

**ART 2770C Non-Majors Throwing**  
University of Florida, School of Art and Art History

<b>Non-Majors Throwing</b>	<b>Spring 2016</b>
<b>M &amp; W 11:45 – 2:45 pm</b>	<b>Credit Hours: 3</b>
<b>Instructor: Carin Sankus</b>	<b>FAC B16</b>
<b>Office: FAC B12</b> <b>Email: c.sankus@ufl.edu</b>	<b>Ceramics Policies can be found on our class canvas page which is listed below.</b>
<b>Office Hours: Monday 2:45 - 3:45pm</b>	<b>Course website: <a href="https://lss.at.ufl.edu">https://lss.at.ufl.edu</a></b>

**COURSE DESCRIPTION**

This course is an introduction to making functional vessels on the potters' wheel as expressive art. In this class we will examine historic and contemporary examples of pottery as a basis for understanding how the wheel-thrown vessel can be created as expressive art. We will focus on physical throwing skills, three-dimensional design concepts as they relate to the functional ceramic vessel, creative problem-solving to develop and realize an idea that can be read by other people, and the technical information necessary to support an understanding of forming, surfacing, glazing and firing pottery. With these processes, students will learn the foundations of artistic self-expression, practice making design choices for clear expression, and conceptual and aesthetic analysis through discussion of works of art in critique. We will be using low-fire materials and learning to load and fire electric kilns.

**COURSE OBJECTIVES**

As a result of completing this course the students will:

- Develop the physical skills of using a potter's wheel as a tool for shaping clay by throwing forms as well as trimming to shape thrown forms.
- Become familiar with areas of world ceramic art history that have used thrown form and/or materials and processes related to those in this class.
- Learn to generate personal ideas that are visually expressed, and describe the content behind their work in critiques.
- Learn to analyze the visual expressions of others and discuss that work in critiques.

**COURSE RESOURCES**

**Required Text**

*The Ceramics Bible: The Complete Guide to Materials and Techniques.* Taylor, Louisa. ISBN 978-1-4521-0162-0

**Recommended Text**

*The Basics of Throwing: A Practical Approach to Form and Design.* Cohen, David. ISBN: 978-0- 8122-2041-4

**OTHER USEFUL RESOURCES**

*The Studio Potter*  
*Ceramics Monthly*  
*Pottery Making Illustrated*  
*Art Axis*

*The Metropolitan Museum of Art*  
*The Museum of Modern Art*  
*The Philadelphia Museum of Art*  
*Harn Museum of Art*

## DATES AND DEADLINES

Dates and deadlines for the course are listed in the Tentative Course Calendar at the end of the syllabus.

**Critical Dates on the University of Florida calendar may be viewed at**

<http://www.reg.ufl.edu/dates-critical.html>

## GRADING

All projects must be completed on time to receive full credit. Specific due dates are stated on the Tentative Course Calendar. Failure to complete any project on time will result in a drop of one full letter grade from that project. Keep in mind, however, late work is better than no work.

### UF Grading scale and policies

Please keep in mind that an excellent student attends class regularly, is on time, keeps the course work schedule, participates fully and produces superior artwork.

UF grading policy website:

<https://catalog.ufl.edu/ugrad/current/regulations/info/grades.aspx#calculatinggpa>

### Evaluations

- 20 % of the final grade comes from Project 1 (this includes sketches, readings and research) (requirement)
- 20 % of the final grade comes from Project 2 (this includes sketches, readings and research) (requirement)
- 20 % of the final grade comes from Project 3 (this includes sketches, readings and research) (requirement)
- 20 % of the final grade comes from Project 4 (this includes sketches, readings and research) (requirement)
- 10 % of the final grade comes from class participation (This includes class discussions, presentations of discussion material, participation in loading and firing kilns, and cleaning up after yourself) (requirement)
- 10 % of the final grade comes from a test on materials, vocabulary, process, and ceramic arthistory (requirement)

