

## HUM4941L-1915(14618)--- Arts in Healthcare Practicum II Spring 2019

### Independent Study, 3 credits

**Instructor:** Jeffrey Pufahl

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### Course Description

This course will engage the student in individual and in-depth practice of arts in medicine in a clinical or community environment. The student will engage in the practice of arts in medicine with an emphasis in a primary discipline, and will deepen understanding of the practice through documentation, reflection, and a culminating paper.

### Objectives

- By the end of the course, students will be able to:
- Examine the use of one or more art forms as a complement to health, wellness, or the healthcare experience.
- Demonstrate an understanding of the shared creative process in such work.
- Articulate the individual's/artist's approach to and/or discoveries made through the facilitation of the arts in a health context.
- Develop an advanced level of self-directed clinical practice evidenced by instructor and supervisor evaluations

### Course Format and Content

The course uses an individual contractual format for specific clinical and academic requirements. The general scope and content is as follows:

- Complete UF Health Shands Arts in Medicine or other organizational volunteer requirements as necessary
- Complete a **minimum** of 65 contact/clinical hours supervised by the instructor or an approved Artist in Residence or site supervisor and 15 Admin/Prep hours.
- Practicum Proposal: goals and expected outcomes for the practicum work
- Log: submit a time sheet of your practicum hours at the end of the semester signed by your Artist in Residence or site supervisor
- Capstone Proposal: a written plan for the final capstone evaluation
- Journaling: minimum of 500 words per week
- Literature Review: complete a literature review with a minimum of six articles on your chosen discipline/field.
- Practicum Interaction Records: You will complete interaction records for all clinical/community interactions (please note that if you choose to complete the PHI information at the bottom of the clinical interaction record form, you must keep these forms in a secure location. PHI cannot be removed from the hospital or be stored in a location where it can be accessed by others)
- Evaluation of clinical work by mentoring artist or site supervisor
- Practicum Analysis Paper: 3,500-4,000 words focusing and articulating the practicum experience, as supported through the clinical interaction records.

### Procedures

- Develop specific contract with instructor to include: practicum activities, due dates and meetings with the faculty mentor. The specific nature of the work must be approved by the instructor and the healthcare or community program and should include provisions for monitoring quantity and quality of the clinical work.
- Complete Volunteer Services procedures of the healthcare or community facility as necessary (e.g.; orientation, PPD screening, immunization records, interview). Summary of UF Health procedures are available from UF Health Volunteer Services Office (265.0360).
- Contact the Arts in Medicine Volunteer Coordinator (UF Health #: 733.0880) to set up your clinical schedule and purchase your uniform if necessary.
- Maintain terms of your contract
- Submit all required documents, assignments, and a print-out of your clinical hours to your supervisor on contracted due dates.

## Course Calendar

	Week	Activities	Due - all assignments are due Friday at 11:59pm
JAN			
7-11	1	Meet with faculty mentor and develop practicum proposal	Instructor meeting 1
14-25	2-3	Develop Practicum Goals Schedule meeting with artist mentor Complete practicum proposal	Week 2: Practicum Proposal Due Complete Goals & Guiding Question Week 3: Activity Logs week 2,3 Meeting with Artist Mentor Complete Final Practicum Proposal with site supervisor approval & completed curriculum
Jan 28 -Feb 8	4-5	Begin Practicum work Begin Literature Review	Journals and Activity Reports week 4,5
FEB			
11-15	6	Mid-term Evaluation; meet with instructor Schedule second mentor meeting	Meeting 2 with instructor
Feb. 18- Mar. 8	7-9	Practicum work	Week 7: Literature review first draft Week 8: Journal & Activity Reports Week 9: Spring Break
March			
11-22	10-11	Literature Review Schedule final Instructor Meeting	Week 10: Evaluation invitation Second meeting with mentor Week 11: Final Literature Review Journals and Activity Reports weeks 9, 10, 11

Mar. 25- Apr. 19	12-15	Complete practicum work Analysis Paper	Site Evaluations Final Instructor Meeting Week 15: Journals & Activity Reports weeks 12, 13, 14, 15
April			
22- May 1	16-17	Complete analysis paper and all coursework.	Practicum Analysis Paper Due May 1 Cumulative Log

**Evaluation: 1600 points**

Instructor meetings	150 points
Practicum Proposal:	80 points
Goals	50 points
Completed Proposal/Contract	50 points
Mentor Meetings	50 points
Literature Review	100 points
Practicum work (hours):	400 points
Journaling:	260 points (20 each)
Activity Logs:	50 points (5 each)
Site evaluation Invitation:	10 points
Site evaluation:	100 points
Practicum Analysis Paper:	300 points
<b>TOTAL:</b>	<b>1600 points</b>

