

**UNIVERSITY OF FLORIDA: School of Theatre + Dance**

**THE 4950: *Production Workshop***

Syllabus – Fall 2023

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**CLASS:**

Section 4285: Monday/Wednesday, periods 6-7 (12:50-2:45 PM)

Section 4289: Monday/Wednesday, periods 8-9 (3:00-4:55 PM)

Section 4290: Tuesday/Thursday, periods 8-9 (3:00-4:55 PM)

Class will commence in G-017 (Scene Shop of Nadine McGuire Pavilion).

Please attend only the section for which you are registered.

**FINAL:**

This class does not have a final exam

**INSTRUCTOR:**

Rob Leach

rleach@ufl.edu

352-273-0542

**OFFICE HOURS:**

Tuesday/Thursday, 9:00-10:00 AM, Nadine McGuire Pavilion, room G-016.

**OBJECTIVES:**

This course is a practical exploration of methods and resources necessary to create scenery; you will support the school by building and striking scenery, preparing spaces, creating and modifying props, and maintaining tools and systems in the scene shop and theatres.

**REQUIRED MATERIALS:**

**TOOLS:**

Pen or pencil

16' (minimum length) steel tape measure

Safety glasses, impact rated to ANSI Z87.1 standard, and stamped accordingly. If the glasses don't have this rating on them (i.e. only have it on the package), please don't buy that pair. Please bring all tools to every class.

**ATTIRE:**

Work clothes: pants (such as jeans or khakis), sleeved shirt, and closed-toe/closed-heel shoes. Clothing will get dirty, painted, and/or rubbed along glue. You will be asked to leave and marked absent if you do not have proper attire.

Do not use ear buds in the shop; ear plugs, however, are encouraged.

**EVALUATION:**

Students will be evaluated through their attendance, participation and professional attitude. Each class will have 15 points available; those who arrive on time, participate, and act professionally will earn those points. Those who do not will lose points accordingly (5/punctuality, 5/participation, 5/professionalism).

The final course grade is based on the following percentages (your total points divided by total possible points)

A	94-100%	B-	80-83%	D+	67-69%
A-	90-93%	C+	77-79%	D	64-66%
B+	87-89%	C+	74-76%	D-	60-63%
B	84-86%	C-	70-73%	E	0-59%

**ATTENDANCE POLICY:**

Theatre is a collaborative environment that demands continual support. Attendance is vital. Only one (1) unexcused absence from class will be permitted without penalty. Each additional unexcused absence will lower your final grade by 5%. Two (2) late arrivals and/or early departures to/from class will count as one (1) absence. Three unexcused absences will result in a failing grade in this class.

Excused absences are consistent with university policies in the undergraduate catalog (<https://catalog.ufl.edu/UGRD/academic-regulations/attendance-policies/>) and require appropriate documentation.

In the event of unforeseen global pandemics, this attendance policy will be modified.

**STUDENTS WITH DISABILITIES:**

Students with disabilities who experience learning barriers and would like to request academic accommodations should connect with the disability Resource Center. [Click here to get started with the Disability Resource Center](#). It is important for students to share their accommodation letter with their instructor and discuss their access needs, as early as possible in the semester.

**UF GRADING POLICIES:**

Earned grades will align with UF policies; information can be found at <https://catalog.ufl.edu/UGRD/academic-regulations/grades-grading-policies/#gradestext-otp1>

**PROFESSIONAL CONDUCT:**

Please take care of yourself mentally and physically. Accept responsibility for your successes and failures. Earn your grade. Adhere to university policies. Respect your peers, facilities, and the staff and faculty of the school. Submit work that shows your pride in the process and your product.

**ACADEMIC DISHONESTY:**

UF students are bound by The Honor Pledge which states, "We, the members of the University of Florida community, pledge to hold ourselves and our peers to the highest standards of honor and integrity by abiding by the Honor Code. On all work submitted for credit by students at the University of Florida, the following pledge is either required or implied: "On my honor, I have neither given nor received unauthorized aid in doing this assignment." The Honor Code specifies a number of behaviors that are in violation of this code and the possible sanctions. [Click here to read the Honor Code](#). Furthermore, you are obligated to report any condition that facilitates academic misconduct to appropriate personnel. If you have any questions or concerns, please consult with the instructor or TAs in this class.

**ELECTRONICS and VIDEO:**

While personal electronics can be useful for class purposes, using devices to contact others should only be done for emergencies; calls and texts/messaging should be initiated/answered outside of class. W

**COURSE EVALUATION:**

Students are expected to provide professional and respectful feedback on the quality of instruction in this course by completing course evaluations online via GatorEvals. [Click here for guidance on how to give feedback in a professional and respectful manner](#). Students will be notified when the evaluation period opens, and can complete evaluations through the email they receive from GatorEvals, in their Canvas course menu under GatorEvals, or via [ufl.bluera.com/ufl/](http://ufl.bluera.com/ufl/). [Summaries of course evaluation results are available to students here](#).

I do appreciate personal comments that you can provide during class, or ideas about making content more relevant.