

UNIVERSITY OF FLORIDA CONCERT CHOIR  
MUN 1310 / 3313 /6315  
Dr. Will Kesling, Conductor  
Spring Semester 2023

Choir Rehearsals: Tuesday, Thursday  
Periods 7 & 8 (1:55-3:50PM)  
MUB 120

Office Hours: By Appointment

Dates to Remember:

DAY	DATE	TIME	LOCATION	EVENT
Sunday	Feb. 19	4 pm	Steinbrenner	With Wind Symphony
Wednesday	Feb. 22	7 period	UA	Dress Rehearsal with Band
Thursday	Feb. 23	6:30 pm	UA	Call Time
Thursday	Feb. 23	7:20 pm	UA	Concert
Tuesday	Feb. 28	7 & 8 Periods	UA	Dress Rehearsal
Tuesday	Feb. 28	6:45 pm	UA	Call Time
Tuesday	Feb. 28	7:20 pm	UA	Concert
Tuesday	Apr. 11	7 & 8 Periods	UA	Dress Rehearsal
Tuesday	Apr. 11	6:45 pm	UA	Call Time
Tuesday	Apr. 11	7:20 pm	UA	Concert

\*Dates and times are subject to change at any time.

**Concert Dress**

Men: black tux, white tux shirt, black bowtie,  
black socks and shoes

Women: ankle-length black gown (>3/4 Sleeve),  
black hose, black shoes, (costume jewelry is OK)

\*Any exceptions must be approved at the director

**Attendance**

1. A tardy reduction will be assessed in the following circumstances:
  - a. The student arrives after the scheduled start time of a rehearsal;
  - b. The student leaves before the scheduled end of a rehearsal.
2. An absence reduction will be assessed in the following circumstances:
  - a. The student does not attend a scheduled rehearsal or performance;
  - b. The student BOTH arrives after AND leaves before the scheduled start and end times of a rehearsal;
  - c. The student arrives after OR leaves before the half-way point of a rehearsal;
  - d. The student arrives after the scheduled start time of a performance;
  - e. Other circumstances as described in this syllabus.
3. Cell phones are placed in the phone racks in the slot with the number corresponding to the particular student and will remain there for the duration of the class period. Attendance is taken according to the cell phones seen in position at the front of the room. Photographs of the cell phone display AND the seating arrangement of the choir are taken each class meeting at 1:55p, 3:00p, and 3:50p. Please be sure your cell phone is either OFF or SILENCED. If for any reason a student is found to be operating a cell phone during class time, they will be assessed an absence, may be asked to leave, and may be potentially dismissed from the ensemble.

4. Each student is required to participate in set-up and teardown of risers, choral shells, etcetera. Students are not excused from the concert until this work is completed. Failure to participate will constitute an absence from the concert.
5. **ANY UNEXCUSED ABSENCE FROM A PERFORMANCE WILL RESULT IN AN AUTOMATIC "E" IN THE COURSE. AN EXCUSED ABSENCE FROM A PERFORMANCE WILL RESULT IN AN ALTERNATIVE ASSIGNMENT PER THE DISCRETION OF THE DIRECTOR. FAILURE TO COMPLETE THIS ASSIGNMENT WILL RESULT IN AN "E" IN THE COURSE.**

### **Excusal Policy**

1. Absences and tardies will be excused per the university attendance policy regulations located at <https://catalog.ufl.edu/UGRD/academic-regulations/attendance-policies/>.
2. **Students must email [UFChoralActivities@gmail.com](mailto:UFChoralActivities@gmail.com) if the student is absent or tardy to class.** Emails regarding tardiness or absence to the director's or graduate assistant's personal emails will not be considered.
3. Students must provide appropriate documentation in order to excuse absences and/or tardies. Copies of these documents must be sent to the Choral Activities email aforementioned.
4. Students will not schedule voice lessons, recording sessions, dress rehearsals, recitals, or opera coaching during any scheduled choir activity. These conflicts are not eligible for make-up and will not be excused.