## Grading Scale

Letter Grade	% Equivalency	GPA Equivalency
A	94-100	4.00
A-	91-93	3.67
B+	88-90	3.33
B	84-87	3.00
B-	81-83	2.67
C+	78-80	2.33
C	74-77	2.00
C-	71-73	1.67
D+	68-70	1.33
D	64-67	1.0
D-	61-63	.67
E	60 or below	0.00

## Policies

**Contact Hours:** Contact hours are hours you spend working directly with patients/participants in your program.

**Minimum contact hours for this course: 65**

Only officially recorded hours will be credited. Use the approved manner of recording hours of the institution. For UF Health volunteers: Before you have completed Volunteer Services, or if you are involved in special off-site activities, keep a log of your work with signature verification by the artist in charge. If you cannot work with patients due to illness, you must make up the time later. Use procedures appropriate to the institution. Contact the AIM Volunteer Coordinator or arrange other experiences with the instructor.

**Admin Hours:** These are hours you spend planning and doing other work directly related to your program (buying supplies, making flyers, planning workshops, addressing site problems, phone calls, emails, etc).

**Admin hours minimum: 15**

**Other Hours:** These hours include your journal writing, literature review, course readings, instructor and mentor meetings, your final paper, etc. These hours are not tracked but are key to your success in the course.

**Workshop supplies and materials:** It is your responsibility to acquire any materials you may need for your program. Work with your site supervisor to procure your supplies well in advance of your program start date.

**Late work:** Turning in work after the deadline is not encouraged, however if you have extenuating circumstances and contact me **in advance of the deadline** I will consider extensions on a case by case basis. If this does not happen I will deduct **5 points per day** off your score for the assignment until it is handed in.

**Attire:** Follow the UF Health or other healthcare/community institution dress code and other policies and procedures. At UF Health, you will need to purchase an AIM apron for \$10. This fee must be paid before you will be allowed to begin your clinical work. You must also wear your name tag that you will receive from Volunteer Services.

**Confidentiality:** It is extremely important for you to adhere to the institution's confidentiality policies. In discussing or writing about your practicum experiences, you must avoid using identifying information. In the case of healthcare work, this is a federal law and is seriously enforced.

**Consent:** If your work involves making any patient information, photographs, videotape, or artwork of any kind public in any way, you must gain official written patient (or parent/guardian) consent. A parent must give consent for a child under 18. Foster parent consent is not valid for legal purposes. At UF Health, consent forms are available in the AIM Administrative office or in the Art Room. You must have your supervisor or another AIM Artist in Residence help you administer the consent form.

**Immunizations/Immunity for UF Health Volunteers:** For your protection, the UF Health requires that all volunteers have received standard immunizations, including chicken pox (which may not have been available when you were a child) and influenza. THE HOSPITAL WILL MAKE NO EXCEPTIONS TO THIS POLICY. If you have not had a specific vaccine but believe that you are immune through experiencing the disease (e.g., measles, chicken pox), you may be tested for immunity. If you anticipate or encounter any issues concerning immunizations and immunity, please contact the instructor immediately.

**UF Health policies:** You must comply with all hospital policies as delineated in the orientation and with all posted precautions (e.g., hand washing, protective gowns, mask, etc.). If you have any questions regarding specific precautions posted on a patient's door, ask the nurse for information or assistance.

**Academic Honesty:** The university's policies regarding academic honesty, the honor code, and student conduct related to the honor code will be strictly enforced. Full information regarding these policies is available at the following links:

- Academic Honesty: <https://catalog.ufl.edu/ugrad/current/advising/info/student-honor-code.aspx#honesty>
- Honor Code: <https://www.dso.ufl.edu/sccr/process/student-conduct-honor-code/> (Links to an external site.)Links to an external site.
- Student Conduct: <https://catalog.ufl.edu/ugrad/current/advising/info/student-honor-code.aspx#conduct>

**Disabilities:** Students requesting classroom accommodation must first register with the Dean of Students Office (352.392.8565, [www.dso.ufl.edu/drc/](http://www.dso.ufl.edu/drc/)). (Links to an external site.)Links to an external site. The Dean of Students Office will provide documentation to the instructor when requesting accommodation.

University Counseling Services: 3190 Radio Rd.

P.O. Box 112662, University of Florida Gainesville, FL 32611-2662

352-392-1575

[www.counsel.ufl.edu](http://www.counsel.ufl.edu) (Links to an external site.)Links to an external site.

**Course Evaluations:** Students are expected to provide feedback on the quality of instruction in this course. These evaluations are conducted online at <https://evaluations.ufl.edu>.

Evaluations typically open during the last two or three weeks of the semester.

**This syllabus is subject to change at the discretion of the instructor.**