### Grading Scale

Letter Grade	% Equivalency	GPA Equivalency
A	94 – 100	4.0
A-	93 – 90	3.67
B+	89 – 87	3.33
B	86 – 84	3.00
B-	83 – 80	2.67
C+	79 – 77	2.33
C	76 – 74	2.00
C- *	73 – 70	1.67
D+	69 – 67	1.33
D	66 – 64	1.00
D-	63 – 60	.67
E, I, NG, S-U, WF	59 – 0	0.00

\*Please note that a C- is no longer an acceptable grade for any course in which a 2.0 GPA is required, for example, any course in the major.

### Evaluation of your fulfillment of project requirements includes:

- Idea research and development, including sketchbook use
- Development of a personal idea in response to the project, and use of design devices to support that content to communicate to others.
- Forming craftsmanship (even walls, appropriate trimming, finish, footing, etc.)
- Application of surfaces and glazes
- Formulate and express an analytical critique of works

## **ATTENDANCE POLICY**

**Class attendance is mandatory. Students are expected to attend all classes.** Students who do not attend at least one of the first two class meetings of a course in which they are registered, and who have not contacted the department to indicate their intent, may be dropped from the course. **Students must assume that they will be dropped if they fail to attend the first two days of class.**

**Students who will be absent from class for an excused reason must email me as early as possible before class. Students who do not contact me will be considered unexcused. Your Third unexcused absence will result in a 50% reduction of the participation grade and the fourth will be a 100% reduction of the participation grade.**

In general, acceptable reasons for absence include illness, serious family emergencies, military obligation, severe weather conditions, religious holidays, jury duty, extracurricular requirements and participation in official university activities. See <http://www.registrar.ufl.edu/catalog/policies/regulationattendance.html> for more details. The university recognizes the right of the individual professor to make attendance mandatory.

## **LATE ARRIVAL/EARLY DEPARTURE POLICY**

Prompt arrival to class is required. Three instances of tardiness will count as one absence. Tardiness is arriving ten minutes or more late. Leaving fifteen or more minutes before the end of class is also considered tardy. If you need to leave class early for a specific reason please see me in advance.

## **LATE WORK**

**Any work that is not turned in at the start of class on the “due by” date will be considered late.** Students who miss work deadlines with excused absence are responsible for submitting the work due to me before the beginning of the next class meeting to avoid being considered late. If an excused absence has affected the student’s ability to work, the student is responsible for discussing this with me before the due date. Unexcused absences will not suspend due dates. Unexcused late work will result in a lowered grade, and will be docked one full letter grade for each class period late.

## **ELECTRONIC DEVICES POLICY**

**Please turn cell phones on silent before entering class.** Please do not make or take phone calls during class, unless in an emergency. Phones, laptops, and tablets are strictly prohibited during class time. The only exceptions to this will be for class-related research, taking notes, and listening to music during work time. **Cell phone use during critiques will not be tolerated.** This will result in a 5% deduction for that project and a zero participation grade for the day.

## **TOOLS & MATERIALS**

A sketchbook, tools, and at least one clay ticket are required for the second class meeting. Please be sure to mark your tools with your name or some sort of identification.

Sketchbooks are a necessary tool for artists. You are required to keep a sketchbook (minimum size, 5“x7”) for recording notes and ideas. Please have your sketchbook in class by the second class meeting. I will review your sketchbook periodically. Please don’t be concerned about the quality of your drawing skills. You will be using drawing to develop your ideas, not as an art form. Your sketchbook is designed to help you while writing your critique analysis.

