

Production & Performance

Spring 2019

Course Title	THE4950 PRODUCTION & PERFORMANCE – COSTUME
Meeting Room	McGuire Pavilion Costume Studio room #238
Meeting Time	To be arranged by each student with shop manager Costume shop is open Monday - Friday 9am-12pm, 1pm-4pm.
Instructor	Stacey Galloway – Assoc. Prof. of Costume Technology Nadine McGuire Pavilion Room 205 Office Hours: Tue & Thu 9:30 - 11:00 am or by appointment Office Phone: 352-273-0508 E-mail: sgallowa.ufl.edu
Supervisor	Megan Szloboda – Costume Studio Manager Nadine McGuire Pavilion Room 238 Office Phone: 352-273-0525 E-mail: mszloboda@arts.ufl.edu

Course Description

The course is designed to give students hands on experience in the costume area of theatre. The student will work on departmental productions in a variety of capacities ranging from wardrobe to sewing to organizational activities.

Requirements

- 1- You must complete 75 hours by 4pm April 24, 2019.
- 2- Come to work with a positive attitude and prepared to work!
- 3- Must wear closed toe shoes. If you arrive to work with out the appropriate attire you will be asked to leave and you will not receive credit for time not worked.

Attendance

Students are required to complete 75 hours within the semester in order to pass the class. Once you establish your weekly schedule you are expected to be in the costume studio at those times. This is a weekly time commitment that we expect you to fulfill each week. Production schedules are based upon your commitments. We encourage you to plan for 6 hours each week in at least 1.5 hour blocks if you are unable to be in the costume studio due to sickness or emergency, you must call or e-mail the costume shop to let the Costume Studio Manager know that you will not be there. If you are unable to be in the costume studio for other reasons, you must get permission from the Costume Studio Manager in advance and make arrangements to make up the hours. Information on UF attendance policies can be found at <https://catalog.ufl.edu/ugrad/current/regulations/info/attendance.aspx>

Participation

This is a class and your focus while in class should be on the task at hand. Use of cell phones should be avoided except in case of emergency. Guidance and instruction should be sought out during completion of tasks. While the Costume Studio does not have the same atmosphere as a classroom, we ask that you respect it as a learning environment and behave accordingly. You must also wear closed toe shoes while working in any of the costume areas.

Grading

Fulfillment of 75 hours	50 pts
Attendance, Participation & Attitude	50 pts
Total	100pts

A = 100-94 pts	C = 76-74 pts
A- = 93-90 pts	C- = 73-70 pts
B+ = 89-87 pts	D+ = 69-67 pts
B = 86-84 pts	D = 66-64 pts
B- = 83-80 pts	D- = 63-60 pts
C+ = 79-77 pts	E = 59- 0 pts

Attendance, Participation & Attitude:

50 – 34 pts Excellent: Demonstrates a desire to learn and develop his/her skills. Takes interest and initiative in assigned projects. Meets all deadlines and arrives early or on time for all shifts appropriately dressed. Displays a courteous and positive attitude.

35 – 26 pts Above Average: Shows initiative in assigned projects. Takes responsibility for their assigned projects and adequate notification if an absence is unavoidable. Displays a cooperative attitude.

25 – 0 pts - Average: Attends all scheduled shifts on time, appropriately dressed for work environment and completes assignments satisfactorily.

Information on UF grading policies for assigning grade points can be found at

<https://catalog.ufl.edu/ugrad/current/regulations/info/grades.aspx>

Honesty Policy

Please refer to your student handbook for the University's honesty policy regarding cheating and the use of copyrighted materials. <https://catalog.ufl.edu/ugrad/1516/advising/info/student-honor-code.aspx>

Accommodation

Students with disabilities requesting accommodations should first register with the Disability Resource Center (352-392-8565, www.dso.ufl.edu/drc/) by providing appropriate documentation. Once registered, students will receive an accommodation letter which must be presented to the instructor when requesting accommodation. Students with disabilities should follow this procedure as early as possible in the semester.

Counseling and Mental Health

Please be aware that there are people on campus to assist you, should you need it.

Counseling and Wellness Center & U Matter, We Care:

3190 Radio Rd.

352-392-1575

umatter@ufl.edu

www.counseling.ufl.edu/cw

University Police Department (UPD)

352-392-1111 (or 9-1-1 for emergencies)

www.police.ufl.edu