College Gallery, Reitz Union, Thomas Center Galleries, and other community galleries that provide exhibitions of student and local artists.

### **SAAH POLICIES**

#### **Lockers/Storage**

SAAH is not responsible for items in lockers. Please watch for posted signs on lockers regarding their use. Each student must share a locker with two students and keep the locker form attached at all times. Lockers will be cleaned out at the end of each semester. When storing materials, it is advisable that you have your name on everything with a black marker, the course number, and the instructors' name. The SAAH is not responsible for items left in the classrooms.

#### **Academic Honesty Policy**

The course will follow the University's honesty policy found on-line at: <https://sccr.dso.ufl.edu/> Work completed for this class, this includes drawings, sketchbook work or research, may not be turned in for any other class. In addition, work turned in for credit in another class may not be turned in for credit in this class.

#### **Accommodation for Students with Disabilities**

Students requesting classroom accommodation must first register with the Dean of Students Office. The Disability Resource Center will provide documentation to the student who will need to provide this to the instructor when requesting accommodation.

#### **Additional policies for students in the SAAH**

No headphones in class, turn off cell phones.

**Safety and Hazardous Materials Policy** - see attached Area Health and Safety Policy or <http://saahhealthandsafety.weebly.com/>

Please read and respect studio use and guidelines posted in classrooms. Do not pour solvents down sinks. Spraying of fixative or other toxic materials is not allowed in the drawing studios or hallways use the ventilation booth on the 2nd floor of FAC. Each student is responsible for assisting in studio clean up.

### **Studio Use**

The studio is for your use outside of class time. You will be given the combination to the studio, it is for YOUR use only. Students are expected to follow studio guidelines for continued access. There is a first aid kit in each room as well as a sharp container for your use.

### **SA+AH CONTAINER POLICES**

There are 2 types of labels used in the SA+AH-- yellow and white. Both labels are found at the red MSDS box and are supplied by the SA+AH. Each is used for a different purpose.

White:

All new and or used product in containers (hazardous or what might be perceived as hazardous -i.e. watered down gesso, graphite solutions, satellite containers of solvents, powders, spray paints, fixatives, oils, solvents, etc.) must be labeled within the SA+AH to identify their contents. Labels can be found at the MSDS box in each studio and work area. All containers must be marked with your name, contents and date opened. All secondary/satellite containers for hazardous materials must be marked with content, your name and the date opened. All unmarked containers will be disposed of with no notice.

Yellow: WHEN HAZARDOUS ITEMS ARE DESIGNATED AS WASTE.

All containers must have a yellow label identifying the contents that are designated as trash for weekly EHS pick up.

Flammable solid containers (red flip top) must have a yellow hazardous waste label on the outside (top).

5-gallon jugs must have a yellow hazardous waste label on the outside.

Fibrous containers must have a yellow hazardous waste label on the outside (top).

Each item in the blue bin must have a yellow hazardous waste label.

Note: Hazardous Waste labels should include all constituents in the waste mixture as well as an approximate percentage of the total for that item and must add up to 100%. Labels should also include the Bldg and room number of the shop generating the waste along with the Waste Manager for your area; this is located on the SWMA sign posted at the sink or at the Waste Management Area.

### **Appendix C: Health and Safety Area Specific Information: Drawing**

#### **4. Area Rules**

All users of the studio classrooms are expected to follow studio guidelines. If you have any questions, ask your instructor.

*Follow all SA+AH Health and Safety handbook guidelines.*

*Follow the SA+AH Satellite Waste Management Chart in the classroom and other health & safety guidelines posted for your media.*

Do not prop classroom doors. Doors are to remain closed to ensure the building HVAC and ventilation systems work properly.

Material Safety Data Sheets (MSDS) are available in each SA+AH work area.

Practice best practices for material handling. If you have questions about a material, ask your instructor for guidance.

If you bring an item into the classroom, be sure you have the MSDS form filed for the material used.

Familiarize yourself with the closest eyewash unit.

Do not spray any aerosols in any SAAH classroom/studio/doorway or exterior wall/floor. A spray booth is located in **FAC room 211A**.

- Wear nitrile gloves when handling hazardous materials. These are provided in your classroom studios.
- Remove all trash that does not fit in trashcans to the dumpster on the south side of FAC. Any trash that does not fit in the trash can must be immediately taken to the dumpster. All oversized trash (has any length that exceeds 4 feet in any direction) must be taken to the dumpster on the south side of FAC and placed beside the dumpster in the area designated for oversized trash.
- Broken glass must be packed inside paper and labeled on the outside as broken glass and walked to the dumpster. Glass with hazardous materials must be wrapped, labeled with a filled out yellow hazardous waste labels and placed in the blue bin at the SWMA. The trash guidelines are to ensure the safety of anyone encountering the trash. Liquids, medical waste, yard waste, appliances and pallets are prohibited from disposal in the dumpster.
- No eating, consumption of alcohol or smoking is permitted in the studios.
- Clean up after yourself- wipe down surfaces (easels, drawing boards, stools with a wet towel).
- Do not block doorways or block access to lights.
- Do not remove furniture from rooms or borrow furniture from rooms without permission from the area coordinators.
- Do not create “daisy chains” with multiple electric cords.
- No hazardous materials down sinks.
- Store all flammables in the flammable cabinet. Keep flammable cabinet closed.
- Clean up after yourself.
- First aid kits are found in each studio. Notify your instructor if supplies are low.
- Report any safety issues IMMEDIATELY to your instructor.
- All courses must engage in an end of the semester clean up.

**In case of emergency, call campus police at 392-1111**

**You are in UF Fine Arts Building D (Building # 269), and then give the operator your location (room#)**