Required Tools	Recommended Tools
<p><b>Sketchbook</b>  <b>Pin/needle tool</b>  <b>Flexible metal rib</b>  <b>Wooden shaping rib</b>  <b>Wooden knife/ modeling tool</b>  <b>Cut-off wire</b>  <b>Soft rubber rib</b>  <b>Sponges</b> small synthetic sponge for throwing  <b>Trimming tools</b> pear-shaped trim tool, square-edged trim tool  <b>Small bucket</b>  <b>Plastic</b> to cover work in progress, clear thin plastic works best.  <b>Spray bottle</b>  <b>Brushes</b> for slip, glazing, wax resist: a range of watercolor-type, hake, Japanese, etc. Need not be expensive, but several sizes would be helpful. Sold at hardware or hobby stores.</p>	<p><b>Padlock</b> for your locker  <b>Fettling knife</b>  <b>Calipers</b> for lid &amp; parts measurement  <b>Scraper</b> (plastic or metal, to lift bats, smooth clay)  <b>Sur-form</b> (small) rasp (hardware store item)  <b>Wooden paddles</b> for shaping  <b>Shop towel &amp; apron</b>  <b>Small containers</b> (for slips, glazing and to wash brushes)  <b>Bat pins:</b> 1/4' socket head cap screws with 3/8' head  <b>Bulb syringe</b> (infant enema w/removable nib) or slip trailing squirt bottles (Miss Clairol bottles from the beauty supply work well), perhaps one or two if you want to try trailing  <b>x-acto knife</b>  <b>scissors</b>  <b>straight edge/ruler</b>  <b>Masking or painters tape</b>  <b>Sharp butter or kitchen knife</b></p>

The art supply store in town is SoMa Art Media Hub. Try there for tools first. If you would like to order through a Ceramic materials vendor please feel free to contact: Bennett Pottery Supply (1-800-432-0074), or Axner/Laguna Clay Company (1-800-843-7057). Tool and supplies can be found online at: <http://www.highwaterclays.com/> or <http://www.theceramicshop.com/store/> or <http://www.nmclay.com/>

### GENERAL CERAMICS INFORMATION

Clay is a wonderful material and will do many things, but it cannot be rushed or neglected without consequences. It takes regular practice and attention to develop skills and firing techniques. This will take studio time outside of scheduled class hours. At times you might have to make MORE than the required number of pieces to achieve the required number of satisfactory finished pieces. This class requires an equal amount of time outside of class to finish work started in class. **Plan to spend at least six hours per week outside of class time in the studio.**

Ceramic work is fragile and studio accidents or kiln issues may cause work to break. If your work is destroyed in progress, please show me the broken project and we will discuss what must be done to achieve a finished project for grading.

Each assignment requires preparation including assigned readings. Students are expected to do the readings assigned on the project sheets by the next class meeting from the calendar date assigned, and be prepared to discuss the material. Fulfilling assignments includes research sketches, following the project criteria, presenting the work on the assigned dates, and participating in group critiques and discussions.

### STUDIO COURTESY

Please leave the studio clean. Regardless of the condition you find it in, we request that you leave it clean for the next person. Remember to place all work in progress on the storage shelves. Leave the work tables clear and clean. *This is a group studio, and we all need to pitch in to keep it a safe and healthy functioning work environment.*

## STUDIO ETIQUETTE

Each student is responsible for ensuring that his/her projects and materials are safely stored, displayed, installed, and removed from the classroom and critique space. Projects must be set up and removed from the critique space at the times and spaces designated for each project.

The instructor, the School of Art and Art History, and the Ceramics Department are not responsible for student work left in workspaces, installation spaces, the critique space, the shops, or the classrooms. Projects/materials are not to be stored in the group working space.

Please address any concerns, problems, and questions regarding this class to the instructor as they arise. The instructor is available during office hours, and by making an appointment for a special meeting time.

Always be open-minded when considering new ideas and constructive criticism. Critique ideas; not people.

