

UF Center for Arts in Medicine Arts in Healthcare Practicum 1 HUM 3940L

Section: 05FA

Credits: 2 credits

Instructor: Professor Bucciarelli

Course Location: To Be Arranged for Practicum site and Group Meetings

Office Hours: Wednesday 10-11am and by appointment

Office Locations: Fine Arts D, Rm 109

Email: abucciarelli@ufl.edu*

NOTE: To ensure a prompt response to emails, ONLY email through the Canvas "Conversations" email feature unless you cannot access Canvas due to technical difficulties

Course Description

This course introduces the student to basic-to-intermediate level, mentored practice in the arts in healthcare. During the course, the student engages in a supervised practice of arts in medicine in a clinical or hospital environment with emphasis on a primary artistic discipline. The course is designed to help the student deepen understanding of the practice through documentation, self-assessment, and reflective writing.

Objectives

1. To provide mentored experience in the use of one or more art forms to enhance health as a complement to conventional healthcare.
2. To gain understanding of the shared creative process in such work.

Course format and content

The course uses an individual contractual format for specific clinical and academic requirements. The general scope and content are as follows:

- **UF Health Volunteer Services Procedures:** Complete all required training, screenings, and documentation.
- **Clinical Hours:** Complete a minimum of 60 clinical hours mentored by your assigned artist in residence.
- **Clinical Log:** Print a time sheet of completed clinical hours every other week from volunteer services. Have your mentoring Artist in Residence's sign the time sheet and submit to Canvas assignment.
- **Journaling:** Submit journal entries that document your practicum experience through a critical and reflective writing process. You'll submit a minimum of 2 pages per week (4 pages every other week) detailing your practicum experience. See assignment in Canvas for guidelines.
- **Group Rounds:** Participate in three in-person group Practicum Rounds meetings scheduled to take place at the beginning of the course, at mid-term, and at the

conclusion of the course. You are required to respond to the doodle poll during first week of class and attend all three planned meetings. See Canvas for guidelines.

- **Online Discussions:** Participate in eight bi-weekly discussions posted in the Discussions section of Canvas. The questions prompts will be posted by the instructor. The discussions will help you think more deeply about your Practicum process and be used to help inform your journaling and your practicum experience. See Canvas for guidelines.
- **Labs:** Participate in group labs (only required as needed to supplement practicum hours). Following the lab, submit a 1-page written reflection about the lab. See Canvas for guidelines.
- **Artist/Mentor Evaluations:** You will be responsible for reminding your supervising artist to complete and submit a midterm and final evaluation of your clinical work to the course instructor. Your artist mentor will email the evaluation to your course instructor. See Canvas for guidelines.
- **Mid-Term and Final Papers:** You will complete two 800-word reflective paper during the term. The paper will give you an opportunity to synthesize your practicum experience, discuss your strengths and challenges in participating in arts in medicine work, and ground your work in evidence-based literature. One paper will be completed at mid-term and the other will be completed at the end of the term. See Canvas for guidelines.

Procedures

1. Complete Volunteer Services procedures of the Healthcare facility as necessary (e.g.; orientation, PPD screening, immunization records, interview). Summary of UF Health procedures available from UF Health Volunteer Services Office (352-265-0360); <https://ufhealth.org/student-volunteers-18> .
2. Contact the Arts in Medicine Service Learning Coordinator (352-733-0880) to set up your clinical schedule and purchase your uniform if necessary.
3. Develop specific contract with instructor no later than the first week of class to include: clinical activities, due dates, and meeting dates. The specific nature of your Practicum work must be approved by the instructor and the UF Health Arts in Medicine Service Learning Coordinator. This will ensure that your Practicum experience includes provisions for monitoring quantity and quality of the clinical work.
4. Maintain terms of your contract throughout the semester.
5. Submit all required documents, assignments, clinical documentation to Canvas on contracted due dates.

Evaluation:

- Complete Volunteer Services procedures as necessary (Complete/incomplete) ***Note: if you do not complete these procedures in a timely manner you cannot continue in the course.**
- Clinical work (50%)
 - Clinical Hours Log
 - Journaling
- Mentor Evaluations (20%)
 - Artist/Supervisor Evaluations – mid-term and final

- Mid-semester instructor observation or check-in
- Online Discussions (10%)
- Group Rounds - three meetings (10%)
- Papers - mid-term and final (10%)
- Labs and/or Evidence for make-ups (policy around contacting the clinician ahead of time and committing to go if you've agreed to engage in the experience.

