Arts in Healthcare Practicum 1  
HUM 3940L  

Independent Study  
Contact Times and Locations TBA  
2 Credits  

Instructor: Eleanor K. Sommer  
University of Florida Center for Arts in Medicine  
PO Box 100141  
Gainesville FL 32611  
CAM Office: 352.273.1488  
Instructor: 352.376.3114  
esommer@arts.ufl.edu  

Course Description  
This course introduces the student in basic-to-intermediate level, mentored practice in the arts in healthcare. During the course, the student engages in the practice of arts in medicine in a clinical or hospital environment with emphasis on a primary artistic discipline. The course is designed to help the student deepen understanding of the practice through documentation, self-assessment, and two short reflective paper essays.  

Learning Objectives  
1. Students will practice arts in medicine under the guidance of an artist mentor to develop foundational experience in working with patients, family, and staff in a clinical environment.  
2. Students will become familiar with the guidelines and practice conventions of sharing the creative process in a clinical setting.  
3. Students will reflect and report on the experiences of working with patients in a clinical setting.  

Course format and content: The course uses an individual contractual format for specific clinical and academic requirements. The following activities and assignments are required:  
- Successfully complete required UF Health Shands Volunteer Services application  
- Log a minimum 80 clinical hours mentored by an assigned artist in residence  
- Keep a weekly journal of activities (3 pages per week)  
- Turn in your clinical hours (which can be a printout of your Volunteer Information Center record)  
- Complete two (2), 500-word reflective essays  
- Turn in an evaluation of clinical work from mentoring artist  

Procedures  
1. Develop specific contract with instructor that includes description of clinical art activities, due dates for assignments and activities, scheduled meetings with mentor, and contact
information for the onsite supervisor. The specific nature of the work must be approved by
the course instructor and the Volunteer Coordinator for the UF Health Shands Arts in
Medicine program.

2. Complete UF Health Shands Volunteer Services application (e.g.; orientation, PPD screening,
immunization records, interview). To begin the process, contact Shands Volunteer Services

3. Contact the AIM volunteer coordinator (352.733.0880) to set up your clinical schedule and
purchase your uniform (apron) if necessary.

4. Maintain terms of your contract.

5. Submit all required documents, assignments, and a print-out of your clinical hours to your
supervisor and instructor on contracted due dates.

6. Research assistance is available from the Library Help Desk support and from Librarian
Cindy Craig (clcraig@ufl.edu) who may be able to provide research help for CAM students.

**Evaluation: 150 points**
- Arts in medicine clinical work: 80 points
- Journaling: 15 points
- Log: 15 points
- Reflective Paper 1: 10 points
- Reflective Paper 2: 10 points
- Mentor evaluation: 20 points

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<tr>
<th>Letter Grade</th>
<th>% Equivalency</th>
<th>GPA Equivalency</th>
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Practicum Policies
Attire: Follow the dress code requirements for UF Health Shands Hospital and UF Health Shands Arts in Medicine. As a volunteer with AIM, you will need to purchase an AIM apron for $10. This fee must be paid before you begin your clinical work! You must wear the apron and your name tag from Shands Volunteer Services.

Clinical hours: Only officially recorded hours will be credited. You must use the officially approved manner of recording hours UF Health Shands. If you are involved in special off-site activities, keep a log of your work and obtain signature verification from the artist in charge.

When you cannot work with patients due to illness, you must make up the time later. Contact the AIM Volunteer Coordinator or arrange for make-up hours with your instructor.

Confidentiality: You are required to adhere to the UF Health Shands code of patient confidentiality. In discussing, or writing about your clinical experiences, you must avoid using patient names or any identifying information. This is a federal law and is seriously enforced by the hospital. Use a letter code, non-identifying nickname, or number when you refer to patients.

Consent: If your work involves making public any patient information, photographs, videotape, or artwork of any kind in any way, you must gain official written patient (or parent/guardian) consent. For children under 18, a parent’s consent is required. (Foster parent consent is not valid for legal purposes.) At UF Health Shands, consent forms are available in the AIM Administrative office or in the Art Room. You must have your supervisor or another AIM artist in residence help you administer the consent form.

Immunizations/immunity: For your protection, the hospital requires that all volunteers have received all standard immunizations, including chicken pox (which may not have been available when you were a child). This is a requirement of your approval as a volunteer, and UF HEALTH SHANDS MAKES NO EXCEPTIONS TO THIS POLICY. If you have not had a specific vaccine but believe that you are immune because you had the disease (e.g., measles, chicken pox), you may submit to a blood test to confirm immunity. If you anticipate or encounter any issues concerning immunizations and immunity, please contact the instructor immediately.

Hospital policies: You must comply with all hospital policies described in the orientation and with all posted precautions (e.g., hand washing, protective gowns, mask, etc.). If you have any questions regarding specific precautions posted on a patient’s door, ask the nurse for information or assistance.

UF Policies
Academic Honesty: The University of Florida policies regarding academic honesty, the honor code, and student conduct related to the honor code will be strictly enforced. Full information regarding these policies is available at the following links:
- Academic Honesty: [http://www.registrar.ufl.edu/catalog/policies/students.html#honesty](http://www.registrar.ufl.edu/catalog/policies/students.html#honesty)

**UF Honor Code:** On all work submitted for credit by students at the University of Florida, the following pledge is either required or implied: “On my honor, I have neither given nor received unauthorized aid in doing this assignment.