**The SAAH studios like science labs on campus are designated for student use. Please be advised that visitors are not permitted without approval. The SAAH has an official policy for those not currently taking classes.**

## CLEAN UP

Clean up of your workspace is required. Please have a proprietary attitude about the shop, and leave it clean, regardless of the condition you find it. This includes cleaning up wheels, bats, table space, sink, and floor. Many people have health issues related to dust. Studio should be clean every day to protect the health of everyone using this space. Clean only with wet squeegees and sponges. Dry sweeping puts toxic dust into the air. Working in built-up clay dust is a health hazard. We all work on this together, and the added effort and team spirit contributes greatly to the safe, effective, and enjoyable use of the area by a large number of people. Please read and observe shop procedures and rules. If in doubt, please ask me, Nan Smith, Anna Callouri Holcombe, Derek Reeverts (Ceramics Teaching and Lab Specialists), or any of the very able graduate students in ceramics. We appreciate your co-operation.

## STUDIO ACCESS POLICY

Laboratory and studio spaces in the School of Art and Art History are for educational and research purposes. Use of these spaces is intended for currently enrolled students, faculty and staff only. Occasionally, access may be granted to non-enrolled students, faculty or staff on a case by case situation. Studios are available 24 hours a day, 7 days a week to registered students. You will be given code by your instructor. FAC is locked on the weekends. Your student ID acts as a key card for the exterior door near the wood shop. There is a small black card reader to the right of the door. Please do not prop doors open under any circumstances. Additionally, please note that the studio is CLOSED from 5-6 AM for daily cleaning.

## LOCKERS

Sign up for a locker to be used as storage for tools and clay. Lockers must be cleaned out and locks removed by the end of finals or the contents will be considered abandoned. **All locks will be cut, cubbies, and carts cleaned, and work disposed of after the end of finals week. Please remove all work and personal equipment from classrooms at the end of the semester.** Anything left in the classrooms past the end of finals week is considered abandoned and will be discarded.

## MATERIAL FEES

Students are required to pay a ceramics lab materials fee of \$45 to cover the cost of glaze materials used. This is separate from the lab fee assessed with your tuition. The lab fee covers consumable supplies such as cones for firing, replacement elements, kiln shelves, wax resist, etc. The fee is paid through the purchase of an Orange Ticket at the bookstore in the Reitz Union. Bring this ticket to class no later than **the third class meeting**.

## CLAY

Students will purchase premixed clay. Students will buy tickets for clay at the bookstore, and present the

tickets in the Ceramics area to get clay. **Clay tickets are \$11.50 each.** Terracotta is 1 ticket per 25-pound bag. Times for obtaining clay will be posted. **I recommend that you buy four tickets to start the semester. This will insure that you do not come to class without clay.**

Students may recycle clay as outlined below, or unsuitable clay may be placed in the reclaim buckets for the appropriate clay type. Students are welcome to recycle clay out of the reclaim buckets. Stiff clay may be reclaimed by cutting into slabs, alternating with layers of soft clay or slurry from the reclaim bin, then wedging to an even consistency. Clay too stiff to wedge should be broken into small lumps so that water will penetrate, and slaked down covered by water in a bucket or the reclaim barrel. If a student desires, the resulting slurry can be put onto the plaster drying slabs in the kiln patio, turned periodically until dried to a soft clay consistency, and wedged up for use.

Bone dry clay should be slaked down as above. Wet clay can be dried on plaster bats or slabs until some moisture is removed, and wedged for use, or powdered clay (ask your instructor) or grog may be wedged in. Wedging itself also tends to dry clay out. Clay Slurry remaining in your bucket after working or clean up should be put in reclaim. Please do not pour slurry or slip in the sink; use the reclaim barrel. Place contaminated clay in the trash or dumpster. Thick liquids not going to reclaim should be put in the trash. Keeping studio areas clean of clay helps reduce the dust level and is healthier for all.