Grading Scale

Letter Grade	% Equivalency	GPA Equivalency
A	93-100	4.00
A-	90-92	3.67
B+	87-89	3.33
B	83-86	3.00
B-	80-82	2.67
C+	77-79	2.33
C	73-76	2.00
C-	70-72	1.67
D+	67-69	1.33
D	63-66	1.0
D-	60-62	.67
E	59 or below	0.00

Practicum Policies

Assignments: All assignments should be submitted via Canvas unless other arrangements have been made with the instructor.

Late Assignment Policy: Assignments will be accepted no later than one week after the due date. Points will be deducted from late assignments at a rate of 5% a day. The instructor will not accept work submitted later than one week following the deadline except in extenuating circumstances and with prior approval by the instructor.

Attire: Follow the dress code requirements for UF Health Shands Hospital and UF Health Shands Arts in Medicine. At UF Health, you will need to purchase an AIM apron for \$10. **This fee must be paid before you will be allowed to begin your clinical work.** You must also wear your name tag that you will receive from Volunteer Services.

Clinical hours: Only officially recorded hours will be credited. Use the approved manner of recording hours according to your practicum site and your instructor's requirements. Keep a log of your work with signature verification by your artist mentor. If you cannot work with patients due to illness, you must make up the time later. **You must also inform your practicum instructor and your mentoring artist about your absence with advanced notice.** Please email your instructor through Canvas. Please either email or call your

mentoring artist/the Arts in Medicine Office depending on their preference. Use procedures appropriate to the institution.

Confidentiality: It is extremely important for you to adhere to healthcare's code of patient confidentiality. In discussing, or writing about your clinical experiences, you must avoid using patient names or identifying information. This is a federal law and is seriously enforced by the hospital. Please make up a code or pseudonym name to talk about the people you work with in your journal, online discussions, and your papers.

Consent: If your work involves taking any patient information, photographs, videotape, or artwork of any kind public in any way, you must gain official written patient (or parent/guardian) consent. A parent must give consent for a child under 18. Foster parent consent is not valid for legal purposes. At UF Health, consent forms are available in the AIM Administrative office. You must have an AIM Artist in Residence help you administer the consent form.

Immunizations/Immunity: For your protection, the hospital requires that all volunteers have received standard immunizations, including chicken pox (which may not have been available when you were a child) and influenza. THE HOSPITAL WILL MAKE NO EXCEPTIONS TO THIS POLICY. If you have not had a specific vaccine but believe that you are immune through experiencing the disease (e.g., measles, chicken pox), you may be tested for immunity. If you anticipate or encounter any issues concerning immunizations and immunity, please contact the instructor immediately.

Hospital policies: You must comply with all hospital policies as delineated in the orientation and with all posted precautions (e.g., hand washing, protective gowns, mask, etc.). If you have any questions regarding specific precautions posted on a patient's door, ask the nurse for information or assistance.

UF Policies

Students with disabilities requesting accommodations should first register with the Disability Resource Center (352-392-8565, www.dso.ufl.edu/drc/) by providing appropriate documentation. Once registered, students will receive an accommodation letter which must be presented to the instructor when requesting accommodation. Students with disabilities should follow this procedure as early as possible in the semester.

Course Evaluation

Students are expected to provide feedback on the quality of instruction in this course by completing online evaluations at <https://evaluations.ufl.edu>. Evaluations are typically open during the last two or three weeks of the semester, but students will be given specific times when they are open. Summary results of these assessments are available to students at <https://evaluations.ufl.edu/results/>.

Class Demeanor

Students are expected to arrive to class on time and behave in a manner that is respectful to the instructor and to fellow students. Please avoid the use of cell phones and restrict eating to

outside of the classroom. Opinions held by other students should be respected in discussion, and conversations that do not contribute to the discussion should be held at minimum, if at all.

University Honesty Policy

UF students are bound by The Honor Pledge which states, “We, the members of the University of Florida community, pledge to hold ourselves and our peers to the highest standards of honor and integrity by abiding by the Honor Code. On all work submitted for credit by students at the University of Florida, the following pledge is either required or implied: “On my honor, I have neither given nor received unauthorized aid in doing this assignment.” The Honor Code (<https://sccr.dso.ufl.edu/process/honor-code/>) specifies a number of behaviors that are in violation of this code and the possible sanctions. Furthermore, you are obligated to report any condition that facilitates academic misconduct to appropriate personnel. If you have any questions or concerns, please consult with the instructor or TAs in this class.

Counseling and Wellness Center

Contact information for the Counseling and Wellness Center: <https://counseling.ufl.edu>, 392-1575; and the University Police Department: 392-1111 or 9-1-1 for emergencies.