### **Make-Up Work**

1. Make-up work is available for those wishing to remove reductions.
2. **You must see a Graduate Assistant within one week of the absence or tardy to arrange make-up work.** The Graduate Assistant will not find you to make up the work, and you may not make up absences or tardies if contact is not made during this period.
3. Unexcused absences and tardies may only be made up at the discretion of the director.
4. Make-up work will remove reductions at the following rates:
  - a. Reductions from excused rehearsal absences and tardies can be made up by completing choral-library work for the same amount of time as the excused tardies and/or absences (e.g. absence from a 2-hour rehearsal can be made up via 2 hours of library work);
  - b. Reductions from unexcused rehearsal absences and tardies can be made up by completing choral-library work for twice amount of time as the unexcused tardies and/or absences (e.g. absence from a 2-hour rehearsal can be made up via 4 hours of library work).
5. Excused absences from performances must be made up via an alternative assignment as prescribed by the director.

### **Preparation & Professional Conduct**

1. Music and a pencil for marking your score are required at every rehearsal. Failure to bring either may result in an absence from the rehearsal.
2. Students are expected to mark all coaching from the director. If it is discovered that the coaching are not marked, it may result in an absence for the rehearsal or performance and all subsequent rehearsals and performance until the coaching are marked in the score.
3. By the third rehearsal of the semester, all music must be organized in concert-appropriate black folders. Failure to do so may result in an absence for each subsequent rehearsal and performance.
4. Seating is an important part of singing in a choir. Placement of certain types of voices in the choral formation can sometimes make or break the overall sound of the ensemble. Seating will be assigned

at the beginning of the semester, is subject to change, and must be adhered to or an absence may be assessed.

5. Students are expected to be respectful of each other's and the director's time and efforts. To that effect, distractions (e.g. talking, making noises, etc.) must be kept to a minimum. Excessive distraction may result in an absence being assessed and/or dismissal from rehearsal for the day.
6. Concert attire must be adhered to for all performances unless otherwise stated. Failure to be in appropriate dress at the start of a performance will result in an absence from the performance.
7. Members of the ensemble serve as representatives of the University of Florida, the School of Music, and the Choral Department. As such, they are required to conduct themselves professionally at all times. Failure to do so may result in disciplinary action up to and including dismissal from the ensemble and the assessment of an "E" grade for the semester.

### Grading Policy:

This is a course completely dependent on attendance and participation. Attendance is mandatory for every scheduled rehearsal and performance. The student's TOTAL grade in the course will be lowered by 2 points for each Tardy (4 points if tardy to a dress rehearsal), and 4 points for each Absence (20 points if absent from a dress rehearsal). Absence from a performance is 40 points.

### Grading Scale

95%-100%	A	74%-76%	C
90%-94%	A-	70%-73%	C-
87%-89%	B+	67%-69%	D+
84%-86%	B	63%-66%	D
80%-83%	B-	60%-62%	D-
77%-79%	C+	<60%	E

\*Reasonable accommodation will be provided for all persons with disabilities in order to ensure participation in this class. Please see the School of Music for details.\*

\*\*We will comply with COVID safety measures for our face-to-face rehearsals, which will include appropriate facemasks and social distancing set by the School of Music Administration.

- If you are experiencing COVID-19 symptoms ([Click here for guidance from the CDC on symptoms of coronavirus](#)), please use the UF Health screening system and follow the instructions on whether you are able to attend class. [Click here for UF Health guidance on what to do if you have been exposed to or are experiencing Covid-19 symptoms](#).

\*\*As result of completing the registration form at the University of Florida, every student has signed the following statement: ***"I understand that the University of Florida expects its students to be honest in all their academic work. I agree to adhere to this commitment to academic honesty and understand that my failure to comply with this commitment may result in disciplinary action up to and including expulsion from the University."***

The instructor of this course fully supports the intent of the above statement and will not tolerate academic dishonesty. The members of the University of Florida Community pledge to hold themselves and their peers to the highest standards of honesty and integrity.

The syllabus is subject to change at any time.