## **STUDENTS WITH DISABILITIES**

We are very willing to accommodate students with disabilities. Students requesting classroom accommodation must first register with the Dean of Students Office. The Dean of Students Office will provide documentation to the student who must then provide this documentation to the Instructor when requesting accommodation. This is most helpful if done at the beginning of the semester. DOS can be contacted at: 352-392-1261 or <http://www.dso.ufl.edu/drp>

## **SA+AH HEALTH AND SAFETY POLICY (SEE ATTACHED APPENDIX)**

The School of Art and Art History Safety Manual will be reviewed in class. Students and instructors are responsible for following policy and procedures for making art safely at all time. The entire document is available online <http://saahhealthandsafety.weebly.com/handbook.html>. All students are required to sign and turn in the signature page to the instructor on the first day of class. (<http://www.arts.ufl.edu/art/healthandsafety>)

## **Health & Safety Area Specific Information: Ceramics**

### **Hazards of the Materials**

Ceramic Dust is a potential irritant and prolonged exposure may result in chronic conditions. Many substances in the glaze room are marked as toxic or hazardous materials. Ingestion and inhalation of these materials could be hazardous or fatal.

**Best Practices:** Use gloves to avoid exposure to hazardous materials.

**Links for Safety** <http://www.lagunaclay.com/msds/>

## **CERAMIC AREA RULES**

- All users of the studio classrooms are expected to follow studio area rules at all times. If you have any questions, ask your instructor.
- Follow the SA+AH Satellite Waste Management Chart in the classroom and other health & safety guidelines posted for your media.
- In case of emergency, call campus police at 392-1111
- File an incident report (forms may be found in the SAAH H&S handbook, the SAAH faculty handbook and in the office.) Turn completed forms into the SAAH Director of Operations within 48 hours of the event.

- Alcohol is forbidden in studios.
- No eating or drinking in the glaze or mixing areas.
- Familiarize yourself with the closest eye wash unit.
- Shoes must be worn at all times.
- It is recommended that protective equipment be worn at all times: safety glasses when grinding, chipping shelves, etc., protective lenses for kiln viewing, gloves for hot objects, heat-resistant aprons for raku, ear protection for grinding and sawing, rubber gloves for mixing hazardous materials.
- Do not block aisles, halls, or doors.
- Do not bring children or pets into the studios.
- Do not store things on the floor.
- Clean up spills immediately. Scoop up dry materials, mop up liquids, do not return spilled materials to original source as they are contaminated now.
- Do not sweep. This puts hazardous materials in the air. Instead please scrape up chunks and wet-clean.
- Carry heavy or large trash to the dumpster.
- Place materials containing barium or chrome in the hazardous waste disposal area.
- Report any safety issues IMMEDIATELY to your instructor.
- All courses must engage in an end of the semester clean up.
- Follow the **SA+AH CONTAINER POLICY** (see policy below).

*There are 2 types of labels used in the SA+AH-- yellow and white. Both labels are found at the red MSDS box and are supplied by the SA+AH. Each is used for a different purpose.*

#### **White label**

All new and/or used product in containers (hazardous or what might be perceived as hazardous -i.e. watered down gesso, graphite solutions, satellite containers of solvents, powders, spray paints, fixatives, oils, solvents, etc.) must be labeled within the SA+AH to identify their contents. Labels can be found at the MSDS box in each studio and work area. All containers must be marked with your name, contents and date opened. All secondary/satellite containers for hazardous materials must be marked with content, your name and the date opened. All unmarked containers will be disposed of with no notice.

#### **Yellow label**

WHEN HAZARDOUS ITEMS ARE DESIGNATED AS WASTE. All containers must have a yellow label identifying the contents that are designated as trash for weekly EHS pick up. - Flammable solid containers (red flip top) must have a yellow hazardous waste label on the outside (top). - 5 gallon jugs must have a yellow hazardous waste label on the outside. - Fibrous containers must have a yellow hazardous waste label on the outside (top). - Each item in the blue bin must have a yellow hazardous waste label.

Note: Hazardous Waste labels should include all constituents in the waste mixture as well as an approximate percentage of the total for that item and must add up to 100%. Labels should also include the building and room number of the shop generating the waste along with the Waste Manager for your area, This is located on the SWMA sign posted at the sink or at the Waste Management Area.