This syllabus is subject to change at the discretion of the instructor

Arts in Healthcare Practicum 1 Contract

Clinical Hours Log: A written, signed record documenting your total number of hours (a minimum of 60 hours total for the semester should be completed).

Schedule: To be set with AIM Service Learning Coordinator within the first two weeks of the semester.

Journal: 2 pages per week, submitted every other week in sets of 4 pages. See Canvas assignment for guidelines.

Group Rounds Meeting: Participate in three in-person group discussion meetings. See Canvas assignment for participation requirements.

Online Discussions: Participate in online discussions every other week. See Canvas assignment for discussion topics and requirements.

Artist/Supervisor Evaluation: A written evaluation at mid-term and at the end of the term from your artist mentor that reviews your personal strengths and areas of improvement in the arts in health setting. See Canvas Tool Kit and assignment for evaluation document.

Mid-term Paper: 800-word paper combining critical reflection and evidence-based literature. Due at mid-term. See Canvas assignment for requirements and evaluation criteria.

Final Paper: 800-word paper combining critical reflection and evidence-based literature. Due at the end of the term. See Canvas assignment for requirements and evaluation criteria.

In the event that you get sick, your clinical day falls on a holiday, or you miss clinical hours you should notify your instructor immediately via Canvas and your artist mentor via email or phone call as preferred. There are a couple make-up options. Contact your instructor via Canvas email to learn which make-up option is available to you: The instructor will approve one of two options:

Labs: Attend one lab per 3 clinical hours missed. Labs are group experiences facilitated by the instructor or an artist. You will attend the session and then write a brief reflection for each experience.

Extra Evidence: Complete one extra evidence assignment per 3 clinical hours missed. See Canvas assignment for requirements**

****You may only submit up to 2 total labs or extra evidence assignments within the semester, unless otherwise discussed and confirmed with instructor****

Meetings/due dates:

Note: These dates are subject to change at the instructor's discretion

Assignment or Activity	Due Date
Complete Doodle Poll for Group Rounds Meetings	By midnight August 24 th
Practicum Syllabus & Contract Signed and Uploaded	By midnight August 24 th
Discussion #1: Introduction	By midnight August 24 th
Group Rounds Meeting #1	Week of August 27 th (to be scheduled via Doodle Poll)
Discussion #2 and response posts	By midnight September 2 nd
Begin with artist mentor	Returning volunteer week of September 10 th New volunteer week of September 17 th
Discussion #3 and response posts	By midnight September 16 th
Log #1 and Journal #1	By midnight September 23 rd
Discussion #4 and response posts	By midnight September 30 th
Log #2 and Journal #2	By midnight October 7 th
(Optional for make-up hours) Lab with writer, Dylan Klempner at the Senior Center	October 12 th 1:30pm-2:30pm <i>(must email him ahead of time if attending)</i>
Discussion #5 and response posts	By midnight October 14 th
Log #3 and Journal #3	By midnight October 21 st
Group Rounds Meeting #2	Week of October 22 nd (to be scheduled in first week of classes)
(Optional for make-up hours) Lab with writer, Dylan Klempner at the Senior Center	October 26 th 1:30pm-2:30pm <i>(must email him ahead of time if attending)</i>
Mid-Term Paper	By midnight October 28 th
Mid-Term Mentor Evaluation	By midnight October 28 th
Homecoming Holiday	Friday November 2nd
Log #4 and Journal #4	By midnight November 4 th
(Optional for make-up hours) Lab with writer, Dylan Klempner at the Senior Center	November 9 th 1:30pm-2:30pm <i>(must email him ahead of time if attending)</i>
Discussion #6	By midnight November 11 th
Veterans Day Holiday	Monday November 12th
Log #5 and Journal #5	By midnight November 28 th
Thanksgiving Break Holiday	November 22-23
Discussion #7	By midnight Monday November 26 th
(Optional for make-up hours) Lab with writer, Dylan Klempner at the Senior Center	November 30 th 1:30pm-2:30pm <i>(must email him ahead of time if attending)</i>
Group Rounds Meeting #3	Week of Nov. 26 th or Dec. 3 rd (to be scheduled in first week of classes)
Log #6 and Journal #6	By midnight December 2 nd
Final Paper	By midnight December 12 th
Log #7 and Journal #7 (<i>optional, only if needed</i>)	By midnight December 9 th

I have carefully read this syllabus and I agree to all the rules and regulations of the class as outlined in this syllabus and Arts in Health Practicum 1 contract.

Print Student Name

Student Signature

Date