The Honor Code ([http://www.dso.ufl.edu/sccr/process/student-conduct-honor-code/](http://www.dso.ufl.edu/sccr/process/student-conduct-honor-code/)) specifies a number of behaviors that are in violation of this code and the possible sanctions. Furthermore, you are obligated to report any condition that facilitates academic misconduct to appropriate personnel. If you have any questions or concerns, please consult with the instructor or TAs in this class.

**University Policy on Academic Misconduct** Academic honesty and integrity are fundamental values of the University community. Students should be sure that they understand the UF Student Honor Code at [http://www.dso.ufl.edu/students.php](http://www.dso.ufl.edu/students.php).

**Online Etiquette:** University Policy on Netiquette and Communication Courtesy All members of the class are expected to follow rules of common courtesy in all email messages, threaded discussions and chats. [http://teach.ufl.edu/docs/NetiquetteGuideforOnlineCourses.pdf](http://teach.ufl.edu/docs/NetiquetteGuideforOnlineCourses.pdf).

**Course Evaluation:** University Policy on Course Evaluation Students are expected to provide feedback on the quality of instruction in this course based on 10 criteria. These evaluations are conducted online at [https://evaluations.ufl.edu](https://evaluations.ufl.edu) Evaluations are typically open during the last two or three weeks of the semester. Students will be given specific times when they are open. Summary results of these assessments are available to students at [https://evaluations.ufl.edu/results](https://evaluations.ufl.edu/results).

**Technical and Personal Assistance**
**IT Help:** For issues with technical difficulties for e-learning in Canvas, please contact the UF Help Desk Resources:
1. [https://lss.at.ufl.edu/help.shtml](https://lss.at.ufl.edu/help.shtml)
2. (352) 392-HELP, select option 2
3. Learning-support@ufl.edu

Requests for make-ups due to technical issues MUST be accompanied by the ticket number received from e-Learning Support Services (IT Help Desk) when the problem was reported to them. The ticket number will document the time and date of the problem. You MUST email your instructor within 24 hours of the technical difficulty if you wish to request a make-up.

Other resources are available at [http://www.distance.ufl.edu/getting-help](http://www.distance.ufl.edu/getting-help) for the following:
• Counseling and Wellness resources
  o University Counseling Services
    Counseling Center
    3190 Radio Rd.
    P.O. Box 112662, University of Florida
    Gainesville, FL 32611-2662
    Phone: 352-392-1575
    Web: [www.counsel.ufl.edu](http://www.counsel.ufl.edu)

• Disability resources
  o Students requesting classroom accommodation must first register with the Dean of Students Office. The Dean of Students Office will provide documentation to the instructor when requesting accommodation.

• Resources for handling student concerns and complaints
Arts in Healthcare Practicum 1 Contract Fall 2015
HUM 3940L

Requirements: Clinical hours: Minimum of 80 hours distributed over 14 weeks (from week 2 to week 15 of the semester)

Schedule: To be set with AIM Volunteer Coordinator within the first two weeks of the semester.

Journal: Write 3 pages per week to be turned in Week 4, Week 9, and Week 15 (see due dates)

Log: Documenting time spent with patients.

Paper 1: 500-word reflective essay (see more assignment details and writing guide in Canvas course)
   1) Briefly summarize the goals you initially created for your clinical art practice.
   2) How has your clinical practice
   3) Brief explanation of some examples of experiences with patients (please use pseudonyms or codes for patients to maintain confidentiality)
   4) Reflections on your work with patients and the outcomes
   5) Reflections of your personal engagement with patients (e.g., what was easy, what was difficult)

Paper 2: 500-word reflective essay (see more assignment details and writing guide in Canvas course)
   1) Did you accomplish the goals for the clinical arts in medicine practice?
   2) Describe briefly one significant experience you had with a patient
   3) Describe how deeply you were able to apply yourself to your work in the hospital and how you might have engaged more deeply?
   4) How will this experience guide your plans for Practicum 2?

Meetings/due dates

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<thead>
<tr>
<th>Week #</th>
<th>Assignment or Activity</th>
<th>Due Date</th>
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<tbody>
<tr>
<td>1</td>
<td>Initial meeting w/ instructor</td>
<td>Week of August 24, 2015</td>
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<tr>
<td>2</td>
<td>Initial meeting w/artist mentor</td>
<td>By August 31, 2015</td>
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<tr>
<td>4</td>
<td>Weeks 2 &amp; 3 Journal and Log due</td>
<td>By midnight September 13 (Sunday)</td>
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<tr>
<td>9</td>
<td>Weeks 4–8 Journal and Log due</td>
<td>By midnight October 18 (Sunday)</td>
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<tr>
<td>10</td>
<td>Essay 1 due</td>
<td>By midnight October 26 (Sunday)</td>
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<td>10</td>
<td>Mid-term meeting w/instructor</td>
<td>Week of October 19</td>
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<tr>
<td>10</td>
<td>Mid-term meeting w/mentor</td>
<td>Week of October 19</td>
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<tr>
<td>15</td>
<td>Weeks 9–14 Journal and Log due</td>
<td>By midnight November 30 (Monday)</td>
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<tr>
<td>15</td>
<td>Final meeting w/mentor</td>
<td>TBA, but no later than December 4</td>
</tr>
<tr>
<td>15</td>
<td>Final meeting w/instructor</td>
<td>TBA, but no later than December 4</td>
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<tr>
<td>16</td>
<td>Essay 2 due</td>
<td>By midnight December 6 (Sunday)</td>
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I have carefully read this syllabus, and I agree to all the rules and regulations of the class as outlined in this syllabus.

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<tr>
<th>Print Name</th>
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<th>Date</th>
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