## **ACADEMIC HONESTY POLICY**

All students are required to abide by the Academic Honesty Guidelines that have been accepted by the university. This includes, among other things, sanctions for cheating, misrepresentation, plagiarism, and illegal use of copyrighted materials.

The university's policies regarding academic honesty, the honor code, and student conduct related to the honor code will be strictly enforced. Full information regarding these policies is available at the following link: <https://catalog.ufl.edu/ugrad/current/advising/info/student-honor-code.aspx>.

Works submitted for grading in this class may not be submitted to any other class for a grade unless both faculty give prior consent. To do so without consent will be considered misrepresentation and cause for a failing grade.

## **COMPUTER USE POLICY**

In accordance with the UF computer rule, it is expected that all students will use electronic tools as required for class communication, research, and assignments. Class communications will include a listserv named for our section number.

## **CERAMICS POLICIES**

All Students please read and follow studio regulations listed in *Welcome to UF Ceramics*, posted in studio, and follow shop procedures. You may also find this online at [http://lindaarbuckle.com/uf\\_ceramics/welcome-to-uf-ceramics.pdf](http://lindaarbuckle.com/uf_ceramics/welcome-to-uf-ceramics.pdf)

## **ALCOHOL USE POLICY**

Consumption of alcohol in classrooms, labs, offices, or studios is not permitted. Possession of open or closed containers is prohibited.

## **SCHOOL OF ART AND ART HISTORY POLICIES REGARDING BEHAVIOR IN LECTURES, CLASSROOMS, STUDIOS & OTHER INSTRUCTIONAL SPACES**

The University of Florida is an institution that encourages the intellectual and personal growth of its students as scholars and citizens. As an educational institution, the University recognizes that the transmission of knowledge, the pursuit of truth, and the development of individuals requires the free exchange of ideas, self-expression, and the challenging of beliefs and customs. In order to maintain an environment where these goals can be achieved safely and equitably, the University promotes civility, respect and integrity among all members of the community. As stated in the Standard of Ethical Conduct, students are expected to exhibit high standards of behavior and concern for others.

## **UNIVERSITY POLICY FOR RELIGIOUS HOLIDAYS**

The Board of Regents and state law govern university policy regarding observance of religious holidays: Students, upon prior notification of their instructors, shall be excused from class or other scheduled academic activity to observe a religious holy day of their faith. Students shall be permitted a reasonable amount of time to make up the material or activities covered in their absence. Students shall not be penalized due to absence from class or other scheduled academic activity because of religious observances. Further, a student who is to be excused from class for a religious holy day is not required to provide a second party certification of the reasons for the absence.

## **DISRUPTIVE BEHAVIOR**

Be advised that you can and will be dismissed from class if you engage in disruptive behavior. Students who intentionally act to impair, interfere with, or obstruct the mission, purposes, order, operations, processes, and functions of the University shall be subject to appropriate disciplinary action by University authorities for misconduct, as set forth in the applicable rules of the Board of Regents and the University and state law



governing such actions. A detailed list of disruptive conducts and actions may be found at <http://www.aa.ufl.edu/aa/Rules/1008.htm>

### **COUNSELING SERVICES**

The Counseling Center provides counseling and consultation services to currently enrolled undergraduate and graduate students and their spouses/partners. The Center offers brief counseling and therapy to help students confront personal, academic, and career concerns. The primary goal of counseling is to help students develop the personal awareness and skills necessary to overcome problems and to grow and develop in ways that will allow them to take advantage of the educational opportunities at the university. [www.counsel.ufl.edu](http://www.counsel.ufl.edu)

- University Counseling Center: 301 Peabody Hall, 392-1575, personal counseling
- Student Mental Health: Student Health Care Center, 392-1171, personal counseling
- Sexual Assault Recovery Services, SARS: Student Health Care Center, 392-1161, sexual assault counseling
- Career Resource Center: Reitz Union, 392-1601, career development assistance and counseling.